

City of Kenmore



City of Kenmore - 18120 68th Avenue NE Kenmore, WA 98028 Phone: 425-398-8900
Agendas also available at www.kenmorewa.gov E-mail: cityhall@kenmorewa.gov

City Council Regular Meeting

April 11, 2022 - 7 p.m.

VIA ZOOM - LINK: <https://us02web.zoom.us/j/86497813632>

US: +12532158782,,86497813632# or +13462487799,,86497813632#

Or Telephone: Dial US: +1 253 215 8782

Webinar ID: 864 9781 3632

I. CALL MEETING TO ORDER - 7 PM

II. EXECUTIVE SESSION

- A. Pursuant to RCW 42.30.110(1)(i), the City Council will now enter an executive session to discuss pending or potential litigation, and pursuant to RCW 42.30.110(1)(b) to consider the acquisition of real estate.

III. POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

MOTION PASSED:

To approve the “One Washington Memorandum of Understanding Between Washington Municipalities, and authorize the City Manager to sign said Memorandum of Understanding”

IV. ROLL CALL

V. FLAG SALUTE

VI. AGENDA APPROVAL

VII. PROCLAMATION

PROCLAIMED

- A. Earth Day (April 22) - to be accepted by Elizabeth Mooney as a member of PERK (People for an Environmentally Responsible Kenmore)
[Earth Day April 22, 2022 Proclamation](#)

VIII. PUBLIC COMMENTS

- A. We welcome our community members to the Council’s meeting. In this forum, the Council does not engage or dialogue with the public; the primary role of the Council is to listen. Please use the “raise hand” feature now if you wish to

speaking. Guest must address comments to the Mayor and City Council. The Clerk will acknowledge your request and call your name when it is your turn. Your time will start when we confirm that we can hear you. Please state your name and city of residence for the record and keep your comments to the allotted time. We will not split your time with others or reset your time except by express approval of the Presiding Officer. Screen-sharing is not allowed; you can submit materials to the Council or Clerk in advance. Please do not comment about pending development projects on which the Council will make future decisions as those are quasi-judicial matters, and Councilmembers must limit their communications about such matters. This meeting is being recorded. Thank you for taking the time to express your comments.

IX. CONSENT AGENDA

APPROVED BY UNANIMOUS CONSENT

- A. Approve Minutes:
[City Council March 21, 2022 Special & Regular Meeting Minutes](#)
[City Council March 28, 2022 Special & Regular Meeting Minutes](#)
- B. Approve Total Check #s 49203 through 49302 totaling \$2,355,477.48 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 3/11/2022 in the amount totaling \$182,225.47, and an ACH Payment to Thomco Construction in the amount totaling \$264,851.11.
[Voucher Approval Report dated 3/18/22](#)
- C. Re-Approval of Resolution No. 22-375 Initiative and Referendum Powers, thereby correcting an administrative error and allowing for proper publication.
[22-375 Initiative and Referendum Powers - Signed](#)

X. STUDY SESSION AGENDA

- A. Cascadia Law Group's Update on Cadman's Asphalt Plant Operations, presented by Cascadia Law Group, *for Information*
DISCUSSED

[Agenda Bill - Cascadia Law Group Update](#)
[Exhibit A - Cadman Materials Permitting Process](#)
- B. Climate Action Plan Draft, presented by Environmental Services Manager Richard Sawyer, Administrative Specialist Sammie Roeun, and Cascadia Environmental Group, *for Discussion*
DISCUSSED

[Agenda Bill - Climate Action Plan Draft](#)
[Climate Action Plan - DRAFT](#)
[T3- Phase 3 Engagement Summary](#)
[Council Presentation - Uploaded 4.11.22](#)

XI. STAFF REPORTS
UPDATES GIVEN

- A. Community Engagement Tool "Bang the Table", presented by Communications Specialist Lauren Chomiak
[Agenda Bill - Bang the Table Engagement HQ 4.11.22](#)
- B. Sammamish River Bridge, Juanita Drive, and 68th Avenue Construction Project Updates, presented by City Engineer John Vicente
[CIP Project Updates April 2022](#)
- C. In-Person Council Meetings Update, presented by City Clerk Anastasiya Warhol

XII. COUNCILMEMBER REPORTS & COMMENTS

- A. Retreat Facilitation Services RFP Next Steps
**SUB-COMMITTEE ASSIGNED TO BRING
RECOMMENDATION ON 4/25**

XIII. ADJOURNMENT

UPCOMING MEETINGS:

- A. April 18, 2022 - Public Safety Study Session
April 25, 2022 Regular Meeting
April 26, 2022 Special Meeting *Tentative*
May 2, 2022 Special Meeting
May 9, 2022 Regular Meeting

City of Kenmore, Washington

Earth Day - April 2022

PROCLAMATION

WHEREAS, all people, regardless of race, gender, income, or geography, have a right to a healthy, sustainable environment with economic growth and opportunity; and

WHEREAS, all species play a unique role in the complex web of life and contribute to the ecosystem services on which all life on Earth depends, and hence, protecting our species is crucial to the survival of this planet and its inhabitants; and

WHEREAS, wild animal populations have declined on average by more than half and the Earth is facing an era of mass extinction; and

WHEREAS, the loss of species is for the most part a result of human activity, including degradation of ecosystems, deforestation, pollution, and climate change; and

WHEREAS, many plants, wild animals, and pollinators live in urbanized landscapes, and cities thereby have a responsibility to examine the ecological impacts of expanding urban areas and how to protect biodiversity; and

WHEREAS, by 2050, between 60-70% of all people will live in cities and species provide important services to city dwellers such as generating oxygen and purifying the air; controlling other animals considered pests or that spread disease; pollinating plants and crops; providing recreation opportunities and well-being, etc.; and

WHEREAS, it is more important than ever to cooperate locally and internationally to defend the environmental progress that has been heretofore gained; and

WHEREAS, it is essential to expand and diversify the global environmental movement to achieve maximum progress; and

WHEREAS, Earth Day is an annual reminder of the constant need for environmental activism, stewardship commitments and sustainability efforts.

NOW, THEREFORE, I, Nigel Herbig, Mayor of the City of Kenmore, on behalf of the City Council, do hereby proclaim April 22, 2022, as **Earth Day**. We urge all residents to participate in programs and activities that will protect our environment and contribute to a healthy, sustainable future.

IN WITNESS WHEREOF, signed this 11thth day of April 2022.



Signed: _____

Mayor Nigel Herbig

Attested: _____

City Clerk Anastasiya Warhol

**City of Kenmore
City Council Meeting
Special & Regular Meeting Minutes
March 21, 2022**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Deputy Mayor Melanie O'Cain

Staff: City Manager Rob Karlinsey
Assistant City Manager Nancy Ousley
Assistant City Manager/ARPA Administrator Stephanie Lucash
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
Community Development Director Debbie Bent
Policy Analyst Garrett Oppenheim
Parks Project Manager Rob Sayre-McCord
Human Resources Manager Leonora Palaña

Speaking Guests: Carl Michelman, Kenmore Business Owner
Heather Erickson, Northshore Schools Foundation
Patrick O'Brien, Kenmore Resident
David Morton, Redmond Resident
Janet Hays, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
John Hendrickson, Kenmore Resident
Victoria Grayland, Kenmore Resident

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Special Meeting to order at 6:30 pm.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council entered an executive session to discuss pending or potential litigation and announced that it would conclude around 7:00 p.m. No action was taken.

ADJORN SPECIAL MEETING

The Special Meeting was adjourned at 7:00 p.m.

CALL REGULAR MEETING TO ORDER – 7:00 PM

Mayor Herbig called the regular meeting to order.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL:

The agenda was approved by unanimous consent.

PUBLIC COMMENT

The Council took comments from the public from approximately 7:02 pm to 7:36 pm.

Timestamped link included here: <https://youtu.be/q6DODI-RCA0?t=1959>

CONSENT AGENDA

- A. Approve Minutes:
[City Council March 14, 2022, Special Regular Meeting Minutes](#)
- B. Approve Total Check #s 49121 through 49202 totaling \$938,797.51 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 2/25/2022 in the amount totaling \$183,748.24, and an ACH Payment to Road Construction NW In the amount of \$218,774.85, and ACH Payments to US Bank Purchase Cards in the amount of \$16,223.87, and Electronic Investment Purchase in the amount of \$1,495,026.33.
[Voucher Approval Report Dated 3/04/2022](#)
- C. Adopt Ordinance No. 22-0547, Relating to Definition of Significant Trees, Nuisance Species, Permit Process for Tree Removal, and Other Items.
[Agenda Bill - Tree Regulations](#)
[Ordinance 22-0547 Amending Tree Regs](#)
[Exhibit A to Ordinance Amending Chapter 15.25](#)
[Exhibit B To Ordinance Amending Chap. 18.57 - KMC 18.20.2730](#)
- D. Approve Eight-Week Pilot Youth Kenmore Spring Swim Program at the Aqua Club and Budget of \$2,320.
[Agenda Bill - Aqua Club Pilot Swim Program](#)

MOTION: Councilmember Baker moved to approve the consent agenda including items A-D outlined above. Councilmember Srebnik seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT.

- A. **City Council Health Insurance Benefits, presented by Policy Analyst Garrett Oppenheim, for Discussion & Direction.**
[Agenda Bill - City Council Benefits Agenda Bill](#)
[City Council Health Insurance Memo 3.11.22](#)
[Provision of Health Insurance Benefits to City Council](#)

Policy Analyst Garrett explained that of the 28 cities in Washington that use a Council-Manager form of government which are comparable to Kenmore, only seven offer medical, dental, and/or vision benefits to the Councilmembers. None of Kenmore's neighboring cities currently offer benefits to their City Councilmembers. If the Council wishes to participate, at least 50% of the employees must participate in the medical insurance and 75% must participate in vision and

dental benefits in order for any members to be eligible. Most of the Council did not support offering benefits to Councilmembers.

MOTION: Councilmember Pfeil made a motion to table the agenda item to an unspecified date/time. Councilmember Kugler seconded the motion.

VOTE: 4 For, 3 Against, 0 Abstain. MOTION CARRIED.

- B. **Dog Park Locations and their Suitability, presented by Parks Project Manager Rob Sayre-McCord, *for Information and Discussion.***
[Agenda Bill - Kenmore Dog Parks](#)
[Kenmore Dog Parks Council Presentation - PDF Format - Uploaded 3/23/22](#)

Parks Project Manager Rob Sayre-McCord explained that there is a growing interest and need for a dog park in Kenmore. In fact, the City Council created an agreement at the previous Council retreat to hold a meeting to learn more about dog parks. Staff have reviewed potential locations within Kenmore for a future dog park site. There are several barriers to the establishment of a dog park within Kenmore. The City does not currently own any park space that does not present one or more serious impediment (environmental, size/space, terrain suitability, existing park amenities/uses) for its suitability as a dog park. The City is open to collaborating with adjacent communities for the development of a new dog park, but these locations would not be within city limits. The option that appears best suited for this would be Big Finn Hill Park in Kirkland, located just outside the city border. However, this site would be located adjacent to the section of the city already best served by existing neighboring dog parks. Lastly, staff have been researching costs for construction and ongoing maintenance of dog parks. Preliminary estimates point to \$100-\$200k in overall construction costs, 8-20 hours a month of public works maintenance, and general site maintenance costs of \$10-20k a year.

The Council requested that Staff continue to investigate the opportunity for a partnership with a neighboring jurisdiction, whether it is a sister City (Bothell) or, as in the case of Big Fin Hill Park, King County.

STAFF REPORTS

Kenmore Cares Program Update – Assistant City Manager/ARPA Administrator Stephanie Lucash explained that the program is set to end on March 31, 2022. There are \$20,500 remaining but with \$30,500 pending review. If all applications are reviewed and approved, the allocated budget will be exceeded. A final Kenmore Cares Program update will be given to Council in April or May.

COUNCILMEMBER REPORTS & COMMENTS

Mayor Herbig noted that House Bill 1099 - “Improving the State’s Climate Response through updates to the state’s comprehensive planning framework,” was not able to get concurred before the close of the legislative session. Nevertheless, the City can discuss how components of the bill might be reflected in Kenmore’s Comprehensive Plan. With majority support from the Council, Mayor Herbig requested that the City Manager add a “discussion on folding climate resiliency and environmental resiliency into the Comprehensive Plan.” City Manager Karlinsey agreed to discuss this at a future agenda.

ADJOURNMENT

Mayor Herbig adjourned the meeting at 8:33 p.m.

Nigel Herbig, Mayor

ATTEST:

Anastasiya Warhol, City Clerk

**City of Kenmore
City Council Meeting
Special & Regular Meeting Minutes
March 28, 2022**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers:

Mayor Nigel Herbig
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Deputy Mayor Melanie O'Cain

Staff:

City Manager Rob Karlinsey
Assistant City Manager Nancy Ousley
Assistant City Manager/ARPA Administrator Stephanie Lucash
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
Human Resources Manager Leonora Palaña
Community Development Director Debbie Bent
Policy Analyst Garrett Oppenheim

Speaking Guests:

Laurel Redden, King County Sexual Assault Resource Center
Randy Banneker, Seattle King County Realtors
Lisa Anderson, Kenmore Resident
Katie Wilson, Transit Riders Union/ Stay Housed Stay Healthy
Vicky Grayland, Kenmore Resident
Heather Erickson, Northshore Schools Foundation
Patrick O'Brien, Kenmore Resident
David Morton, Redmond Resident
Tram Tran-Larsen, Housing Justice Project
Eric Campbell, Kirkland Resident
Monique Gallant, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
John Hendrickson, Kenmore Resident
Jon Culver, Kenmore Resident
Carl Michelman, Brier Resident
Stacey Valenzuela, Kenmore Resident
Juan Calaf, Sound Transit
Sarah Lovell, King County Metro
Dr. Devin Byrd, Bastyr University

p.m.

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EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(i), the City Council will now enter an executive session to discuss pending or potential litigation & pursuant to RCW 43.30.110 (b), the Council entered an executive session to consider real estate acquisition. The session was announced to conclude at 6:59 p.m.

ADJORN SPECIAL MEETING

The Special Meeting was adjourned at 7:00 p.m.

CALL REGULAR MEETING TO ORDER – 7:00 PM

Mayor Herbig called the regular meeting to order.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL:

The agenda was approved as presented.

PROCLAMATIONS:

Mayor Herbig proclaimed April to be Child Abuse Prevention Month.

Child Abuse Prevention Month (April) Proclamation

Mayor Herbig proclaimed April to also be Sexual Assault Awareness Month. Laurel Redden received the proclamation on behalf of the King County Sexual Assault Resource Center.

Sexual Assault Awareness Month (April) Proclamation

PRESENTATION

The Council and City Manager took time to honor retiring Assistant City Manager Nancy Ousley. They highlighted Nancy's impressive career for both the State of Washington and King County. Most importantly, they highlighted her many contributions to the City of Kenmore.

PUBLIC COMMENT

The Council took comments from the public from approximately 7:17 pm to 7:42 pm.

Timestamped link included here: <https://youtu.be/R8S6FJ4EEEx8?t=4644>

CONSENT AGENDA

- A. Authorize the City Manager to execute Amendment #5 to Contract 19-C2012 for an amount of \$87,776, increasing the total contract amount to \$2,417,776 to accommodate work for Task Order 7, Log Boom Park Waterfront Access Project Construction Management Support Services.
Agenda Bill - 19C2012- Osborn Amendment No. 5

Councilmember Pfeil moved to approve the consent agenda item A outlined above.

Councilmember Marshall seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT.

- A. **Kenmore Transit-Oriented Development Concurrence Memorandum with King County Metro Transit Department and Central Puget Sound Transit**

Authority (Sound Transit), presented by Assistant City Manager Nancy Ousley and guests, *for Discussion and Affirmation.*

[Agenda Bill -28 March 2022 TOD Memorandum](#)
[GA 0103-18 Kenmore BRT Partnering Agreement for City and ST Action 22 Aug 2018](#)
[Kenmore TOD Concurrence Letter Draft 2022 \(updated 3/21/22\)](#)
[Presentation - Kenmore City Council Briefing](#)

Assistant City Manager Nancy Ousley introduced partners from King County Metro and Sound Transit. For several years, the City has been working closely with Sound Transit on the SR-522 Bus Rapid Transit (BRT) planning to connect cities along 522 with light rail to regional destinations. The opportunity to support Transit Oriented Development (TOD) at the northeast quadrant of SR 522 and 73rd Ave NE intersection was identified early in the project and has been the focus of planning sessions involving the City, King Count Metro, Sound Transit, and private property owners in the vicinity. Today, the team is bringing forward a “letter of concurrence,” which identifies a framework to determine whether to solicit a developer to implement a Coordinated Development Plan at the Park and Ride area and outline the roles and responsibilities for an implementation strategy. In addition, it identifies a timeline to complete the work.

The Council expressed their support of the City Manager signing the Letter of Concurrence.

- B. **Resolution No. 22-381 Declaring Juneteenth an Official Holiday, presented by Policy Analyst Garrett Oppenheim and Diversity Consultant Chanin Kelly-Rae, *for Discussion and/or Approval.***
[Agenda Bill - Juneteenth Resolution](#)
[Juneteenth Resolution No. 22-381](#)

Facilitator Chanin Kelly-Rae, Policy Analyst Garrett Oppenheim, and Mayor Nigel Herbig took read the proposed Resolution. The Council affirmed the intent and the spirit of the Resolution.

MOTION: Councilmember Pfeil moved to approve Resolution No. 22-381, recognizing Juneteenth an official Holiday. Deputy Mayor O’Cain seconded the motion.

VOTE: 7 For, 0 Against, 0 Abstain. MOTION CARRIED.

- C. **Comprehensive Plan Amendments Status Update, presented by Community Development Director Debbie Bent, and Principal Planner Lauri Anderson, *for Information.***
[Agenda Bill - Comprehensive Plan Update](#)

Principal Planner Lauri Anderson explained that the preliminary upcoming timeline for the package of comprehensive plan amendments is as follows:

- March 15 -Planning Commission finalizes preliminary recommendations in preparation for the public hearing.
- April – Commission reviews the Zoning Code amendments related to Missing Middle Housing (MMH), and the Zoning Map change for the Public Works facility, that will

accompany the Comprehensive Plan amendments at the public hearing. The Commission's preliminary direction on MMH is to allow duplexes and triplexes in the R-6 Residential Zone within ¼ mile of the City's two high-capacity transit routes. Opticos Design has been helping staff craft building form amendments to address the compatibility of these housing types with single-family residences.

- March/April – Staff conducts additional community outreach, with a particular focus on those who speak Spanish as a primary language.
- May 17 – Public hearing on the Comprehensive Plan amendments, MMH zoning regulations, and the Zoning Map change for the Public Works facility.
- June – Planning Commission presents final recommendations to the City Council.

Staff noted that the Planning Commission has not made a final recommendation. In addition, Staff, in partnership with DEI Consultant Chanin Kelly-Rae, are discussing how Diversity, Equity, and Inclusion needs to be considered in Comprehensive Plan Elements. Specifically, City Staff plan to include the Diversity Equity and Inclusion Task Force in the discussion on April 7, 2022.

D. American Rescue Plan Act Community Engagement Results, presented by Assistant City Manager/ARPA Administrator Stephanie Lucash, *for Discussion.*
[Agenda Bill - ARPA Community Engagement Results - March 2022](#)
[ARPA Presentation to Council 03282022](#)

Assistant City Manager/ARPA Administrator Stephanie Lucash explained that the City invited the Kenmore Community to weigh in on ARPA spending. There was a total of 806 total responses. The results showed interest in the following top nine programs:

- 1) Homelessness Response Pilot Program
- 2) Catch-Up Learning & Childcare Support
- 3) Human Services Funding
- 4) Business Assistance
- 5) Landlord & Rent Assistance
- 6) Broadband/Wi-Fi Project
- 7) Subsidized Pool Program for Kenmore Youth
- 8) Mobile Home Improvements Grants Program
- 9) Assistance for the Local Arts Community

MOTION: Councilmember Srebnik moved to move forward with the top four recommended programs (noting that \$75k is to be deducted from the Business Assistance Program due to pre-allocated funding), and to revisit additional program options soon (as soon as additional information is received). Councilmember Baker seconded the motion.
VOTE: 5 For, 2 Against, 0 Abstain. MOTION CARRIED.

The allocations were outlined as follows:

- 1) Homelessness Response Pilot Program - \$50,000
- 2) Catch-Up Learning & Childcare Support - \$100,000
- 3) Human Services Funding - \$250,000
- 4) Business Assistance - \$175,000 (\$250,00 minus the previously released \$75,000)

- E. **Ordinance 22-0545 Residential Renter Protection Regulations, presented by Community Development Director Debbie Bent, *for Adoption.***
[Agenda Bill - Renter Protections](#)
[Ordinance 22-0545 Amending KMC 18.55 Tenant Protections](#)
[Ex. 1 to Ordinance Amending Chap. 8.55 KMC Tenant Protections](#)
[Ex. 1 to Ordinance Amending Chap. 8.55 KMC Tenant Protections \(redline\)](#)
[\(uploaded 3/28\)](#)

MOTION: Councilmember Pfeil moved to approve Ordinance No. 22-0545, Amending KMC 18.55 and adopting Tenant Protections. Mayor Herbig seconded the motion.

MOTION: Councilmember Marshall moved to table the motion to an indeterminate time. Councilmember Baker seconded the motion.
VOTE: 2 For, 5 Against, 0 Abstain. MOTION FAILED.

AMENDMENT: Councilmember Marshall moved to amend the original motion to exempt small landlords defined as those with three or less units. Councilmember Baker seconded the motion.
VOTE: 2 yes, 5 Against, 0 Abstain. MOTION FAILED.

ORIGINAL MOTION: Councilmember Pfeil moved to approve Ordinance No. 22-0545, Amending KMC 18.55 and adopting Tenant Protections. Mayor Herbig seconded the motion.
VOTE: 5 For, 2 Against, 0 Abstain. MOTION CARRIED.

STAFF REPORTS

Kenmore Cares Update – Assistant City Manager/ARPA Administrator Stephanie Lucash explained that the City is in the final days of the program. The City has expended \$861,500 and approximately \$32,500 pending/processing. The City will give a full accounting report in April, including a contract amendment if necessary.

Urgent Business Needs Assistance Update - Assistant City Manager/ARPA Administrator Stephanie Lucash explained that the City received 17 applications from eligible businesses. A committee convened to review the applications. The City hopes to disburse the full \$75,000 through seven individual grants.

MOTION: Deputy Mayor O’Cain moved to allocate the \$250,000 (of which \$75,000 has already been earmarked/dispensed) toward business assistance (Business Agenda Item D; program 4) today. Seconded by Councilmember Pfeil.
VOTE: Motion PASSED by Unanimous Consent.

Virtual Retirement Party honoring Nancy Ousley and transition – City Manager Rob Karlinsey invited the Council and guests to the upcoming retirement party. In addition, he explained that Stephanie Lucash will become Interim Assistant City Manager and Acting City Manager in his absences. The City has already initiated the recruitment to fill Nancy Ousley’s position.

Agenda Update – City Clerk Anastasiya Warhol explained that the City will try to update the Council agenda to reflect action taken during that meeting shortly after the meeting has taken place. In this manner, the community can get quick, meaningful insight about what final action occurred.

ADJOURNMENT

Mayor Herbig adjourned the meeting at 10:00 p.m.

Nigel Herbig, Mayor

ATTEST:

Anastasiya Warhol, City Clerk



Voucher Certification and Approval

City of Kenmore

DATE RANGE:

03/05/2022 - 03/18/2022

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 49203 through 49302: \$2,355,477.48

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Acct Electronic Deposits Dated: 03/11/2022: \$182,225.47

ACH Payment to Thomco Construction: \$264,851.11

Rob Karlinsey
Rob Karlinsey (Mar 21, 2022 17:30 PDT)

Mar 21, 2022

City Manager / Date

Leticia Salcido
Leticia Salcido (Mar 21, 2022 16:20 PDT)

Mar 21, 2022

Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
THOMCO CONSTRUCTION, INC.	1103	03/18/2022	20-C2144 Feb. Juanita Dr. Ped/Bike Construction	264,851.11
AMERICAN GENERAL LIFE GPO/400S	49203	03/11/2022	Life Insurance	279.92
ICMA RETIREMENT C/O ALLFIRST BANK / 109964	49204	03/11/2022	City of Kenmore 401a	20,669.96
ICMA RETIREMENT TRUST 457 / 304745	49205	03/11/2022	ICMA 457 Deferred Comp	8,408.75
STATE OF FLORIDA DISBURSEMENT UNIT	49206	03/11/2022	Employee Deduction	275.00
AMERICALL	49207	03/18/2022	Feb. After Hours Call Out Service	134.66
APPLEONE EMPLOYMENT SERVICES	49208	03/18/2022	Engineering Temp. Svcs Week Ending 2/25	842.76
BCN TELECOM, INC.	49209	03/18/2022	3/15-4/14 City Hall Phones	384.79
BOTHELL KENMORE CHAMBER OF COMMERCE	49210	03/18/2022	Feb. KBA Support Services	300.00
BRIEN, GAYLYNN	49211	03/18/2022	Dec. Sales Tax Data Conversion Svcs	50.00
CASCADE PEST CONTROL	49212	03/18/2022	Rhododendron Park Pest Control	154.58
CECCANTI, INC.	49213	03/18/2022	19-C1977 Feb. W. Sammamish Bridge Construction	306,809.39
CHANIN KELLY-RAE CONSULTING LLC	49214	03/18/2022	Feb. DEI Consulting Services	10,105.00
COMCAST	49215	03/18/2022	March City Hall & Hanqar Internet	2,045.64
COMCAST BUSINESS	49216	03/18/2022	3/10-4/9 Squire's Landing Internet	81.95
COMCAST BUSINESS	49217	03/18/2022	3/14-4/13 City Hall Internet & Cable	154.21
DAVID G. MOORE	49218	03/18/2022	Moving Expenses Per Contract	12,422.00
ELECTRONIC BUSINESS MACHINES	49219	03/18/2022	2nd Floor Feb. B/W & Color Overage Chgs	101.34
FERGUSON ENTERPRISES INC #3011	49220	03/18/2022	Drainage Materials for WO #9406	484.66
GARRETT OPPENHEIM	49221	03/18/2022	Reimbursement for WCMA Conf. Registration Fee	325.00

GORDON THOMAS HONEYWELL	49222	03/18/2022	Feb. Governmental Affairs Consulting Svcs	4,300.00
HOME DEPOT CREDIT SERVICES	49223	03/18/2022	Public Works Supplies & Equipment	680.97
HONEY BUCKET	49224	03/18/2022	3/7-4/3 Public Works Yard Rental	156.75
HUNTINGTON TECHNOLOGY FINANCE	49225	03/18/2022	2022 Lease Payment for Council Chambers AV	44,525.18
INSLEE, BEST, DOEZIE & RYDER, P.S.	49226	03/18/2022	February Attorney Fees	57,039.43
JUANITA AGUILAR	49227	03/18/2022	2/17 & 3/10/22 DEI Task Force Meeting	160.00
JULIANA POOLEY	49228	03/18/2022	2/17 & 3/10 DEI Task Force Meetings	160.00
KENMORE WATERFRONT ACTIVITIES CENTER	49229	03/18/2022	Expense Reimbursement for Relocation Fees	1,691.10
KING COUNTY ANIMAL SVCS	49230	03/18/2022	Feb. Pet Licenses & Renewals	150.00
KING COUNTY FINANCE	49231	03/18/2022	Feb. Road Svcs - Signs & Markings	533.94
KING COUNTY FINANCE	49232	03/18/2022	Road Services - Signs/Signals/Street Maint.	5,815.10
KING COUNTY FINANCE	49233	03/18/2022	Q1 2021 Supplemental Invoice	112.15
KING COUNTY RADIO COMM SERVICES	49234	03/18/2022	1/31-4/28/22 Emergency Radios	300.57
KING COUNTY RECORDER'S OFFICE	49235	03/18/2022	Recording Fees for Notice of Code Violations	253.50
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49236	03/18/2022	Lot 3 Less E. 50' TGW SH LDS	17.74
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49237	03/18/2022	17415 61st Ave NE, Kenmore	6,616.55
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49238	03/18/2022	Tract B Brookfield Dev 2 Drainage	17.30
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49239	03/18/2022	Tract 998 Clearwater Detention	17.41
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49240	03/18/2022	Alderwood Manor #14 Lot 1, 56-59, Amber Hts, Ashton Ln	709.35
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49241	03/18/2022	Tract D Inglewood Estates Drainage	17.25
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49242	03/18/2022	Tract B of KCSP 582003	17.25
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49243	03/18/2022	Tract 997 Glenbrook Storm Drainage	17.28
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49244	03/18/2022	Tract 2 Bridlepath Drainage	17.40
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49245	03/18/2022	Tract B Cedarlane Drainage	5.46
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49246	03/18/2022	Tract A KCSP S90S0406	17.54
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49247	03/18/2022	Tract A Belmont Heights Drainage	17.39
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49248	03/18/2022	Tract A Berg's Lane Drainage	17.25
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49249	03/18/2022	Tract B Inglewood Estates Drainage	17.27
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49250	03/18/2022	Tract B Eagle Brook II	17.44
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49251	03/18/2022	Tract B Clifton Drainage	17.38
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49252	03/18/2022	Tract 999 Emerald Vue Storm Drainage	256.78
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49253	03/18/2022	Tract A Inglewood Highlands	256.81
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49254	03/18/2022	Tract B Berg's Lane Drainage	17.26
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49255	03/18/2022	Tract A Inglewood Estates Drainage	17.25
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49256	03/18/2022	16607 Inglewood VAC Rd NE	18.83
KING COUNTY TREASURY - PROPERTY TAX DEPT.	49257	03/18/2022	Tract 9 Bridlepath Drainage	17.55
KLB CONSTRUCTION, INC.	49258	03/18/2022	20-C2143 Feb. 68th Ave Ped/Bike Construction	718,607.63
KPFF CONSULTING ENGINEERS	49259	03/18/2022	19-C2098 Jan. Professional Svcs	59,719.09

IX. B. Approve Total Check #s 49203 through 49302 totaling \$2,355,477.48...

MARCO BALLESTEROS	49260	03/18/2022	2/17 & 3/10 DEI Task Force Meetings	160.00
MOTT MACDONALD GROUP, INC.	49261	03/18/2022	17-C1656 Feb. Log Boom Park Waterfront Proj.	2,238.81
MOTT MACDONALD GROUP, INC.	49262	03/18/2022	Jan. X' a Xwadis Park Construction Support Svcs	15,056.71
MOTT MACDONALD GROUP, INC.	49263	03/18/2022	17-C1656 Jan. LogBoom Park Construction Support	7,972.48
MR. T'S TROPHIES & AWARDS LLC	49264	03/18/2022	Name Tag & Mayor/Deputy Mayor Plaques	346.26
NATIONAL BARRICADE CO., LLC	49265	03/18/2022	Message Board for SR522/68th	369.34
NATIONAL BARRICADE CO., LLC	49266	03/18/2022	Message Board for SR522/68th	192.94
NORTH URBAN HUMAN SVCS ALLIANCE	49267	03/18/2022	2022 Dues	1,000.00
NORTHSHORE UTILITY DIST	49268	03/18/2022	Feb. Fleet Fule & Maintenance	3,736.89
NORTHSHORE UTILITY DIST	49269	03/18/2022	12/2-1/15 PW Shop Site 6520 NE 202nd	144.04
NORTHSHORE UTILITY DIST	49270	03/18/2022	12/2-1/15 PW Shop Site 6506 NE 202nd	133.17
OFFICE DEPOT	49271	03/18/2022	Misc. Office Supplies	208.40
OLBRECHTS & ASSOCIATES, PLLC	49272	03/18/2022	Feb. Hearing Examiner Services	808.50
OLYMPIC ENVIRONMENTAL RESOURCES INC	49273	03/18/2022	2022 Recycling Program Implementation	6,561.90
PACIFIC AIR CONTROL, INC.	49274	03/18/2022	City Hall HVAC Troubleshooting	292.87
PACIFIC TOPSOILS	49275	03/18/2022	1/26-2/25 Materials Purchased & Dump Fees	1,644.85
PARAMETRIX INC	49276	03/18/2022	21-C2747 1/30-2/26 Professional Services	12,050.12
PUGET SOUND ENERGY	49277	03/18/2022	2/2-3/2 Street Lights	31,666.94
QUALITY WATER FINANCIAL	49278	03/18/2022	Monthly City Hall 2nd Floor Filtered Water System	50.59
QUALITY WATER FINANCIAL	49279	03/18/2022	Monthly City Hall 1st Floor Filtered Water System	66.00
QUALITY WATER FINANCIAL	49280	03/18/2022	Monthly Public Works Office Filtered Water System	66.00
REPUBLIC SERVICES	49281	03/18/2022	Feb. Rhodendron Park Solid Waste	425.36
REPUBLIC SERVICES	49282	03/18/2022	Feb. City Hall Solid Waste Svcs	644.75
SAM OTIS	49283	03/18/2022	3/10 DEI Task Force Meeting	80.00
SCORE	49284	03/18/2022	Feb. Inmate Housing/Mental Health Svcs	19,288.08
SEATTLE TIMES	49285	03/18/2022	Feb. Legal Notices	825.48
SHRED IT, C/O STERICYCLE, INC>	49286	03/18/2022	Feb. Shredding Services	95.16
STAPLES ADVANTAGE	49287	03/18/2022	City Hall Supplies - Gloves/Bathroom Tissue	149.69
STREETSAVER	49288	03/18/2022	5/1/22-4/30/23 Pavement Management Software	1,500.00
STRIDER CONSTRUCTION CO., INC.	49289	03/18/2022	21-C2670 Feb. Squire's Landing Construction	948,228.61
T MOBILE USA, INC.	49290	03/18/2022	Staff Cell Phones & Data Plans	1,304.40
TOTAL LANDSCAPE CORP	49291	03/18/2022	Northshore Summit/Squires/Moorlands Landscaping	2,257.05
TOTAL LANDSCAPE CORP	49292	03/18/2022	City Hall & Parks Landscaping	5,030.02
TRANPO GROUP USA INC.	49293	03/18/2022	19-C2104 Jan. Road Safety Svcs	2,368.90
VERIZON WIRELESS	49294	03/18/2022	Staff Cell Phones & Data Plans	80.06
WA STATE DEPT OF LABOR & INDUSTRIES	49295	03/18/2022	Annual Elevator Operating Certificate Renewal	230.00
WA STATE DEPT OF TRANSPORTATION	49296	03/18/2022	Jan. 68th/175th & 68th/181st Traffic Signal Maint.	564.35
WA STATE DEPT OF TRANSPORTATION	49297	03/18/2022	Salt for Snow & Ice Response	3,564.51

IX. B. Approve Total Check #s 49203 through 49302 totaling \$2,355,477.48...

WAGNER ARCHITECTS	49298	03/18/2022	Public Works Facility Architect Svcs	7,870.00
WASHINGTON STATE DEPT OF REVENUE	49299	03/18/2022	Welwest Construction Retainage Payment	6,535.10
WM CORPORATE SVCS-COLUMBIA RIDGE LANDFILL	49300	03/18/2022	Feb. Street Sweeper Debris Disposal	2,113.52
ZIPLY FIBER	49301	03/18/2022	2/28-3/27 City Hall Phones	650.66
ZONAR SYSTEMS	49302	03/18/2022	3/1/22-2/28/23	528.21
DRS 457	DFT0001236-1237	03/11/2022	DRS 457 Deferred Comp	1,210.57
AVIDIA HEALTH	DFT0001238	03/11/2022	Employee Health Savings Contribution	100.00
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0001239-1244	03/11/2022	Public Employees Retirement	30,194.42
NAVIA	DFT0001245	03/11/2022	Employee Flexible Spending Account	602.64
BANK OF AMERICA 941	DFT0001246	03/11/2022	Federal Taxes	23,141.89
PAYROLL	Electronic Dep.	2/25/2022	Direct Deposit	126,975.95
TOTAL				<u>\$ 2,802,554.06</u>

IX. B. Approve Total Check #s 49203 through 49302 totaling \$2,355,477.48...



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2022 - 03/18/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0014	AMERICAN PLANNING ASSOCIATION	1336
0024	BAKER, DAVID	468.43
0064	CASCADE PEST CONTROL	463.74
0067	CENTER FOR HUMAN SERVICES	5550
0076	CITY OF BELLEVUE	40078.5
0081	CITY OF KENMORE	2961.1
0083	CITY OF LAKE FOREST PARK	51948
0099	CONSOLIDATED PRESS	4945.76
0109	DAILY JOURNAL OF COMMERCE	308.2
0121	REPUBLIC SERVICES	2141.8
0130	EMPLOYMENT SECURITY DEPARTMENT	4538.81
0137	FERGUSON ENTERPRISES INC #3011	1681.73
0151	CALPORTLAND COMPANY	78.52
0173	HOME DEPOT CREDIT SERVICES	1655.6
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	112338.67
0191	INTERNATIONAL INST OF MUNI CLERKS	215
0197	JET CITY PRINTING	385.35
0204	KENMORE COMMUNITY CLUB	180
0205	KENMORE HERITAGE SOCIETY	25
0206	KENMORE MIDDLE SCHOOL	2650
0212	KING COUNTY FINANCE W.L.R.D.	5426
0213	KING COUNTY ANIMAL SVCS	380
0218	KING COUNTY FINANCE	1847.99
0230	KING COUNTY RADIO COMM SERVICES	300.57
0235	KING COUNTY TREASURY	19341.58
0251	LIGHTHOUSE CONSULTING INC	33428.88
0261	PENDLETON CONSULTING LLC	3575
0267	MR. T'S TROPHIES & AWARDS LLC	652.34
0285	NORTHSHORE FIRE DEPT	860
0286	NORTHSHORE SCHOOL DISTRICT	95392
0287	NORTHSHORE SENIOR CENTER	9500
0288	NORTHSHORE UTILITY DIST	49020.45
0292	HONEY BUCKET	2703.25
0300	OFFICE DEPOT	912.52
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	6561.9
0310	PACIFIC TOPSOILS	2000.04
0311	PARAMETRIX INC	21181.69
0327	PUGET SOUND CLEAN AIR AGENCY	19183
0328	PUGET SOUND ENERGY	104803.13
0345	SEATTLE TIMES	2141.1
0355	STAPLES ADVANTAGE	1974.33
0357	STEWART MACNICHOLS HARMELL, INC.	10000
0359	SOUND CITIES ASSOC	16314.32
0365	TOTAL LANDSCAPE CORP	18475.64
0371	UNITED STATES POSTMASTER	1928.18
0385	WA ASSOC OF BUILDING OFFICIALS	1375
0387	WA CITIES INSURANCE AUTHORITY	486509
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	315
0400	WASHINGTON STATE DEPT OF REVENUE	6535.1
0401	WA STATE DEPT OF TRANSPORTATION	12265.73
0405	WASHINGTON STATE OFFICE CASH MGMT	610.5
0412	WM CORPORATE SVCS - COLUMBIA RIDGE LANDFILL	10069.46

Vendor Purchasing Report

For Date Range 01/01/2022 - 03/18/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0424	ICMA RETIREMENT TRUST 457 / 304745	42268.84
0425	DRS 457	6018.09
0426	AFLAC	432.38
0428	BANK OF AMERICA 941	117268.52
0429	AWC EMPLOYEE BENEFIT TRUST	155194.08
0431	DEPARTMENT OF RETIREMENT SYSTEMS	153700.55
0432	DEPARTMENT OF LABOR AND INDUSTRIES	8581.74
0434	UNITED WAY OF KING COUNTY	160
0436	NATIONAL LIFE OF VERMONT	246.34
0448	UPS STORE KENMORE	101.34
0450	AURORA RENTS	1710.9
0542	AMERICAN SOCIETY OF COMPOSERS	390
0550	KING COUNTY RECORDER'S OFFICE	253.5
0617	KING COUNTY FINANCE	17059.62
0685	PACE ENGINEERS, INC.	2300
0692	HDR ENGINEERING, INC	164776.84
0696	AMERICAN GENERAL LIFE GPO/400S	839.76
0764	OUSLEY, NANCY	23.99
0781	QUALITY BUSINESS SYSTEMS INC.	676.14
0791	NORTHSHORE ROTARY CLUB	300
0817	GRAINGER	110.94
0892	JACOBS ENGINEERING GROUP	16321.51
0898	ZONAR SYSTEMS	731.12
0899	SHRED IT, C/O STERICYCLE, INC>	95.16
0913	KENMORE ELEMENTARY	1250
0981	COMCAST BUSINESS	780.43
0994	GORDON THOMAS HONEYWELL	8600
1003	IWORQ SYSTEMS	2800
1010	WESTLAKE HARDWARE WA-153	425.43
1034	EMERALD FIRE LLC	705
1053	INTERNATIONAL CODE COUNCIL, INC	600
1068	WA STATE DEPT OF LABOR & INDUSTRIES	230
1123	AM TEST, INC	200
1140	PAWS	416
1152	WASHINGTON ENERGY SERVICES CO. LLC	285.6
1197	MILLER STEPHENS, MARY	1250
1215	STATE OF FLORIDA DISBURSEMENT UNIT	1375
1226	CONTECH ENGINEERED SOLUTIONS, INC	600
1299	VERIZON WIRELESS	167.59
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	2400
1331	KBA INC.	91843.88
1333	WELWEST CONSTRUCTION INC.	10000
1337	STATE OF WA DEPT. OF LICENSING	1.52
1356	KARLINSEY, ROB	1145
1358	ALPHAGRAPHS	329.33
1359	EVERGREEN FIRE AND SAFETY, INC.	214.14
1383	CHICAGO TITLE	7.72
1390	UTILITIES UNDERGROUND LOCATION CTR	282.51
1403	OSBORN CONSULTING INC.	65284.94
1431	BRIEN, GAYLYNN	100
1452	CITY OF KENT	500
1459	FLEMINGS HOLIDAY LIGHTING LLC	1491.99
1464	ROAD CONSTRUCTION NW, INC.	397564.31
1465	WA TRUST FOR HISTORIC PRESERVATION	75
1504	SCORE	82127.24
1555	LINCOLN NATIONAL LIFE INSURANCE	3316.15
1673	KPFF CONSULTING ENGINEERS	87131.28
1689	MOTT MACDONALD GROUP, INC.	40804.13

Vendor Purchasing Report

For Date Range 01/01/2022 - 03/18/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1711	SOFTWAREONE, INC.	13724.9
1712	SITEIMPROVE, INC.	3356.95
1754	RFI ENTERPRISES INC.	236.72
1774	OWEN EQUIPMENT COMPANY	1371.61
1798	OLBRECHTS & ASSOCIATES, PLLC	1089
1816	NAVIA	9513.21
1820	PIPER SANDLER	23920
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	676.14
1829	SHI INTERNATIONAL CORP.	219.52
1838	AVIDIA HEALTH	500
1885	NATIONAL BARRICADE CO., LLC	562.28
1889	WILLIAMS, KASTNER & GIBBS PLLC	3730
1930	T MOBILE USA, INC.	2467.16
1979	MSPT XXII, LLC C/O FLYWAY RETAIL + LIVING	1500
1980	HRA VEBIA TRUST	20203.44
1993	HYAS GROUP, LLC	3750
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50
2004	RED BARN ENGINEERING, INC.	1550
2010	JUDHA OF LION LANDSCAPING AND SERVICES LLC	26952.48
2016	STREETSAVER	1500
2047	PUGET SOUND PLANTS	312.62
2048	SMS CLEANING, INC.	12990
2095	TRANSPO GROUP USA INC.	2368.9
2097	ROBINSON AND NOBLE, INC.	2850
2113	WA ASSOC. OF SHERIFFS & POLICE CHIEFS	180
2142	ICMA RETIREMENT C/O ALLFIRST BANK / 109964	105120.83
2145	NORTHWEST ELECTRIC AND SOLAR	1970.79
2175	ELECTRONIC BUSINESS MACHINES	279.22
2176	CANON FINANCIAL SERVICES, INC.	532.16
2183	SISKUN POWER EQUIPMENT	373.34
2209	MORUP SIGNS, INC.	522.98
2221	O'REILLY/FIRST CALL	46.2
2236	COMCAST	5550.07
2249	KING COUNTY BAR ASSOCIATION	250
2252	TRUGREEN	2080.89
2254	U.S. BANK PURCHASE CARDS	29570.62
2259	MINUTEMAN PRESS	4226.73
2270	LAKESIDE INDUSTRIES	1007.42
2285	QUALITY WATER FINANCIAL	547.77
2304	ESTABROOK, MEGAN	2800
2327	PACIFIC AIR CONTROL, INC.	292.87
2337	HUANG, ANGELINA	3848.9
2353	NORTHSHORE SCHOOLS FOUNDATION	300000
2368	JEFF LUKE PHOTOGRAPHY LLC	5364.77
2377	NORTH URBAN HUMAN SVCS ALLIANCE	1000
2386	CECCANTI, INC.	1112270.34
2396	ZIPLY FIBER	1607.32
2402	PACIFIC OFFICE AUTOMATION	184.08
2403	AMERICALL	409.48
2425	THOMCO CONSTRUCTION, INC.	465466.99
2464	D.P. NICOLI, INC.	166.67
2486	CASCADIA LAW GROUP	5832
2489	THE ORIGINAL POOP BAGS	1453.2
2503	NORTH AMERICAN SAFETY, INC.	1111.5
2512	CARAHOSFT TECHNOLOGY CORPORATION	3633.3
2530	CASCADIA CONSULTING GROUP, INC.	10247.5
2531	BCN TELECOM, INC.	1154.37
2537	HUNTINGTON TECHNOLOGY FINANCE	44525.18

Vendor Purchasing Report

For Date Range 01/01/2022 - 03/18/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2543	FOSTER GARVEY PC	14376.5
2544	ACTION SERVICES CORPORATION	1512
2545	KLB CONSTRUCTION, INC.	1275123.23
2549	DAVID EVANS	226.44
2553	TICOR TITLE	50000
2573	WHISTLE WORKWEAR	248.16
2577	APPLEONE EMPLOYMENT SERVICES	1896.21
2579	CHANIN KELLY-RAE CONSULTING LLC	30315
2584	AQUALIS	11538.48
2598	WAGNER ARCHITECTS	7870
2603	COMMERCIAL FENCE CORPORTATION	14588.25
2612	KENMORE WATERFRONT ACTIVITIES CENTER	1691.1
2614	SEATOWN ELECTRIC, PLUMBING, HEATING & AIR	285.6
2617	STRIDER CONSTRUCTION CO., INC.	1795751.33
2618	STEPHANIE LUCASH	1079.77
2621	TRACY BANASZYNSKI	47
2622	IMPERIAL NW CONSTRUCTION LLC	462.42
2623	TOLO EVENTS LLC	10000
2624	CBRE, INC. - VALUATION & ADVISORY SERVICES	4800
2625	BRIMSTONE FIRE SAFETY MANAGEMENT LLC	279.31
2626	DAVIS HEETER	285.6
2627	BOB'S HEATING & AIR CONDITIONING LLC	444.15
2629	GARRETT OPPENHEIM	325
2631	SAM OTIS	80
2632	JULIANA POOLEY	160
2633	MARCO BALLESTEROS	160
2634	JUANITA AGUILAR	160
2635	DAVID G. MOORE	12422
Vendor Set Vendor Set 01 Total:		8158549.43









03-18-2022

Final Audit Report

2022-03-22

Created:	2022-03-21
By:	Carla Schnee (cschnee@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5-0ulh8TAhAXEUC9JGf5I16rl5ydakhd

"03-18-2022" History

-  Document created by Carla Schnee (cschnee@kenmorewa.gov)
 2022-03-21 - 10:47:20 PM GMT- IP address: 50.235.209.34
-  Document emailed to Leticia Salcido (lsalcido@kenmorewa.gov) for signature
 2022-03-21 - 10:49:44 PM GMT
-  Email viewed by Leticia Salcido (lsalcido@kenmorewa.gov)
 2022-03-21 - 11:20:23 PM GMT- IP address: 50.235.209.34
-  Document e-signed by Leticia Salcido (lsalcido@kenmorewa.gov)
 Signature Date: 2022-03-21 - 11:20:29 PM GMT - Time Source: server- IP address: 50.235.209.34
-  Document emailed to Rob Karlinsey (rkarlinsey@kenmorewa.gov) for signature
 2022-03-21 - 11:20:30 PM GMT
-  Email viewed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)
 2022-03-22 - 0:29:53 AM GMT- IP address: 24.22.167.111
-  Document e-signed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)
 Signature Date: 2022-03-22 - 0:30:31 AM GMT - Time Source: server- IP address: 24.22.167.111
-  Agreement completed.
 2022-03-22 - 0:30:31 AM GMT



POWERED BY
Adobe Sign

RESOLUTION NO. 22-375

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DECLARING THE CITY COUNCIL'S INTENT TO ADOPT FOR THE CITY THE POWERS OF INITIATIVE AND REFERENDUM; PROVIDING FOR PUBLICATION OF THIS RESOLUTION; PROVIDING NOTICE THAT UPON THE EXPIRATION OF THE 90th DAY FROM, BUT EXCLUDING THE DATE OF FIRST PUBLICATION OF THE RESOLUTION, IF NO TIMELY AND SUFFICIENT REFERENDUM PETITION IS FILED PURSUANT TO LAW, THE INTENT EXPRESSED IN THIS RESOLUTION SHALL BE EFFECTED BY AN ORDINANCE ADOPTING THE POWERS OF INITIATIVE AND REFERENDUM.

WHEREAS, the City of Kenmore is a noncharter code city, and RCW 35A.11.080 authorizes the City Council to provide for the exercise of the powers of initiative and referendum within the City; and

WHEREAS, RCW 35A.11.080 specifies that such process shall be done pursuant to RCW 35A.02.020-.035, which includes initiating the process by way of resolution; and

WHEREAS, the City Council determines that it would serve the best interest and general welfare of the City to extend the powers of initiative and referendum to the voters of the City of Kenmore; and

WHEREAS, the City Council desires to adopt this resolution and initiate the process to establish the powers of initiative and referendum within the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Declaration of intent. The City Council of the City of Kenmore, Washington, a non-charter optional municipal code city, declares its intention to adopt the power of initiative and referendum pursuant to RCW 35A.11.080, which authorizes the adoption of such powers in accordance with the provisions of state law set forth in RCW 35A.02.020 et seq.

Section 2. Publication. Within ten (10) days after the passage of this resolution the City Clerk shall cause this resolution to be published at least once in a newspaper of general circulation within the City, to wit: the *Seattle Times*.

Section 3. Notice. Notice is given that upon the expiration of the 90th day from, but excluding the date of first publication of the resolution, if no timely and sufficient referendum petition has been filed pursuant to RCW 35A.02.035, as determined by RCW 35A.29.170, the intent expressed in this resolution shall, at the next regular meeting of the City Council, be effected by an ordinance adopting for the City the powers of initiative and referendum.


RESOLVED by the City Council this 24th day of January, 2022.

APPROVED:



MAYOR NIGEL HERBIG

ATTEST/AUTHENTICATED:


Anastasiya Warhol (Jan 26, 2022 12:37 PST)

CITY CLERK, ANASTASIYA WARHOL


Dawn Reitan (Jan 25, 2022 20:39 PST)

CITY ATTORNEY, DAWN REITAN

FILED WITH THE CITY CLERK: 1/14/22
PASSED BY THE CITY COUNCIL: 1/24/22
RESOLUTION NO. 22-375











22-375 Initiative and Referendum Council Resolution

Final Audit Report

2022-01-26

Created:	2022-01-25
By:	Anastasiya Warhol (awarhol@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAeAWa2qhw-a5Mo897UfYgHa8cm8m_Kaht

"22-375 Initiative and Referendum Council Resolution" History

-  Document created by Anastasiya Warhol (awarhol@kenmorewa.gov)
 2022-01-25 - 10:54:57 PM GMT- IP address: 20.36.220.138
-  Document emailed to Nigel Herbig (nherbig@kenmorewa.gov) for signature
 2022-01-25 - 10:55:47 PM GMT
-  Email viewed by Nigel Herbig (nherbig@kenmorewa.gov)
 2022-01-26 - 4:15:55 AM GMT- IP address: 50.35.92.51
-  Document e-signed by Nigel Herbig (nherbig@kenmorewa.gov)
 Signature Date: 2022-01-26 - 4:16:26 AM GMT - Time Source: server- IP address: 50.35.92.51
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<p>Subject/Topic: Cascadia Law Group’s Update on Cadman’s Asphalt Plant Operations</p> <p>Proposed Council Action/Motion: No action requested this evening</p>	<p>For Council Meeting Agenda of: <u>April 11 ,2022</u></p> <p>Department: <u>Development Services</u></p> <p>Prepared by: <u>Bryan Hampson</u></p> <div style="float: right; text-align: right;"><u>Initial & Date</u></div> <p>Approved by Department Head: <u>BH 4/1/2022</u></p> <p>Approved by City Attorney: <u>NA</u></p> <p>Approved by Finance Director: <u>LS 4/3/22</u></p> <p>Approved by City Manager: <u>RGK 4/1/22</u></p> <p>Exhibits/Attachments:</p> <p>Cadman Materials (Kenmore) Permitting Process PowerPoint</p>
<p><u>INFORMATION/BACKGROUND:</u></p> <p>Air quality issues, associated with the operation of the Cadman asphalt plant, located at 6431 NE 175th St, Kenmore, Washington, has been a concern of several citizens for many years, possibly as far back and prior to the City’s incorporation in 1998.</p> <p>In 2019 the City was informed by PSCAA that Cadman may have modified some equipment or their method of operations enough to trigger a new Notice of Construction (NOC) permit. A NOC permit is the operating permit, issued and managed by PSCAA, the business, in this situation the asphalt plant, is required to adhere to. The NOC permitting process includes a public comment period, which allows the public, including the City, to submit input before PSCAA makes a final decision.</p> <p>In November of 2020, the City hired Cascadia Law Group, a specialized legal counsel, and TRC, air experts, to review the emissions test report(s) and respond to PSCAA’s Notice of Construction permit.</p> <p>On July 19, 2021, both Cascadia Law Group and TRC gave Council and the community an update on their task.</p> <p>On December 20, 2021, Cascadia Law Group and TRC gave Council another update on their task.</p> <p>On March 3, 2022, PSCAA issued a draft NOC permit for public comment. A public hearing was requested by the City and multiple citizens and the PSCAA has scheduled it for 4:00 PM on April 18, 2022. Written comments on the draft permit can be submitted until May 2, 2022.</p> <p>On March 31, 2022, Cascadia Law Group and TRC conducted a public meeting with PERK and other residents.</p> <p>On April 11, 2022, Cascadia Law Group and TRC will be giving Council another update on their task.</p>	

FISCAL CONSIDERATION:

N.A.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

City Council Priority #2. Develop a Kenmore Action Plan and promote Environmental Stewardship, including water, air, forest, and habitat restoration.



Cadman Materials (Kenmore) Permitting Process

Kenmore City Council

Dennis McLerran, Cascadia Law Group
Gale Hoffnagle, TRC Companies

April, 2022

Overview

- Cadman facility permitting history
- PSCAA permitting process and Cadman's application
- Cadman Draft Permit explained
- What's the process going forward?

Cadman-Kenmore Plant History

- Hot mix asphalt plant –although Cadman now operates as a warm mix plant
- Old facility (initially constructed in the 1960s, before modern air laws and regulations)
- Prior permits are very old and do not contain any emissions limits, testing or monitoring requirements.
- Cadman received a Notice of Violation from PSCAA for modifying process equipment and control devices without first obtaining a Notice of Construction.

Regulatory Framework

- Existing air emission sources are required to obtain a Notice of Construction approval (permit) *prior to* the replacement or substantial alteration of control equipment.
- Here the permit application is for replacements and modifications to existing equipment and operations and that means the review is related to those changes. PSCAA has reviewed the changes and imposed additional operating conditions for the facility and has also addressed odor issues.

PSCAA Permitting Process

- Applicant applies for Notice of Construction Permit and PSCAA reviews application to determine if it is complete.
- State Environmental Policy Act Checklist
- When application is complete the PSCAA reviews and issues a draft permit for comment

PSCAA Permitting Process

- PSCAA issued a draft permit for public comment on March 3
- A public hearing was requested by the City and multiple citizens and the PSCAA has scheduled it for 4 PM on April 18
- Written comments on the draft permit can be submitted until May 2, 2022

PSCAA Permitting Process

- PSCAA issued a Determination of Non-significance (DNS) for the permit action under the State Environmental Policy Act (SEPA)
- A DNS means that PSCAA concluded there are no significant adverse environmental impacts created by the actions permitted.
- The City will work with TRC and Cascadia to provide hearing testimony and written comments after the public hearing.

Cadman's Permit Application

- The permit application is for replacement of the drum dryer and a related natural gas burner and replacement of condensers on heated asphalt tanks.
- PSCAA required Cadman to do stack testing of the dryer for total VOCs
- PSCAA required air modeling to demonstrate that the facility would not create emissions violating federal air quality standards
- PSCAA required a screening analysis for air toxics

PSCAA Draft Permit – Key Issues

- PSCAA has issued a draft permit
- Risk from **Toxic Air Pollutants** (TAPs) has been evaluated and all levels are below the public health-based limits established under Washington's law
- The facility meets all federal ambient air quality standards, has undergone stack testing and is being required to meet **Best Available Control Technology** (BACT) limits established for similar facilities
- **Modeling analysis** was required and demonstrates that ambient air quality levels are below standards at the fence line and at sensitive community

PSCAA Draft Permit – Key Issues

- Manufacture of **cutback asphalt** addressed by establishing a permit condition that will not allow the two storage tanks at the site to store asphalt that has been blended with more than 7% petroleum distillates and record-keeping required
- **Emission testing** – Cadman must conduct initial emission testing within 90 days of receipt of the permit, every 12 months for opacity and every 3 years for all of the permit limits

PSCAA Draft Permit – Key Issues

- **Production Limit** – a production limit of 200,000 tons of asphalt in any 12 consecutive months has been established.
- Modeling of the toxic and other air emissions from the facility has been based on that peak production limit. Stack testing was also done to review actual emissions.
- In recent years, the plant has produced about 50,000 tons annually so actual emissions have been lower than modeled emissions.

PSCAA Draft Permit – Key Issues

- **Odors** – 3 mechanisms established –
 - If PSCAA or a duly authorized representative detects a nuisance odor beyond the property line it will trigger an odor monitoring program on a weekly basis. The agreement between the City and PSCAA makes the City inspector an authorized representative, which will be confirmed with PSCAA.
 - Locations to be monitored include the Burke-Gilman Trail adjacent to the facility, between 62nd and 65th/66th Avenues NE on NE Bothell Highway, 181st Street, 182nd Street, 183rd Street and 184th Street and the Kenmore Library parking lot

PSCAA Draft Permit – Key Issues

- Cadman must also establish a complaint response program including a complaint phone line and a method of communicating results of investigation and corrective actions taken
- Cadman has expressed objections to PSCAA regarding the odor monitoring and reporting requirements condition in the draft permit

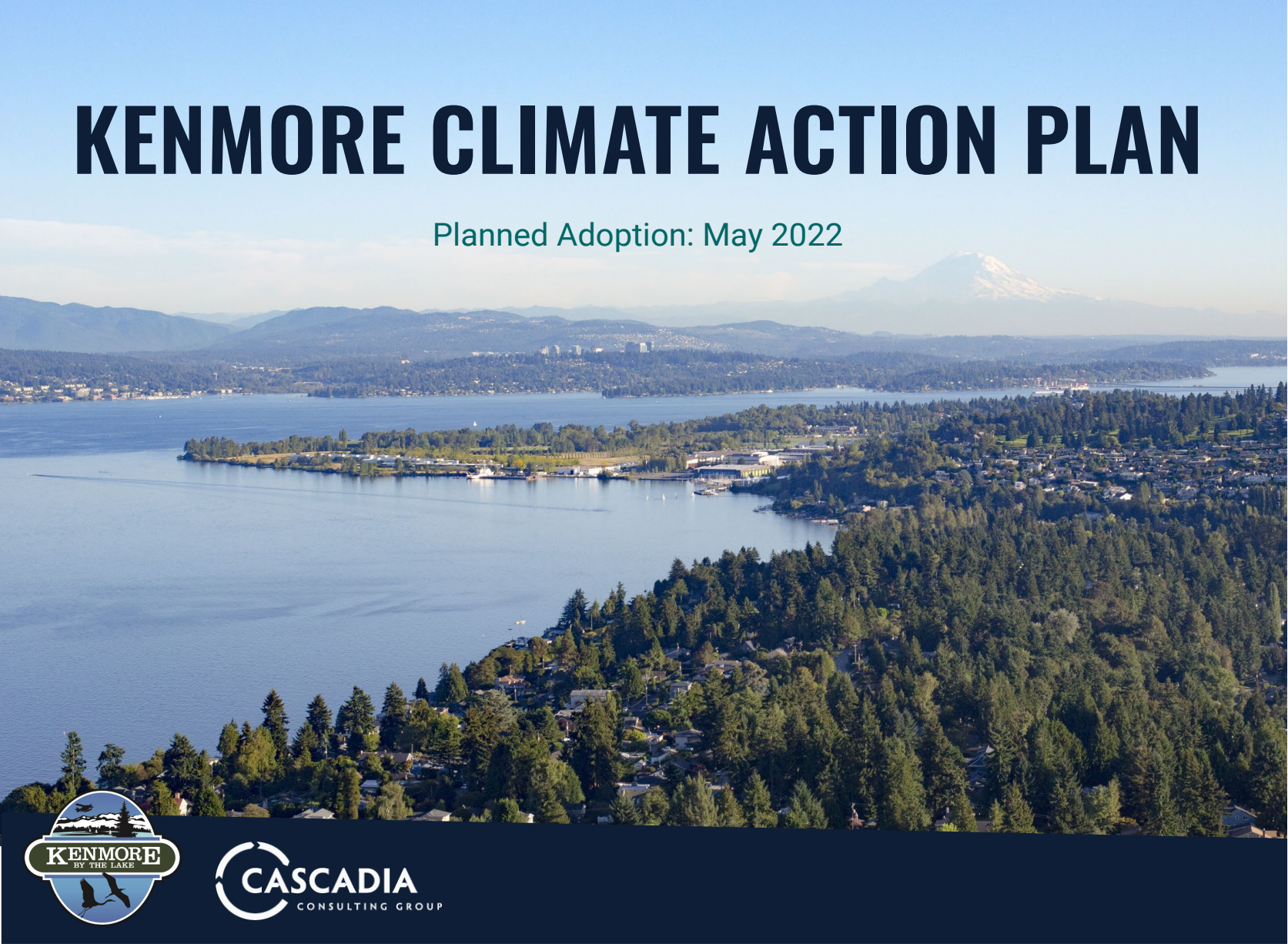
PSCAA Draft Permit – Key Issues

- **Grandfathering** - the facility must meet the Federal Standards of Performance for Asphalt Concrete Plants at 40 CFR Part 60 Subpart 1 and Subpart A and the plant is no longer grandfathered under prior permits
- **Record Keeping and Reporting** – the draft permit contains extensive reporting and record-keeping requirements that will enhance the ability of PSCAA to respond to permit violations and take compliance actions if necessary

What is the process going forward?

- PSCAA process –
 - Public Hearing at 4 PM on April 18
 - Written comments accepted until May 2
 - Final permit issuance possible sometime in May
 - Appeals to the Pollution Control Hearings Board must be filed within 30 days of issuance of the final permit
- Cascadia and TRC conducted a meeting with PERK on March 31
- Cascadia and TRC to draft comments for City

<p>Subject/Topic: Climate Action Plan</p>	<p>For Council Meeting Agenda of: April 11, 2022</p> <p>Department: Public Works, Env Services Division</p> <p>Prepared by: Richard Sawyer, Env Services Manager Sammie Roeun, Env Services Adm Spec</p> <table border="0"> <tr> <td></td> <td style="text-align: right;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: right;">RS</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;">NA</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;">NA</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;">RK</td> </tr> </table> <p>Proposed Council Action/Motion: Provide staff final comments on the draft Climate Action Plan.</p> <p>Exhibits/Attachments: Draft Climate Action Plan Public Comment Summary</p>		<u>Initial & Date</u>	Approved by Department Head:	RS	Approved by City Attorney:	NA	Approved by Finance Director:	NA	Approved by City Manager:	RK
	<u>Initial & Date</u>										
Approved by Department Head:	RS										
Approved by City Attorney:	NA										
Approved by Finance Director:	NA										
Approved by City Manager:	RK										
<p>The City of Kenmore has been working with Cascadia Consulting Group (CCG) to develop its first Climate Action Plan (CAP). Throughout the CAP development process, staff and CCG (with frequent engagement with Council and the community) completed a greenhouse gas inventory, established emissions reduction targets, conducted a vulnerability assessment, and developed strategies and actions to achieve the city's climate goals. The draft CAP, being provided for Council's review, pulls all this information together in a document that provides the city with a plan to ultimately reduce the city's GHG emissions (as compared to the City's 2019 GHG inventory) 50% by 2030; 75% by 2040; and 95% + net zero by 2050 and enhance the city's ability to adapt and cope with future climate change impacts. The city also provided the public an opportunity to review and comment on the draft CAP from March 13th through April 1st. A summary of their response is included.</p>											
<p><u>FISCAL CONSIDERATION:</u></p> <p>The approved 2021-2022 budget allocates \$118,294 for professional services and memberships, such as the City's agreements with Cascadia Consulting Group, King County-Cities Climate Collaboration (K4C), and the International Council for Local Environmental Initiatives (ICLEI). The budget also provides \$86,196 for a 24-month temporary 0.5 FTE Administrative Specialist position to provide staff support for development and implementation of climate action activities during the biennium. CAP funding will be provided from both the Surface Water Fund (22%) and Strategic Opportunities (78%).</p>											
<p><u>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</u></p> <p>Council's 2021-2022 Priority #2 "Develop a Kenmore Climate Plan and promote Environmental Stewardship, including water, air, forest, and habitat restoration."</p>											



ACKNOWLEDGEMENTS

The City of Kenmore thanks its community for their feedback and collaboration throughout the CAP development process. Special thanks to those community members who participated in focus groups, workshops, and/or took the online surveys.

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Special Thanks to City Staff from All Departments



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GLOSSARY

BIPOC	Black, Indigenous, (and) People of Color (BIPOC) refers to nonwhite community members and is used instead of People of Color (POC) to highlight the specific discrimination experienced by Black and Indigenous people.
Circular Economy	A regenerative model that optimizes resources by keeping materials and products within a closed loop system, minimizing resource inputs, waste and pollution outputs, and carbon emissions.
Clean Buildings Act	Signed into law in 2019, HB 1257 includes several provisions to increase energy efficiency and decrease the carbon intensity of energy used in both new and existing buildings, such as requiring all new and existing commercial buildings over 50,000 square feet to reduce their energy use intensity by 15%, compared to the 2009-2018 average.
Climate impacts	Consequences of climate change – both expected and realized – for humans and natural systems.
Climate resilience	The capacity of a community, economy, or natural environment to prevent, withstand, respond to, and recover from a climate-related disruption.
Culverts	Short drainpipes or tunnels that carry stormwater runoff under roadways or embankments.
Criteria pollutants	Carbon monoxide, lead, nitrogen dioxide, ozone, and particulate matter which create poor air quality.
Environmental justice	The fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies [U.S. EPA].
Frontline communities	Communities that are most heavily impacted by climate change. They are often Black, Indigenous, People of Color (BIPOC) and low-income communities.
Green gentrification	The process in which cleaning up pollution and providing green amenities (e.g., open space access, renewable energy options) in polluted or underserved neighborhoods attracts wealthier residents and subsequently drives up local property values and displaces historically underserved and disenfranchised residents, oftentimes those who are low-income, BIPOC, or elderly.
Green Power Program	A Puget Sound Energy (PSE) program that provides energy from renewable sources such as solar, wind, biogas, and hydroelectricity.
Green stormwater infrastructure (GSI)	Methods that use plant or soil systems, permeable pavement and surfaces, stormwater harvest and reuse, or varying landscaping techniques to infiltrate, store, or redirect stormwater and reduce flows to bodies of water and sewer systems.
Greenhouse gas (GHG)	Gases that trap heat in the atmosphere including carbon dioxide (CO ₂), methane (CH ₄), nitrous oxide (N ₂ O), and fluorinated gases.
Growth Management Act (GMA)	A series of state statutes adopted in 1990 and codified under Chapter 36.70A RCW that requires fast growing cities and counties to develop a comprehensive plan to manage population growth.



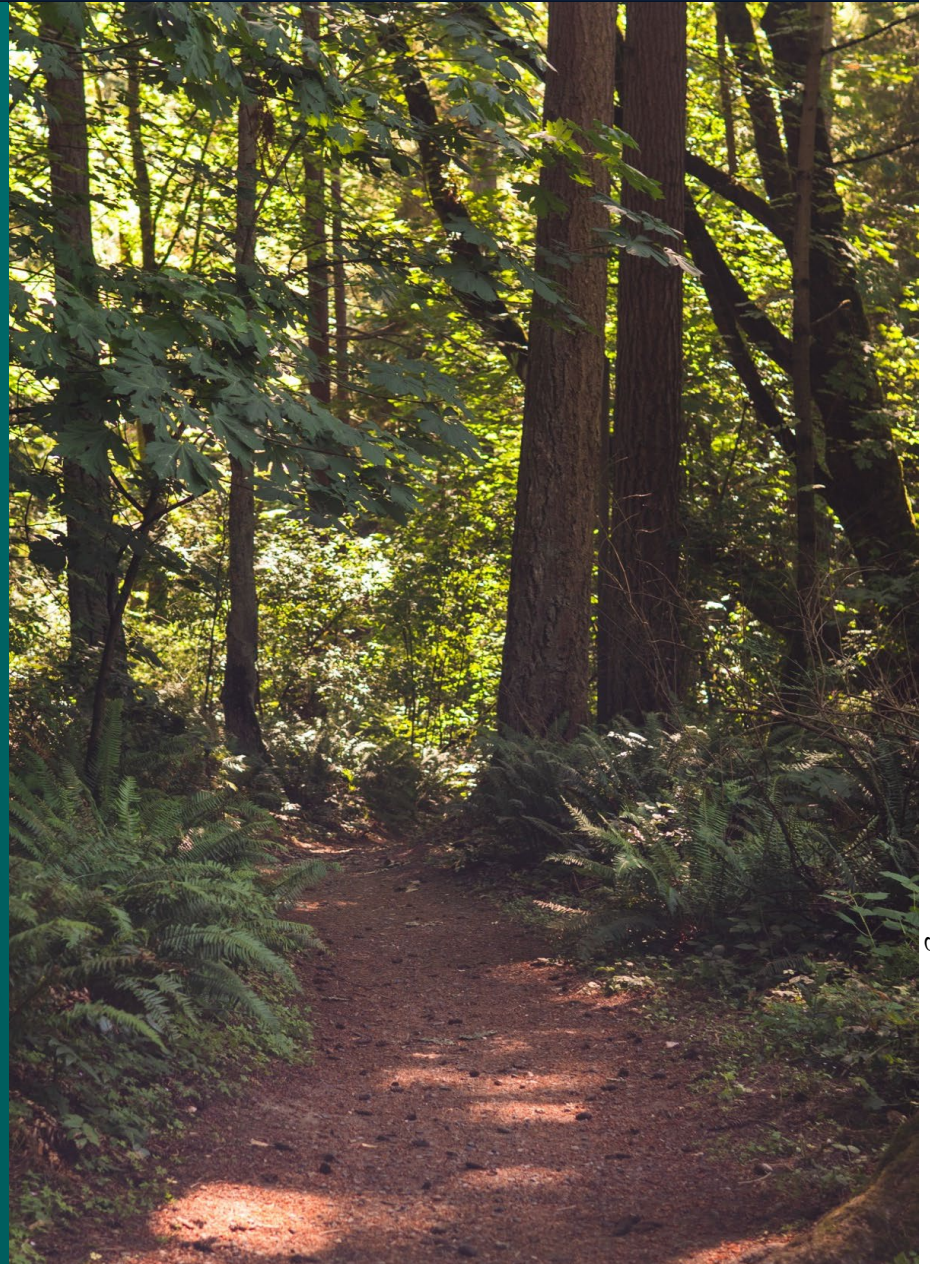
City of Kenmore Climate Action Plan

King County-Cities Collaboration (K4C)	Partnership of local governments committed to accelerating collective climate action in King County and across the state.
Load responsive appliances	Smart household appliances capable of receiving signals from a utility or designated provider indicating a price or request to alter electricity consumption for a particular timeframe. Sometimes referred to as “demand-responsive appliances.”
Low embodied carbon materials	Embodied carbon refers to the emissions associated with the construction of a building rather than when it is in use (operational carbon). Materials with low embodied carbon are those which use less energy in their production, assembly, and transportation processes.
Low-impact development (LID)	Systems and practices that use or mimic natural processes to manage stormwater runoff. Water is infiltrated into the ground or stored onsite to protect water quality and minimize flooding.
Multi-modal transportation	Accessible transportation through a variety of travel modes, typically pedestrian, bicycle, public transit, and automobile modes, but may also include water and air transport modes.
MT CO₂e	Refers to “metric tons of carbon dioxide equivalent,” which is the standard unit of measurement for total greenhouse gas emissions.
Regional code collaboration	A collaborative group of government agencies within and around King County focused on developing a regional approach to sustainable code development.
Sequestration potential	Ability of plants, soil, and habitats to capture and remove atmospheric carbon
Transit-oriented development (TOD)	Walkable, pedestrian-oriented, and densely compacted mixed-use (commercial, residential, entertainment) development centered around or located near public transit stations.
Transportation Master Plan	A comprehensive plan, or element of the city’s broader comprehensive plan, focused on examining and improving the city’s transit system.
Vulnerability assessment	An assessment tool to identify the risks, exposure, sensitivity, and adaptive capacity of a species, system, community/group, or resource to the effects of climate change and interacting stressors.
Washington Environmental Health Disparities Map	Using 19 indicators and four themes (environmental exposures, environmental effects, sensitive populations, and socioeconomic factors), this interactive map shows a visual representation of social and environmental disparities within the City of Kenmore.
Washington State Building Code	Comprises several different codes and largely based on national model codes that are amended for the state level.
Weatherization	The practice of protecting a building or home—both interior and exterior—from the elements including sun, rain, snow, and wind, resulting in increased and optimized energy efficiency.
Zero waste	Zero waste of resources has been defined in various ways by various entities. For the Kenmore CAP, we used King County’s definition, which is that “materials of economic value, whether for reuse, resale, or recycling, won’t be put in the garbage or end up in the landfill. [King County].



INTRODUCTION

- Why a CAP?
- Synergies with other City plans
- CAP development & community engagement
- What we heard from the community

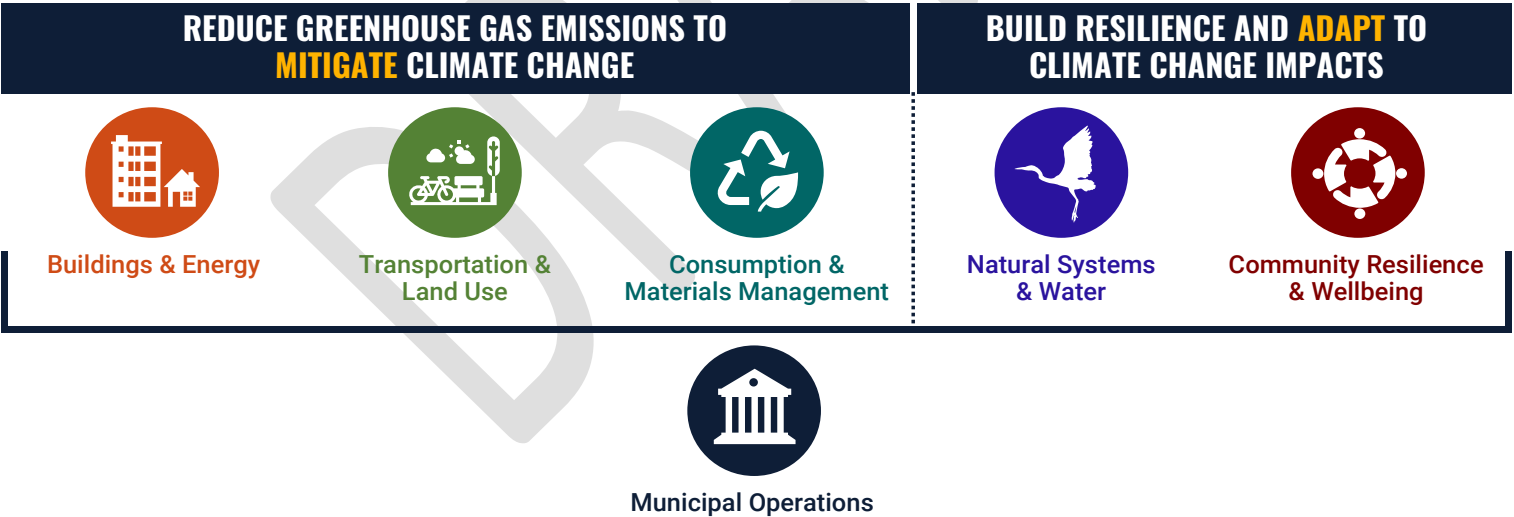


WHY A CAP?

Now more than ever, cities like Kenmore have a **critical role to play in addressing the climate change impacts** already at our doorstep and preparing for those on the horizon. In recent years, our community and the wider Puget Sound Region have increasingly experienced prolonged and **record-breaking heatwaves**, destructive flooding from **heavy storms**, and severely **compromised air quality** from wildfire smoke.

To meet these challenges and lay the groundwork for **a sustainable future**, Kenmore has joined the King County-Cities Climate Collaboration (K4C) in a shared pledge to **protect, preserve, and restore our environment and natural resources**, **reduce greenhouse gas (GHG) emissions**, and **bolster the resiliency of our people, vital systems, and infrastructure** to prosper in the face of climate change.

This Climate Action Plan (CAP) serves as a roadmap to help our government and community make **collaborative, tangible, and impactful strides** towards our vision of a sustainable, resilient, inclusive, and healthy Kenmore. The strategies and actions in this CAP are organized by their primary objective—**mitigation or adaptation**—and into five distinct focus areas:



SYNERGIES WITH OTHER CITY PLANS

While the focus of this CAP is to identify and pursue actions that reduce greenhouse gas (GHG) emissions and build resilience, it is also intended to create synergies with existing City planning efforts to maximize impact. Relevant citywide strategic initiatives, programs, and local code updates were considered throughout CAP development, including:

Plans, Codes, and Programs	Municipal Operations	Buildings & Energy	Transportation & Land Use	Consumption & Materials	Natural Systems & Water
Title 12 (Streets and Bridges)	MO 1.2		TL 2.1		
Title 13 (Utilities and Public Works)					NS 1.2, 1.3, 2.3
Title 15 (Buildings and Construction)	MO 1.1, 1.2	BE 1.2, 2.1, 2.4			
Title 16 (Shoreline Management)					NS 2.3
Title 18 (Zoning)			TL 1.2		NS 2.1
State code updates		BE 2.5			
New City Program	MO 4.3	BE 1.2, 2.1, 2.3	TL 3.1, 3.2	CM 1.1, 1.3, 2.1, 2.2, 2.3	NS 1.1, 1.2
New City Operations Policy	MO 1.1, 1.4, 2.2				
New City Administrative Policy	MO 2.1				
Green Purchasing Policy				CM 3.1	
Surface Water Design Manual	MO 4.1				NS 2.2
National Pollutant Discharge Elimination System (NPDES) Permit	MO 4.1				NS Actions
Stormwater Management Program Plan	MO 4.2				NS 1.3
Road Standards	MO 4.1		TL 2.1		NS 2.2
Comprehensive plan	MO 4.1, 5.1		TL 1.2, 2.1		
Lobbying		BE 1.2, 2.5			
Update Franchise Agreements		BE 2.5			
Diversity, Equity, Inclusion (DEI) Task Force			TL 1.1		
Existing Tree Ordinance (partial)					NS 2.1
Sammamish River Strategic Investment Strategy (CIS)					NS 2.3
Integrated Aquatic Vegetation Management Plans (IAVMP)					NS 2.3
Integrated Pest Management Plan					NS Actions

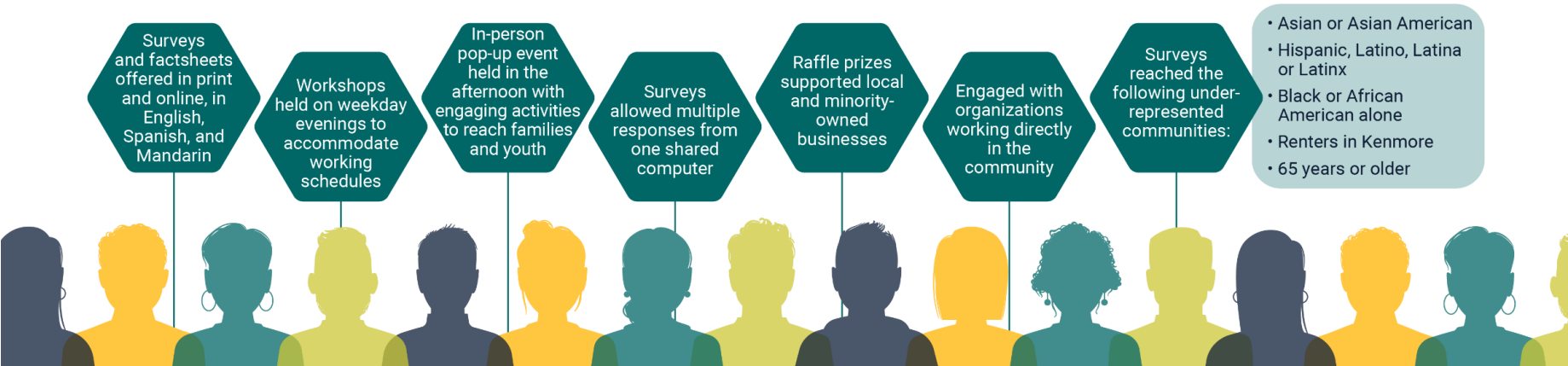


CAP DEVELOPMENT & COMMUNITY ENGAGEMENT

Throughout the CAP development process, Kenmore’s community was engaged to gather insights and feedback to inform CAP actions, strategies, and priorities. As depicted below, engagement was divided into three phases, offering a diversity of engagement opportunities across various platforms to reach both internal and external audiences and gather input at each step of the process.



Our tailored engagement approach helped ensure a broad representation of Kenmore’s community helped shape a CAP that reflects their priorities and perspectives. Equitable and accessible engagement practices included:



COMMUNITY PRIORITIES

Below are key priorities we heard directly from the community throughout the engagement process.



- Increase energy **grid resilience** and **reliability**
- Fully transition to solar and other **renewable energy** sources
- Expand **green building standards** for public buildings



- Expand **tree canopy** and sequestration opportunities
- **Restore** and **preserve** critical ecosystems
- Protect local **water bodies** and natural spaces



- Expand **safe pedestrian and cyclist** infrastructure
- Expand **zero emission** transit options
- Transition to **electric vehicles**



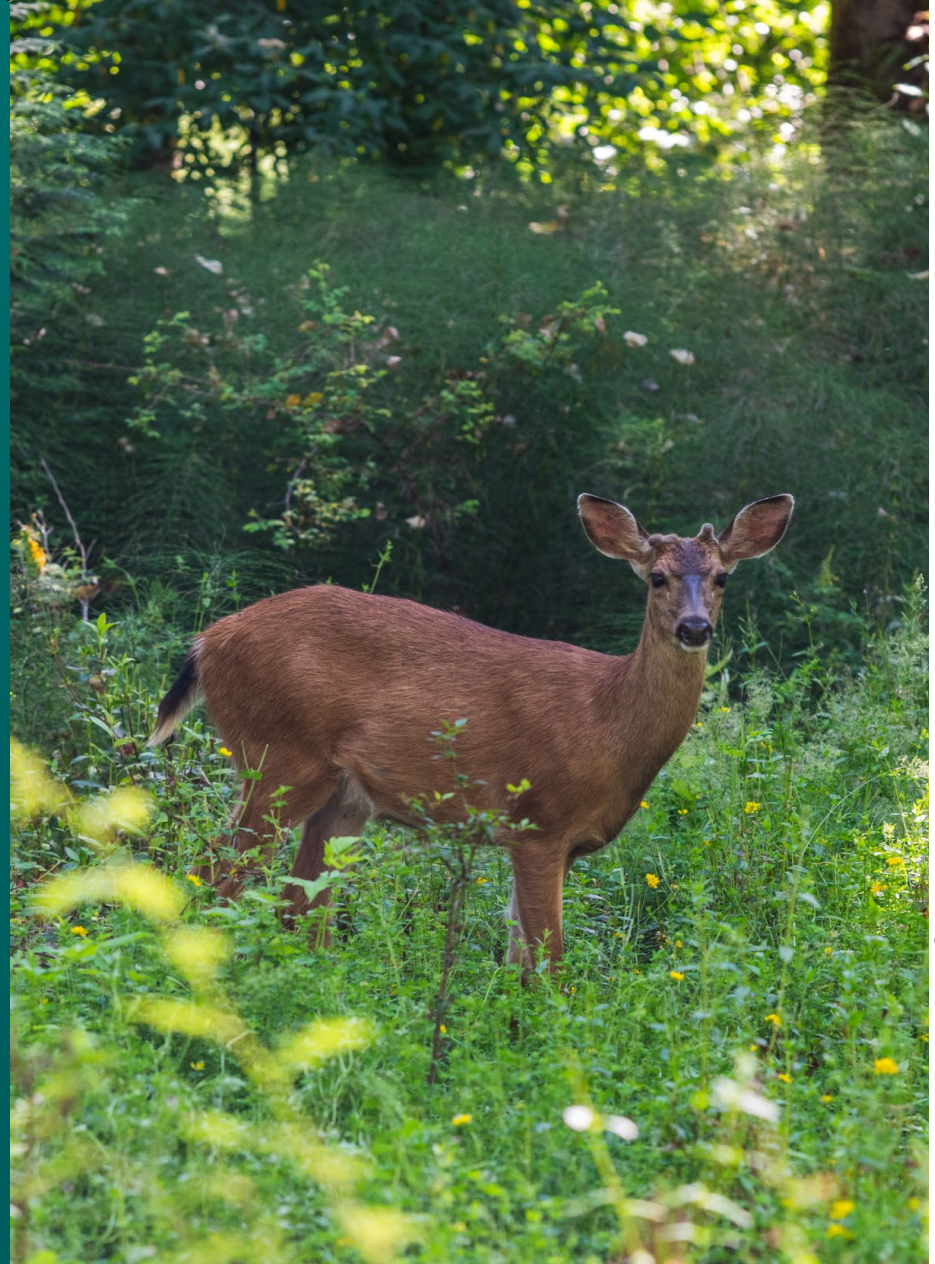
- Center the most **vulnerable** members of the community
- Educate and prepare the community for **climate emergencies**
- Study air quality near industrial sites



- Increase **composting, recycling,** and **sustainable consumption** practices
- Promote a circular economy
- Expand **waste education** and **outreach**

BASELINE ANALYSIS

- Local climate impacts
- Communitywide GHG emissions
- Forecast & targets

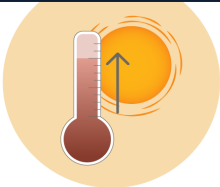


LOCAL CLIMATE IMPACTS

In the Puget Sound region, we are already experiencing a diversity of changes to climate patterns—**warmer temperatures, changing rainfall patterns, and less winter snowpack**—that have increased flooding risk and exacerbated public health challenges. Without coordinated and ambitious climate mitigation across the globe and local climate adaptation, these impacts will undoubtedly worsen in the future.

WARMER TEMPERATURES

Longer and more intense heat waves | More frequent and destructive wildfires



- Warmer temperatures can increase the risk of **heat-related illness and disease** from mosquitoes and ticks.
- Wildfires will **worsen local air quality, exacerbate health challenges, and damage infrastructure** and property that connects Kenmore to the broader region.
- Extreme heat can increase **stress on energy systems** and critical services.

LESS SNOWPACK

Less snowmelt and low streamflows in the spring | Increased strain on summer water supply



- Low and warming streamflows can affect local and **endangered species and ecosystems**.
- Less snowpack can **reduce water storage** for drinking water, irrigation, recreation, and power generation.

CHANGING RAINFALL PATTERNS

More frequent and severe fall and winter rainfall | Increased landslides and floods in hazard areas



- Heavy rains can **increase risk** of landslides, urban flooding, and polluted runoff.
- Flooding can **damage** homes, businesses, and critical transportation routes.
- Flooding events can **limit access** to green spaces and wildlife habitats.

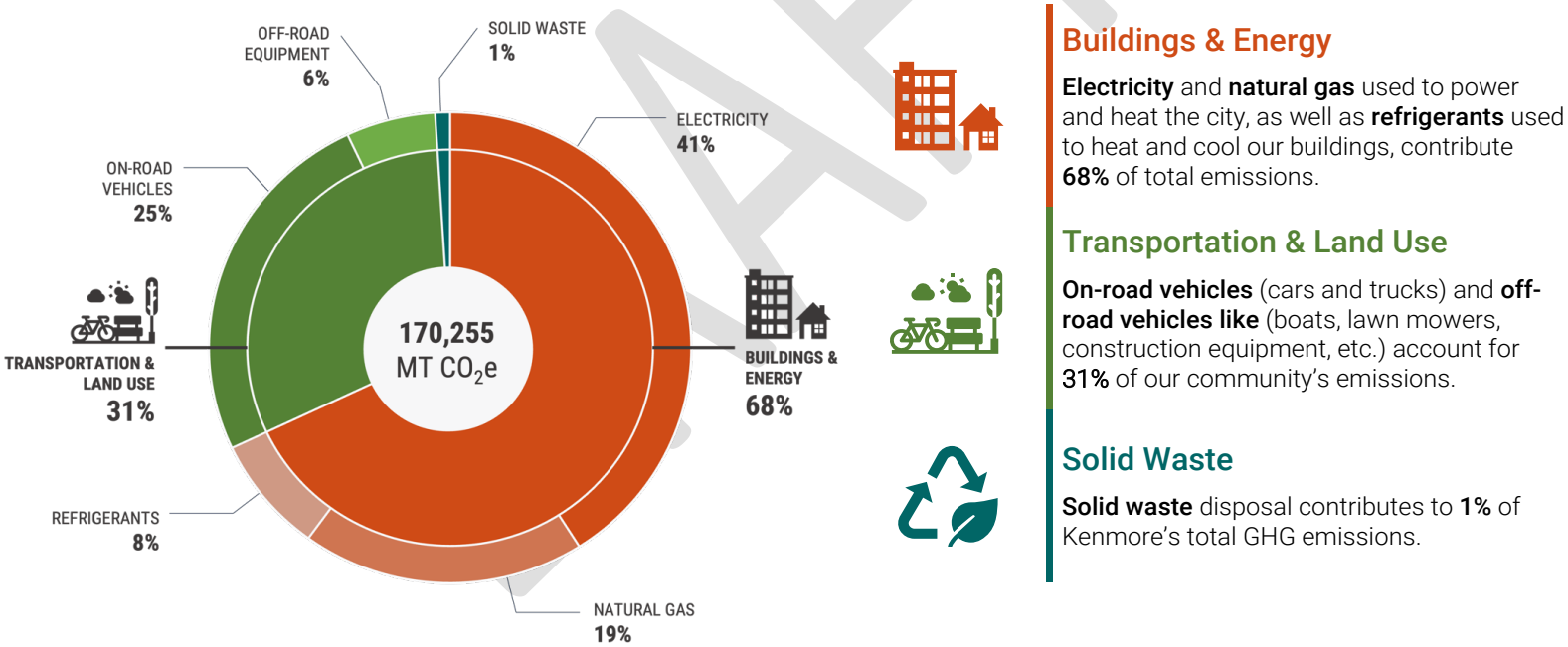
Who and what are most vulnerable?

Climate change multiplies existing social inequities and puts the heaviest burden on our community's most vulnerable groups including people with low incomes, Black, Indigenous, (and) People of Color (BIPOC) communities, immigrants, indigenous peoples, children, the elderly, and persons with disabilities or chronic medical conditions. Infrastructure including homes, structures, and roads located within the region's landslide and flood hazard areas are at greater risk from climate change impacts.



COMMUNITY GREENHOUSE GAS EMISSIONS

Greenhouse gas emissions are increasing globally from the burning of fossil fuels to support transportation and energy needs, solid waste decomposition, consumption, and other human led activities. **GHGs trap heat and warm the planet**, which directly contributes to climate change and increases related climate risks. The chart below shows **Kenmore's 2019 communitywide GHG emissions: 170,255 MT CO₂e** (metric tons of carbon dioxide equivalent).¹ Refer to pages 17-19 of this CAP for an overview of the City of Kenmore's emissions from government operations.

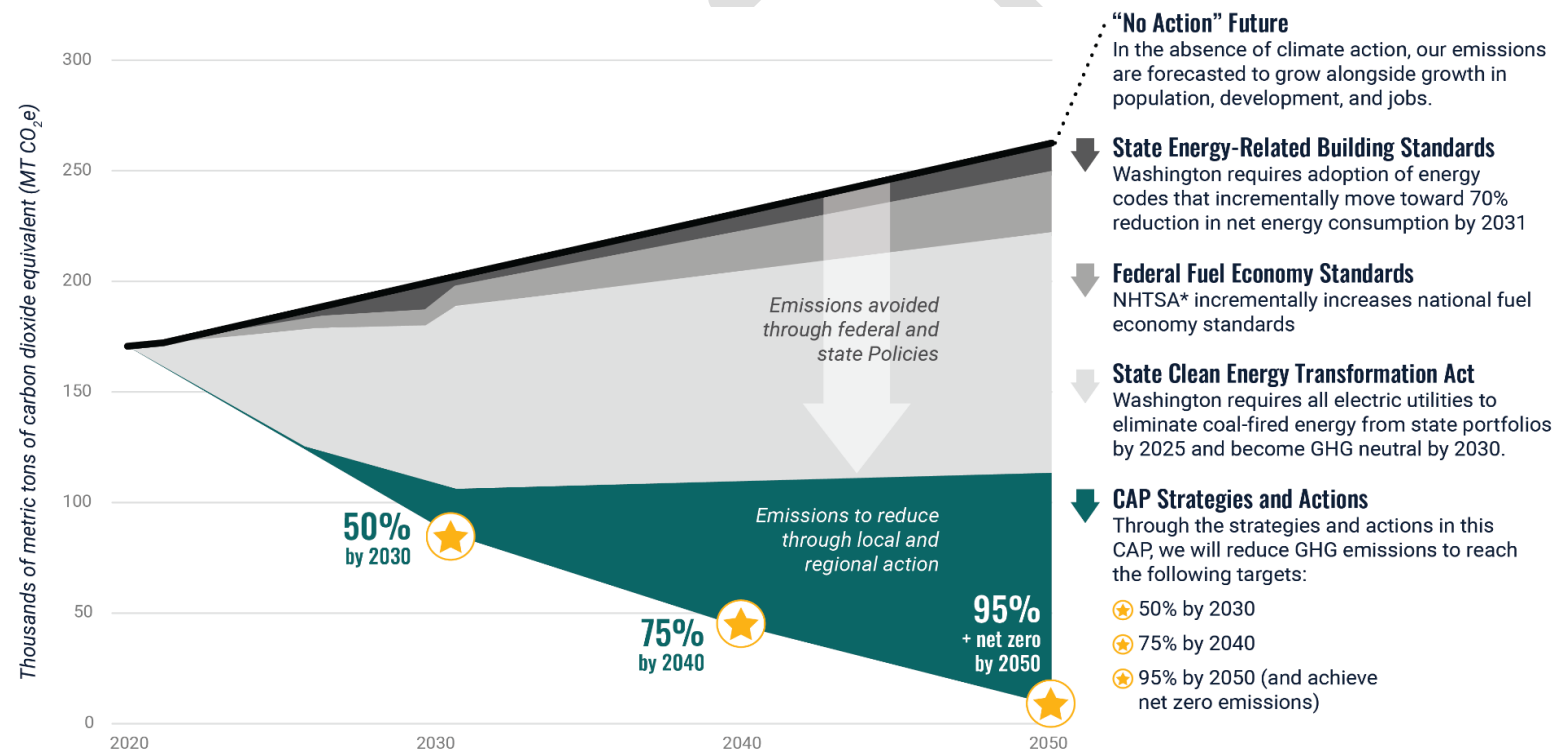


¹ The 2019 inventory includes emissions that could be reliably estimated/calculated using (1) best available data; and (2) the standard methodology outlined in the U.S. Community Protocol. Based on this guidance, industrial process emissions were not included in this inventory. Refer to Appendix B for details.



FORECAST & TARGETS

Kenmore is joining peer communities around King County in setting **aggressive GHG emissions reduction targets** that meet or exceed state and federal targets. Specifically, Kenmore has pledged to uphold the ambitious, yet achievable targets set forth by K4C, which will be used to track the City's progress over time. Refer to **Appendix C** for K4C emission reductions goals. The figure below illustrates the emissions path Kenmore is currently on, anticipated emissions reductions from federal and state policies, and the gap that remains in meeting our reduction targets (to be addressed through the CAP).



*NHTSA = National Highway Traffic Safety Administration, in charge of regulating light- and heavy-duty vehicle fuel economy standards.



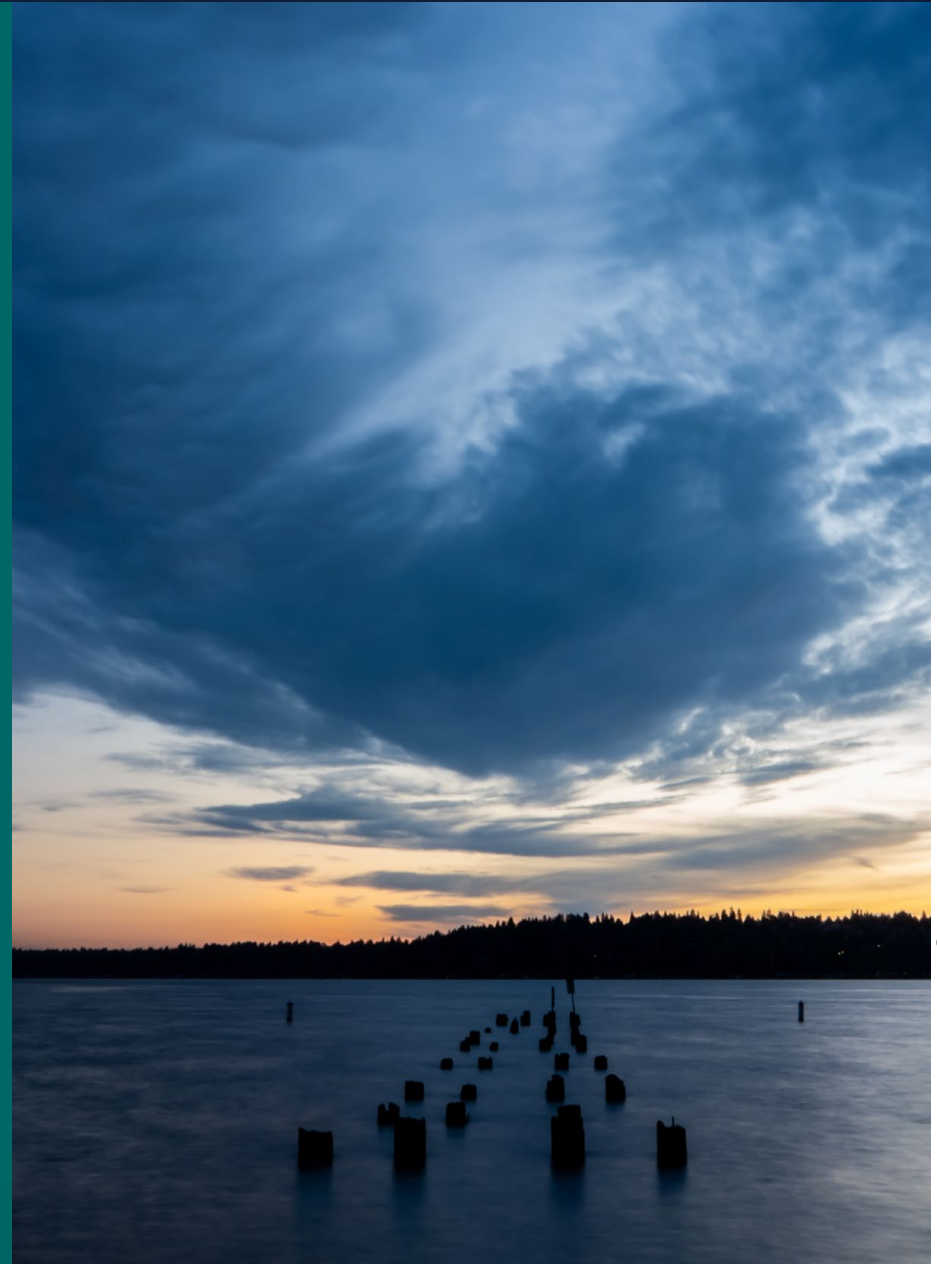
STRATEGIES AND ACTIONS

The following strategies and actions are the result of an iterative process:

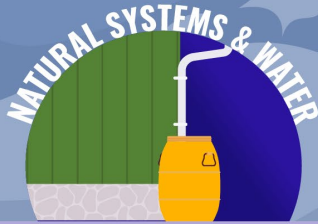
- Rooted in the **latest climate science**
- Aligns with **regional targets and best practices**
- Tailored to reflect Kenmore's **community priorities and perspectives.**

Strategies and actions are grouped into the following sections to highlight ways **you can take climate action** in your day-to-day life, **actions the City of Kenmore is taking** to reduce the City's GHG emissions, and focus areas that will require **collaborative actions across our entire community and region:**

- What You Can Do
- What the City Can Do
- What We Can Do Together



What You Can Do



- **Conserve water** by taking shorter showers, installing low flow appliances, reusing greywater, and landscaping with native drought-tolerant plants.
- Use sustainable yard care practices by planting **native vegetation** and installing **rain gardens**.

BUILDINGS & ENERGY



- Turn off **lights** and **electronics** when you aren't using them.
- Upgrade to **electric, energy efficient appliances** and heat pumps.



- **Drive less.** Bike, walk, skate or scoot, carpool, telework, and ride public transit when possible.
- If you need to drive, consider an **electric vehicle**, hybrid, or more fuel-efficient model.

WHAT YOU CAN DO!



- Prepare **emergency kits** for your home and car and identify nearby emergency service centers, hospitals, and transit hubs.
- **Build connections** within your local community by creating evacuation and reunification plans to support each other during emergencies.



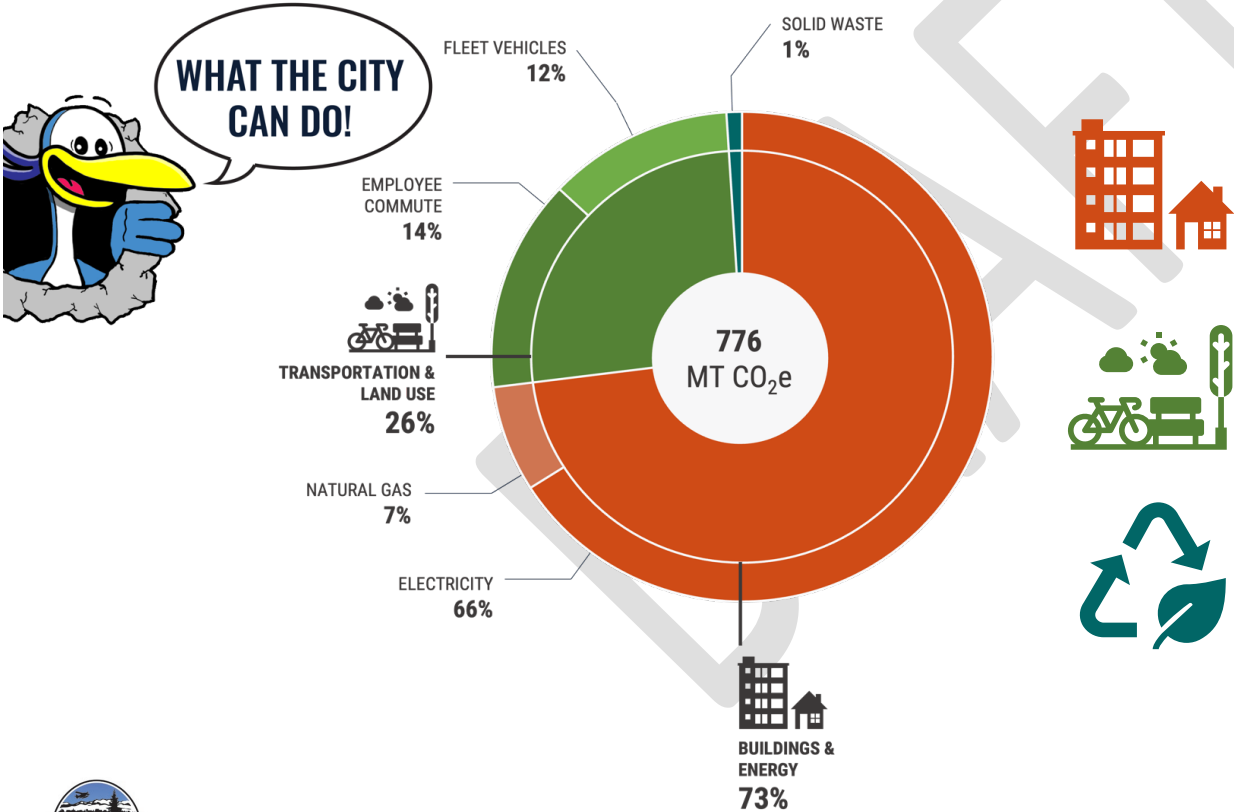
- Consider enrolling in a Community Supported Agriculture (CSA) program to **support local food systems** and **reduce food miles**.
- **Reduce, reuse, and buy second-hand.** When recycling, ensure recyclables are clean, dry, and empty.

MUNICIPAL OPERATIONS



Goal: Kenmore is a leader in sustainability and is committed to bolstering the overall resilience of its community.

City operations produced 776 MT CO₂e in 2019, **0.5% of communitywide emissions**. The City is committed to leading by example to **integrate sustainability** across City operations and adopt actions that **reduce emissions** and **increase community resilience**. The chart below shows the largest sources of emissions from municipal operations by sector.



Buildings & Energy

Electricity and **natural gas** used to power municipal operations and heat city owned buildings contribute to **73%** of total municipal emissions.

Transportation & Land Use

Employee commutes and **government fleet vehicles** account for **26%** of city operations emissions.

Solid Waste

Solid waste disposal contributes to **1%** of Kenmore's municipal emissions.



MUNICIPAL OPERATIONS: STRATEGIES & ACTIONS

Strategy #1: Reduce emissions from buildings & energy

MO 1.1	Require new buildings to be energy efficient and carbon neutral.	Require newly constructed government buildings to meet highly efficient & net carbon standards by a determined date.
MO 1.2	Retrofit existing buildings to be more energy efficient.	Make energy efficiency improvements in existing buildings to upgrade appliances and equipment and/or improve insulation and weatherization. Upgrade all streetlights and traffic signals with high efficiency light-emitting diode (LED) bulbs.
MO 1.3	Enroll in Puget Sound Energy's (PSE) Green Power Program.	Enroll City facilities into PSE's Green Power Program.
MO 1.4	Ensure critical facilities have backup power in the event of an outage.	Partner with King County to identify and prioritize backup power and grid infrastructure projects for critical City-owned facilities (e.g., resilience hubs).

Strategy #2: Reduce emissions from transportation & land use

MO 2.1	Promote expanded telework options.	Support long-term remote working and flexible work schedule options and commute trip reduction strategies for City employees and contractors when feasible.
MO 2.2	Electrify the City's fleet.	Define and implement a green vehicle selection process and green fleet resources for new or replacement vehicles.
MO 2.3	Expand public electric vehicle (EV) charging stations.	Install electric car charging stations in key city-owned/operated parking facilities and public lands.



City of Kenmore Climate Action Plan

Strategy #3: Promote sustainable consumption

MO 3.1	Implement a sustainable purchasing policy for municipal operations.	Adopt a sustainable purchasing policy that prioritizes products that (1) meet environmental standards or certifications; (2) are locally sourced; (3) can be recycled or composted at end of life.
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Strategy #4: Restore and protect natural resources and promote sequestration

MO 4.1	Require low-impact development to manage stormwater in new/remodeled construction projects.	Require low-impact development (LID) for all new City-owned construction and remodels to reduce stormwater runoff and costs. Design and implement green stormwater infrastructure (GSI) projects – such as rooftop gardens, green rooftops, pervious pavement, and bioswales – to ensure to improve water quality via natural filtration of stormwater runoff and reduce flooding impacts during heavy rains.
MO 4.2	Transition to native, drought-tolerant landscapes on City properties.	Use drought-tolerant native plants in City parks, rights-of-way, and green spaces.
MO 4.3	Prioritize sequestration opportunities on public lands.	Evaluate the sequestration potential (ability of plants, soil, and habitats to capture and remove atmospheric carbon) of existing public lands and invest in changes/recommendations that enable high sequestration levels.

Strategy #5: Prepare communities for climate change and build resilience

MO 5.1	Embed climate action considerations in City planning efforts.	Ensure all City plans (e.g., Comprehensive Plan, Emergency Management Plan) account for climate change and vulnerable communities, such as utilizing financial tools that capture the full lifecycle costs of City-led projects that capture the costs of inadequately adapting to climate change. Build City employee climate change awareness and capacity to train City employees in considering climate impacts in their day-to-day decisions at work.
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BUILDINGS & ENERGY



Goal: Ensure access to clean and reliable energy sources and reduce GHG emissions from buildings through energy efficiency and electrification.

Electricity and natural gas used to power the homes and buildings in our communities contributes to **roughly 68% of our communitywide GHG emissions.**

Community Priorities:	Addressed in the CAP:
Increase energy grid resilience and reliability	Actions: BE 2.5, MO 1.4
Fully transition to renewable energy , particularly solar	Strategy: BE 2 and related actions
Expand green building standards for public buildings	Actions: BE 1.2, MO 2.1



BUILDINGS & ENERGY: STRATEGIES & ACTIONS

Strategy #1: Use less energy

BE 1.1	Incentivize energy efficient/load responsive appliances in buildings.	<p>Incentivize energy efficient and/or load-responsive appliances in new and old buildings.</p> <ul style="list-style-type: none"> Partner with utilities and frontline communities to expand utility assistance and incentive programs and energy efficient technologies to reduce energy burden. Promote awareness of incentives available for early action (before it is required) under the Clean Buildings Act (deep efficiency retrofits). <p>Conduct associated education, outreach, and technical assistance.</p>
BE 1.2	Go above and beyond Washington State Energy Code.	Adopt local amendments that go above and beyond the Washington State Energy Code.

Strategy #2: Use cleaner energy sources

BE 2.1	Incentivize a full transition to electric or solar energy in existing buildings.	Incentivize a full transition to electric or solar energy in existing commercial and residential buildings.
BE 2.2	Encourage enrollment in PSE's Green Power Program.	Encourage businesses, large energy users, and residents to enroll in Puget Sound Energy's (PSE) Green Power Program to expand the use of green energy.
BE 2.3	Support the development of community solar projects.	Use incentives and partnerships to support the development of local community solar projects and micro-grids that provide alternative energy sources for critical community facilities, especially during brownouts or unexpected power loss.
BE 2.4	Enact code to facilitate electrification of new buildings.	Enact code to phase out fossil fuel infrastructure in new construction.
BE 2.5	Advocate for increased electricity grid reliability.	Advocate for increased electricity grid reliability through updated regulations for utilities and legislation that increase the flexibility of the electricity grid and incentivizes large-scale energy customers to reduce their electricity use during peak times.



TRANSPORTATION & LAND USE



Goal: Prioritize sustainable and equitable land use planning, accessible multi-modal and low-carbon transportation options, and expanded electric vehicle incentives to reduce GHG emissions from transportation and development.

Transportation accounts for about a third of Kenmore’s greenhouse gas emissions, with **31% of the city’s total emissions come from the transportation sector**, primarily from on-road vehicles such as cars and trucks.

Community Priorities:	Addressed in the CAP:
Expand safe pedestrian and cyclist infrastructure near residential areas, work hubs, and in disadvantaged neighborhoods	Action: TL 2.1
Expand zero emission transit options (e.g., buses, passenger ferries, etc.)	Strategy: TL 2 and related actions
Transition to electric vehicles	Strategy: TL 3 and related actions



TRANSPORTATION & LAND USE: STRATEGIES & ACTIONS

Strategy #1: Build strategically

TL 1.1	Incorporate environmental justice criteria into land use decisions	Incorporate environmental justice criteria and priorities into zoning, land use planning, permitting policies, and development of new projects.
TL 1.2	Prioritize dense, mixed use, transit-oriented developments and affordable housing	Uphold the Growth Management Act to prioritize dense, mixed use, transit-oriented development (TOD) and affordable housing.
TL 1.3	Evaluate the development code related to landslide and flooding hazards	Identify opportunities to increase overall resilience (e.g., meeting performance standards, ability to withstand future climate impacts and events) through development and building code improvements for existing and new construction.

Strategy #2: Drive less

TL 2.1	Expand pedestrian and cyclist infrastructure	<p>Reduce communitywide single-occupancy vehicle travel by:</p> <ul style="list-style-type: none"> • Increasing network of safe bike lanes, boulevards, and trails • Widening sidewalks • Expanding convenient transit stops • Installing effective traffic signals <p>Partnering with public transport services, frontline community organizations, and strategic surrounding jurisdictions to pilot new routes and diverse transit options (including carpooling) to improve efficiency and reliability.</p>
TL 2.2	Develop a Transportation Master Plan	Develop a Transportation Master Plan that guides the City's transportation investments and the shift to a low-carbon transportation system.

Strategy #3: Drive cleaner vehicles

TL 3.1	Encourage transition to electric vehicles	Promote existing and develop new incentives to encourage purchase of electric vehicles (including stronger incentives for low-income residents).
TL 3.2	Expand EV charging	Expand incentives for EV charging for multi-family homes, apartment buildings, major employers, and parking garages.



CONSUMPTION & MATERIALS MANAGEMENT



Goal: Reduce negative environmental impacts and GHG emissions associated with the consumption of goods and materials and waste practices.

Solid waste disposal contributes **1% of Kenmore’s communitywide GHG emissions**. Reusing existing materials and diverting edible food from the waste stream helps conserve natural resources, increases food security, and minimizes harmful waste exposure to frontline communities.

Community Priorities:	Addressed in the CAP:
Increase recycling, composting, sustainable consumption , and zero waste	Strategies: CM 1 and CM 2 and related actions; Action: MO 3.1
Promote a circular economy that keeps materials in a regenerative loop and eliminates waste	Action: CM 1.1
Expand waste education and outreach (i.e., clarity on what is recyclable)	Action: CM 2.2



CONSUMPTION & MATERIALS MANAGEMENT: STRATEGIES & ACTIONS

Strategy #1: Prevent waste

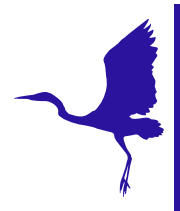
CM 1.1	Support sustainable local food economy	Partner with frontline communities to support a regenerative and sustainable local zero waste food economy.
CM 1.2	Strengthen construction and demolition (C&D) diversion requirements	Adopt King County's Construction & Demolition waste diversion requirements. Support policies, tools, and programs to reduce construction-related emissions, including sourcing low embodied carbon materials.
CM 1.3	Partner with the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs	Partner with the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs. Develop a regional strategy through the adopted 2019 Comprehensive Solid Waste Management Plan to reach zero waste of resources by 2030 through a combination of education, incentives, and regulatory tools aimed at single-family, multi-family residents, businesses, and construction projects in King County.

Strategy #2: Divert resources from landfills

CM 2.1	Conduct a baseline waste audit and adopt waste prevention and diversion goals.	Conduct a baseline waste audit and adopt waste prevention and diversion goals. Use results to inform education and outreach priorities.
CM 2.2	Conduct education, outreach, and technical assistance to promote recycling and composting	Conduct education, outreach, and technical assistance to promote recycling and composting amongst building owners, operators, businesses, and residents.
CM 2.3	Mandate recycling and composting	Mandate recycling and composting and enforce sorting by an identified year, especially for multi-family buildings and commercial properties where contamination is high.



NATURAL SYSTEMS AND WATER RESOURCES



Goal: Preserve and enhance the health and abundance of natural systems and water resources to prepare Kenmore's structures and roads to withstand extreme events.

Kenmore's ecosystems and water sources provide invaluable benefits – safe drinking water, access to outdoor and green spaces, habitat for local flora and fauna, and natural protection against hazards – to the community but are particularly vulnerable to climate change impacts.

Community Priorities:	Addressed in the CAP:
Expand tree canopy and sequestration opportunities	Actions: MO 4.2, MO 4.3, NS 2.1
Expand ecological restoration and protect critical and natural areas (i.e., Swamp Creek)	Strategy: NS 4 and related actions
Protect local water bodies (i.e., Lake Washington)	Actions: MO 4.1, MO 4.2, NS 1.2, NS 1.3



NATURAL SYSTEMS & WATER RESOURCES: STRATEGIES & ACTIONS

Strategy #1: Conserve water, manage stormwater, and minimize flooding

NS 1.1	Conduct outreach and education on water conservation strategies	Conduct outreach and education on water conservation strategies, including using grey water for non-potable uses (e.g., irrigation) when possible. Incentivize greywater solutions for property owners via free or subsidized rain barrels for property owners.
NS 1.2	Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design	Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design, such as stormwater drain maintenance of drain filters. Work with landscape companies to educate and incentivize smart irrigation management and technology and work with industrial facilities to implement localized stormwater projects.
NS 1.3	Design and install flood prevention projects	Design and install flood prevention projects (such as water diversion designs or barriers) along key roads, sidewalks, industrial areas, and bike trails.

Strategy #2: Preserve and restore natural systems

NS 2.1	Develop an urban landscape strategy or framework	Develop a comprehensive urban landscape strategy or framework (for both City and communitywide projects) to develop additional natural areas and preserve the functioning of existing ones under changing climatic conditions. Prioritize increasing tree canopy in areas subject to urban heat island effect. Require replacement of any trees removed from the land to ensure there is equivalent sequestration potential (i.e., the ability of plants, soil, and habitats to capture and remove atmospheric carbon).
NS 2.2	Remove old or degrading culverts	Remove or replace old or degrading culverts. Any new or replacement culverts will be salmon passable. Engage the public in restoring native salmon populations via public outreach campaigns.
NS 2.3	Protect and Preserve Lake Washington	Partner with local and regional environmental groups and other jurisdictions (e.g., Conservation Corps, King County, and other cities along Sammamish River) to encourage restoration and protection of Lake Washington and its critical water ways through actions such as invasive species removal, water quality monitoring (e.g., harmful algae), and riparian habitat restoration and conservation.



COMMUNITY RESILIENCE & WELLBEING



Goal: Ensure that all Kenmore community members are prepared for climate emergencies and have access to resources and tools to effectively adapt to current and future climate impacts.

Climate change amplifies existing risks and disparities like chronic health conditions, social and economic circumstances, and pollution exposure, which disproportionately impacts vulnerable community groups. Some of these groups include young children, elderly people, communities of color, low-income households, and people with disabilities.

Community Priorities:	Addressed in the CAP:
Center the most vulnerable members of the community	Strategies: MO 5, CR 1, CR 2
Plan for and educate the community on climate change and emergencies like wildfire, smoke, heat, and flooding	Actions: CR 1.1, CR 1.2
Study air quality near industrial sites	Action: CR 1.3



COMMUNITY RESILIENCE & WELLBEING: STRATEGIES & ACTIONS

Strategy #1: Prepare for climate emergencies

CR 1.1	Create climate emergency resilience hubs.	Work with community members on emergency procedures and coordination between facilities, such as public libraries or other community centers, to create "resilience hubs" that are prepared to meet the challenges of weather emergencies and included in the Washington Environmental Health Disparities Map.
CR 1.2	Co-create climate communications with Kenmore's communities	Co-create climate communications with Kenmore's communities—especially youth organizations to ensure that the next generation has a say—on climate and health impacts and emergency resources/warnings during extreme events.
CR 1.3	Study and evaluate air quality and extreme heat interactions	Study and evaluate air quality and extreme heat interactions near industrial sites in partnership with PSCAA and local industry. Utilize the study's results to inform additional policy action (e.g., zoning, air quality policies, permitting, etc.).
CR 1.4	Conduct a study to expand on WSDOT's vulnerability assessment	Conduct a study to expand on WSDOT's vulnerability assessment of state roads to map out roads/routes in Kenmore that are vulnerable to climate impacts (e.g., flooding, landslides).
CR 1.5	Strengthen transportation resiliency.	Ensure that there are diverse multi-modal transportation options that are equipped to operate during extreme events, such as heat waves and flooding events.

Strategy #2: Increase adaptive capacity and resilience

CR 2.1	Mitigate impacts of green gentrification	Mitigate impacts of green gentrification by pursuing community centered anti-displacement strategies (e.g., eviction prevention and cash assistance) and expanding access to affordable housing resources (e.g., home ownership strategies and climate-related home improvements).
CR 2.2	Develop a green jobs strategy	Develop a green jobs strategy in partnership with community groups and businesses that (1) supports the low carbon transition of Kenmore's impacted industries; (2) develops pathways for youth and impacted workers to transition into green jobs; and (3) ensures opportunities (e.g., local hiring requirements) for these jobs.
CR 2.3	Provide free or discounted air filter box fans	Provide free or discounted air filter box fans to vulnerable community members.



APPENDIX A: IMPLEMENTATION ROADMAP

Oversight & Accountability

With guidance from City's Environmental Services Manager, the Climate Action Planning team will provide ongoing oversight in the CAP implementation process.

Key activities and responsibilities will include:

- **Developing recommendations** for programs, services, practices, and priorities related to climate change and resiliency.
- Overseeing biennial GHG inventories to **monitor emissions reduction and evaluate any necessary steps** to stay on track to reach the CAP targets.
- Preparing **annual reports** to the Mayor and City Council on progress to date.

Monitoring and Evaluation

The CAP is a **living document** that will evolve between now and the next planned update in **2026**. The Environmental Services Manager and CAP team will monitor progress and prepare annual CAP progress reports. If these reports indicate the City is not on track to meet targets, the City may choose to strengthen or add actions as necessary. This direction will be informed by the **latest climate science, best practices, and allocated budgets and staffing**.

To effectively monitor the plan, the CAP team will:

- Provide City Council and Mayor with **annual progress report**.
- Prepare a GHG **inventory every two years** using ClearPath.
- Evaluate progress towards meeting K4C emission reduction targets by quantifying the collective **emissions reduction impact** of the plan's actions using the K4C wedge analysis tool, available in 2022.
- **Collaborate across departments** via CAP team to develop additional systems to track and monitor progress toward meeting CAP goals and targets, as feasible.
- Evaluate **financial and risk management considerations**.



Equity Considerations

The success of the City's CAP for a climate-positive future cannot be achieved **without advancing equitable outcomes and addressing existing disparities**. The CAP team will work to create measurable goals by partnering with the City's Diversity, Equity, and Inclusion Committee as well as many community organizations and schools. These partnerships will be instrumental in creating a shared understanding of equity and putting that understanding to work to operationalize equity.

Examples of equity considerations include:

- **Disproportionate impacts.** Does the action generate burdens (including costs), either directly or indirectly, to communities of color or low-income populations? If yes, how can we mitigate these impacts?
- **Shared benefits.** Can we target the action's benefits in progressive ways to reduce historical or current disparities? Are the benefits dispersed equitably?
- **Accessibility.** Are the action's benefits broadly accessible to households and businesses throughout the community—particularly communities of color, low-income populations, and minority-owned, women-owned, and emerging small businesses?
- **Alignment and partnership.** Does the action align with and support existing priorities of communities of color and low-income populations? Are there opportunities to leverage resources and build collaborative partnerships?
- **Accountability.** Does the action have appropriate accountability mechanisms to ensure that communities of color, low-income populations, or vulnerable communities will equitably benefit and not be disproportionately harmed?



Ongoing Community Engagement

Implementing the CAP and achieving its goals will depend in part on the **continued active engagement with the community**. The City will continue prioritize community input by partnering with residents and businesses in our community to ensure CAP **actions are implemented equitably** and reflect our unique community needs and priorities.

The CAP planning team's community engagement efforts will take place year-round through City events such as the Summer Concert series, Kenmore Farmers Market, and many others. The CAP team will also serve as a resource to the community during implementation, **developing and promoting accessible CAP outreach materials and engagement opportunities** as needed.

Community engagement is the primary focus or a critical element of the following actions:

Buildings and Energy	BE 1.1 Incentivize energy efficient/load responsive appliances in buildings BE 2.2 Encourage enrollment in PSE's Green Power program BE 2.3 Support the development of community solar projects
Transportation and Land Use	TL 2.1 Expand pedestrian and cyclist infrastructure TL 3.1 Encourage transition to electric vehicles TL 3.2 Expand EV charging
Consumption and Materials Management	CM 1.1 Support sustainable local food economy CM 2.1 Conduct a baseline waste audit and adopt waste prevention & diversion goals CM 2.2 Conduct education, outreach, and technical assistance to promote recycling and composting
Natural Systems and Water Resources	NS 1.1 Conduct outreach and education on water conservation strategies NS 1.2 Utilize education campaigns to encourage low-impact, drought resistant landscape development and design NS 2.3 Protect and Preserve Lake Washington
Community Resilience and Wellbeing	CR 1.1 Create climate emergency hubs CR 1.2 Co-create climate communications with Kenmore's communities CR 2.3 Provide free or discounted air filter box fans



Funding

The CAP will be funded through a combination of sources including the City general fund, state and federal grants, utility revenues, and a variety of newly identified sources. Funding for some CAP actions will be an extension of existing programs with a secured funding source but may require increased or incremental investment to fully execute. The CAP planning team will **prioritize identifying and securing funding sources as an early action** in the implementation process.

Acronyms


























CD	Community Development
KCLS	King County Library System
KCSWS	King County Solid Waste Division
K4C	King County Cities Climate Collaboration
MSWMAC	Metropolitan Solid Waste Management Advisory Committee
PSE	Puget Sound Energy

Timeline and Sequencing

Ongoing	Short-term (1-2 years):	Mid-term (2-3 years):	Long term (4-5 years):
Actions that are part of existing City or regional initiatives.	<ul style="list-style-type: none">• Easy, early wins and foundational steps.• Actions that may require substantial time or resources, so it is important to start as soon as possible.• Actions that align with or could support other City plans, projects, or updates and should be implemented concurrently.	Actions that might require additional resources to implement or cannot occur until foundational actions are implemented.	<ul style="list-style-type: none">• Actions that are not as time sensitive as shorter-term actions.• Actions that require substantial infrastructure and resources or build upon foundational short and mid-term actions.





















Interpreting the Implementation Matrix

ICON KEY									
Emissions Reduction Potential ²		= Low potential to reduce emissions			 	= Moderate potential	  	= High potential	
Increased Resilience Potential		= Low increased resilience potential			 	= Moderate increased resilience potential	  	= High increased resilience potential	
Cost to City		= Low cost			 	= Moderate cost	  	= High cost	
Timeline		= Ongoing		= Short-term	 	= Mid-term	  	= Long-term	

² Communitywide actions were ranked compared to total communitywide GHG emissions; municipal actions were ranked compared to total municipal GHG emissions.



City of Kenmore Climate Action Plan










ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
MO 1.1	Require new buildings to be energy efficient and carbon neutral.			N/A			Development Services, Environmental Services
MO 1.2	Retrofit existing buildings to be more energy efficient.			N/A			Development Services, Public Works - Operations, Engineering, Environmental Services
MO 1.3	Enroll in Puget Sound Energy's (PSE) Green Power Program.			N/A			Public Works – Operations
MO 1.4	Ensure critical facilities have backup power in the event of an outage.	<ul style="list-style-type: none">City Hall, Hangar, libraryPotential partnerships include KCLS, Northshore Senior Center, community churches	N/A				Public Works – Operations
MO 2.1	Promote expanded telework options.	<ul style="list-style-type: none">Consider broadband/reliable internet access to ensure staff can utilize work from home flexibility equitably.Commute Trip Reduction programs and incentives could include ORCA cards, leading 'Kenmore walks' events (partnered with Feet First), InMotion social media, RideShare etc.In-person onboarding and regular team building can help build relationships that will help teleworking be more productive.		N/A			Environmental Services, City Manager's Office
MO 2.2	Electrify the City's fleet.	<ul style="list-style-type: none">Replace fuel-based vehicles with electric vehicles at end of useful life.		N/A			Public Works – Operations, Environmental Services



City of Kenmore Climate Action Plan

ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
MO 2.3	Expand public electric vehicle (EV) charging stations.	<ul style="list-style-type: none">Replace current EV chargers and identify new sites. Consider requiring on-street plugs on streetlamps, developing parking pay stations, and installing other electrical infrastructure in the right of way to accommodate EV charging. Strategically locate EVs to ensure equitable access and to maximum use. Evaluate the usage rates of existing EV infrastructure to determine the most effective locations.		N/A			Public Works – Operations, Environmental Services
MO 3.1	Implement a sustainable purchasing policy for municipal operations.	<ul style="list-style-type: none">Holding upstream producers responsible is a community priorityConsider using 21 Acres Campus as a model		N/A			Environmental Services, City Manager's Office
MO 4.1	Require low-impact development to manage stormwater in new/remodeled construction projects.		N/A				Environmental Services, Engineering, Development Services
MO 4.2	Transition to native, drought-tolerant landscapes on City properties.	<ul style="list-style-type: none">City should Identify when and where to prioritize drought-tolerant vs. native vs. high carbon sequestering plants.	N/A				Environmental Services
MO 4.3	Prioritize sequestration opportunities on public lands.	<ul style="list-style-type: none">Consider incentivizing home/property owners to plant native trees on their land/create urban gardens.		N/A			Environmental Services, Development Services
MO 5.1	Embed climate action considerations in City planning efforts.	<ul style="list-style-type: none">Educate the public simultaneously	N/A				Community Development, Environmental Services


















ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
BE 1.1	Incentivize energy efficient/load responsive appliances in buildings.	<ul style="list-style-type: none">Eligible appliances could include appliances/retrofits include weatherization, programmable thermostats, low flow toilets and showerheads, heat pumps. This action is foundational to ease the transition to electrification.Streamlined permitting is a potential incentive.		N/A			Development Services, City Manager's Office, Environmental Services
BE 1.2	Go above and beyond WA State Energy Code.	<ul style="list-style-type: none">Equity consideration: cost of new construction will likely increase which will be passed through to the buyer. Identify ways to mitigate.Consider partnerships with the Regional Code Collaboration and King County-Cities Collaboration (K4C) to actively revise the Washington building code.		N/A			Development Services, Environmental Services
BE 2.1	Incentivize a full transition to electric or solar energy in existing buildings.	<ul style="list-style-type: none">Streamlined permitting is a potential incentive.Consider conducting energy audits for old homes to see how much energy is wastedConsider a solar panel leasing programConduct education and outreach on renewable energies and their benefits and (i.e., list of contractors, price saving info, short/long-term benefits etc.)		N/A			Development Services, Environmental Services



ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
BE 2.2	Encourage enrollment in PSE's Green Power Program.	<ul style="list-style-type: none">Potential partnerships include PSE		N/A			Environmental Services, City Manager's Office
BE 2.3	Support the development of community solar projects.	<ul style="list-style-type: none">Supported by the communityEnsure low- and mid-income assistance for transition to solar power.Potential partnerships include K4C and PSE		N/A			Environmental Services, City Manager's Office
BE 2.4	Enact code to facilitate electrification of new buildings.	<ul style="list-style-type: none">Ensure the electrical grid reliable enough to depend onPotential partnerships include PSE		N/A			Development Services, Environmental Services





















City of Kenmore Climate Action Plan










ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
BE 2.5	Advocate for increased electricity grid reliability.	<ul style="list-style-type: none">The city should keep in close communication with PSE and require regular electric power reliability reporting.Conduct study to understand how increasing the demand on the existing power grid would affect reliability in the future.Community priority and a foundational step for fostering success in electrification.Potential partnerships include PSE	N/A				Environmental Services, City Manager's Office
TL 1.1	Incorporate environmental justice criteria into land use decisions.	<ul style="list-style-type: none">Reference the following reports for examples of environmental justice criteria:Environmental Justice ElementEnvironmental Justice in Local Land Use PlanningLocal Policies for Environmental Justice: A National ScanTechnical Guidance for Assessing Environmental Justice in Regulatory Analysis	N/A				Community Development, Development Services, Environmental Services, City Manager's Office
TL 1.2	Prioritize dense, mixed use, transit-oriented developments and affordable housing.			N/A			Community Development, Development Services, Engineering
TL 1.3	Evaluate the development code related to landslide and flooding hazards.		N/A				Development Services, Environmental Services
TL 2.1	Expand pedestrian and cyclist infrastructure	<ul style="list-style-type: none">Community Developments role is to ensure policies in place; Public Works is the implementation lead.Ensure expanded infrastructure reaches vulnerable communities		N/A			Development Services, Engineering, Environmental Services, City Manager's Office



City of Kenmore Climate Action Plan



















ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
TL 2.2	Develop a Transportation Master Plan			N/A			Engineering, Environmental Services
TL 3.1	Encourage transition to electric vehicles.	<ul style="list-style-type: none">Consider incentives to encourage transitionSupport from community to develop EV incentives specific for low-income community membersCost to install EVs is a barrier for low-income communitiesConsider electrifying future passenger ferries		N/A			City Manager's Office, Environmental Services
TL 3.2	Expand EV charging.	<ul style="list-style-type: none">Need to consider that low-income folks may not be able to afford EVs and prioritizing EV parking can be inequitable – ensure infrastructure does not disproportionately impact vulnerable communities		N/A			City Manager's Office, Environmental Services
CM 1.1	Support sustainable local food economy.	<ul style="list-style-type: none">Consider expanding farmers market throughout the year to increase access to local foods	N/A				City Manager's Office, Environmental Services
CM 1.2	Strengthen construction and demolition (C&D) diversion requirements.	<ul style="list-style-type: none">Local precedent for implementation. RCC has a model code and City of Redmond recently updated their code.Consider incentivizing low waste building and constructionThis could potentially increase the cost of capital projectsConsider incentives for construction practices that involve less waste		N/A			Development Services, Environmental Services
CM 1.3	Partner with the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs	<ul style="list-style-type: none">Consider placing more recycling/compost bins around the city as this is a community desire.Potential partnerships include MSWMAC		N/A			Environmental Services



























ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
CM 2.1	Conduct a baseline waste audit and adopt waste prevention and diversion goals.	<ul style="list-style-type: none">Leverage existing work and partnership with King CountyExpand options available to multi-family communities to be able to divert waste.Potential partnerships include KCSWD and Republic Services		N/A			Environmental Services
CM 2.2	Conduct education, outreach, and technical assistance to promote recycling and composting.	<ul style="list-style-type: none">Leverage existing work and partnership with King CountyInclude strategies to address barriers to uptake, including high turnover in multifamily buildings and translation needs. Include education to reduce contamination.Consider hosting reoccurring recycling events specifically for items that are generally not accepted at curbsideConsider hauler or City partnership RidwellConsider opening Hazardous Waste collection site more frequently.Consider incentivizing reuse and zero waste actions such as local swaps.		N/A			Environmental Services
CM 2.3	Mandate recycling and composting	<ul style="list-style-type: none">Provide food waste composting at City HallConsider including education and enforcement in waste hauler contracts.Consider opportunities to purchase and use compost end-product on City property.Provide additional education and technical assistance to address rodent and wildlife concerns around waste collection, particularly composting. Pair with ongoing education process to ensure success and reduce contamination. Engage with HOAs to address potential rules that might conflict with new infrastructure requirements.Consider providing free composting bins to residents and business owners		N/A			Environmental Services



City of Kenmore Climate Action Plan

ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
NS 1.1	Conduct outreach and education on water conservation strategies		N/A				Development Services, Environmental Services
NS 1.2	Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design	<ul style="list-style-type: none">Ensure all land use and landscaping decisions/policies are considered in partnership with the Sammamish, Tulalip, and Duwamish	N/A				Environmental Services
NS 1.3	Design and install flood prevention projects	<ul style="list-style-type: none">Community priority as it can increase accessibility for people who can't afford cars or live in flood prone areas.	N/A				Environmental Services, Engineering
NS 2.1	Develop an urban landscape strategy or framework	<ul style="list-style-type: none">Reference existing documents such as the City's Critical Area Ordinance and the city's existing tree retention and replacement Ordinance.Consider purchasing land to preserve/restore itCommunity Development plays a lead role in developing policy/strategy code or reviewer if Development Services lead. Development Services will be the lead in implementationConsider banning future development in the Swamp Creek Wetlands	N/A				Development Services, Community Development, Environmental Services
NS 2.2	Remove old or degrading culverts	<ul style="list-style-type: none">Consider working with local tribes in their effort to restore salmon populations.	N/A				Environmental Services
NS 2.3	Protect and Preserve Lake Washington		N/A				Environmental Services, King County



ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
CR 1.1	Create climate emergency resilience hubs.	<ul style="list-style-type: none">Provide education and outreach to inform public how to access resiliency hubs.Consider leveraging school districts and other districts, such as NPRSA (Senior Center) as a resource.Consider creating evacuation routes around the cityConsider geographically separating resilience hubs so everyone has easy access no matter where they live in Kenmore.Consider placing resilience hubs in non-religious buildings (i.e., churches)	N/A				Development Services who manages ALERT Northshore (partnership with City of LFP and Northshore Emergency Management Coalition - NEMCO)
CR 1.2	Co-create climate communications with Kenmore's communities		N/A				Communications, Environmental Services
CR 1.3	Study and evaluate air quality and extreme heat interactions	<ul style="list-style-type: none">Study and evaluate the asphalt plan	N/A				Environmental Services
CR 1.4	Conduct a study to expand on WSDOT's vulnerability assessment		N/A				Engineering, Environmental Services
CR 1.5	Strengthen transportation resiliency.	<ul style="list-style-type: none">Existing infrastructure man need to be replaced; may need additional transit	N/A				Engineering, Environmental Services
CR 2.1	Mitigate impacts of green gentrification		N/A				City Manager's Office, ARPA
CR 2.2	Develop a green jobs strategy	<ul style="list-style-type: none">Consider tax incentives for companies that are green to move/do business in Kenmore	N/A				Environmental Services, City Manager's Office
CR 2.3	Provide free or discounted air filter box fans		N/A				Public Works – Operations



APPENDIX B: INDUSTRIAL PROCESS EMISSIONS

Kenmore's community expressed strong interest in quantifying greenhouse gas (GHG) emissions from the Cadman asphalt plant, located within the city's boundaries. While Kenmore's GHG inventory includes industrial emissions from energy (electricity and natural gas) consumption and on/off-road transportation, it **does not include industrial process (upstream) emissions** due to limited publicly available data from private companies.

Kenmore's inventory was prepared in accordance with the **U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions**. The protocol notes the following data sources can be used to calculate industrial process emissions:

- o **Private data:** Cadman's asphalt plant is not required to provide private data regarding their GHG emissions and were unable or unwilling to provide this information for the purposes of Kenmore's GHG inventory.
- o **U.S. Environmental Protection Agency (EPA) or Washington State Department of Ecology (Ecology) reporting:** Cadman's asphalt plant's emissions fall below the EPA's and Ecology's thresholds for mandatory GHG emissions reporting (25K and 10K MT CO₂e, respectively). We could conservatively assume the facility produces emissions at the highest end under the Ecology threshold (i.e., 9,999 MT CO₂e), which would equate to about 6% of Kenmore's total emissions.

Note the EPA and Ecology reporting requirements described above only apply to GHG emissions, not to "criteria pollutants" (e.g., carbon monoxide, lead, nitrogen dioxide, ozone, particulate matter, etc.) which create poor air quality. The **Puget Sound Clean Air Agency (PSCAA)** is the regulatory body that ensures compliance with federal air quality standards in King County. [PSCAA's Air Quality Sensor Map](#) shows health-based and instantaneous particle pollution, including "Purple Air sensors" (public, inexpensive air sensor data). These data points undergo a calibration to the "gold-standard" Agency Monitoring Stations and quality control process. The air sensor located at NE 181st Ste and 63rd Ave NE (very close to asphalt plant) reports a 95% confidence in data quality.

Finally, **EPA assumes that GHG emissions from the production of asphalt itself are negligible** (aside from energy/transportation which are already included in the inventory) because *"no data were available about non-energy emissions, and the majority of the asphalt concrete is aggregate, which has no non-energy emissions associated with its production."*³

³ https://www.epa.gov/sites/production/files/2016-03/documents/warm_v14_construction_demolition_materials.pdf



APPENDIX C: K4C COMMITMENT LETTER

[Refer to the following page]

DRAFT





Joint Letter of Commitment: Climate Change Actions in King County

Climate change is a paramount challenge of this generation and has far-reaching and fundamental consequences for our economy, environment, public health, and safety.

Across King County and its cities, we are already experiencing the impacts of climate change: warming temperatures, acidifying marine waters, rising seas, decreasing mountain snowpack, and less water in streams during the summer.



These changes have the potential for significant impacts to public and private property, resource based economies like agriculture and forestry, and to residents' health and quality of life.

The decisions we make locally and regionally, such as where our communities will grow and how they will be served by transportation, will set the stage for success or failure in reducing carbon pollution, making sound long-term investments, and ensuring our communities are livable and resilient to climate change impacts.

The Intergovernmental Panel on Climate Change, the United Nations body responsible for assessing the science related to climate change, implications, and adaptation and mitigation efforts, released a report in 2018 calling for rapid reductions in carbon emissions to reduce the impacts of global warming. The King County Growth Management Planning Council – a formal body of elected officials from across King County – voted in 2014 to adopt a shared target to reduce countywide sources of greenhouse gas (GHG) emissions, compared to a 2007 baseline, by 25% by 2020, 50% by 2030, and 80% by 2050. In 2019, the Washington State Legislature passed, and the Governor signed into law, bills that will transition the electricity sector to clean sources by 2045, accelerate efficiency in the built environment, and reduce transportation related emissions.

Based on our shared assessment of emissions in King County, and review of potential strategies to reduce emissions, we believe that these targets are ambitious but achievable.

Building on the work of the King County-Cities Climate Collaboration (K4C) – a partnership between the County and partners to coordinate and enhance local government climate and sustainability efforts – more than a dozen cities and the County came together in the first half of 2014 to chart opportunities for joint actions to reduce GHG emissions and accelerate progress towards a clean and sustainable future. In 2019, K4C partners seek to refresh these commitments to reflect changes in the regulatory landscape, technical developments, and updated emissions information.



The attached Principles for Collaboration and Joint County-City Climate Commitments are focused on practical, near-term, collaborative opportunities between partners and King County. These shared commitments build on the significant work that many of our partners and County are already taking. By signing this letter, we pledge our support for the shared vision that these principles and actions represent. All partners commit to actively pursue those strategies, policies, and actions to make the most impact given the size, location, and development patterns of their jurisdictions.

Through focused, coordinated action, we will maximize the impact of our individual and shared efforts.



Principles for Collaboration

1. Climate change is the paramount challenge of our generation, and has fundamental and far-reaching consequences for our economy, environment, and public health and safety.
2. Strong action to reduce GHG emissions is needed, and the time is now.
3. Local governments can reduce greenhouse gas (GHG) emissions through many decisions related to transportation and land use, energy and green building, forests and farms, and consumption and materials management.
4. All partners support the shared vision that the Joint County-City Climate Commitments represent, but it is not the intention that each partner will pursue every action. Each partner will actively pursue strategies where action, investment, and policy will have the most impact and influence.
5. Many cities in King County have set individual climate goals and are taking steps to reduce local GHG emissions, and we need to build on this leadership.
6. Local solutions need to be implemented in ways that build a cleaner, stronger, and more resilient regional economy, and support the health of communities and our natural environment.
7. Reaching our goals will require collaboration, and trust between the County, cities, utilities, businesses, nonprofit organizations, and other public sector agencies.
8. Building an equitable clean energy economy will require deeper engagement with communities of color and low income, immigrant, and youth populations. These communities are more vulnerable to the impacts of climate change – from increasing flood risks to rising costs of fossil fuels – and historically less likely to be included in community-scale solutions or as leaders. We are committed to work in ways that are fair, equitable, empowering, and inclusive, and will seek solutions in concert with highly impacted communities. Solutions should prioritize low- and no-income people, people of color and indigenous people, immigrants and refugees, people with disabilities, and limited-English speaking communities. Solutions should include provisions for a just transition for workers.



9. Solutions to reduce carbon emissions require action at local, state, and federal government levels. We have the responsibility to lead at the local level, and we have the power to influence and advocate for change at the state and federal level that supports and advances the work we undertake at the local level.
10. We can accomplish more with a shared vision and coordinated action; collaboration will increase the efficiency of our efforts and magnify the impact of our strategies beyond what each of us could achieve on our own.
11. As of 2019, King County and 17 partners are members of the King County-Cities Climate Collaboration, and we will work to build on this membership, in both increased action and participation from additional partners.
12. Elected and staff representatives will reconvene at least twice a year to share our individual and collective successes, and develop plans for continued action and investment in carbon emission reduction solutions. Elected officials have the opportunity at their discretion to engage more actively in advancing the shared goals, such as through joint comment letters, with support by King County staff. All partners also dedicate a staff member to coordinate implementation of the following Joint County-City Climate Commitments, and to serve as a representative to the K4C. Staff will meet regularly to share best practices and develop tools and strategies for implementing shared goals.

Joint County-City Climate Commitments



I. Shared Goals

Pathway: Achieve shared countywide GHG reduction targets that reduce direct countywide sources of greenhouse gas (GHG) emissions by at least 50% by 2030, and 80% by 2050, compared to a 2007 baseline. Pursue additional goals and actions to sequester carbon and reduce emissions from consumption of goods and services.

Policy Commitment: Adopt GHG reduction targets that are consistent with those established by the Growth Management Planning Council and that support countywide emission reduction goals.

Project or Program: Build on King County's commitment to measure and report on countywide GHG emissions by sharing data between partners, informing the public of our individual and collective progress, and using the information to inform regional climate action.



King County - Cities

CLIMATE COLLABORATION



II. Climate Policy

Pathway: Support strong federal, regional, state, countywide, and local climate policy.

Policy Commitment: Advocate for comprehensive federal, regional, and state science-based limits and a market-based price on carbon pollution and other greenhouse gas (GHG) emissions. A portion of revenue from these policies should support local GHG reduction efforts that align with these Joint County-City Climate Commitments, such as funding for transit service, renewable energy and energy efficiency projects, green building, and forest protection and restoration initiatives.



III. Transportation and Land Use

Pathway: Align planning for employment, affordable housing, and mobility taking into consideration impacts to GHG emissions. Increase transit service and mobility with a goal of reducing countywide driving per capita by 20% by 2030 and 50% by 2050, compared to 2017 levels, understanding that different areas of the county have varying levels of transit access.

Policy Commitment: Partner to secure state authority for funding to sustain and grow transit service and support travel by walking and biking through development of dedicated trails and bike lanes in King County. Support increased mobility through land use and street planning that provides for faster travel times, easier connections, and broader reach of transit services. Work to ensure new mobility services supplement transit services and prioritize outcomes for communities where mobility needs are greatest.

Policy Commitment: Update and implement Vision 2050, the region's growth strategy, to focus growth inside the Urban Growth Area cities and centers served by high capacity transit and create vibrant urban centers, protect natural resource lands and rural areas, and direct public investments in support of efficient land use. Implement land use strategies in ways that help us achieve shared climate goals, more closely link housing and jobs, and encourage dense, healthy, sustainably developed mixed-use neighborhoods near transit that minimize displacement. Increase mobility and accessibility options for biking, rolling, and walking so more people have fast, convenient, and low GHG emissions ways to travel.

Project or Program: As practical, for King County and cities developing equitable transit-oriented communities around high capacity light rail and transit projects, adopt the Puget Sound Regional Council's Growing Transit Communities Compact.



IV. Clean Fuels and Electric Vehicles

Pathways: (1) Protect Federal Vehicle Efficiency Standards. (2) Adopt a regional or statewide Clean Fuels Standard that reduces transportation fuel emissions intensities by at least 20% by 2030, compared to 2017 levels. (3) Increase use of electric vehicles such that 100% of light duty vehicles, and at least 60% of medium duty, and 40% of heavy-duty vehicles are electric by 2050.

Policy Commitment: Reduce climate pollution, build our renewable energy economy, and lessen our dependence on imported fossil fuels by supporting the adoption of a statewide or regional low carbon fuel standard that gradually lowers pollution from transportation fuels.

Policy Commitment: Support engagement and partnerships with utilities and organizations to develop regional pilots to incent the transition to electric vehicle ownership for all sectors, through development of infrastructure, education, and grants and incentives.

Policy Commitment: Enact local code and programs to incent or require electric vehicle charging within buildings or on development sites.



V. Energy Supply

Pathway: Implement the Washington State Clean Energy Transformation Act, which phases out coal-fired electricity sources by 2025 and requires 80% carbon neutral electricity by 2030, and 100% clean electricity by 2045; limit construction of new natural gas based electricity power plants, and seek to establish a more resilient energy system.

Policy Commitment: Build on existing state renewable energy commitments including the Washington State Renewable Portfolio Standard (RPS) and the Clean Energy Transformation Act that provide for 100% Clean electricity supply by 2045 by partnering with local utilities, state regulators, and other stakeholders on a countywide commitment to clean energy resources. This includes meeting future energy needs through deep energy efficiency improvements and improved management of peak demands, and supporting renewable generation and fuel resources while phasing-out fossil fuels.

Project or Program: In partnership with utilities, develop a package of local jurisdictional commitments and initiatives that support renewable and distributed energy sources that direct the region toward a robust and resilient utility system. Actions include supporting community solar development, green power community challenges, streamlined local renewable energy installation permitting, district energy, code development, and renewable energy incentives.



Project or Program: Participate in utility Integrated Resource Plan and Energy Plan development processes, and emphasize interests for acceleration of transition and equitable distribution of benefits through regulatory and rulemaking forums.



VI. Green Building and Energy Efficiency

Pathways: (1) Reduce energy use in all existing buildings 25% by 2030 and 45% by 2050 compared to 2017; (2) Implement Washington State Energy Code which requires new buildings constructed to move incrementally towards stronger efficiency performance including a 70% energy reduction and net-zero GHG emissions in new buildings by 2031; (3) Strengthen conservation, and use of renewable natural gas, and support the transition to electrical systems to reduce natural gas and other fossil fuel use in existing buildings by at least 20% by 2030 and 80% by 2050.

Policy Commitment: Participate in the Regional Code Collaboration and adopt code pathways that build on the Washington State Energy Code, leading the way to “net-zero carbon” buildings, reduced water consumption, and the use of building materials with low carbon emissions. Support efforts at state and national level to develop stronger residential energy codes that save energy and money and take supporting actions such as to adopt building energy benchmarking and disclosure ordinances for non-residential and multi-family buildings within local jurisdiction, and residential energy disclosure at point of sale.

Project or Program: Develop a multi-city partnership to build a regional energy efficiency retrofit economy, including tactics such as: collaborating with energy efficiency and green building businesses, partnering with utilities, working with community partners, and expanding on existing retrofit programs. Foster opportunities for economic development, job creation, community-based representations, and pro-equity strategies.

Policy Commitment: Support state legislation that advances conversion to clean energy sources in the built environment. Collaborate with stakeholders, including labor and utilities, to develop energy codes that support the transition to highly efficient and low carbon non-residential and multifamily buildings through the conservation of fossil fuels, use of renewable natural gas, and electrification.



VII. Consumption and Materials Management

Pathway: Achieve a 70% recycling rate countywide; by 2030, achieve zero waste of resources for materials that have economic value for reuse, resale, and recycling.



Policy Commitment: Partner through the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs focused on (1) waste prevention and reuse, (2) product stewardship, recycling, and composting, and (3) beneficial use.

Project or Program: Develop a regional strategy through the adopted 2019 Comprehensive Solid Waste Management Plan to reach zero waste of resources by 2030 through a combination of education, incentives, and regulatory tools aimed at single-family, multi-family residents, businesses, and construction projects in King County.



VIII. Forests and Farming

Pathway: Reduce sprawl and associated transportation related GHG emissions, and sequester biological carbon by focusing growth in urban centers and protecting and restoring forests and farms.

Policy Commitment: Partner on Transfer of Development Rights (TDR) initiatives to focus development within the Urban Growth Area, reduce development pressure on rural lands, and protect our most valuable and important resource lands as part of the Land Conservation Initiative.

Project or Program: Protect and restore the health of urban and community trees and forests. Collaborate on the development and implementation of goals and strategies that improve urban tree canopy, forest health, and carbon sequestration informed by the King County Land Conservation Initiative and the countywide 30-year forest plan. Collaborate with private and community efforts such as Forterra's Green Cities Partnerships.

Project or Program: Partner on collaborative efforts to expand forest and farm stewardship and protection, for example through King Conservation District's farm management planning, landowner incentive, and grant programs.

Project or Program: Expand our local food economy, for example by supporting urban and community farming, buying locally produced food, and participating in the Local Food Initiative.



IX. Operations

Pathway: Reduce GHG emissions from operations in support of countywide goals.

Policy Commitment: Develop operational GHG reduction targets that support shared countywide goals and implement actions that reduce each partners' GHG footprint.

Project or Program: Demonstrate commitment and contribute to countywide goals through operational actions to: implement energy efficiency projects and initiatives at existing facilities; measure existing



building performance through EPA's Energy Star or equivalent program; implement high-efficiency street and traffic light replacement projects; construct new buildings to LEED, Living Building Challenge or other high performance standards and infrastructure to equivalent carbon – neutral and sustainability standards; reduce waste and purchase sustainable materials and services; and electrify municipal vehicles.



X. Climate Preparedness

Pathway: Increase community resilience by planning and preparing for the impacts of climate change on K4C communities and the King County region.

Policy commitment: Expand the K4C model for collaboration to include climate preparedness topics and issues.

Project or Program: Identify shared climate impact concerns and related needs, and opportunities for addressing those concerns. Engage elected officials and the public on local climate impacts and priorities for action. Consider participating in the Puget Sound Climate Preparedness Collaborative to advance climate preparedness work in the region.



XI. Collaboration

Policy Commitment: Participate in or join the King County-Cities Climate Collaboration (K4C) – focused on efforts to coordinate and enhance local government climate and sustainability efforts – to share case studies, subject matter experts, resources, tools, and to collaborate on grant and funding opportunities.

Project or Program: Engage and lead public-private collaborative action through relationships developed with business, not for profit organizations, other local government agencies and coalitions, and citizen advocacy groups.



King County - Cities

CLIMATE COLLABORATION

Elected Officials of the King County – Cities Climate Collaboration

Dow Constantine
King County Executive

Lynne Robinson
Mayor, City of Bellevue

Jimmy Matta
Mayor, City of Burien

Mary Lou Pauly
Mayor, City of Issaquah

David Baker
Mayor, City of Kenmore

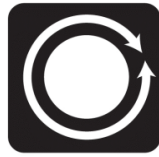
Dana Ralph
Mayor, City of Kent

Penny Sweet
Mayor, City of Kirkland

Jeff Johnson
Mayor, City of Lake Forest Park

Debbie Bertlin
Mayor, City of Mercer Island

Angela Birney
Mayor, City of Redmond



King County - Cities

CLIMATE COLLABORATION

Karen Moran
Mayor, City of Sammamish

Jenny Durkan
Mayor, City of Seattle

Will Hall
Mayor, City of Shoreline

Matthew Larson
Mayor, City of Snoqualmie

Peter Steinbrueck
President, Port of Seattle Commission

City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

TO: Richard Sawyer and Sammie Roeun, City of Kenmore Environmental Services
FROM: Megan Lee and Alejandro Paredes, Cascadia Consulting Group
DATE: March 31, 2022
SUBJECT: Phase 3 Engagement Summary

INTRODUCTION

The City of Kenmore has partnered with Cascadia Consulting Group (Cascadia) to develop the City's first ever Climate Action Plan (CAP). A key part of the CAP process is gaining valuable insight from community members and key stakeholders to inform CAP actions, strategies, and priorities. Cascadia developed a thorough community engagement process that engages local Kenmore community and key stakeholders in development of the CAP.

Cascadia's engagement plan is divided into three key phases.

- The **first** engagement phase aimed at building early awareness of the CAP process and gathering ideas, priorities, and concerns. It focused on identifying greenhouse gas (GHG) emission reduction targets, an initial list of climate action ideas, and input related to the recent vulnerability assessment.
- The **second** phase of engagement focused on sharing and vetting potential strategies and actions and updating a final list of CAP actions.
- Finally, the **third phase of engagement focused on soliciting feedback on the draft plan, planning for implementation of the CAP, and inspiring action among the community.** The input gathered from all three stages of engagement will ultimately shape the priorities, strategies, and actions included in the final CAP.

This memo outlines the results from engagement Phase 3. Phase 3 engagement consisted of an online open house ([Konveio](#) platform) which was open to the public from March 13th to April 1st. The Konveio site allowed Kenmore community members and City Council to provide feedback on and on the draft CAP and indicate their level of support for the plan.

Table 1: Engagement method, date, audience, and objective

Engagement Method	Date's live	# Of site views	# Of comments	# Of commenters	Engagement Objectives
Konveio Online Open House	3/14 – 4/1	2080	44	13	Gather community perspective



City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

KEY FINDINGS

- ✓ Most respondents **strongly support** the draft Kenmore CAP
- ✓ The majority of respondent **somewhat support** the statement, “this draft CAP reflects and aligns with the priorities of the Kenmore community”
- ✓ Most respondents have **no concerns with the CAP**
- ✓ Several respondents want to know how **success is measured**
- ✓ Some respondents want more emphasis on **local food production**, suggesting tax incentives for gardening and to make more land available to for community gardens
- ✓ Several comments suggest a desire for greater emphasis on how **climate change impacts Sammamish River water quality**
- ✓ Multiple comments suggest that the city and needs to **improve landscape maintenance** and adopt additional landscape standards
- ✓ Several comments support additional opportunities to promote **sequestration**

PUBLIC FEEDBACK

To view the raw community feedback, double click on image below¹ (Figure 1). To review the comments in a table instead of a PDF, view Table 2 below. This table also includes the comment #ID, CAP page #, and number of people who agree and disagree with the comment on Konveio. To view comments specifically addressing draft CAP actions, view Table 3.

Figure 1: Double click the image below to view community feedback on the draft CAP



¹ Comments that were offensive/unrelated to the content of the plan were not included in this summary and remove this comment from our list.



City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

Table 2: Full list of comments

Comment	Comment ID #	CAP page #	# Who agree	# Who disagree
get rid of the bike lanes which makes the motor vehicle traffic flow smother/faster and reduces congestion which lowers vehicle drive and run time this is a simple no brainer. the city council clearly has been something going on with the pedal bike community	001	1	0	1
this is a nice picture of north Seattle and Sand Point - shouldn't we have a picture of Kenmore - it's our plan	002	1	0	0
This is a joke	003	2	0	0
What climate change? Do you notice that the world is getting colder - not warmer. There is NO scientific "consensus" that there is a climate change. So enough already with these climate change agendas.	004	2	0	3
Test	006	7	0	0
This might be in the document, but I didn't see what the tangible results are and how success is measured. If this is already in the CAP, disregard comment.	007	7	0	0
Good point Samantha! I suspect that tangible results will be measured in terms of CAP implementation and not climate change per se.	007	7	0	0
What about avoidance and minimization?	008	7	0	0
Please add Parks, Recreation & Open Space Plan and Parks Goals and Policies as a Natural Systems & Water cross reference.	009	8	1	0
I believe there could be tax incentives or tax benefits for gardening, having chickens, and or using a rain barrel. If more people in Kenmore did any of those it would reduce food transportation, agriculture emissions, help food waste, and use rainwater, sustainable consumption etc. We have so much rain and great weather to grow vegetables and fruits in our own back yards.	010	10	0	0
Regarding electric vehicles... if all city vehicles transition to electric, consider including a backup plan to support the community in the event that there is a city wide power outage. Emergency and city vehicles will not be able to charge when the grid is down.	011	10	0	0
Wind turbines and solar panels will not be able to generate enough electric power to meet future demand, especially with the increasing number of EV charging stations.	012	10	0	0
Grid resilience and reliability is a great goal. To improve grid performance, power lines needs to be moved underground. Right now, the costs to bury power lines in our Kenmore is far more expensive than any industrialized country. We need solutions to bring the cost to bury power lines that are manageable. This includes the ability of having multiple independent contractors being able to move power lines underground and not rely solely on PSE.	013	10	0	0



City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

Comment	Comment ID #	CAP page #	# Who agree	# Who disagree
How does the city plan to deal with worsening floods? I live on 73rd and it's always increasingly flooded yearly.	014	12	0	0
More frequent and severe fall and winter rainfall would fill our reservoirs and mitigate the problem of water shortages in summer.	015	12	0	0
Where's the proof of these so called impacts?	016	12	0	0
Warmer temperatures lead to warmer water in the lake and the Sammamish which can adversely affect salmon and other migratory fish survival. This impact is stated in the WA State and King County CAPs and in climate documents for Bothell, Woodinville and Redmond all along the Sammamish.	017	12	0	0
King County has documented the water quality and temperature of the Sammamish River - the river is rated very low for water quality - and the measurements indicate the river can be difficult for salmon and migratory fish - please read this King Co description of the river https://green2.kingcounty.gov/streamsdata/watershedinfo.aspx?Locator=0450	018	12	0	0
Wildfires have been more a result of faulty electric grid infrastructure, land use mismanagement and even arson.	019	12	0	0
Let's reduce electric energy production via fossil fuels and increase electric energy through safe, clean, reliable and abundant nuclear energy.	020	13	0	0
The city of Kenmore should make land available for community gardens. I manage a 51-plot community garden on Finn Hill and we have to turn down many interested gardeners each season.	021	16	0	0
How?!	022	18	0	0
should this really be consultant's vs contractors? I would assume contractors would have to be onsite vs remote.	023	18	0	0
Require new buildings to use electric vs natural gas or oil.	024	18	0	0
King county is maintaining the Burke Gilman trail from Log Boom Park to 80th. Their maintenance practices are actually killing shrubs and trees and allowing grass to fill in bare areas. This is not meeting the City goal of prioritizing sequestration on public lands. City and County need to improve landscape maintenance in the city. Another example of poor maintenance on public property is the topping of the trees located across from City hall on 68th. Topped trees do not provide the same level of shading and sequestration as health, full size trees.	025	19	0	0
This should be revised to native OR drought tolerant plants. Native plants are not always best choice in urban environments. Perhaps non-native pollinator and habitat plant species should also be encouraged.	026	19	1	0
Purchase land to protect natural resources and promote sequestration.	027	19	1	0
Add compost receptacles (and develop the compost collection system) in addition to recycling to City owned Buildings.	028	19	0	0



City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

Comment	Comment ID #	CAP page #	# Who agree	# Who disagree
May consider including bulk energy storage and residential EV charging stations in the incentive program. Batteries (EV and home) may be helpful to fully utilize the microgrid during evening, cold, or cloudy days when solar isn't as efficient.	029	21	0	0
Suggestions for cleaner energy sources: 1. Require new builds (apartment buildings, townhouses, stand-alone homes, permanent yurts, tiny houses, etc.) to have solar panels or shingles installed. 2. Require sales of houses over \$1M to have solar put on those houses. 3. Where solar is being mandated (by above recommendations), require maximizing solar footprint on roof. 4. Require new builds to have fast e-Charging for cars onsite. 5. Set aside a certain amount of funds where people of low income or can apply, and award two (or so) a year to have solar put on their roofs in conjunction with having a new roof installed. 6. Update the permitting process for roof replacements in Kenmore to require the permit seeker to obtain a quote to have solar installed and a payback period. This is not to require solar to be installed, but instead to help home owners understand how these programs can pay for themselves.	030	21	0	0
Under "Drive Less," I think land use policies play a role (not just adding more ped/bike/transit infrastructure). We need to have land use policies that integrate more uses rather than separate uses. For example, allow corner stores in residential zones. Doing so would reduce vehicle trips and allow people to walk/bike to meet their daily needs.	031	23	1	0
I don't like the idea of Mandates for recycling/composting. mandates then require enforcement and may turn people off on the idea. Love the idea of outreach and educating on the value of recycling and composting. perhaps provide a composting starter kit, instruction on how to build your own, or discount for a compost bin	032	25	0	0
This priority line should include protection and restoration for Lake Washington in Kenmore and to the Sammamish River and Swamp Creek.	033	26	0	0
Ecological restoration should extend to the Sammamish River and to Kenmore waterfront parks in the River and Lake Washington.	034	26	0	0
I can't find line NS4 anywhere - but there should be specific actions identified.	035	26	0	0
I would encourage the city to adopt landscape standards similar to City of Seattle's Green Factor and City of Bellevue's Environmental BMP's. These landscape standards require new developments to protect and enhance the natural environment. Current City of Kenmore's landscape standards are very behind the times and provide very little environmental protection.	036	27	1	0
This is a weak statement that only asks to partner with local agencies - Kenmore should take action on its own, at least with a public hearing and idea session on waterfront and water quality in the lake and river. There are grant opportunities - will Kenmore organize to pursue funding for ecological restoration?	037	27	0	0



City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

Comment	Comment ID #	CAP page #	# Who agree	# Who disagree
This line should identify the Sammamish River and Swamp Creek in addition to Lake Washington and I believe it should state an objective of protect, restore and preserve these assets.	038	27	0	0
Purchase land for preservation of wetland and riparian critical areas.	039	27	1	0
see comments - P 26 and 27 regarding expansion of waters to protect	040	32	0	0
Consider creating a City tree planting plan and program. There are many public ROW landscape spaces that are currently bare and available for tree planting within the city. Trees provide the greatest environmental benefit of all landscape treatments.	041	42	1	0
see comments - P 26 and 27 regarding expansion of waters to protect	042	42	0	0



City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

Table 3: Comments related to specific actions

Action ID	Short Name	Action Description	Comment
MO 1.1	Require new buildings to be energy efficient and carbon neutral.	Require newly constructed government buildings to meet highly efficient & net carbon standards by a determined date.	Require new buildings to use electric vs natural gas or oil.
MO 1.4	Ensure critical facilities have backup power in the event of an outage.	Partner with King County to identify and prioritize backup power and grid infrastructure projects for critical City-owned facilities (e.g., resilience hubs).	How?!
MO 2.1	Promote expanded telework options.	Support long-term remote working and flexible work schedule options and commute trip reduction strategies for City employees and contractors when feasible.	should this really be consultant's vs contractors? I would assume contractors would have to be onsite vs remote.
MO 3.1	Implement a sustainable purchasing policy for municipal operations.	Adopt a sustainable purchasing policy that prioritizes products that (1) meet environmental standards or certifications; (2) are locally sourced; (3) can be recycled or composted at end of life.	Add compost receptacles (and develop the compost collection system) in addition to recycling to City owned Buildings.
MO 4.2	Transition to native, drought-tolerant landscapes on City properties.	Use drought-tolerant native plants in City parks, rights-of-way, and green spaces.	This should be revised to native OR drought tolerant plants. Native plants are not always best choice in urban environments. Perhaps non-native pollinator and habitat plant species should also be encouraged.
MO 4.3	Prioritize sequestration opportunities on public lands.	Evaluate the sequestration potential (ability of plants, soil, and habitats to capture and remove atmospheric carbon) of existing public lands and invest in changes/recommendations that enable high sequestration levels.	<ul style="list-style-type: none"> Their maintenance practices are actually killing shrubs and trees and allowing grass to fill in bare areas. This is not meeting the City goal of prioritizing sequestration on public lands. City and County need to improve landscape maintenance in the city. Another example of poor maintenance on public property is the topping of the trees located across from City hall on 68th. Topped trees do not provide the same level of shading and sequestration as health, full size trees.



City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

			<ul style="list-style-type: none"> Purchase land to protect natural resources and promote sequestration.
BE 2.3	Support the development of community solar projects.	Use incentives and partnerships to support the development of local community solar projects and micro-grids that provide alternative energy sources for critical community facilities, especially during brownouts or unexpected power loss.	May consider including bulk energy storage and residential EV charging stations in the incentive program. Batteries (EV and home) may be helpful to fully utilize the microgrid during evening, cold, or cloudy days when solar isn't as efficient.
BE 2.5	Advocate for increased electricity grid reliability.	Advocate for increased electricity grid reliability through updated regulations for utilities and legislation that increase the flexibility of the electricity grid and incentivizes large-scale energy customers to reduce their electricity use during peak times.	<p>Suggestions for cleaner energy sources:</p> <ol style="list-style-type: none"> 1. Require new builds (apartment buildings, townhouses, stand-alone homes, permanent yurts, tiny houses, etc.) to have solar panels or shingles installed. 2. Require sales of houses over \$1M to have solar put on those houses. 3. Where solar is being mandated (by above recommendations), require maximizing solar footprint on roof. 4. Require new builds to have fast e-Charging for cars onsite. 5. Set aside a certain amount of funds where people of low income or can apply, and award two (or so) a year to have solar put on their roofs in conjunction with having a new roof installed. 6. Update the permitting process for roof replacements in Kenmore to require the permit seeker to obtain a quote to have solar installed and a payback period. This is not to require solar to be installed, but instead to help homeowners understand how these programs can pay for themselves.
TL 2.1	Expand pedestrian and cyclist infrastructure	<p>Reduce communitywide single-occupancy vehicle travel by:</p> <ul style="list-style-type: none"> Increasing network of safe bike lanes, boulevards, and trails Widening sidewalks Expanding convenient transit stops Installing effective traffic signals <p>Partnering with public transport services, frontline community organizations, and strategic</p>	Under "Drive Less," I think land use policies play a role (not just adding more ped/bike/transit infrastructure). We need to have land use policies that integrate more uses rather than separate uses. For example, allow corner stores in residential zones. Doing so would reduce vehicle trips and allow people to walk/bike to meet their daily needs.



City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

		surrounding jurisdictions to pilot new routes and diverse transit options (including carpooling) to improve efficiency and reliability.	
CM 2.3	Mandate recycling and composting	Mandate recycling and composting and enforce sorting by an identified year, especially for multi-family buildings and commercial properties where contamination is high.	I don't like the idea of Mandates for recycling/composting. mandates then require enforcement and may turn people off on the idea. Love the idea of outreach and educating on the value of recycling and composting. perhaps provide a composting starter kit, instruction on how to build your own, or discount for a compost bin
NS 2.1	Develop an urban landscape strategy or framework	Develop a comprehensive urban landscape strategy or framework (for both City and communitywide projects) to develop additional natural areas and preserve the functioning of existing ones under changing climatic conditions. Prioritize increasing tree canopy in areas subject to urban heat island effect. Require replacement of any trees removed from the land to ensure there is equivalent sequestration potential (i.e., the ability of plants, soil, and habitats to capture and remove atmospheric carbon).	I would encourage the city to adopt landscape standards similar to City of Seattle's Green Factor and City of Bellevue's Environmental BMP's. These landscape standards require new developments to protect and enhance the natural environment. Current City of Kenmore's landscape standards are very behind the times and provide very little environmental protection.
NS 2.3	Protect and Preserve Lake Washington	Partner with local and regional environmental groups and other jurisdictions (e.g., Conservation Corps, King County, and other cities along Sammamish River) to encourage restoration and protection of Lake Washington and its critical water ways through actions such as invasive species removal, water quality monitoring (e.g., harmful algae), and riparian habitat restoration and conservation.	<ul style="list-style-type: none"> This is a weak statement that only asks to partner with local agencies - Kenmore should take action on its own, at least with a public hearing and idea session on waterfront and water quality in the lake and river. There are grant opportunities - will Kenmore organize to pursue funding for ecological restoration? This line should identify the Sammamish River and Swamp Creek in addition to Lake Washington and I believe it should state an objective of protect, restore and preserve these assets. Purchase land for preservation of wetland and riparian critical areas.



City of Kenmore Climate Action Plan

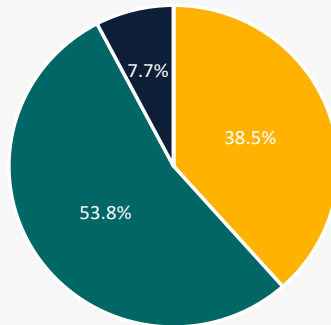
Phase 3 Engagement Summary

PUBLIC SURVEY FINDINGS

A survey was integrated into the Konveio site, asking respondents the following three questions:

- Please indicate your level of support for the following sentence: “This draft CAP reflects and aligns with the priorities of the Kenmore community”
- Please rate your level of support for the draft Kenmore Climate Action Plan
- Do you have any concerns with the draft CAP? If so, please elaborate.

n = 13 Please indicate your level of support for the following sentence:
“This draft CAP reflects and aligns with the priorities of the
Kenmore community.”



Strongly Support Somewhat Support Neutral Somewhat Oppose Strongly Oppose

Strongly Support	5
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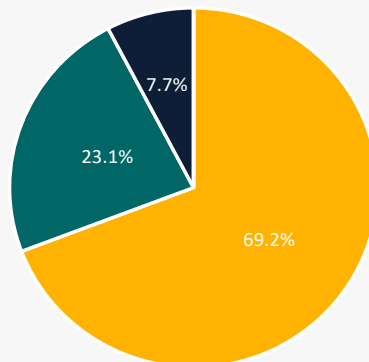
Somewhat Support	7
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Neutral	1
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Somewhat Oppose	0
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Strongly Oppose	0
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n = 13 Please rate your level of support for the draft Kenmore
Climate Action Plan.



Strongly Support Somewhat Support Neutral Somewhat Oppose Strongly Oppose

Strongly Support	9
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Somewhat Support	3
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Neutral	1
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Somewhat Oppose	0
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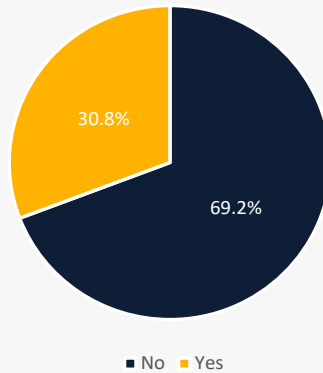
Strongly Oppose	0
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City of Kenmore Climate Action Plan

Phase 3 Engagement Summary

n = 13 Do you have any concerns with the draft CAP? If so, please elaborate.



No	9
Yes	4

Those that indicated "Yes" elaborated below:

- I support climate action, but I have doubts regarding follow through from the city to get the work done.
- City seems to have a hard time maintaining current facilities. Seems like this will add a HUGE amount of additional bureaucracy.
- This document doesn't create enough accountability for the city of Kenmore to take action.
- I would like to see more focus on the riparian buffer needed along the Sammamish river. Critical for mammals. fish and birds



Climate Action Plan Update

Kenmore City Council Meeting April 11, 2022



CITY OF KENMORE
CLIMATE ACTION PLAN



Goals for this meeting

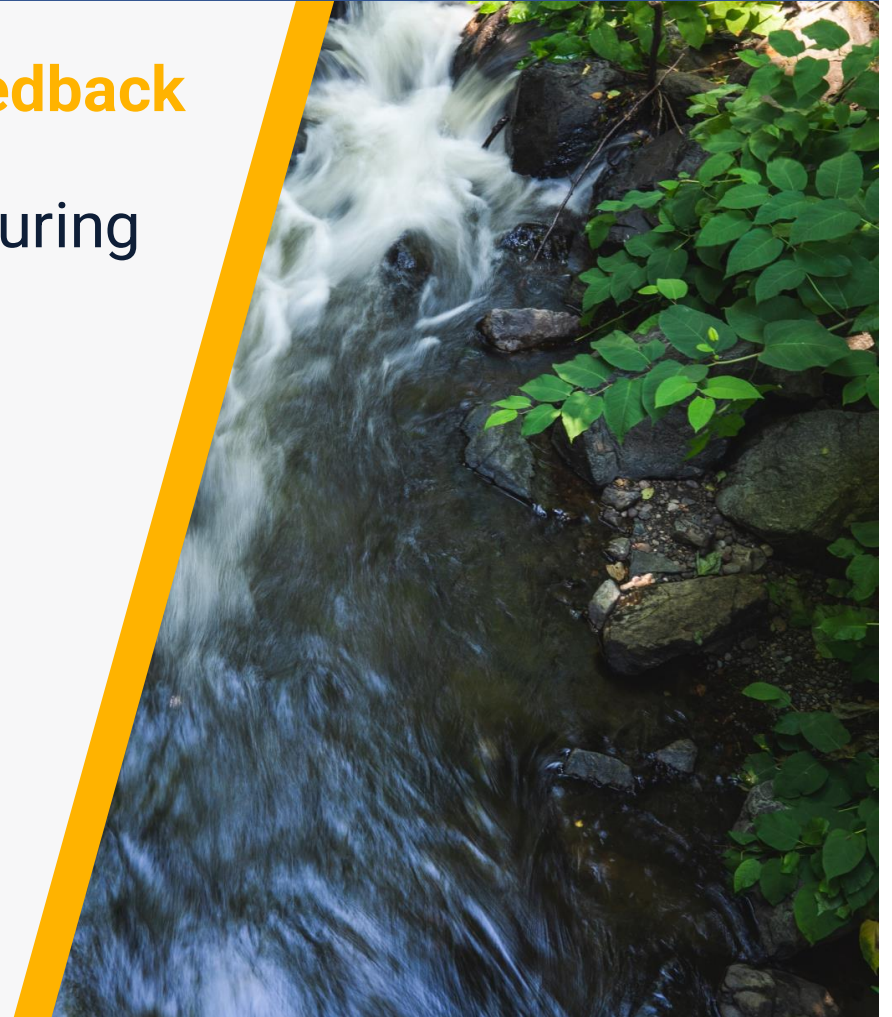


CITY OF KENMORE
CLIMATE ACTION PLAN

- ✓ Review Councilmember and public **CAP feedback**
- ✓ **Identify changes** needed to approve CAP during May 16 Council meeting

CAP Project Team:

- *Richard Sawyer, Sammie Roeun*
- *Angela Pietschmann (Cascadia Project Manager)*
- *Kristina Zeynalova (Cascadia Writing Lead)*



Engagement Timeline

- ◆ City staff engagement
- Workshop, roundtable, on-the ground event
- Online survey (Survey Monkey)
- Online Open House + Survey
- ◇ City Council – feedback sessions and approval meetings
- X Council Recess

Task	MAY - 21		JUN – 21		JUL – 21		AUG – 21		SEP – 21		OCT – 21		NOV - 21		DEC – 21		JAN – 22		FEB – 22		MAR - 22		APR - 22		MAY - 22		
Phase 1: GHG Emissions Reduction Targets & Vulnerability Assessment																											
City			◆			◇	X	X								X	X										
Community				○	●																						
Phase 2: Strategy & Action Development																											
City							X	X		◆		◇			◇	X	X										
Community											●	○	●	○													
Phase 3: Climate Action Plan Development																											
City							X	X								X	X				◆	◆		◇			◇
Community																						■	■	■			

What we Heard



CITY OF KENMORE
CLIMATE ACTION PLAN



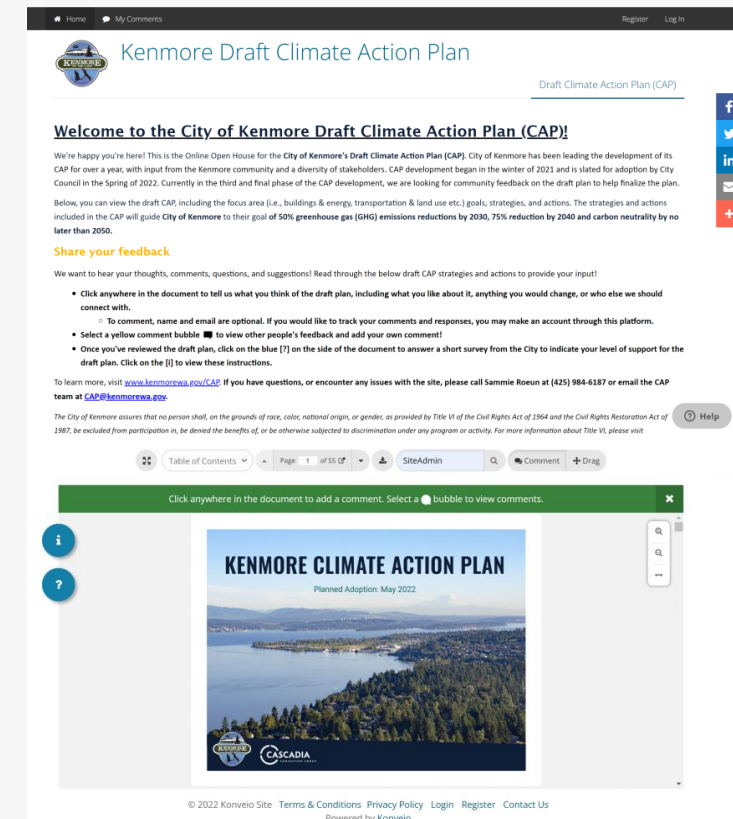
Konveio Site



CITY OF KENMORE
CLIMATE ACTION PLAN

2298 site visits, 44 comments, 13 respondents

- Open to the public for 3 weeks
- Promotion:
 - ✓ Pinned & boosted social media posts
 - ✓ Flyers at MF buildings
 - ✓ Posted on school/PTA newsletters
 - ✓ Email blast to listservs, including CAP listserv
 - ✓ Posted on Kenmore main webpage
 - ✓ Weekly newsletter reminder to Council

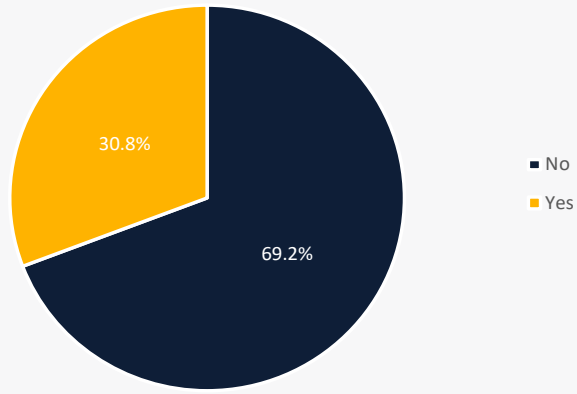


Survey Feedback n = 13

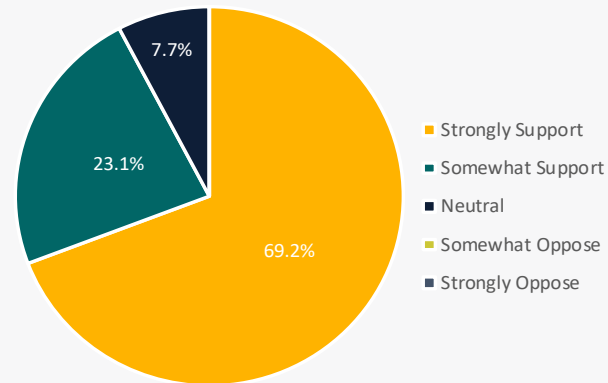


CITY OF KENMORE
CLIMATE ACTION PLAN

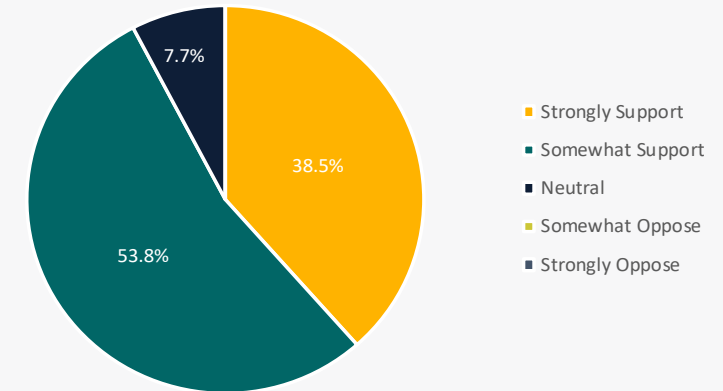
Do you have any **concerns** with the draft CAP? If so, please elaborate.



Please rate your **level of support** for the draft Kenmore Climate Action Plan.



Please indicate your level of support for the following sentence: "This draft CAP **reflects and aligns with the priorities of the Kenmore community.**"



Concerns:

- "I support climate action, but I have doubts regarding **follow through** from the city to get the work done." [add]
- "City seems to have a hard time maintaining current facilities. Seems like this will add a HUGE amount of **additional bureaucracy.**" [add]
- "This document doesn't create enough **accountability** for the city of Kenmore to take action." [add]
- "I would like to see more focus on the riparian buffer needed along the **Sammamish river**. Critical for mammals. fish and birds" [add]

Feedback



CITY OF KENMORE
CLIMATE ACTION PLAN

Survey:

- ✓ Several respondents want to know how success is **measured** [add]
- ✓ Some respondents want more emphasis on **local food production**, suggesting tax incentives for gardening and to make more land available for community gardens [CM 1.1]
- ✓ Several comments suggest a desire for greater emphasis on how **climate change impacts Sammamish River water quality** [add]
- ✓ Multiple comments suggest that the city and needs to improve landscape maintenance and adopt additional **landscape standards** [NS 2.1]
- ✓ Several comments support additional opportunities to promote **sequestration** [MO 4.3]

Council:

- ✓ Add whether the strategies are also covered in the **K4C commitments** and list the K4C commitments that are not covered by the CAP strategies [add]

Recommended changes to CAP



CITY OF KENMORE
CLIMATE ACTION PLAN

- Add a new action to “Municipal Operations” focus area: *“Create a new, dedicated Climate Action or Sustainability Coordinator position. This position will oversee and coordinate CAP implementation, monitoring and reporting, regular GHG inventories, and future CAP updates.”*
- Include **measurable targets and metrics (K4C commitments)** in the Implementation Plan.
- Call out Lake Washington, **Sammamish River, Swamp Creek, and salmon** in “Local Climate Impacts” summary.
- Update **NS 2.3**, *“Protect, preserve, and restore ~~Lake Washington~~ local waterways: Partner with local and regional environmental groups and other jurisdictions [...] to encourage restoration and protection of Lake Washington, Sammamish River, Swamp Creek, and its other critical waterways...”*
- Cosmetic/**formatting adjustments** and **minor language revisions**.
- Add detail to **implementation considerations**.

Next Steps



CITY OF KENMORE
CLIMATE ACTION PLAN



Motion to Approve



CITY OF KENMORE
CLIMATE ACTION PLAN

Questions or Comments?

Action requested by staff:

What changes would you need to see in order to approve this plan on May 16th?

Next Steps



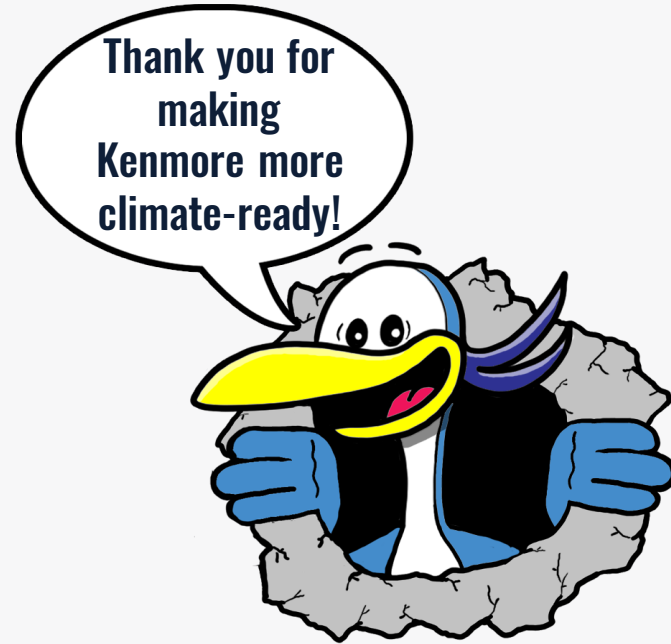
CITY OF KENMORE
CLIMATE ACTION PLAN

- ✓ **Update Draft CAP** per public/Council feedback.
- ✓ Planned Council adoption: **May 16, 2022**

Thank you!



CITY OF KENMORE
CLIMATE ACTION PLAN





City Council Business Agenda Item
City of Kenmore, WA

<p>Subject/Topic:</p> <p>Bang the Table: Engagement HQ Community Engagement Tool</p> <p>Proposed Council Action/Motion:</p> <p>Affirm piloting the Bang the Table community engagement tool for a single license pilot project.</p>	<p>For Council Meeting Agenda of: April 11, 2022</p> <p>Department: City Manager: Communications</p> <p>Prepared by: Lauren Chomiak, Communications Specialist</p> <table style="width: 100%; border: none;"> <tr> <td></td><td style="text-align: right;"><u>Initial & Date</u></td></tr> <tr> <td>Approved by Department Head:</td><td style="text-align: right;">RK _____</td></tr> <tr> <td>Approved by City Attorney</td><td style="text-align: right;">N/A</td></tr> <tr> <td>Approved by Finance Director:</td><td style="text-align: right;">LS _____</td></tr> <tr> <td>Approved by City Manager:</td><td style="text-align: right;">RK _____</td></tr> </table> <p>Exhibits/Attachments:</p> <p>Single project proposal (attached)</p> <p>Bang the Table Prospectus</p>		<u>Initial & Date</u>	Approved by Department Head:	RK _____	Approved by City Attorney	N/A	Approved by Finance Director:	LS _____	Approved by City Manager:	RK _____
	<u>Initial & Date</u>										
Approved by Department Head:	RK _____										
Approved by City Attorney	N/A										
Approved by Finance Director:	LS _____										
Approved by City Manager:	RK _____										

INFORMATION/BACKGROUND:

What is being requested of Council: A formal vote is not required given that this proposed expenditure is within the city manager's authority. However, staff would like to know if there is a consensus among the Council on whether to move forward with this single license pilot project.

The City of Kenmore is considering the purchase of the Bang the Table community engagement platform called Engagement HQ. Engagement HQ is an online tool that can help empower organizations and their communities by providing opportunities to learn about City projects/initiatives and contribute to the decisions that affect their daily lives. This platform will provide additional community engagement opportunities than the City is currently able to offer through a traditional website using a range of new tools. This more diverse approach promotes inclusiveness and gives the community better opportunities to have their say on issues that are important to them.

Engagement HQ community engagement tools include:

Online Forums
Virtual post-it notes comments/ideas
Interactive Maps
Surveys
Quick Polls
Q&A with staff
24/7 moderation of the site filtering all posts to remove spam and to look for high-risk language
Advanced reporting and analytics

The City is currently considering Bang the Table for a single license pilot project. The single license will give access to create one project page (vs. an unlimited license with unlimited project pages) to test with the Kenmore community and gauge the effectiveness of these additional outreach tools. The project proposed for the single project page is the

Comprehensive Plan, beginning with the Transportation Element update as the focus. Outreach for the Transportation Element of the Comprehensive Plan is slated to begin in May of 2022.

Bang the Table is owned by Granicus, the City's current website and email listserv host, therefore this platform integrates well into the City's current communications tools.

Bang the Table's Engagement HQ is currently being used by other jurisdictions in the area, including Bellevue and Mercer Island.

FISCAL CONSIDERATION:

\$4,000 annual single project license
\$2,500 onboarding and training cost
Total: \$6,500

This item is not specifically budgeted. There are sufficient funds within the General Fund to cover the cost. The total cost is within the city manager's budget authority.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Engage and educate the community on growth and development in Kenmore.



City Of Kenmore, Washington

Memorandum

Date: 04/11/2022

To: Rob Karlinsey, City Manager

From: John Vicente, City Engineer

Regarding: Transportation CIP Construction projects update

.....

To date, the three transportation capital projects currently under construction (Juanita Dr Ped/Bike Project, West Sammamish River Bridge Project, 68th Ave NE Ped/Bike Project) have been steadily progressing to completion. Two of these three projects, Juanita Drive and 68th Avenue, are part of the Walkways & Waterways bond measure.

Since construction start, hurdles have been cast in our way making progress more difficult than anticipated:

- The Pandemic: the duration and impact of the pandemic were uncertain at construction start and its evolution over time has been difficult to predict. Issues such as supply order and infection rates have caused some slowdowns in production. While we were able to navigate around the issues, some were not avoidable.
- Concrete strike: In December 2021, the Teamsters union went on strike impacting concrete plants in King County. This resulted in a significant impact to schedules for those projects that are receiving concrete through the King County plants. Since the labor strike is out of the city's or contractor's control, the contractor is not due monetary compensation from the city but contractors are due additional contract time for schedule impacts. Delays in schedule can also result in additional construction management costs.

Below is an update on the status of each project:

Juanita Dr Ped/Bike Project:

Project Start: July 2020

Estimated Project Completion: October 2022 (paving may be required spring 2023)

Current Budget: \$17,517,711 (includes revenue from utilities)

Estimated Cost to Complete: \$18,116,570

Since the start of construction (at the onset of the pandemic), several factors have slowed progress and increased costs on the Juanita Ped/Bike project:

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov

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1) Some utilities elected to wait until construction to address utility conflicts, contrary to the city's request to resolve the conflicts in advance of construction. The utility conflicts were identified and brought to the utilities' attention by the city project team at 60% design. When the proposed utility conflict resolutions did not go as planned during construction, the project experienced delay costs for which the city is currently seeking reimbursement from the utilities.

2) The ongoing concrete strike, which started on December 3, 2021, has essentially halted all concrete delivery for the last 4 months.

3) Slow contractor performance / project delivery.

4) Labor and material availability issues due to the pandemic.

Project completion is expected to occur after approved contract days have expired. The contract days expire in July 2022 based upon the current approved contract days. Staff will be working with the contractor to complete the project as quickly as possible. Of the total executed projected change orders and those changes expected (\$1.21M), approximately 484K are expected to be reimbursed by the utilities. The remaining budget overage is due to construction management costs required for the additional days added to the contract due to the concrete strike. Contract completion and budget overruns are highly dependent on the concrete strike and may vary depending upon its resolution. Budget adjustments will be addressed as part of the 2022-2028 CIP Update process later this year.

West Sammamish River Bridge Project:

Project Start: March 2020

Estimated Project Completion: September 2022

Current Budget: \$42,826,673

Estimated Cost to Complete: \$42,826,673

Since the start of construction, several factors have slowed progress on the West Sammamish Bridge project. The project was advertised prior to the pandemic. The pandemic alone has caused several impacts to the progress of the project. The project team was able to adapt to the constant changes brought about by the pandemic and we were able, with several changes, to keep the project in budget and completed ahead of schedule. However, the start of the concrete strike has resulted in a delay in completion along the east side of 68th Ave NE between the NB bridge and the NE 175th intersection. With concrete being unavailable and the end to the strike unknown at this time, construction completion may be pushed into the later parts of the summer. While the changes we made to combat the impacts of the pandemic resulted in an earlier completion date (June 2022), the strike has nullified that early date and completion is now more in alignment with the original completion date of September 2022. There is no budget impact due to the strike and the project is still expected to be completed within the approved budget.

68th Ave Ped/Bike Project:

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Project Start: March 2021
Estimated Project Completion: September 2022
Current Budget: \$13,432,416 (includes revenue from utilities)
Estimated Cost to Complete: \$12,917,145

The 68th Ave NE Ped/Bike project was advertised well into the pandemic and has fortunately not been adversely impacted by it. The project has experienced some cost impacts due to utilities. The project team has mitigated utility impacts and minimized project delays on schedule, however the impacts have resulted in cost increases. Most of these cost impacts are being reimbursed by the respective utilities. Of the total executed change orders to date (\$598k), 77% are expected to be reimbursed by the utilities. The concrete strike is not impacting this project as the contractor, as part of their bid, secured agreements with concrete plants in Snohomish County. It is anticipated that this project will be completed on time and within budget.