

City of Kenmore



City of Kenmore - 18120 68th Avenue NE Kenmore, WA 98028 Phone: 425-398-8900
Agendas also available at www.kenmorewa.gov E-mail: cityhall@kenmorewa.gov

City Council Regular Meeting

May 16, 2022 - 7 p.m.

VIA ZOOM - LINK: <https://us02web.zoom.us/j/81729775998>

US: +12532158782,,81729775998# or +13462487799,,81729775998#

Or Telephone: Dial US: +1 253 215 8782

Webinar ID: 817 2977 5998

I. CALL MEETING TO ORDER - 7 PM

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. PUBLIC COMMENTS

- A. We welcome our community members to the Council's meeting. In this forum, the Council does not engage or dialogue with the public; the primary role of the Council is to listen. Please use the "raise hand" feature now if you wish to speak. Guest must address comments to the Mayor and City Council. The Clerk will acknowledge your request and call your name when it is your turn. Your time will start when we confirm that we can hear you. Please state your name and city of residence for the record and keep your comments to the allotted time. We will not split your time with others or reset your time except by express approval of the Presiding Officer. Screen-sharing is not allowed; you can submit materials to the Council or Clerk in advance. Please do not comment about pending development projects on which the Council will make future decisions as those are quasi-judicial matters, and Councilmembers must limit their communications about such matters. This meeting is being recorded. Thank you for taking the time to express your comments.

VI. PROCLAMATIONS

PROCLAIMED

- A. Peace Officer's Memorial Day - To be accepted by Brian Johnston, Executive Director of Behind the Badge Foundation
[Peace Officers Memorial Day Proclamation](#)
- B. Safe Boating and Paddling Week - To be accepted by Debra Alderman, U.S. Coast Guard Auxiliary, and Steve Holmes of WhatsSup Rentals

[Safe Boating and Paddling Week Proclamation](#)

- C. Recognizing Public Works Week - To be accepted by the Kenmore Public Works Team Member
[Public Works Week Proclamation](#)

VII. CONSENT AGENDA**APPROVED**

- A. Approve Minutes:
[City Council April 25, 2022 Regular Meeting](#)
- B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.23 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 4/22/22 in the amount totaling \$237,817.22, and a Property Purchase Wire Transaction in the amount of \$603,006.42, ACH Payment to Thomco Construction in the amount of \$603,235.42, and ACH Payment to US Bank Purchase Cards in the amount of \$19,186.69.
[Voucher Approval Report Dated 4/29/222](#)

VIII. BUSINESS AGENDA

- A. Climate Action Plan (CAP), presented by Environmental Services Manager Richard Sawyer, and Cascadia Environmental Group, *for Adoption*
CLIMATE ACTION PLAN ADOPTED
[Agenda Bill - Climate Action Plan Adoption](#)
[Adoption Memorandum - Cascadia Consulting Group](#)
[Climate Action Plan - 2022 FINAL](#)
- B. Limited Tax General Obligation Bond In the principal Amount of Not To Exceed \$6,600,000 to reimburse the City for Land Acquisition and Public works Facility Construction Costs, Ordinance 22-0548, presented by Finance & Administration Director Leticia Salcido and Bond Counsel, *first Reading*
ORDINANCE 22-0548 ADOPTED
[Agenda Bill - LTGO Bonds](#)
[Agenda Bill-LTGO Bonds, Proposed Ordinance, and Exhibits - Updated 5.11.22](#)
- C. American Rescue Plan Act (ARPA) Work Program, presented by Assistant City Manager/ARPA Administrator Stephanie Lucash, *for Adoption*
ARPA WORK PROGRAM ADOPTED
[City Council Agenda Bill - ARPA Work Program - May 2022 - Updated 5.11.22](#)
[ARPA Presentation to Council](#)

IX. STUDY SESSION AGENDA**DISCUSSED - TO BE CONTINUED**

- A. Kenmore Tree Regulations, proposed Amendments, presented by Senior Planner Samantha Loyuk and Policy Intern Garrett Oppenheim, *for Discussion and Direction*

[Agenda Bill - 2022 Tree Regulation Amendments](#)

[Attachment 1 - List 1 and 2](#)

[Attachment 2 - Tree Regulation - List 2 Presentation](#)

[Attachment 3 - Draft Exceptional Trees Ordinance](#)

X. STAFF REPORT

- A. Summer Events Update, presented by Volunteer and Events Coordinator Stephanie Brown

[Agenda Bill - May 2022 Summer Special Events Update](#)

[Council Presentation 5.16.22](#)

XI. COUNCILMEMBER REPORTS & COMMENTS

- A. **COUNCIL AGREED TO DISCUSS "COFFEE WITH COUNCIL" AT A FUTURE MEETING**

XII. UPCOMING MEETING SCHEDULE:

- A. May 23, 2022 Regular Meeting
June 3-4, 2022 Council Retreat
June 13, 2022 Regular Meeting

City of Kenmore, Washington

Peace Officers Memorial Day May 15, 2022

PROCLAMATION

WHEREAS, the first Peace Officers Memorial Day was recognized in 1963, several months after President John F. Kennedy signed the bill into law in October 1962; and

WHEREAS, it is important that all residents know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that police officers recognize their duty to serve the people by safeguarding life and property, by protecting against violence and disorder, supporting the building blocks of strong communities, and promoting peace; and

WHEREAS, we recognize that peace officers are frequently exposed to chaos, volatility, and sometimes mortal danger; and

WHEREAS, peace officer deaths in 2021 resulting from felonious acts increased by more than 58 percent from the year prior,

WHEREAS, for officers who have been injured or have fallen in the line of duty, their families and their legacies are forever changed by the trauma and loss; and

WHEREAS, the City of Kenmore is proud of the exceptional presence, service, and contributions of the 12 police officers serving its residents;

NOW, THEREFORE, I, Nigel Herbig, Mayor of the City of Kenmore, on behalf of the City Council, do hereby proclaim **May 15** as **Peace Officers Memorial Day** throughout the City of Kenmore. We call upon our community to join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to our beautiful, and safe Kenmore. **IN WITNESS WHEREOF, signed this 16th day of May 2022.**



Signed: _____

Mayor Nigel Herbig

Attested: _____

City Clerk Anastasiya Warhol

City of Kenmore, Washington

Safe Boating and Paddling Week – May 21-27

PROCLAMATION

WHEREAS, On average, 650 people die each year in boating related accidents in the U.S., with the vast majority of those accidents caused by human error and poor judgment and not by the boat, equipment, or environmental factors; and

WHEREAS, A significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

WHEREAS, The City of Kenmore is bounded by 7.8 miles of shoreline along Lake Washington the Sammamish River and Swamp Creek; and

WHEREAS, A large number of Kenmore's residents of all ages engage in recreational boating; and

WHEREAS, The mission of United States Coast Guard Auxiliary is to promote and improve recreational boating safety by teaching boating safety courses and conducting vessel safety checks;

NOW, THEREFORE, I, Nigel Herbig, Mayor of the City of Kenmore, on behalf of the City Council, do hereby proclaim **May 21-27**, as Kenmore Safe Boating and Paddling Week and encourage all Kenmore residents to dedicate themselves to learning about and practicing safe boating, including wearing life jackets.

IN WITNESS WHEREOF, signed this 16th day of May, 2022



Signed: _____

Mayor Nigel Herbig

Attested: _____

City Clerk Anastasiya Warhol

City of Kenmore, Washington

National Public Works Week – May 15-21, 2022

PROCLAMATION

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **City of Kenmore**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Kenmore to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association

NOW, THEREFORE, I, Nigel Herbig, Mayor of the City of Kenmore, Washington, on behalf of the City Council, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life

IN WITNESS WHEREOF, signed this 16th day of May 2022.



Signed: _____

Mayor Nigel Herbig

Attested: _____

City Clerk Anastasiya Warhol

**City of Kenmore
City Council Meeting
Regular Meeting Minutes
April 25, 2022**

These minutes are created to capture Council action. This is not a verbatim transcript. Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Debra Srebnik
Councilmember Corina Pfeil
Councilmember Angela Kugler
Deputy Mayor Melanie O'Cain

Staff: City Manager Rob Karlinsey
Assistant City Manager/ARPA Administrator Stephanie Lucash
City Clerk Anastasiya Warhol
City Attorney Dawn Reitan
Parks Project Manager Rob Sayre-McCord
Development Services Director Bryan Hampson

Speaking Guests: Sandra Burbo, Kenmore Resident
Elizabeth Cowen, Yakima Resident
Phyllis Finley, Kenmore Resident
John Peeples, Kenmore Resident
Matthew Halls, Kenmore Homeowner
Kellen Hoard, Inglemoor High School Student
Stacey Valenzuela, Kenmore Resident
Dakota Rash, Lake Forest Park Resident
Carl Michelman, Kenmore Business Owner
Patrick O'Brien, Kenmore Resident
David Morton, Redmond Resident
Janet Hays, Kenmore Resident
Elizabeth Mooney, Kenmore Resident
John Hendrickson, Kenmore Resident
Victoria Grayland, Kenmore Resident
Trojan, Kenmore Resident
Shelly Helder, Gordon Thomas Honeywell
Nell Aiello, George Pocock Rowing Foundation
Padraic McGovern, Boathouse Manager
Stacey Auger, Kenmore Rowing Club
Allison Anderson, Board Chair of Kenmore Rowing Club
Dennis McLerran, Cascadia Law Group
Gale Hoffnagle, TRC

CALL MEETING TO ORDER – 7:00 PM

Mayor Herbig called the regular meeting to order.

EXECUTIVE SESSION

Pursuant to RCW 42.30.110(1)(b), the City Council entered an executive session to consider the acquisition of real estate. It was announced that the session would conclude at 7:25 pm.

POSSIBLE ACTION RELATING TO EXECUTIVE SESSION

MOTION: Councilmember Pfeil moved to approve the Real Estate Purchase and Sale Agreement as presented, between Ben Holt Industries, Inc., Seller and City of Kenmore, Buyer, for the property located at: 7010 NE 181st Street, Kenmore, WA 98028, and authorize the City Manager to sign the agreement and take all actions necessary to implement the same. Councilmember Srebnik seconded the motion.
VOTE: 6 For, 1 Against, 0 Abstain. MOTION CARRIED.

FLAG SALUTE

Mayor Herbig led the Council in the flag salute.

AGENDA APPROVAL

MOTION: Councilmember Marshall moved to add an executive session to the end of the meeting after Agenda Item XIII - Councilmember Reports & Comments, pursuant to RCW 42.30.110(1)(b), to consider the acquisition of real estate and RCW 42.30.110(1)(i) for potential litigation. Councilmember Pfeil seconded the motion.
VOTE: Motion was Approved by unanimous consent.

The agenda was approved by unanimous consent.

PROCLAMATIONS

Mayor Herbig proclaimed April 29, 2022, as Arbor Day in the City of Kenmore.

[Arbor Day Proclamation 2022](#)

Mayor Herbig proclaimed May as Asian American Pacific Islander Month and read the commemorative proclamation.

[Asian American Pacific Islander Heritage Month 2022](#)

PUBLIC COMMENT

The Council took comments from the public from approximately 7:35 pm to 7:36 pm.

Timestamped link included here: <https://youtu.be/lV7e1jvjdY8?t=2118>

CONSENT AGENDA

- A. Approve Total Check #s 49303 through 49405 totaling \$508,881.90 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 3/25/2022 in the amount totaling \$183,150.34, and an ACH Payment to Road Construction NW in the amount of \$98,738.08, and ACH Payments to U.S. Bank in the amount of \$9,747.81.
[Voucher Approval Report dated 4/1/2022](#)
- B. Receive & File January 2022 Financial Report

[Monthly Financial Report - January 2022](#)

- C. Amend Contract 21-C2744 with the Northshore Schools Foundation to authorize an expenditure of an additional \$55,750 in American Rescue Plan Act funds to cover all eligible Kenmore Cares applications received by the March 31 deadline.

[City Council Agenda Bill - ARPA Direct Cash Assistance - April - updated 4.25.22](#)

- D. Authorize the City Manager to execute Amendment 2 with KPFF Consulting Engineers Contract 19-C2098 to increase the contract amount by an additional \$200,000 to \$2,010,000.

[Agenda Bill - KPFF 19-C2098 Amendment 2 - 20220425](#)

- E. Authorize the City Manager to execute Agreement 22-C2786 in an amount not to exceed \$60,000 for diver assisted suction harvesting of aquatic vegetation.

[Agenda Bill - Agreement 22-C2786 Diver Assisted Suction Harvesting of Aquatic Vegetation](#)

MOTION: Councilmember Marshall moved to approve the consent agenda including items A-E outlined above. Councilmember Baker seconded the motion.

VOTE: Consent Agenda was approved by UNANIMOUS CONSENT.

- A. ***Legislative Session Update, presented by representatives from Gordon Thomas Honeywell***

[Kenmore End of Legislative Session Report](#)

[Kenmore 2022 End of Session Presentation](#)

[2022 Kenmore State Legislative Agenda - Final](#)

[2022 Kenmore Policy Statements - Final](#)

Shelly Helder, Government Affairs Specialist at Gordon Thomas Honeywell offered an update on the end of the 60-day 2022 legislative session. Ms. Helder highlighted that the City, with the help of Senator David Frocht, Representative Gerry Pollet, and Representative Javier Valdez, was able to secure \$3.5 million for the 61st Avenue Sidewalk Repair and Replacement Project. The focus of the short legislative session was adopting supplemental operating, capital, and transportation budgets. Democrats held the majority in both the House of Representatives and the Senate. The Transportation Revenue Package was passed into law, and new Redistricting Maps were adopted. Ms. Helder noted that the City advocated for the following priorities:

- 61st Avenue Sidewalk Replacement
- Local Revenue for Road and Sidewalk Maintenance and Preservation
- Regional Behavioral Health Resources
- Clean Air
- Affordable Housing

Due to the redistricting, the City of Kenmore will welcome new representatives and help them understand the assets of Kenmore and the needs of the community.

- B. **Rhododendron Park Boathouse Fundraising Quarterly Update, presented by Parks Project Manager Rob Sayre-McCord, for Information**

[Agenda Bill - Rhododendron Boathouse Fundraising Committee Update April 2022](#)

Nell Aiello, Director of Communications and Development with the George Pocock Rowing Foundation, explained that the fundraising committee has encountered pandemic and non-pandemic related challenges to raising funds for the boathouse. A new 501(c)(3) organization “Friends of the Kenmore Boathouse” has been set up to progress fundraising efforts. A “Give Lively” account has also been set up. The Fundraising Committee requested that the City assist in defining roles and responsibilities of all the entities using the Boathouse.

The Councilmembers encouraged the committee to pursue the grant, and to consider assessing a user-fee to close the fundraising gap sooner. Project Manager Rob Sayre-McCord explained that the City does have the right to charge rent for using the Boathouse if there is no satisfactory effort in fundraising. The Committee expressed concerns over charging rent and its possible consequence of making the amenity inaccessible to many.

C. **Report on Asphalt Plant Draft Permit, presented by Development Services Director Bryan Hampson, and Cascadia Law Group**
[Agenda Bill - Cascadia Law Group Update](#)

Development Services Director Bryan Hampson explained that the City attended the April 18 public hearing, held by the Puget Sound Clean Air Agency on the Cadman Draft Permit. Dennis McLerran (Cascadia Law Group) and Gale Hoffnagle (TRC) provided a brief update. Mayor Nigel Herbig gave public testimony at the public hearing and Kenmore residents also participated. During the public hearing, Cadman representatives expressed concern over specific odor-monitoring conditions released in the draft permit. The City plans to submit comments to PSCAA before the comment period closes. The City will propose final comments, including an additional condition to the draft permit which states plainly that there will be no use of cutback asphalt on-site.

STUDY SESSION AGENDA

Downtown Revitalization with guest Rod Stevens of Business Street, LLC

The City Manager suggested that this agenda item be moved, given the late hour. After discussion, the Council agreed.

STAFF REPORTS

Affordable Housing Development Proposal Update – Assistant City Manager/ARPA Administrator Stephanie Lucash explained that the City received three proposals to the Affordable Housing RFP #22-C2789. The review committee will begin the review process this week. City Staff plan to return around June 21st to seek further Council action.

COUNCILMEMBER REPORTS & COMMENTS

The Council agreed to add Pride Month activities at a future agenda.

EXECUTIVE SESSION NO. 2

Pursuant to RCW 42.30.110(1)(b), the City Council entered an executive session to consider the acquisition of real estate, and pursuant to RCW 42.30.110(1)(i), to discuss pending or potential litigation. It was announced that the session would conclude at 10:18 p.m. Because no action was anticipated, the meeting was scheduled to adjourn the executive session.

ADJOURNMENT

Mayor Herbig adjourned the meeting at 10:18 p.m.

Nigel Herbig, Mayor

ATTEST:

Anastasiya Warhol, City Clerk



Voucher Certification and Approval

City of Kenmore

DATE RANGE:

04/16/2022 - 04/29/2022

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 49502 through 49604: \$1,580,147.23

Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Acct Electronic Deposits Dated: 04/22/2022 \$237,817.22

Property Purchase Wire Transaction: \$603,006.42

ACH Payments to Thomco Construction: \$603,235.42

ACH Payment to US Bank Purchase Cards: \$19,186.69

Rob Karlinsey
Rob Karlinsey (May 2, 2022 09:57 PDT)

May 2, 2022

City Manager / Date

Leticia Salcido
Leticia Salcido (May 2, 2022 09:54 PDT)

May 2, 2022

Finance Director / Date

Vendor Name	Check #	Date	Description	Amount
WIRE TRANSFER - COZY INN PROPERTY PURCHASE	Wire Transfer	04/29/2022	Purchase of: 6215 Bothell Way NE, Kenmore	603,006.42
THOMCO CONSTRUCTION, INC.	1123	04/29/2022	20-C2144 March Juanita Dr. Ped/Bike Construction	603,235.42
U.S. BANK PURCHASE CARDS	1124	04/29/2022	Battery Universe/KCDA/Optisigns/Amazon	2,809.04
U.S. BANK PURCHASE CARDS	1125	04/29/2022	TRIPPUS-ICLEI Training Registration	186.82
U.S. BANK PURCHASE CARDS	1126	04/29/2022	APWA Event	550.00
U.S. BANK PURCHASE CARDS	1127	04/29/2022	DRSI/WSAPT/Amazon	592.54
U.S. BANK PURCHASE CARDS	1128	04/29/2022	Wix.com	5.50
U.S. BANK PURCHASE CARDS	1129	04/29/2022	Volqistics/Games2u	617.50
U.S. BANK PURCHASE CARDS	1130	04/29/2022	Marriott WA DC/Zoom	1,951.49
U.S. BANK PURCHASE CARDS	1131	04/29/2022	Comp. Equip, Background Checks, Job Postings	3,287.27
U.S. BANK PURCHASE CARDS	1132	04/29/2022	UPS Store/Shutterstock/Canva/Vcita	226.53
U.S. BANK PURCHASE CARDS	1133	04/29/2022	Comp Equip, Wellness, & Membership Dues	595.80
U.S. BANK PURCHASE CARDS	1134	04/29/2022	Evite, Inc.	79.99
U.S. BANK PURCHASE CARDS	1135	04/29/2022	Poolfilters/JRW Enterprises/NWETC/WSNLA	3,587.53
U.S. BANK PURCHASE CARDS	1136	04/29/2022	Userway/Animoto Inc.	154.98
U.S. BANK PURCHASE CARDS	1137	04/29/2022	Zoom Charges, CH Phone Service, Computer	3,844.10
U.S. BANK PURCHASE CARDS	1138	04/29/2022	DRSI/WSAPT/Amazon	697.60

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...

AFLAC	49502	04/22/2022	Employee Medical/Disability Plans	216.19
AWC EMPLOYEE BENEFIT TRUST	49503	04/22/2022	Employee Health Insurance	74,521.20
AWC EMPLOYEE BENEFIT TRUST	49504	04/22/2022	Void	-
AWC EMPLOYEE BENEFIT TRUST	49505	04/22/2022	Void	-
DEPARTMENT OF LABOR AND INDUSTRIES	49506	04/22/2022	City of Kenmore	4,412.62
DEPARTMENT OF LABOR AND INDUSTRIES	49507	04/22/2022	Void	-
EMPLOYMENT SECURITY DEPARTMENT	49508	04/22/2022	Paid Family & Medical Leave	2,554.53
EMPLOYMENT SECURITY DEPARTMENT	49509	04/22/2022	Void	-
ICMA RETIREMENT C/O ALLFIRST BANK/109964	49510	04/22/2022	City of Kenmore 401a	26,564.75
ICMA RETIREMENT TRUST 457 / 304745	49511	04/22/2022	ICMA 457 Deferred Comp	7,836.95
LINCOLN NATIONAL LIFE INSURANCE	49512	04/22/2022	Life Ins/ADD & LTD	1,545.19
NATIONAL LIFE OF VERMONT	49513	04/22/2022	Life Insurance	123.17
STATE OF FLORIDA DISBURSEMENT UNIT	49514	04/22/2022	Employee Deduction	275.00
UNITED WAY OF KING COUNTY	49515	04/22/2022	Employee Charitable Contribution	80.00
OLD REPUBLIC TITLE	49516	04/22/2022	7010 NE 181st St., Kenmore/Ben Holt Industries	50,000.00
APPLEONE EMPLOYMENT SERVICES	49517	04/29/2022	Engineering Dept. Temporary Svcs Week Ending 4/15	1,053.45
AURORA RENTS	49518	04/29/2022	Vacuum Rental for Surface Water Work	38.59
AUTOMATED CONTROLS/ALBIREO ENERGY	49519	04/29/2022	City Hall HVAC Controls Quarterly Maintenance	2,161.81
BCN TELECOM, INC.	49520	04/29/2022	4/15-5/14/22 City Hall Phones	383.60
BIELENBERG, TERRI	49521	04/29/2022	Safety Boot Reimbursement	149.45
CADMAN MATERIALS, INC.	49522	04/29/2022	Asphalt-Surface Water/CB Repair 73rd/SR522	113.41
CADMAN MATERIALS, INC.	49523	04/29/2022	Asphalt for Surface Water Work	108.21
CADMAN MATERIALS, INC.	49524	04/29/2022	Asphalt for Surface Water Work	169.60
CANON FINANCIAL SERVICES, INC.	49525	04/29/2022	April 2nd Floor Photocopier Lease	266.08
CENTER FOR HUMAN SERVICES	49526	04/29/2022	1st Qtr Human Svcs Funding - Family Support Prog.	3,750.00
CHICAGO TITLE	49527	04/29/2022	Mailing Labels PRJ21-0079 Parcel #563150-0860	3.86
CHILD CARE RESOURCES	49528	04/29/2022	1st Qtr 2022 Human Svcs Funding	375.00
CHILD CARE RESOURCES	49529	04/29/2022	4th Qtr 2021 Human Svcs Funding	375.00
CITY OF BELLEVUE	49530	04/29/2022	Admin. Fee Human Svcs Pooled Funding	1,445.00
CITY OF BELLEVUE	49531	04/29/2022	Human Services Pooled Program	15,450.00
DTG RECYCLE	49532	04/29/2022	Street Dept. Material Recycling Fees	937.81
DTG RECYCLE	49533	04/29/2022	SWM Dept. Material Recycling Fees	220.12
ENVIRONMENTAL SYSTEMS RESEARCH INST	49534	04/29/2022	GIS Annual Maintenance	9,164.74
FERGUSON ENTERPRISES INC #3011	49535	04/29/2022	Cement for Surface Water Work	140.81
FERGUSON ENTERPRISES INC #3011	49536	04/29/2022	Surface Water Patch Cement	168.97
FERGUSON ENTERPRISES INC #3011	49537	04/29/2022	Cement for SR522 Catch Basin Repairs	140.81
GARZA, WILLIAM	49538	04/29/2022	PERS Reimbursement from Reporting Correction	148.51
HDR ENGINEERING, INC	49539	04/29/2022	16-C1625 2/27-3/26 Juanita Dr. Ped/Bike Proj. Mgt.	14,164.63

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...

HONEY BUCKET	49540	04/29/2022	4/16-5/13 Logboom Park Rental	1,124.31
INSLEE, BEST, DOEZIE & RYDER, P.S.	49541	04/29/2022	March Legal Fees	33,731.78
INTERNATIONAL CITY/CNTY MGMT ASSOC	49542	04/29/2022	7/1/22-6/30/23 Membership Renewal	1,400.00
JUANITA AGUILAR	49543	04/29/2022	4/7 DEI Task Force Meeting Stipend	80.00
JULIANA POOLEY	49544	04/29/2022	4/7 DEI Task Force Meeting Stipend	80.00
KENMORE ELEMENTARY	49545	04/29/2022	1st Qtr Human Svcs - Social Svcs Crisis Support	1,250.00
KENMORE MIDDLE SCHOOL	49546	04/29/2022	1st Qtr Human Svcs - Kitchen Table Tutoring	2,650.00
KING COUNTY ANIMAL SVCS	49547	04/29/2022	March Pet Licenses & Replacement	80.00
KING COUNTY BAR ASSOCIATION	49548	04/29/2022	1st Qtr Human Svcs Funding	250.00
KING COUNTY FINANCE	49549	04/29/2022	March Indigency Screening	81.00
KING COUNTY TREASURY	49550	04/29/2022	6200 NE 193rd/Squire's/Various Swm Prop. Taxes	5,328.83
KLB CONSTRUCTION, INC.	49551	04/29/2022	20-C2143 March 68th Ave. Ped/Bike Project	1,095,061.92
KPFF CONSULTING ENGINEERS	49552	04/29/2022	19-C2098 March Engineering Services	36,002.96
MARCO BALLESTEROS	49553	04/29/2022	4/7/22 DEI Task Force Meeting Stipend	80.00
MARY'S PLACE	49554	04/29/2022	1st Qtr Human Svcs Funding	6,250.00
MINUTEMAN PRESS	49555	04/29/2022	Future Housing & Sidewalk Postcards & Postage	7,878.06
MR. T'S TROPHIES & AWARDS LLC	49556	04/29/2022	Name Plates/Taqs/Engraving	411.22
MSPT XXII, LLC C/O FLYWAY RETAIL + LIVING	49557	04/29/2022	April-June Town Square/Hangar Garbage/Recycle	1,500.00
NAMI EASTSIDE	49558	04/29/2022	1st Qtr Human Svcs - NAMI in the Schools	750.00
NATIONAL BARRICADE CO., LLC	49559	04/29/2022	Arrowboard Sign Rental/SR522 Surface Water Repairs	441.00
NORTHSHORE FIRE DEPT	49560	04/29/2022	June 2021 Fire Marshal Plan Review	460.00
NORTHSHORE FIRE DEPT	49561	04/29/2022	Aug. 2021 Fire Marshal Plan Review	440.00
NORTHSHORE FIRE DEPT	49562	04/29/2022	January Fire Marshal Plan Review	1,040.00
NORTHSHORE FIRE DEPT	49563	04/29/2022	February Fire Marshal Plan Review	120.00
NORTHSHORE ROTARY CLUB	49564	04/29/2022	Quarterly Dues/Meal	300.00
NORTHSHORE SCHOOLS FOUNDATION	49565	04/29/2022	ARPA Funds & 1st Qtr Human Svcs Funding	51,270.00
NORTHSHORE SENIOR CENTER	49566	04/29/2022	1st Qtr Human Svcs Funding - Transportation Prog.	2,000.00
NORTHSHORE SENIOR CENTER	49567	04/29/2022	1st Qtr Human Svcs - Sr. Center	6,250.00
NORTHSHORE SENIOR CENTER	49568	04/29/2022	Qtr 1 Human Svcs Funding - Adult Day Health	1,250.00
OFFICE DEPOT	49569	04/29/2022	Office Supplies - Pens	25.33
OFFICE DEPOT	49570	04/29/2022	Misc. Office Supplies	229.38
OPTICOS DESIGN, INC.	49571	04/29/2022	Kenmore MMH Consulting	2,563.00
OSBORN CONSULTING INC.	49572	04/29/2022	19-C2012 March 61st PI NE Slope Assessment	1,095.47
OSBORN CONSULTING INC.	49573	04/29/2022	19-C2012 March Citywide Fish Barrier Prioritization	4,876.90
OSBORN CONSULTING INC.	49574	04/29/2022	19-C2012 March 66th Ave Drainage Improvement	2,233.27
OSBORN CONSULTING INC.	49575	04/29/2022	19-C2012 March Swamp Creek @ 192nd	21,108.97
PACIFIC OFFICE AUTOMATION	49576	04/29/2022	Temperature Scanners Monthly Maintenance	92.04
PARAMETRIX INC	49577	04/29/2022	21-C2747 2/27-4/2 2024 Transp. Element Update	19,058.48

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...

PAWS	49578	04/29/2022	March Animal Sheltering Svcs	416.00
PUGET SOUND ENERGY	49579	04/29/2022	3/16-4/14 Gas/Electricity/Traffic Signals/Crosswalks	3,102.81
QUALITY BUSINESS SYSTEMS / WELLS FARGO	49580	04/29/2022	April 1st Floor Photocopier Lease	676.14
QUALITY WATER FINANCIAL	49581	04/29/2022	Public Works Office Filtered Water System	66.00
QUALITY WATER FINANCIAL	49582	04/29/2022	1st Floor City Hall Filtered Water System	66.00
QUALITY WATER FINANCIAL	49583	04/29/2022	2nd Floor City Hall Filtered Water System	50.59
RED BARN ENGINEERING, INC.	49584	04/29/2022	21-C2666 3/14-4/10 Engineering Svcs	6,472.50
RELIABLE TRANSLATIONS, INC.	49585	04/29/2022	Spanish Translation for ADA Transition Plan Mailer	75.00
SAM OTIS	49586	04/29/2022	4/7 DEI Task Force Meeting Stipend	80.00
SHANNON & WILSON, INC.	49587	04/29/2022	19-C2122 March On-Call Geotechnical Svcs	5,135.00
SHANNON & WILSON, INC.	49588	04/29/2022	19-C2122 6/6-7/4/20 Professional Svcs	3,355.00
SMS CLEANING, INC.	49589	04/29/2022	Monthly City Hall/Hangar/PW Office Janitorial	6,495.00
STAPLES ADVANTAGE	49590	04/29/2022	City Hall & Hangar Maintenance Supplies	51.81
STAPLES ADVANTAGE	49590	04/29/2022	City Hall & Hangar Maintenance Supplies	131.02
STAPLES ADVANTAGE	49591	04/29/2022	City Hall Trash Can Liners	60.97
STEWART MACNICHOLS HARMELL, INC.	49592	04/29/2022	March Public Defense Svcs	5,000.00
SUPERION, LLC	49593	04/29/2022	Trakit 19.3 Upgrade	2,880.00
SUPERION, LLC	49594	04/29/2022	TRAKIT 19.3 Upgrade	1,710.00
T MOBILE USA, INC.	49595	04/29/2022	Staff Cell Phones & Data Plans	1,214.87
THE WIDE FORMAT COMPANY	49596	04/29/2022	Plotter Printer Repairs	346.82
TOTAL LANDSCAPE CORP	49597	04/29/2022	City Hall & Parks Landscaping	5,030.02
TRC ENVIRONMENTAL CORPORATION	49598	04/29/2022	20-C2229 1/1-3/25 Cadman Asphalt Air Issues	5,462.22
U.S. BANK N.A. / CUSTODY	49599	04/29/2022	Q1 2022 Investment Custodian Fees	126.00
WA STATE DEPT OF TRANSPORTATION	49600	04/29/2022	Feb. W. Sammamish Bridge Proj. Mgmt/Inspection	168.94
WA STATE DEPT OF TRANSPORTATION	49601	04/29/2022	SR522 Mid-Block Crossing Plan Review/Inspection	634.67
WASHINGTON STATE FARMERS MARKET ASSOC.	49602	04/29/2022	Membership Dues May 2022 - April 2023	150.00
WM CORPORATE SVCS - COLUMBIA RIDGE LANDFILL	49603	04/29/2022	Street Sweeper Disposal Fees	3,133.87
ZIPLY FIBER	49604	04/29/2022	4/19-5/18 PW Office Internet	153.00
DRS 457	DFT0001270	04/22/2022	DRS 457 Deferred Comp	1,210.57
AVIDIA HEALTH	DFT0001271	04/22/2022	Employee Health Savings Contribution	100.00
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0001272-1277	04/22/2022	Public Employees Retirement	38,435.41
NAVIA	DFT0001278	04/22/2022	Employee Flexible Spending Account	1,322.64
BANK OF AMERICA 941	DFT0001279	04/22/2022	Federal Taxes	40,996.59
PAYROLL	Electronic Dep.	4/22/2022	Direct Deposit	155,752.01
TOTAL				<u><u>3,043,392.98</u></u>

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2022 - 04/29/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0014	AMERICAN PLANNING ASSOCIATION	1336
0024	BAKER, DAVID	468.43
0064	CASCADE PEST CONTROL	618.32
0067	CENTER FOR HUMAN SERVICES	9300
0076	CITY OF BELLEVUE	56973.5
0081	CITY OF KENMORE	2961.1
0083	CITY OF LAKE FOREST PARK	51948
0099	CONSOLIDATED PRESS	4945.76
0109	DAILY JOURNAL OF COMMERCE	1495
0121	REPUBLIC SERVICES	3210.99
0130	EMPLOYMENT SECURITY DEPARTMENT	9313.56
0137	FERGUSON ENTERPRISES INC #3011	3366.74
0151	CALPORTLAND COMPANY	78.52
0173	HOME DEPOT CREDIT SERVICES	1931.62
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	146070.45
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1400
0191	INTERNATIONAL INST OF MUNI CLERKS	215
0197	JET CITY PRINTING	385.35
0204	KENMORE COMMUNITY CLUB	180
0205	KENMORE HERITAGE SOCIETY	25
0206	KENMORE MIDDLE SCHOOL	5300
0212	KING COUNTY FINANCE W.L.R.D.	5426
0213	KING COUNTY ANIMAL SVCS	460
0218	KING COUNTY FINANCE	1847.99
0219	KING COUNTY FINANCE	12332.87
0230	KING COUNTY RADIO COMM SERVICES	300.57
0235	KING COUNTY TREASURY	65728.48
0251	LIGHTHOUSE CONSULTING INC	51091.19
0261	PENDLETON CONSULTING LLC	3575
0267	MR. T'S TROPHIES & AWARDS LLC	1063.56
0285	NORTHSHORE FIRE DEPT	2020
0286	NORTHSHORE SCHOOL DISTRICT	104416
0287	NORTHSHORE SENIOR CENTER	19000
0288	NORTHSHORE UTILITY DIST	73048.9
0292	HONEY BUCKET	5100.81
0300	OFFICE DEPOT	1433.05
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	6561.9
0310	PACIFIC TOPSOILS	3475.04
0311	PARAMETRIX INC	40240.17
0327	PUGET SOUND CLEAN AIR AGENCY	19183
0328	PUGET SOUND ENERGY	125573.33
0345	SEATTLE TIMES	3133.82
0355	STAPLES ADVANTAGE	2553.32
0357	STEWART MACNICHOLS HARMELL, INC.	20000
0359	SOUND CITIES ASSOC	16314.32
0365	TOTAL LANDSCAPE CORP	26891.24
0371	UNITED STATES POSTMASTER	3856.36
0375	US POSTAL SERVICE (HASLER)	4060.98
0385	WA ASSOC OF BUILDING OFFICIALS	1375
0387	WA CITIES INSURANCE AUTHORITY	486509
0389	WASHINGTON CITY/COUNTY MGMT ASSOC	315
0400	WASHINGTON STATE DEPT OF REVENUE	6535.1

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...

Vendor Purchasing Report

For Date Range 01/01/2022 - 04/29/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0401	WA STATE DEPT OF TRANSPORTATION	14456.39
0405	WASHINGTON STATE OFFICE CASH MGMT	1236
0412	WM CORPORATE SVCS - COLUMBIA RIDGE LANDFILL	13353.99
0424	ICMA RETIREMENT TRUST 457 / 304745	66230.83
0425	DRS 457	9649.8
0426	AFLAC	864.76
0428	BANK OF AMERICA 941	205718.2
0429	AWC EMPLOYEE BENEFIT TRUST	306005.86
0431	DEPARTMENT OF RETIREMENT SYSTEMS	251124.13
0432	DEPARTMENT OF LABOR AND INDUSTRIES	17165.62
0434	UNITED WAY OF KING COUNTY	320
0436	NATIONAL LIFE OF VERMONT	492.68
0448	UPS STORE KENMORE	101.34
0450	AURORA RENTS	2475.11
0542	AMERICAN SOCIETY OF COMPOSERS	390
0550	KING COUNTY RECORDER'S OFFICE	272.5
0558	SNOHOMISH COUNTY	1784
0586	QUADIENT LEASING USA, INC.	710.14
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	9164.74
0610	WA STATE DEPT OF TRANSPORTATION	168.94
0617	KING COUNTY FINANCE	17059.62
0685	PACE ENGINEERS, INC.	3325
0692	HDR ENGINEERING, INC	225793.93
0696	AMERICAN GENERAL LIFE GPO/400S	1119.68
0764	OUSLEY, NANCY	23.99
0781	QUALITY BUSINESS SYSTEMS INC.	815.57
0791	NORTHSHORE ROTARY CLUB	600
0817	GRAINGER	453.35
0851	EVERMARK, LLC	781.49
0892	JACOBS ENGINEERING GROUP	35598.52
0898	ZONAR SYSTEMS	731.12
0899	SHRED IT, C/O STERICYCLE, INC>	190.96
0913	KENMORE ELEMENTARY	2500
0937	ZUMAR	1591.69
0981	COMCAST BUSINESS	934.64
0994	GORDON THOMAS HONEYWELL	12900
1003	iWORQ SYSTEMS	2800
1010	WESTLAKE HARDWARE WA-153	571.61
1034	EMERALD FIRE LLC	705
1045	HORIZON DISTRIBUTORS INC	810.67
1052	FIRE PROTECTION, INC	2338.53
1053	INTERNATIONAL CODE COUNCIL, INC	600
1068	WA STATE DEPT OF LABOR & INDUSTRIES	230
1123	AM TEST, INC	400
1140	PAWS	832
1152	WASHINGTON ENERGY SERVICES CO. LLC	285.6
1197	MILLER STEPHENS, MARY	3750
1215	STATE OF FLORIDA DISBURSEMENT UNIT	2200
1226	CONTECH ENGINEERED SOLUTIONS, INC	600
1267	AUTOMATED CONTROLS/ALBIREO ENERGY	2161.81
1299	VERIZON WIRELESS	247.65
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	2400
1331	KBA INC.	280224.86
1333	WELWEST CONSTRUCTION INC.	10000
1337	STATE OF WA DEPT. OF LICENSING	1.52
1345	SHERWIN WILLIAMS CO. #8099	59.37
1356	KARLINSEY, ROB	2470.6
1358	ALPHAGRAPHICS	496.04

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...

Vendor Purchasing Report

For Date Range 01/01/2022 - 04/29/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1359	EVERGREEN FIRE AND SAFETY, INC.	214.14
1383	CHICAGO TITLE	15.44
1390	UTILITIES UNDERGROUND LOCATION CTR	681.12
1403	OSBORN CONSULTING INC.	154824.22
1431	BRIEN, GAYLYNN	150
1452	CITY OF KENT	500
1459	FLEMINGS HOLIDAY LIGHTING LLC	1491.99
1464	ROAD CONSTRUCTION NW, INC.	496302.39
1465	WA TRUST FOR HISTORIC PRESERVATION	75
1478	HERBIG, NIGEL	27.38
1504	SCORE	103398.9
1555	LINCOLN NATIONAL LIFE INSURANCE	6452.85
1605	ALL CITY FENCE CO.	11943.98
1673	KPFF CONSULTING ENGINEERS	215997.14
1689	MOTT MACDONALD GROUP, INC.	83156.93
1711	SOFTWAREONE, INC.	13724.9
1712	SITEIMPROVE, INC.	3356.95
1715	THE WIDE FORMAT COMPANY	346.82
1739	FIX AUTO	10000
1754	RFI ENTERPRISES INC.	236.72
1774	OWEN EQUIPMENT COMPANY	1371.61
1798	OLBRECHTS & ASSOCIATES, PLLC	1089
1816	NAVIA	12041.13
1820	PIPER SANDLER	23920
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	2704.56
1829	SHI INTERNATIONAL CORP.	219.52
1838	AVIDIA HEALTH	800
1884	CADMAN MATERIALS, INC.	942.9
1885	NATIONAL BARRICADE CO., LLC	1003.28
1889	WILLIAMS, KASTNER & GIBBS PLLC	3730
1930	T MOBILE USA, INC.	5239.68
1932	U.S. BANK N.A. / CUSTODY	126
1936	SUPERION, LLC	4590
1956	GARZA, WILLIAM	148.51
1979	MSPT XXII, LLC C/O FLYWAY RETAIL + LIVING	3000
1980	HRA VEBA TRUST	20203.44
1993	HYAS GROUP, LLC	3750
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50
2004	RED BARN ENGINEERING, INC.	14632.5
2010	JUDHA OF LION LANDSCAPING AND SERVICES LLC	26952.48
2016	STREETSAVER	1500
2024	DFR LAW GROUP, LLC	600
2027	MERIT HOMES, INC.	34120.4
2047	PUGET SOUND PLANTS	1341.1
2048	SMS CLEANING, INC.	25980
2081	SHANNON & WILSON, INC.	5135
2095	TRANSPO GROUP USA INC.	2368.9
2097	ROBINSON AND NOBLE, INC.	2850
2113	WA ASSOC. OF SHERIFFS & POLICE CHIEFS	180
2142	ICMA RETIREMENT C/O ALLFIRST BANK / 109964	173175.39
2145	NORTHWEST ELECTRIC AND SOLAR	1970.79
2149	CLIFTON, CURTIS	663.44
2157	SOUND SAFETY PRODUCTS CO.	350
2161	BENNETT GOLD, TOBIN	116
2175	ELECTRONIC BUSINESS MACHINES	519.24
2176	CANON FINANCIAL SERVICES, INC.	1064.32
2183	SISKUN POWER EQUIPMENT	457.16
2209	MORUP SIGNS, INC.	781.72

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...

Vendor Purchasing Report

For Date Range 01/01/2022 - 04/29/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2211	PRECISION FUEL SOLUTIONS	1640.49
2221	O'REILLY/FIRST CALL	103.43
2236	COMCAST	7585.99
2242	MARY'S PLACE	6250
2249	KING COUNTY BAR ASSOCIATION	500
2250	NAMI EASTSIDE	750
2252	TRUGREEN	2080.89
2254	U.S. BANK PURCHASE CARDS	58505.12
2259	MINUTEMAN PRESS	12541.58
2270	LAKESIDE INDUSTRIES	1007.42
2272	BIELENBERG, TERRI	149.45
2285	QUALITY WATER FINANCIAL	730.36
2304	ESTABROOK, MEGAN	2800
2327	PACIFIC AIR CONTROL, INC.	2622.86
2337	HUANG, ANGELINA	3848.9
2353	NORTHSHORE SCHOOLS FOUNDATION	351270
2368	JEFF LUKE PHOTOGRAPHY LLC	5364.77
2377	NORTH URBAN HUMAN SVCS ALLIANCE	1000
2386	CECCANTI, INC.	1521934.14
2396	ZIPLY FIBER	2563.98
2402	PACIFIC OFFICE AUTOMATION	368.16
2403	AMERICALL	554.14
2425	THOMCO CONSTRUCTION, INC.	1068702.41
2439	7 STAR TOWING LLC	10000
2459	NELSON ELECTRIC, INC.	410.67
2464	D.P. NICOLI, INC.	166.67
2485	192 BREWING COMPANY	15000
2486	CASCADIA LAW GROUP	14607
2489	THE ORIGINAL POOP BAGS	1453.2
2503	NORTH AMERICAN SAFETY, INC.	1111.5
2512	CARASOFT TECHNOLOGY CORPORATION	3633.3
2522	TRC ENVIRONMENTAL CORPORATION	5462.22
2530	CASCADIA CONSULTING GROUP, INC.	26737.17
2531	BCN TELECOM, INC.	1537.97
2537	HUNTINGTON TECHNOLOGY FINANCE	44525.18
2540	CHILD CARE RESOURCES	750
2543	FOSTER GARVEY PC	25921
2544	ACTION SERVICES CORPORATION	1512
2545	KLB CONSTRUCTION, INC.	2370185.15
2549	DAVID EVANS	226.44
2553	TICOR TITLE	50000
2573	WHISTLE WORKWEAR	248.16
2577	APPLEONE EMPLOYMENT SERVICES	8193.5
2578	CENTRICITY GIS, LLC	9843.75
2579	CHANIN KELLY-RAE CONSULTING LLC	40420
2584	AQUALIS	14519.44
2598	WAGNER ARCHITECTS	7870
2599	CEDAR GROVE COMPOSTING, INC.	277.46
2603	COMMERCIAL FENCE CORPORTATION	14588.25
2609	DTG RECYCLE	1223.06
2612	KENMORE WATERFRONT ACTIVITIES CENTER	1691.1
2614	SEATOWN ELECTRIC, PLUMBING, HEATING & AIR	285.6
2617	STRIDER CONSTRUCTION CO., INC.	2211624.56
2618	STEPHANIE LUCASH	1079.77
2621	TRACY BANASZYNSKI	47
2622	IMPERIAL NW CONSTRUCTION LLC	462.42
2623	TOLO EVENTS LLC	10000
2624	CBRE, INC. - VALUATION & ADVISORY SERVICES	11300

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...

Vendor Purchasing Report

For Date Range 01/01/2022 - 04/29/2022

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2625	BRIMSTONE FIRE SAFETY MANAGEMENT LLC	279.31
2626	DAVIS HEETER	285.6
2627	BOB'S HEATING & AIR CONDITIONING LLC	444.15
2629	GARRETT OPPENHEIM	539.93
2630	OLD REPUBLIC TITLE	50000
2631	SAM OTIS	240
2632	JULIANA POOLEY	320
2633	MARCO BALLESTEROS	320
2634	JUANITA AGUILAR	320
2635	DAVID G. MOORE	12422
2636	CHRISTINA MARTIN	775
2637	AISHA JALLOW	80
2638	AMERICAN RED CROSS	3470
2639	GREAT WESTERN RECREATION, LLC	4254.43
2640	OPTICOS DESIGN, INC.	9625.5
2641	VENTILATION POWER CLEANING, INC.	4785
2642	WASHINGTON AUDIOLOGY SERVICES, INC.	997.6
2643	OLANA LLC	10000
2644	SOUTHSHORE REHAB PROSTHETICS AND ORTHOTICS	10000
2645	LANN THAI HOUSE LLC	10000
2646	CHRISTINE SUZUKI INSTALLATIONS, INC.	10000
2647	BACKFLOWS NORTHWESTINC.	1871.7
2648	CM HEATING INC.	444.15
2649	UNIVERSITY OF WASHINGTON	925
2650	JOHN SUTHERLAND	225.57
2651	TITAN EARTHWORK, LLC	210409
2652	DOMANIK MOSES	1500
2655	RELIABLE TRANSLATIONS, INC.	75
2656	WASHINGTON STATE FARMERS MARKET ASSOCIATIOI	150
Vendor Set Vendor Set 01 Total:		12722366.7

VII. B. Approve Total Check #s 49502 through 49604 totaling \$1,580,147.2...









04-29-2022

Final Audit Report

2022-05-02

Created:	2022-05-02
By:	Carla Schnee (cschnee@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6_iFWeeHajDxqDegY8UAyNvQGM9JuSms

"04-29-2022" History

-  Document created by Carla Schnee (cschnee@kenmorewa.gov)
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-  Document emailed to Leticia Salcido (lsalcido@kenmorewa.gov) for signature
 2022-05-02 - 4:53:31 PM GMT
-  Email viewed by Leticia Salcido (lsalcido@kenmorewa.gov)
 2022-05-02 - 4:53:56 PM GMT- IP address: 50.235.209.34
-  Document e-signed by Leticia Salcido (lsalcido@kenmorewa.gov)
 Signature Date: 2022-05-02 - 4:54:05 PM GMT - Time Source: server- IP address: 50.235.209.34
-  Document emailed to Rob Karlinsey (rkarlinsey@kenmorewa.gov) for signature
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-  Email viewed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)
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-  Document e-signed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)
 Signature Date: 2022-05-02 - 4:57:14 PM GMT - Time Source: server- IP address: 50.235.209.34
-  Agreement completed.
 2022-05-02 - 4:57:14 PM GMT



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<p>Subject/Topic: Climate Action Plan</p>	<p>For Council Meeting Agenda of: May 16, 2022</p> <p>Department: Public Works, Env Services Division</p> <p>Prepared by: Richard Sawyer, Env Services Manager Sammie Roeun, Env Services Adm Spec</p> <table border="0"> <tr> <td></td> <td style="text-align: right;"><u>Initial & Date</u></td> </tr> <tr> <td>Approved by Department Head:</td> <td style="text-align: right;">RS</td> </tr> <tr> <td>Approved by City Attorney:</td> <td style="text-align: right;">NA</td> </tr> <tr> <td>Approved by Finance Director:</td> <td style="text-align: right;">NA</td> </tr> <tr> <td>Approved by City Manager:</td> <td style="text-align: right;">RK</td> </tr> </table> <p>Proposed Council Action/Motion: Adoption of the City of Kenmore Climate Action Plan.</p> <p>Exhibits/Attachments: Climate Action Plan Adoption Memo</p>		<u>Initial & Date</u>	Approved by Department Head:	RS	Approved by City Attorney:	NA	Approved by Finance Director:	NA	Approved by City Manager:	RK
	<u>Initial & Date</u>										
Approved by Department Head:	RS										
Approved by City Attorney:	NA										
Approved by Finance Director:	NA										
Approved by City Manager:	RK										
<p>The City of Kenmore has been working with Cascadia Consulting Group (CCG) to develop its first Climate Action Plan (CAP). Throughout the CAP development process, staff and CCG (with frequent engagement with Council and the community) completed a greenhouse gas inventory, established emissions reduction targets, conducted a vulnerability assessment, developed strategies and actions to achieve the city's climate goals, developed an implementation plan and produced the final Climate Action Plan. The CAP, being considered for Council's adoption on May 16th, provides the city with a plan to ultimately reduce the city's GHG emissions (as compared to the City's 2019 GHG inventory) 50% by 2030; 75% by 2040; and 95% + net zero by 2050 and enhance the city's ability to adapt and cope with future climate change impacts.</p> <p>The city provided the public an opportunity to review and comment on the draft CAP from March 13th through April 1st and Council provided feedback at their April 11th Council Meeting. The attached Adoption Memo provides the project team's responses to this feedback and provides a summary on how feedback was addressed in the final CAP.</p> <p>City staff are eager to begin working towards achieving the climate goals outlined in the plan and look forward to providing Council a status update later this year, which will also include the plan's first greenhouse gas inventory update (scheduled every two years beginning in 2019). Developing the CAP was only the first step. Implementation will require additional staffing, consultant resources, budget and community support in order to achieve the ambitious goals adopted in the CAP.</p>											
<p><u>FISCAL CONSIDERATION:</u></p> <p>To develop the CAP, the approved 2021-2022 budget allocates \$118,294 for professional services and memberships, such as the City's agreements with Cascadia Consulting Group, King County-Cities Climate</p>											

Collaboration (K4C), and the International Council for Local Environmental Initiatives (ICLEI). The budget also provides \$86,196 for a 24-month temporary 0.5 FTE Administrative Specialist position to provide staff support for development and implementation of climate action activities during the biennium. CAP funding will be provided from both the Surface Water Fund (22%) and Strategic Opportunities (78%).

To implement the CAP, future funding through a combination of sources including new revenues added to the City's general fund, state and federal grants, utility revenues, and a variety of newly identified sources will be needed. Funding for some CAP actions will be an expansion of existing programs with a secured funding source but may require increased or incremental investment to fully execute. Implementation and ongoing efforts of the CAP will require significant additional resources. The CAP planning team will prioritize identifying and securing funding sources as an early action in the implementation process. Other funding considerations may include eliminating or reducing other City programs to make room for CAP actions.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

Council's 2021-2022 Priority #2 "Develop a Kenmore Climate Plan and promote Environmental Stewardship, including water, air, forest, and habitat restoration."

TO: Richard Sawyer, City of Kenmore Environmental Services Manager
FROM: Cascadia Consulting Group
DATE: April 19, 2022
SUBJECT: Kenmore Climate Action Plan Adoption Memo for May 16, 2022 Council Meeting

The Kenmore Climate Action Plan (CAP) Project Team **updated the CAP** based on feedback from Kenmore's 4/11/22 City Council meeting:

COUNCIL FEEDBACK

The table below summarizes Council's overarching feedback from the 4/11 meeting, with responses from the Project Team.

Overarching Council Feedback	Project Team Response
CM Marshall: <ol style="list-style-type: none"> 1. Include a land use or Comp Plan element of CAP. Building and construction and the destruction of the natural environment will have a great impact on our climate and our ecosystem. 2. Include preservation elements (e.g., ecosystems, tree canopy, open space, critical areas, wetlands, etc.). 3. Decrease impervious pavement/surfaces that absorb solar heat. Reduce urban heat island effect, focusing on communities 	<p>Elements of these comments are addressed as part of the following strategies and actions within the plan:</p> <ol style="list-style-type: none"> 1. Amended Strategy TL 2.2 to update the comprehensive plan and include a CAP element. Strategy TL 1 (Build Strategically) focuses on land use decisions and action CM 1.2 (Strengthen construction and demolition diversion requirements) focuses on diversion of construction materials. 2. Preservation of natural spaces and critical areas, as well as increasing tree canopy, are directly addressed through strategy NS 2 (Preserve and Restore Natural Systems) and action MO 4.3 (Prioritize sequestration opportunities on public lands). 3. Actions related to permeable pavement adoption through green stormwater infrastructure (GSI) and low impact development (LID) are addressed through actions MO 4.1 (Require low-impact development to manage stormwater in new/remodeled construction projects), MO 5.1 (Embed climate action considerations in City planning efforts), NS 1.2 (Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design), and NS 2.1 (Develop an urban landscape strategy or framework). Equity considerations will be prioritized through action TL 1.1 (Incorporate environmental justice criteria into land use decisions) and by partnering with the City's



Overarching Council Feedback	Project Team Response
that are more likely to experience these impacts.	Diversity, Equity, and Inclusion Committee to ensure action benefits are accessible to the communities that need them most.
CM Srebnik: <ol style="list-style-type: none"> Can we be more aggressive with timelines? Uncomfortable with staffing recommendations coming from consultant; would rather the City Manager/staff make this decision. Add whether the strategies are also covered in the K4C commitments and list the K4C commitments that are not covered by the CAP strategies. 	<ol style="list-style-type: none"> The Project Team recommends maintaining the current targets outlined in the CAP and reevaluating at the next CAP update (2026). While setting ambitious targets is an important step in demonstrating the City's commitment to climate action, a more important step is the City's investment in and implementation of ambitious climate actions. <ul style="list-style-type: none"> Kenmore is currently completing its first climate action planning effort; peer cities that have been working in this space for longer and with dedicated resources and funding still consider the K4C targets to be an ambitious challenge. Kenmore should consider its ability to achieve more aggressive targets/timelines (i.e., is the City ready to commit funding, staff, and resources at the level needed to reach a more aggressive target? Is the City prepared to step into a leadership role by pursuing a more aggressive target/timeline than its peer cities?). The current CAP targets have been vetted with the community and Council during Phase 1 of engagement (see Appendix A for a recap of key points). Kenmore is new to climate action and will need to continue to build trust with its community by demonstrating its ability to achieve its committed targets. Multiple public commenters raised concerns about the City's ability to follow through on its existing CAP commitments. By making significant progress between now and the next CAP update, the City can demonstrate its ability to follow through on its commitments. For the 2026 update, Kenmore could further evaluate the appropriateness of the current targets, based on (1) progress to date; (2) results of wedge analysis; (3) a science-based target setting process (this service is available through the City's ICLEI membership). Added to the "Oversight & Accountability" section of Implementation Roadmap: <i>"During the 2023-2024 budget process, the City will continue allocating staff resources to help ensure successful CAP implementation and consider creating and staffing a full time Climate Action Coordinator position."</i> A crosswalk of the K4C commitments and CAP content is now included as Appendix C of the plan.



Overarching Council Feedback	Project Team Response
Deputy Mayor O’Cain: Kenmore should pursue targets aggressively and make a substantive impact.	<ul style="list-style-type: none"> The Project Team’s recommendation aligns with this feedback: Kenmore should demonstrate its commitment to taking “aggressive” action on climate change by meeting (or surpassing) its committed targets, participating in local climate action initiatives, advocating at the state and federal levels, making bold investments in climate action, and implementing the CAP’s strategies and actions.

PUBLIC COMMENT

The table below summarizes overarching themes from public comment gathered via the project’s public website (hosted through Konveio) and the Project Team response. The public comment period ran through March 14 to April 1, 2022.

Public Feedback via Konveio	Project Team Response
Several respondents want to know how success is measured .	<ul style="list-style-type: none"> From the Implementation Roadmap: <ul style="list-style-type: none"> Kenmore will complete a greenhouse gas (GHG) inventory every two years and report progress towards overarching emissions reduction targets (50% by 2030, 75% by 2040, 95% by 2050 + carbon neutral) as part of annual progress reports. Added section with measurable K4C targets that can be tracked each inventory year to evaluate progress towards overarching targets.
Some respondents want more emphasis on local food production , suggesting tax incentives for gardening and to make more land available for community gardens.	<ul style="list-style-type: none"> Included as implementation considerations for the following actions: CM 1.1 (Support sustainable local food economy), NS 1.1 (Conduct outreach and education on water conservation strategies), NS 1.2 (Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design), NS 2.1 (Develop an urban landscape strategy or framework).
Several comments suggest a desire for greater emphasis on how climate change impacts Sammamish River water quality .	<ul style="list-style-type: none"> Added Sammamish River and Swamp Creek throughout the document where we discuss Lake Washington <ul style="list-style-type: none"> Updated action NS 2.3 (Protect and Preserve Lake Washington) to: <i>“Protect, preserve, and restore Lake Washington local waterways: Partner with local and regional environmental groups</i>



Public Feedback via Konveio	Project Team Response
	<p><i>and other jurisdictions [...] to encourage restoration and protection of Lake Washington, Sammamish River, Swamp Creek, and its other critical waterways..."</i></p> <ul style="list-style-type: none"> ○ Called out Lake Washington, Sammamish River, Swamp Creek, and salmon in "Local Climate Impacts" summary
Multiple comments suggest that the city and needs to improve landscape maintenance and adopt additional landscape standards .	<ul style="list-style-type: none"> • Added as an implementation consideration to action NS 2.1 (Develop an urban landscape strategy or framework)
Several comments support additional opportunities to promote sequestration.	<ul style="list-style-type: none"> • Added as implementation consideration to action MO 4.3 (Prioritize sequestration opportunities on public lands)
<p>Respondents who indicated they have concerns with the draft CAP responded with the following:</p> <p>"I support climate action, but I have doubts regarding follow through from the city to get the work done."</p> <p>"City seems to have a hard time maintaining current facilities. Seems like this will add a HUGE amount of additional bureaucracy."</p> <p>"This document doesn't create enough accountability for the city of Kenmore to take action."</p>	<ul style="list-style-type: none"> • Added to the "Oversight & Accountability" section of Implementation Roadmap: <i>"During the 2023-2024 budget process the City will continue allocating staff resources to help ensure successful CAP implementation and consider creating and staffing a full time Climate Action Coordinator position."</i> • Included K4C targets as interim tracking measures between target years in "Monitoring & Evaluation" section of Implementation Roadmap.



APPENDIX A: FORECAST & TARGETS MEMO

Introduction

The following memo was prepared by Cascadia Consulting Group ("Cascadia") for the City of Kenmore ("Kenmore") to (1) provide a summary of the city's total forecasted greenhouse gas (GHG) emissions through 2050; and (2) propose GHG emissions reduction targets for City Council adoption as part of Kenmore's 2021 Climate Action Plan (CAP). This memo focuses on communitywide emissions; information related to City operations emissions are discussed briefly at the end of this memo.

Emissions Baseline

In 2020, City of Kenmore completed communitywide GHG emissions inventories for years 2017 and 2019. These inventories include emissions that could be reliably estimated/calculated using (1) best available data; and (2) the standard [methodology](#) outlined in the U.S. Community Protocol.

The City chose 2019 as its baseline inventory year (and completed the 2017 inventory for historical trending). The 2019 baseline provides context for target-setting, allows the City to measure progress over time, and informs which actions will have the greatest GHG emissions reduction benefits.

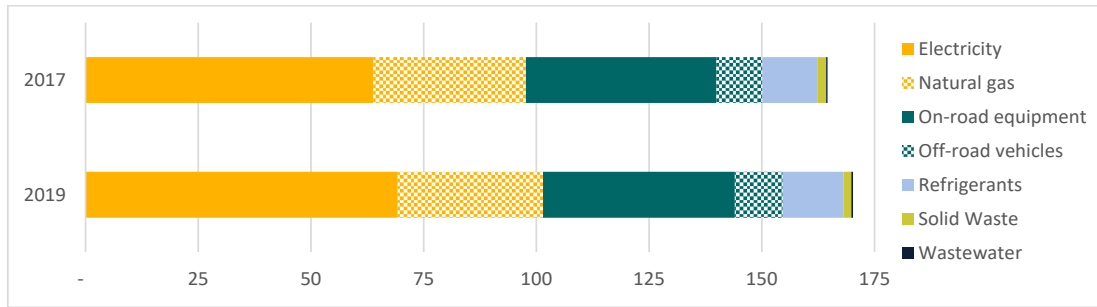
Figure 1 compares Kenmore's total communitywide emissions for 2017 and 2019 in thousands of metric tons of carbon dioxide equivalent (MT CO₂e):

- Estimated **total communitywide emissions increased** from 164,578 MT CO₂e in 2017 to 170,255 MT CO₂e in 2019 (3.43% increase).¹
- **Electricity** (41%), **natural gas** (19%), and **on-road transportation** (25%) contribute the largest percentages of total communitywide baseline emissions (2019).

¹ During this same time period, Kenmore's population increased 3.28%. On a per-capita basis (controlling for population growth), emissions increased 0.15%. This indicates that the increase in emissions cannot be attributed solely to population growth. In the absence of climate action, we can expect Kenmore's emissions to increase into the future as the population grows.



Figure 1. Summary of Kenmore's 2017 and 2019 communitywide GHG emissions (in thousands of MT CO₂e).



Emissions Forecast

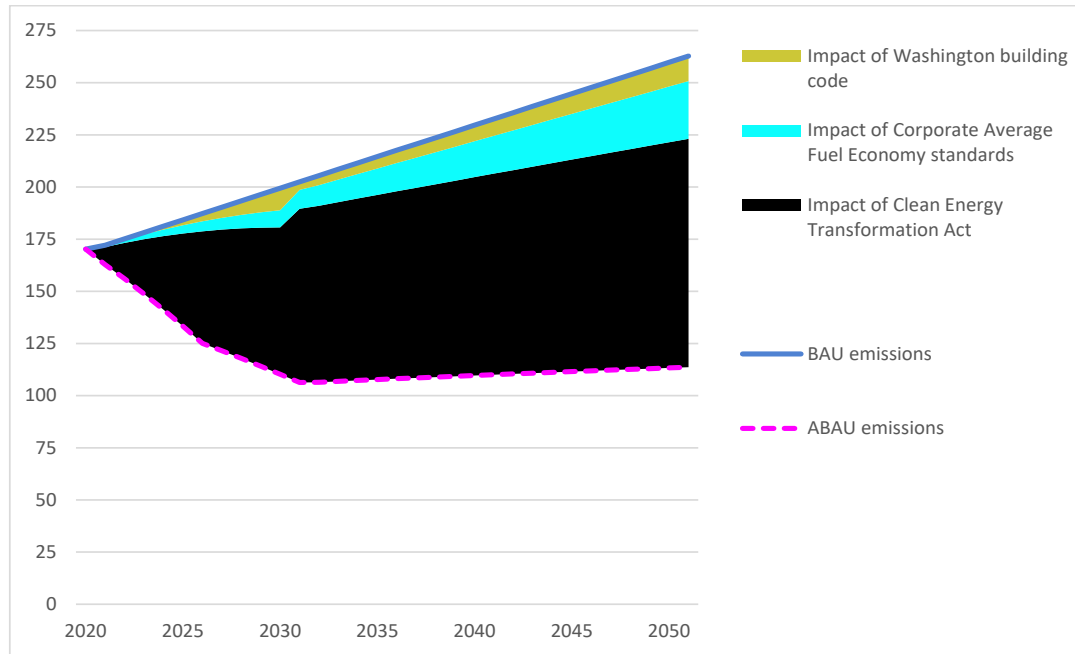
To provide context for selecting GHG emissions reduction targets, Cascadia forecasted two future GHG emissions scenarios, described in detail below and presented in Figure 2. Key takeaways include:

- Without federal, state, or local climate action, Kenmore's total GHG emissions are expected to **increase** by 54% from 2019 to 2050 (92,522 MT CO₂e).
- When considering the anticipated impacts of state and federal policies, Kenmore's total GHG emissions are expected to **decrease** overall by 17% from 2019 to 2050 (28,983 MT CO₂e).

Table 1. Summary of emissions forecast estimates (in MT CO₂e).

Description	2019	2030	2040	2050
Business-as-usual (BAU) emissions – emissions forecast based on Kenmore's 2019 GHG emissions profile, assuming no climate action (programs, policies, standards) at the local, state, or federal level.	170,225	202,468	232,659	262,776
Impact of Washington building code – see Table 3.	-	- 3,817	- 8,088	- 11,995
Impact of Clean Energy Transformation Act (CETA) – see Table 3.	-	- 83,271	- 96,398	- 109,476
Impact of Corporate Average Fuel Economy (CAFE) standards – see Table 3.	-	- 9,076	- 18,139	- 27,679
Adjusted business-as-usual (ABAU) emissions – adjusted BAU forecast to account for the impacts of adopted federal and state policies (still assuming no climate action at the local level).	170,225	106,304	110,033	113,627
Difference between BAU and ABAU emissions	-	96,163	122,626	149,150



Figure 2. Kenmore Communitywide BAU and ABAU Emissions Forecast through 2050 (in thousands of MT CO₂e).

Business-as-usual (BAU) scenario

The “business-as-usual” (BAU) scenario presented in Figure 2 forecasts emissions through 2050 based on Kenmore’s 2019 GHG emissions profile, assuming no climate action (programs, policies, standards) at the local, state, or federal level. As Kenmore’s population grows and there are more jobs in the community, the amount of energy used, vehicle miles traveled, waste generated, and other activities that produce GHG emissions will increase. The forecast uses the projected changes in demographics in Table 2 to approximate growth in activity (Table 3) and associated GHG emissions over time:

- The number of people who live in Kenmore (Population)
- The number of people who work in Kenmore (Jobs)
- The number of people who live and/or work in Kenmore (Service Population)
- The number of residential housing units in Kenmore (Housing Units)



Table 2. Projected changes in Kenmore demographics.

	2020	2030	2040	2050
Population	23,450	26,799	30,080	33,363
Jobs	4,180	5,460	6,740	8,020
Service population	27,630	32,259	36,820	41,383
Housing units	9,066	10,324	11,583	12,832
Data Sources: <ul style="list-style-type: none"> – Kenmore's January 2021 Comprehensive Plan – Washington Office of Financial Management population data – Input from Kenmore Planning Department staff 				

Table 3. Growth factors used to estimate future GHG-related activities.

Activity	Units	Growth Factor
Residential electricity consumption	kilowatt hour (kWh)	Household units
Commercial/industrial electricity consumption	kWh	Jobs
Residential natural gas consumption	therms	Household units
Commercial/industrial natural gas consumption	therms	Jobs
On-road vehicle miles travelled (VMT)	VMT	Service population
Off-road vehicle emissions	MT CO ₂ e	Service population
Solid waste generated	tons	Service population
Wastewater treated	gallons	Service population
Refrigerants	MT CO ₂ e	Service population



Adjusted business-as-usual (ABAU) scenario

The “adjusted business-as-usual” (ABAU) forecast adjusts the BAU forecast to account for the impacts of adopted federal and state policies (still assuming no climate action at the local level). The emissions reductions associated with these policies count toward Kenmore’s overall emissions reductions and progress towards targets.

Table 4 summarizes three key policies reflected in the ABAU forecast. Figure 2 illustrates the impact each of these policies is expected to have on reducing BAU emissions and highlights the importance of supporting state and federal climate policies to reduce emissions and motivate local action.

Table 4. Key federal and state policies reflected in ABAU forecast.

Policy	Level	Key Assumptions in Forecast/Model
<u>Clean Energy Transformation Act (CETA)</u> Requires all electric utilities to eliminate coal-fired electricity from their state portfolios by 2025 and GHG neutral by 2030.	State	<ul style="list-style-type: none"> Adjust the Puget Sound Energy (PSE) emissions factor used to calculate MT CO₂e per kWh consumed to reflect the following adjustments in PSE’s energy mix: (1) coal decreases linearly to zero from 2019 to 2025; (2) other fossil fuels decrease linearly to zero from 2019 to 2030. Assume fossil fuels are replaced with renewables in PSE’s energy mix.
<u>Energy-Related Building Standards</u> Requires adoption of state energy codes (new buildings) from 2013 through 2031 that incrementally move towards achieving a 70% reduction in annual net energy consumption.	State	<ul style="list-style-type: none"> Reduce projected BAU electricity and natural gas consumption associated with <i>new</i> buildings linearly up to 70% by 2031. Assume no energy consumption reductions in existing buildings.
<u>Corporate Average Fuel Economy (CAFE) standards</u> National Highway Traffic Safety Administration standards regulate light- and heavy-duty vehicle fuel economy standards (how many miles the vehicle can drive per gallon of fuel).	Federal	<ul style="list-style-type: none"> Assume emissions factor (MT CO₂e per VMT) for total vehicles on the road will decrease incrementally over time in accordance with U.S. Environmental Protection Agency’s (EPA) OMEGA 1.4.1 Model to determine the impact of CAFE standards for the 2017-2025 model years.

Proposed Emissions Reduction Targets

Cascadia recommends the City of Kenmore adopt the GHG emissions reduction targets highlighted in Table 5 (and shown in Figure 3) as part of its 2021 CAP. These recommended targets reflect:

- Forecasted GHG emissions trends
- Feedback from City of Kenmore staff and the Kenmore community
- Review of federal, state, and regional emissions reduction targets (Table 5)



Cascadia recommends City of Kenmore adopt targets to reduce baseline emissions 50% by 2030; 75% by 2040; and 95% by 2050 (and achieve net zero emissions, which can be met through offsets). In the context of GHG emissions reduction targets, “net zero emissions” refers to emitting the same amount of GHGs into the atmosphere that you offset by some other means. Net zero emissions can be achieved by (1) reducing GHGs to zero through active measures; (2) offsetting GHGs through carbon offset credits or carbon sequestration; or (3) some combination of both.

For example, Washington State has committed to reducing at least 95% of 1990 emissions by 2050 while also achieving “net zero” emissions. The State could choose to reduce GHGs to net zero exclusively through active measures or offset the remaining 5% of emissions through carbon offset credits/carbon sequestration.

Considerations

City of Kenmore is a member of the King County-Cities Climate Collaboration (K4C). Through K4C, King County and partner cities work to coordinate and enhance the effectiveness of local government climate and sustainability action. One of the “Shared Goals – Policy Commitments” outlined in K4C’s [Joint Letter of Commitment: Climate Change Actions in King County](#) is to “adopt GHG reduction targets that are consistent with those established by the Growth Management Planning Council (GMPC) and that support countywide emissions reduction goals.” The GMPC approved the K4C targets (Table 5) during their June 23, 2021 meeting. The proposed emissions reduction targets (1) align with K4C’s proposed targets, and (2) meet or exceed state and federal targets.

Table 5. Summary of GHG emissions reduction targets as a percentage of baseline emissions.

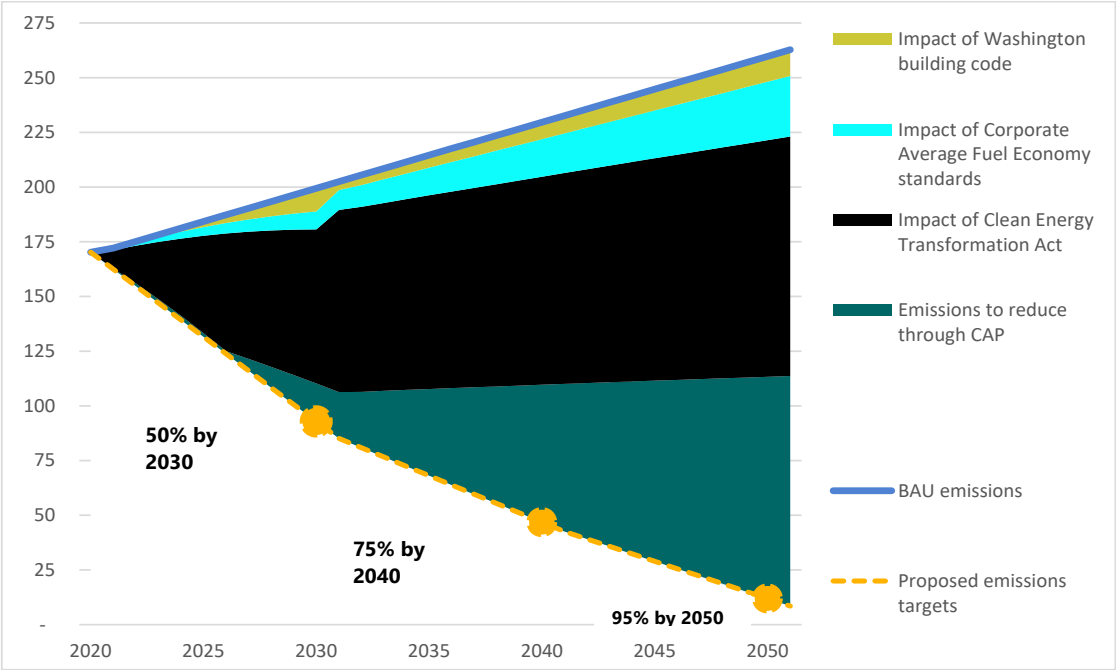
Jurisdiction	Baseline Year	2030	2040	2050
United States	2005	50%	-	Net zero
Washington State	1990	45%	70%	95% + net zero
K4C	2007	50%	75%	95% + net zero
Kenmore – Proposed	2019	50%	75%	95% + net zero

Data Sources:

- <https://www.whitehouse.gov/briefing-room/statements-releases/2021/04/22/fact-sheet-president-biden-sets-2030-greenhouse-gas-pollution-reduction-target-aimed-at-creating-good-paying-union-jobs-and-securing-u-s-leadership-on-clean-energy-technologies/>
- <https://ecology.wa.gov/Air-Climate/Climate-change/Greenhouse-gases>
- <https://your.kingcounty.gov/dnpr/library/dnpr-directors-office/climate/joint-commitments-update-with-signatures-final.pdf>
- https://kingcounty.gov/~media/depts/executive/performance-strategy-budget/regional-planning/GrowthManagement/GMPC-2021/GMPC-Meeting-033121/4b_2021-CPP-Update-Matrix-GMPC-Draft-033121.ashx?la=en



Figure 3. Kenmore Communitywide Emissions Forecast and Proposed Targets through 2050 (in thousands of MT CO₂e).



Outreach and Engagement

In addition to the considerations above, Cascadia conducted internal and external engagement with Kenmore’s staff, City Council, and the community to understand Kenmore’s preferences and recommendations for setting communitywide GHG emissions reduction targets. Table 6 provides an overview of these engagement efforts and related findings.

Table 6. Summary of outreach on emissions reduction targets.

Outreach Opportunity	Timeline	Participants	Findings
Public online survey	05/24 – 06/11	1,559 total respondents	Align with King County’s proposed targets.



Outreach Opportunity	Timeline	Participants	Findings
Community Roundtable	06/10	<ul style="list-style-type: none"> – Northshore School District teachers (2) – Northshore School District administrator (1) – Religious organization (1) – Climate advocacy group (1) – Kenmore resident (1) 	Align with King County's proposed targets.
City Council feedback session	06/28	Kenmore City Council	Approved recommended targets.

City Operations Emissions

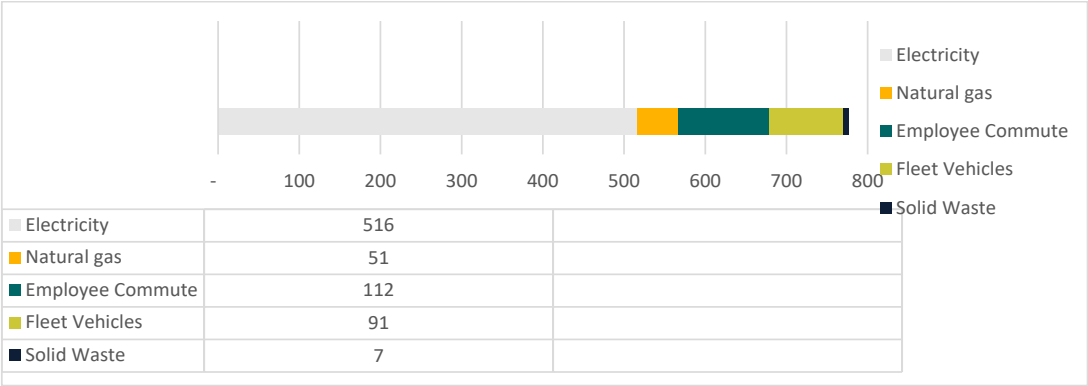
In 2020, City of Kenmore completed 2017 and 2019 GHG inventories its City operations. The City chose 2019 as its baseline inventory year (and completed the 2017 inventory for historical trending). The 2019 baseline provides context for target-setting, allows the City to measure progress over time, and informs which actions will have the greatest GHG emissions reduction benefits. These inventories include emissions that could be reliably estimated/calculated using (1) best available data; and (2) the standard [methodology](#) outlined in the Local Government Operations Protocol.

Figure 4 compares the City's operations emissions for 2017 and 2019 in MT CO₂e:

- Estimated total **City operations emissions increased** from 691 MT CO₂e in 2017 to 776 MT CO₂e in 2019 (12% increase).
- 2017 emissions from City operations (691 MT CO₂e) made up approximately 0.4% of 2017 communitywide emissions (164,578 MT CO₂e). 2019 emissions from City operations (776 MT CO₂e) made up approximately 0.5% of 2019 communitywide emissions (170,255 MT CO₂e).
- **On a per-capita basis** (controlling for population growth), emissions increased 9%.
- **Electricity** (66%), **employee commute** (14%), and **fleet vehicles** (12%) contribute the largest percentages of total City operations baseline emissions (2019).

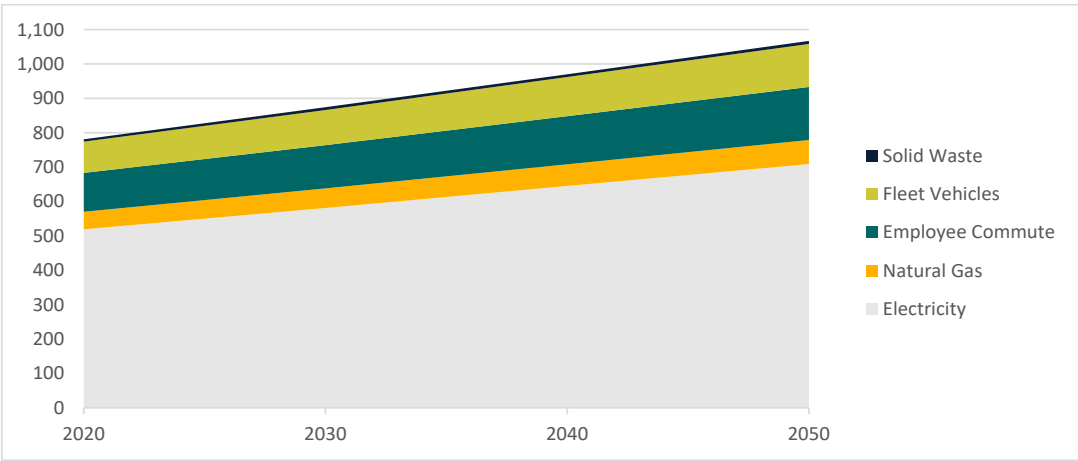


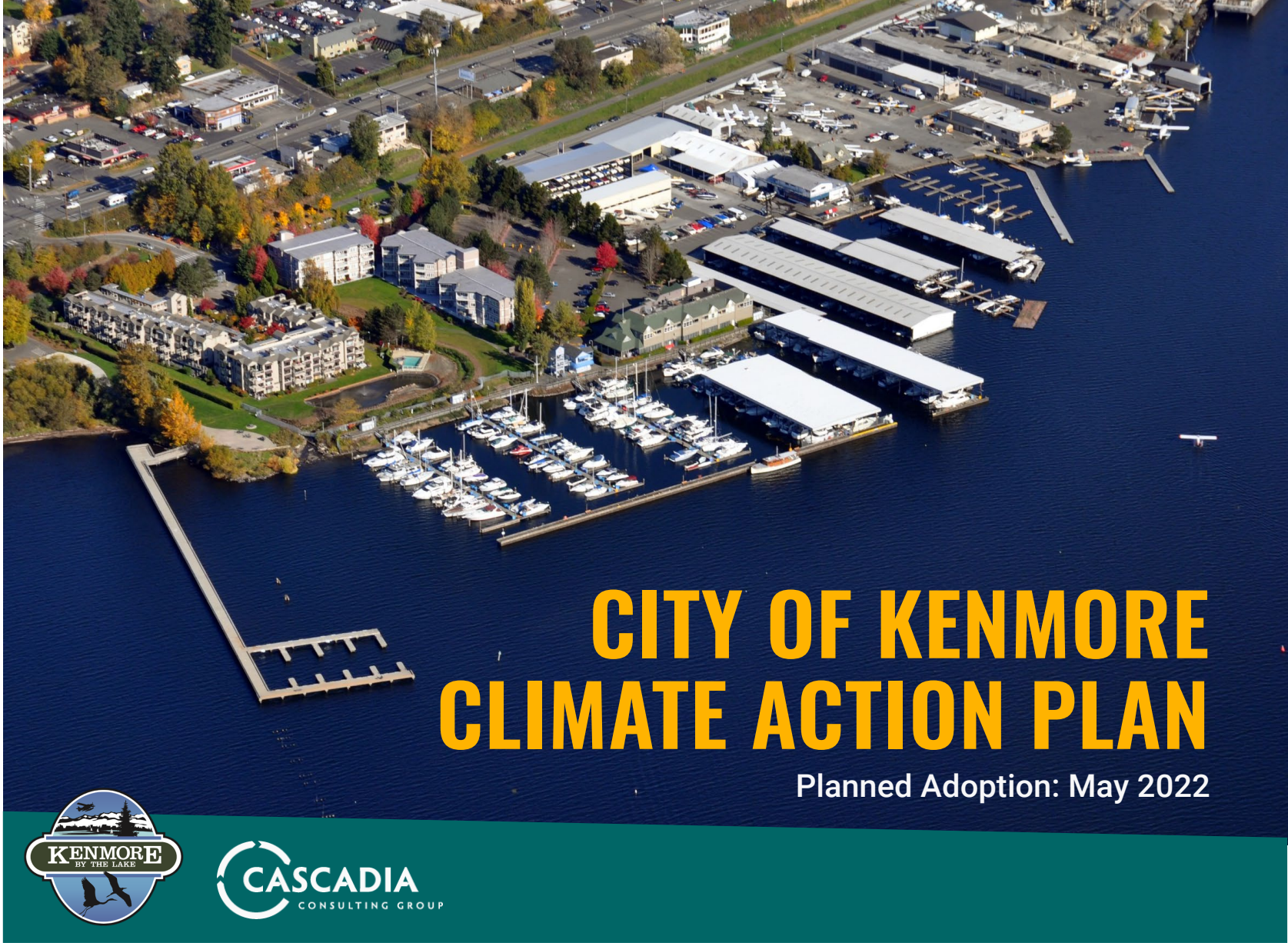
Figure 4. Summary of Kenmore's 2017 and 2019 City operations GHG emissions (in MT CO₂e).



Cascadia forecasted BAU emissions for City operations (Figure 5), noting that without federal, state, or local climate action, the City's GHG emissions are expected to **increase** overall by 37% from 2019 to 2050 (291 MT CO₂e).

Figure 5. Forecasted City operations GHG emissions through 2050 (in MT CO₂e).





CITY OF KENMORE CLIMATE ACTION PLAN

Planned Adoption: May 2022



ACKNOWLEDGEMENTS

The City of Kenmore thanks its community for their feedback and collaboration throughout the Climate Action Plan (CAP) development process. Special thanks to those community members who participated in focus groups, workshops, and/or took the online surveys.

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GLOSSARY

BIPOC	Black, Indigenous, (and) People of Color (BIPOC) refers to nonwhite community members and is used instead of People of Color (POC) to highlight the specific discrimination experienced by Black and Indigenous people.
Circular economy	A regenerative model that optimizes resources by keeping materials and products within a closed loop system, minimizing resource inputs, waste and pollution outputs, and carbon emissions.
Clean Buildings Act	Signed into law in 2019, Washington state policy HB 1257 includes several provisions to increase energy efficiency and decrease the carbon intensity of energy used in both new and existing buildings, such as requiring all new and existing commercial buildings over 50,000 square feet to reduce their energy use intensity by 15%, compared to the 2009-2018 average.
Climate impacts	Consequences of climate change – both expected and realized – for humans and natural systems.
Climate resilience	The capacity of a community, economy, or natural environment to prevent, withstand, respond to, and recover from a climate-related disruption.
Culverts	Short drainpipes or tunnels that carry stormwater runoff under roadways or embankments.
Criteria pollutants	The Clean Air Act requires the Environmental Protection Agency to set National Ambient Air Quality Standards for six Common air pollutants – ground-level ozone, particulate matter, carbon monoxide, lead, sulfur dioxide, and nitrogen dioxide – to reduce harm to human health and the environment.
Environmental justice	The fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies [U.S. EPA].
Frontline communities	Communities that are most heavily impacted by climate change. They are often Black, Indigenous, People of Color (BIPOC) and low-income communities.
Green gentrification	The process in which cleaning up pollution and providing green amenities (e.g., open space access, renewable energy options) in polluted or underserved neighborhoods attracts wealthier residents and subsequently drives up local property values and displaces historically underserved and disenfranchised residents, oftentimes those who are low-income, BIPOC, or elderly.
Green Power Program	A Puget Sound Energy (PSE) program that provides energy from renewable sources such as solar, wind, biogas, and hydroelectricity.
Green stormwater infrastructure (GSI)	Methods that use plant or soil systems, permeable pavement and surfaces, stormwater harvest and reuse, or varying landscaping techniques to infiltrate, store, or redirect stormwater and reduce flows to bodies of water and sewer systems.
Greenhouse gas (GHG)	Gases that trap heat in the atmosphere including carbon dioxide (CO ₂), methane (CH ₄), nitrous oxide (N ₂ O), and fluorinated gases.
Growth Management Act (GMA)	A series of state statutes adopted in 1990 and codified under Chapter 36.70A RCW that requires fast growing cities and counties to develop a comprehensive plan to manage population growth.



City of Kenmore Climate Action Plan

King County-Cities Collaboration (K4C)	Partnership of local governments committed to accelerating collective climate action in King County and across the state.
Load responsive appliances	Smart household appliances capable of receiving signals from a utility or designated provider indicating a price or request to alter electricity consumption for a particular timeframe. Sometimes referred to as “demand-responsive appliances.”
Low embodied carbon materials	Embodied carbon refers to the emissions associated with the construction of a building rather than when it is in use (operational carbon). Materials with low embodied carbon are those which use less energy in their production, assembly, and transportation processes.
Low-impact development (LID)	Systems and practices that use or mimic natural processes to manage stormwater runoff. Water is infiltrated into the ground or stored onsite to protect water quality and minimize flooding.
Multi-modal transportation	Accessible transportation through a variety of travel modes, typically pedestrian, bicycle, public transit, and automobile modes, but may also include water and air transport modes.
MTCO_{2e}	Refers to “metric tons of carbon dioxide equivalent,” which is the standard unit of measurement for total greenhouse gas emissions.
Puget Sound Climate Preparedness Collaborative	A committed network of staff from local, tribal, and county governments, regional planning agencies, and academia aimed at supporting the advancement of climate adaptation efforts in the Puget Sound region.
Regional code collaboration (RCC)	A collaborative group of government agencies within and around King County focused on developing a regional approach to sustainable code development.
Carbon sequestration potential	Ability of plants, soil, and habitats to capture and remove atmospheric carbon.
Transit-oriented development (TOD)	Walkable, pedestrian-oriented, and densely compacted mixed-use (commercial, residential, entertainment) development centered around or located near public transit stations.
Transportation Master Plan	A comprehensive plan, or element of the city's broader comprehensive plan, focused on examining and improving the city's mobility and transportation system.
Climate vulnerability assessment	An approach to identify the risks, exposure, sensitivity, and adaptive capacity of a species, system, community/group, or resource to the effects of climate change and interacting stressors.
Washington Environmental Health Disparities Map	Using 19 indicators and four themes (environmental exposures, environmental effects, sensitive populations, and socioeconomic factors), this interactive map shows a visual representation of social and environmental disparities within the city of Kenmore.
Washington State Building Code	Comprises several different codes and largely based on national model codes that are amended for the state level.
Weatherization	The practice of protecting a building or home—both interior and exterior—from the elements including sun, rain, snow, and wind, resulting in increased and optimized energy efficiency.
Zero waste	Zero waste of resources has been defined in various ways by various entities. For the Kenmore CAP, we used King County's definition, which is that “materials of economic value, whether for reuse, resale, or recycling, won't be put in the garbage or end up in the landfill. [King County].



City of Kenmore Climate Action Plan

INTRODUCTION

- Why a Climate Action Plan?
- Synergies with other City plans
- CAP development & community engagement
- What we heard from the community



WHY A CLIMATE ACTION PLAN?

On April 4, 2022, the Intergovernmental Panel on Climate Change (IPCC) – the scientific group of the United Nations charged with monitoring and assessing all global scientific developments on climate change – issued its sixth report on climate change: [Climate Change 2022: Mitigation of Climate Change](#). According to the latest assessment, **greenhouse gas (GHG) emissions continue to grow** and there is increased concern about our ability to limit global warming to 1.5°C above pre-industrial levels.¹ The IPCC's findings are clear: Local governments like ours must join regional, state, and national governments to **drive decided and coordinated action** that facilitates a **rapid transition to a low-carbon, climate-resilient, and sustainable global community**.

Now more than ever, cities like Kenmore have a **critical role to play in addressing the climate change impacts** already at our doorstep and preparing for those on the horizon. In recent years, our community and the wider Puget Sound region have increasingly experienced prolonged and **record-breaking heatwaves**, destructive flooding from **heavy storms**, and severely **compromised air quality** from wildfire smoke.

To meet these challenges and lay the groundwork for **a sustainable future**, Kenmore has joined the King County-Cities Climate Collaboration (K4C) in a shared pledge to **protect, preserve, and restore our environment and natural resources, reduce GHG emissions, and bolster the resiliency of our people, vital systems, and infrastructure** to prosper in the face of climate change.

This CAP serves as a roadmap to help our government and community make **collaborative, tangible, and impactful strides** towards our vision of a sustainable, resilient, inclusive, and healthy Kenmore. The strategies and actions in this CAP are organized by their primary objective—**mitigation or adaptation**—and into six distinct focus areas (presented at right).

¹ The global warming threshold established through the [Paris Agreement](#) in December 2015.

MITIGATION



Buildings
& Energy



Transportation
& Land Use



Consumption
& Materials
Management

ADAPTATION



Natural Systems
& Water



Community
Resilience &
Wellbeing



SYNERGIES WITH OTHER CITY PLANS

While the focus of this CAP is to identify and pursue actions that reduce greenhouse gas (GHG) emissions and build resilience, it is also intended to create synergies with existing City planning efforts to maximize impact. Relevant citywide strategic initiatives, programs, and local code updates were considered throughout CAP development, including:

Plans, Codes, and Programs	Municipal Operations	Buildings & Energy	Transportation & Land Use	Consumption & Materials	Natural Systems & Water
Title 12 (Streets and Bridges)	MO 1.2		TL 2.1		
Title 13 (Utilities and Public Works)					NS 1.2, 1.3, 2.3
Title 15 (Buildings and Construction)	MO 1.1, 1.2	BE 1.2, 2.1, 2.4			
Title 16 (Shoreline Management)					NS 2.3
Title 18 (Zoning)			TL 1.2		NS 2.1
State energy code updates		BE 2.5			
New City Program	MO 4.3	BE 1.2, 2.1, 2.3	TL 3.1, 3.2	CM 1.1,1.3, 2.1, 2.2, 2.3	NS 1.1, 1.2
New City Operations Policy	MO 1.1, 1.4, 2.2				
New City Administrative Policy	MO 2.1				
Green Purchasing Policy				CM 3.1	
Surface Water Design Manual	MO 4.1				NS 2.2
National Pollutant Discharge Elimination System (NPDES) Permit	MO 4.1				NS Actions
Stormwater Management Program Plan	MO 4.2				NS 1.3
Road Standards	MO 4.1		TL 2.1		NS 2.2
Comprehensive Plan	MO 4.1, 5.1		TL 1.2, 2.1		
Lobbying		BE 2.5			
Updated Franchise Agreements		BE 2.5			
Diversity, Equity, Inclusion (DEI) Task Force			TL 1.1		
Existing Tree Ordinance (partial)					NS 2.1
Sammamish River Strategic Investment Strategy (CIS)					NS 2.3
Integrated Aquatic Vegetation Management Plans (IAVMP)					NS 2.3
Integrated Pest Management Plan					NS Actions
Parks, Recreation, and Open Space Plan	MO 1.1, 1.3, 1.4, 3.1, 4, 5.1				NS 1.1, 1.2, 1.3; 2.1, 2.3

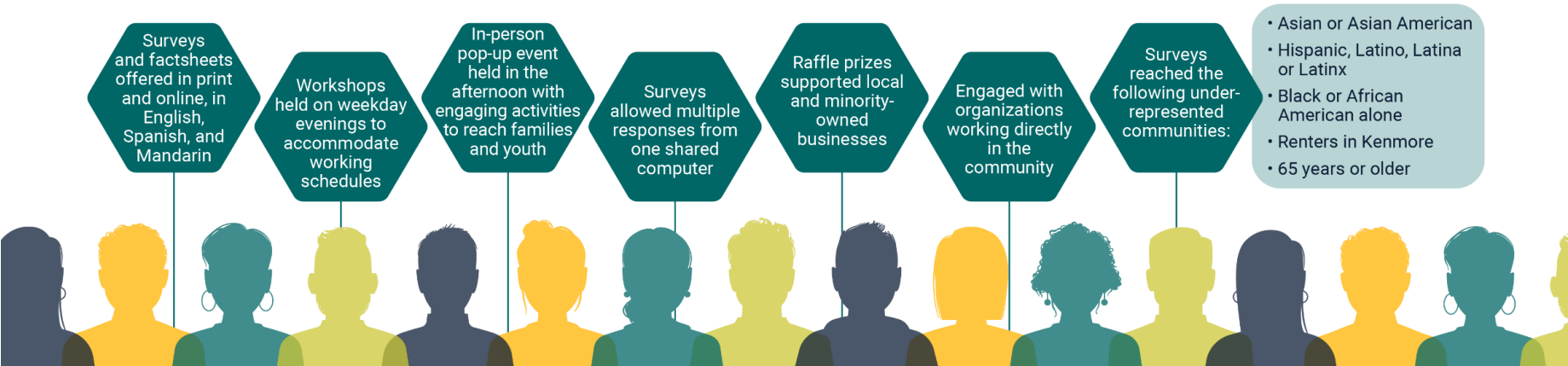


CAP DEVELOPMENT & COMMUNITY ENGAGEMENT

Throughout the CAP development process, Kenmore’s community was engaged to gather insights and feedback to inform CAP actions, strategies, and priorities. As depicted below, engagement was divided into three phases, offering a diversity of engagement opportunities across various platforms to reach both internal and external audiences and gather input at each step of the process.



Our tailored engagement approach helped ensure a broad representation of Kenmore’s community was able to shape a CAP that reflects their priorities and perspectives. Equitable and accessible engagement practices included:



COMMUNITY PRIORITIES

Below are key priorities we heard directly from the community throughout the engagement process.



- Increase energy **grid resilience** and **reliability**
- Fully transition to solar and other **renewable energy** sources
- Expand **green building standards** for public buildings



- Expand **tree canopy** and sequestration opportunities
- **Restore** and **preserve** critical ecosystems
- Protect local **water bodies** and natural spaces



- Expand **safe pedestrian and cyclist** infrastructure
- Expand **zero emission** transit options
- Transition to **electric vehicles**



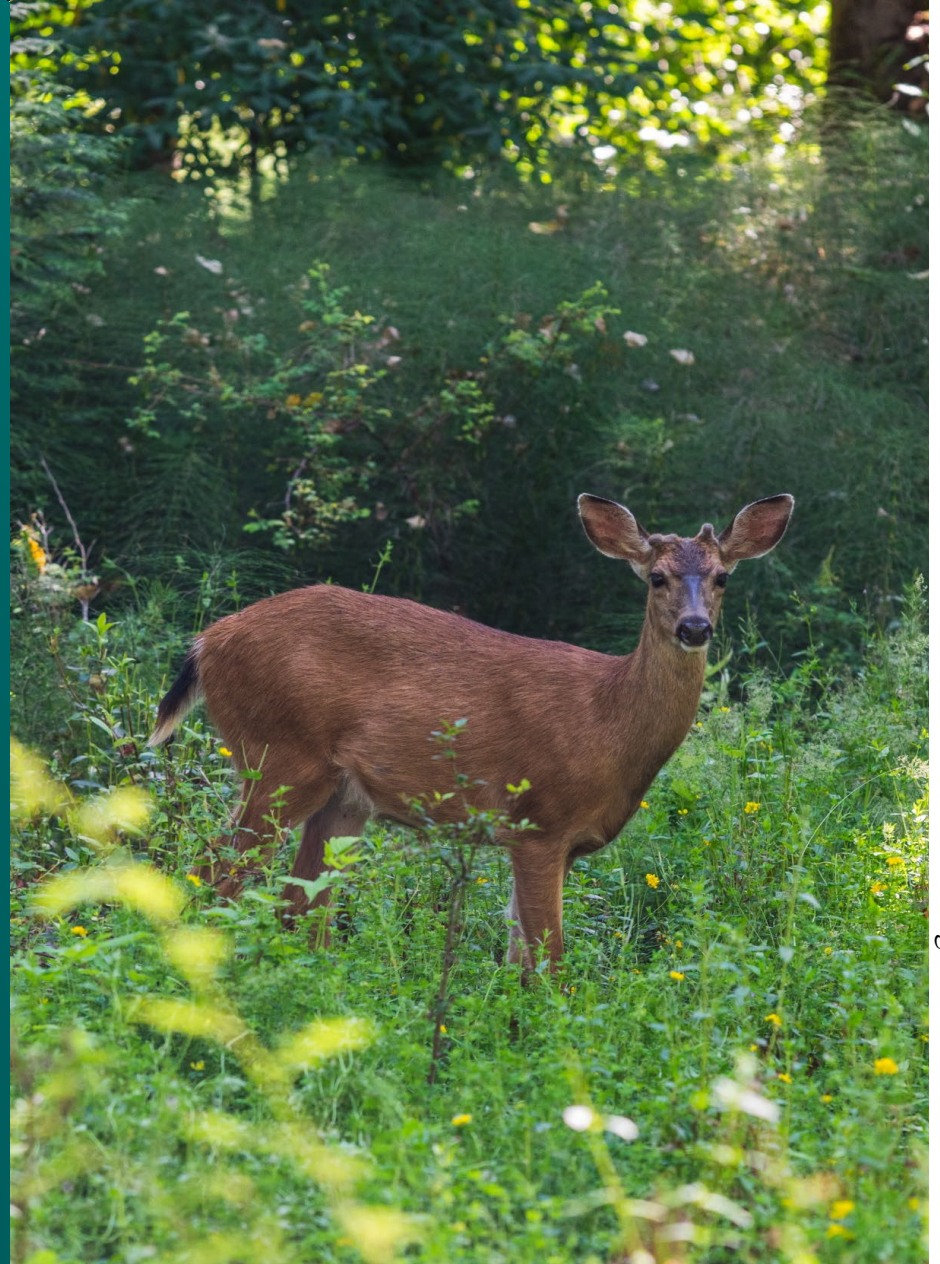
- Center the most **vulnerable** members of the community
- Educate and prepare the community for **climate emergencies**
- Study **air quality** near industrial sites



- Increase **composting, recycling, and sustainable consumption** practices
- Promote a **circular economy**
- Expand **waste education and outreach**

BASELINE ANALYSIS

- Local climate impacts
- Communitywide GHG emissions
- Forecast & targets



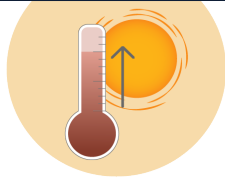
LOCAL CLIMATE IMPACTS

In the Puget Sound region, we are already experiencing a diversity of changes to climate patterns—**warmer temperatures, changing rainfall patterns, and less winter snowpack**—that have increased flooding risk and exacerbated public health challenges. Without coordinated and ambitious climate mitigation across the globe and local climate adaptation, these impacts will undoubtedly worsen in the future.

WARMER TEMPERATURES

Longer and more intense heat waves

More frequent and destructive wildfires



- Warmer temperatures can increase the risk of **heat-related illness and disease** from mosquitoes and ticks.
- Wildfires will **worsen local air quality, exacerbate health challenges, and damage infrastructure** and property that connects Kenmore to the broader region.
- Extreme heat can increase **stress on energy systems** and critical services.

LESS SNOWPACK

Less snowmelt and low streamflows in the spring

Increased strain on summer water supply



- Low and warming streamflows can **adversely affect local and endangered species**, including salmon and other migratory fish.
- Less snowpack can **reduce water storage** for drinking water, irrigation, recreation, and power generation.

CHANGING RAINFALL PATTERNS

More frequent and severe fall and winter rainfall

Increased landslides and floods in hazard areas



- Heavy rains can **increase risk** of landslides, urban flooding, and polluted runoff.
- Flooding can **damage** homes, businesses, and critical transportation routes.
- Flooding events can **limit access** to green spaces and wildlife habitats.

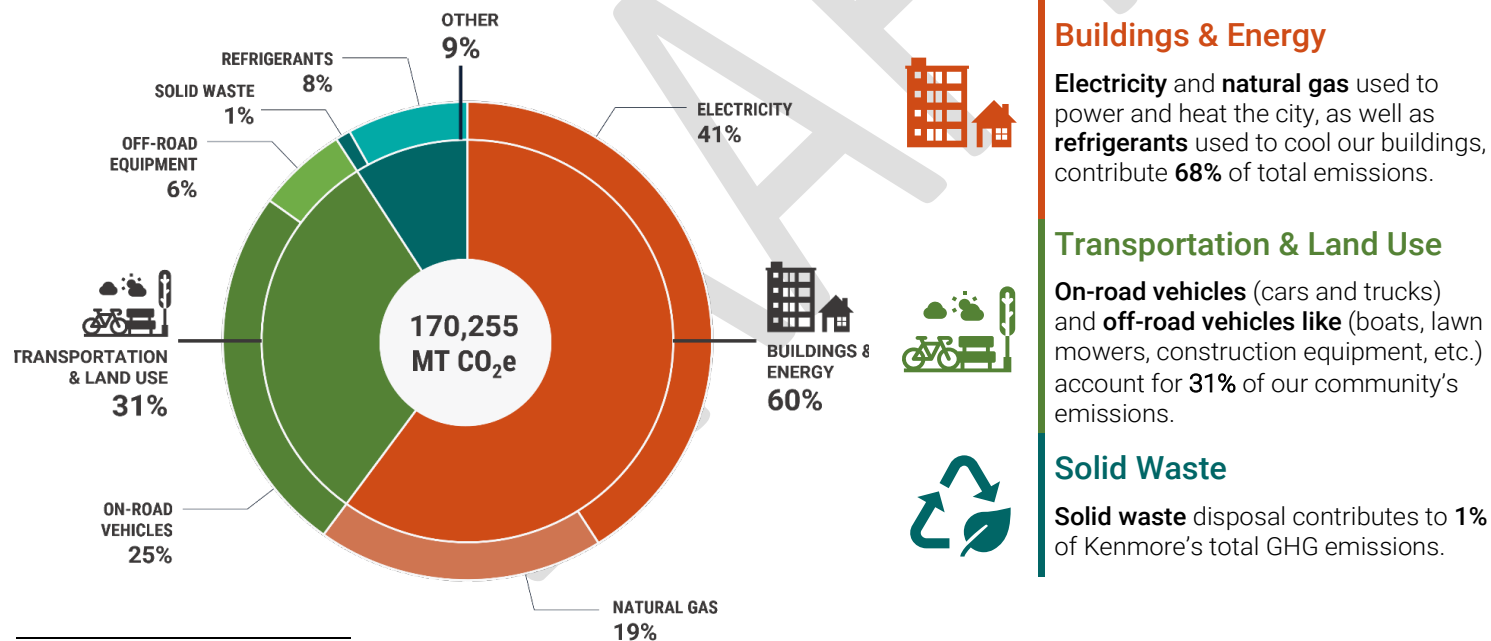
Who and what are most vulnerable?

Climate change multiplies existing social inequities and puts the heaviest burden on our community's most vulnerable groups including people with low incomes, Black, Indigenous, (and) People of Color (BIPOC) communities, immigrants, outdoor workers, unhoused individuals, children, the elderly, and persons with disabilities or chronic medical conditions. Kenmore's critical waterways—Lake Washington, Sammamish River, and Swamp Creek—are vulnerable to water quality impairment and loss of suitable habitat for local wildlife and fish. Infrastructure including homes, structures, and roads located within the region's landslide and flood hazard areas are at greater risk from climate change impacts.



COMMUNITY GREENHOUSE GAS EMISSIONS

Greenhouse gas emissions are increasing globally from the burning of fossil fuels to support transportation and energy needs, solid waste decomposition, consumption, and other human led activities. **These gases trap heat and warm the planet**, which directly contributes to climate change and increases related climate risks. The chart below shows **Kenmore's 2019 communitywide GHG emissions: 170,255 MT CO₂e** (metric tons of carbon dioxide equivalent).² Refer to pages 17-19 of this CAP for an overview of the City of Kenmore's emissions from government operations.

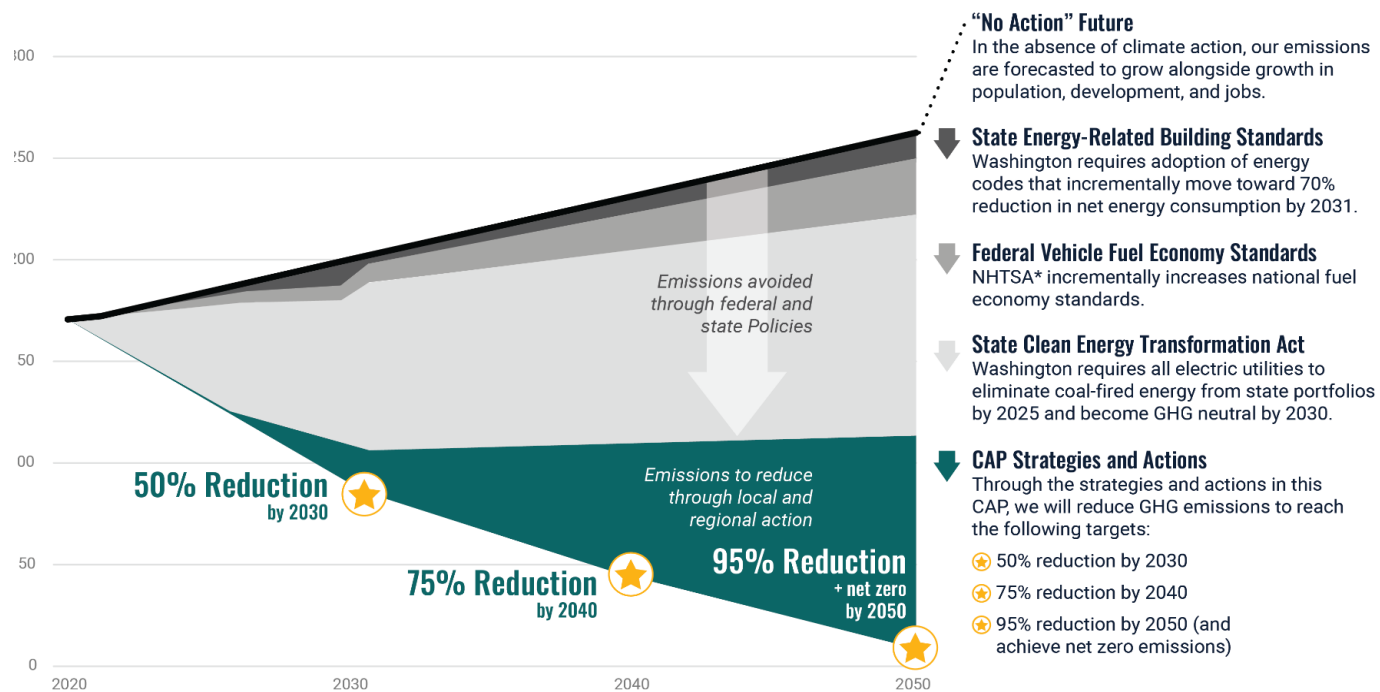


² The 2019 inventory includes emissions that could be reliably estimated/calculated using (1) best available data; and (2) the standard methodology outlined in the U.S. Community Protocol. Based on this guidance, industrial process emissions were not included in this inventory. Refer to Appendix A: Industrial Process Emissions for details.



FORECAST & TARGETS

Kenmore is joining peer communities around King County in setting **aggressive GHG emissions reduction targets** that meet or exceed state and federal targets. Specifically, Kenmore has pledged to uphold the ambitious, yet achievable targets set forth by K4C, which will be used to track the City's progress over time. Refer to **Appendix C** for K4C emissions reduction commitments and targets. The figure below illustrates the emissions path Kenmore is currently on, anticipated emissions reductions from federal and state policies, and the gap that remains in meeting our reduction targets (to be addressed through the CAP).



*NHTSA = National Highway Traffic Safety Administration, in charge of regulating light- and heavy-duty vehicle fuel economy standards.



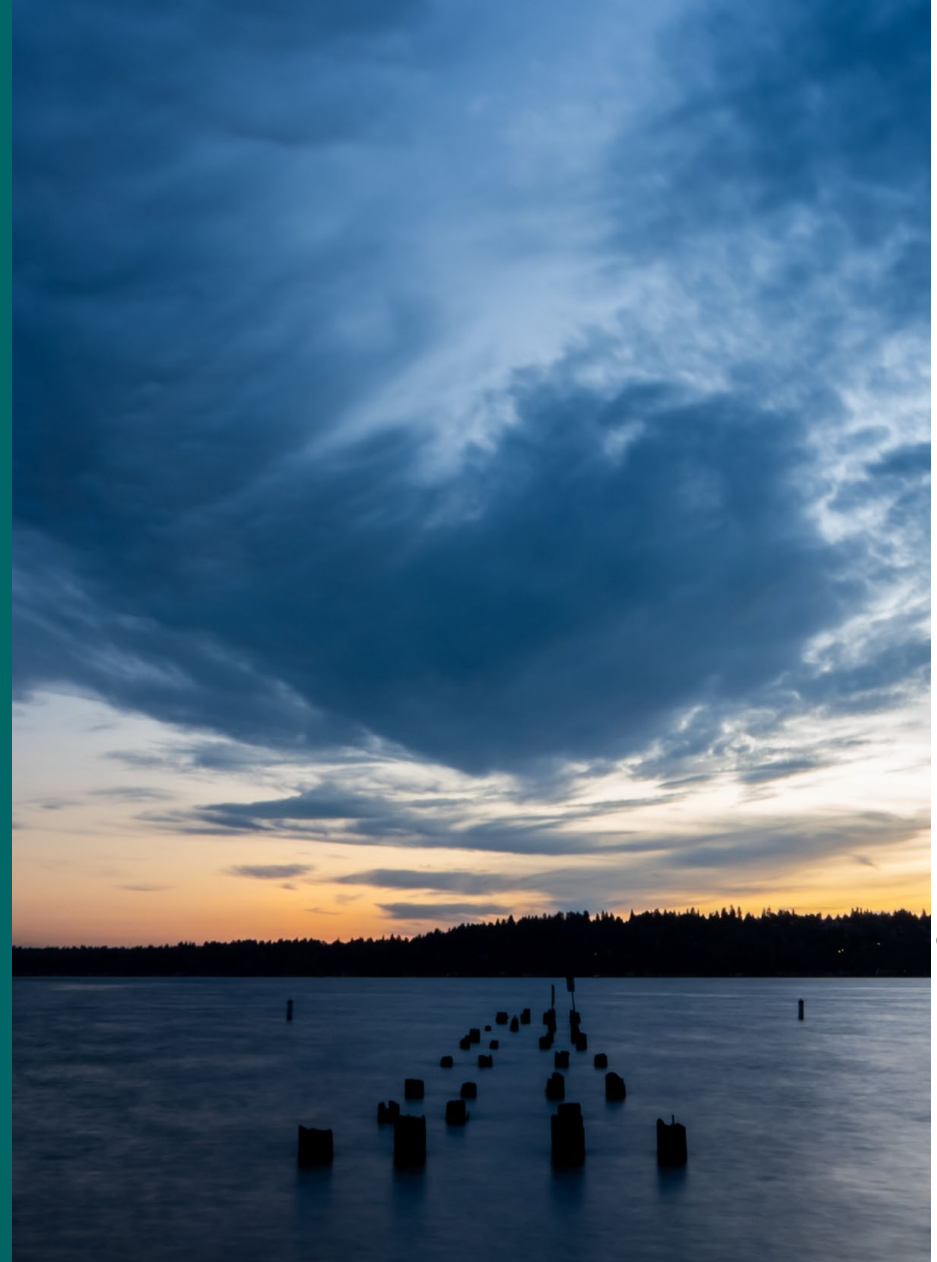
STRATEGIES & ACTIONS

The following strategies and actions are the result of an iterative process that:

- is rooted in the **latest climate science**.
- aligns with **regional targets and best practices**.
- is tailored to reflect Kenmore's **community priorities and perspectives**.

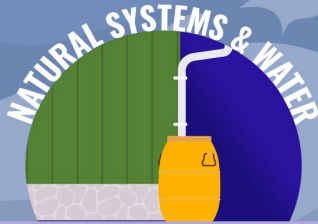
Strategies and actions are grouped into the following sections to highlight ways **you can take climate action** in your day-to-day life, **actions the City of Kenmore is taking** to reduce the City's GHG emissions, and focus areas that will require **collaborative actions across our entire community and region**:

- What You Can Do
- What the City Can Do
- What We Can Do Together



City of Kenmore Climate Action Plan

What You Can Do



- **Conserve water** by taking shorter showers, installing low flow appliances, reusing greywater, and landscaping with native drought-tolerant plants.
- Use sustainable yard care practices by planting **native vegetation** and installing **rain gardens**.

BUILDINGS & ENERGY



- Turn off **lights** and **electronics** when you aren't using them.
- Upgrade to **electric, energy efficient appliances** and heat pumps.



- **Drive less.** Bike, walk, skate or scoot, carpool, telework, and ride public transit when possible.
- If you need to drive, consider an **electric vehicle**, hybrid, or more fuel-efficient model.

WHAT YOU CAN DO!



- Prepare **emergency kits** for your home and car and identify nearby emergency service centers, hospitals, and transit hubs.
- **Build connections** within your local community by creating evacuation and reunification plans to support each other during emergencies.



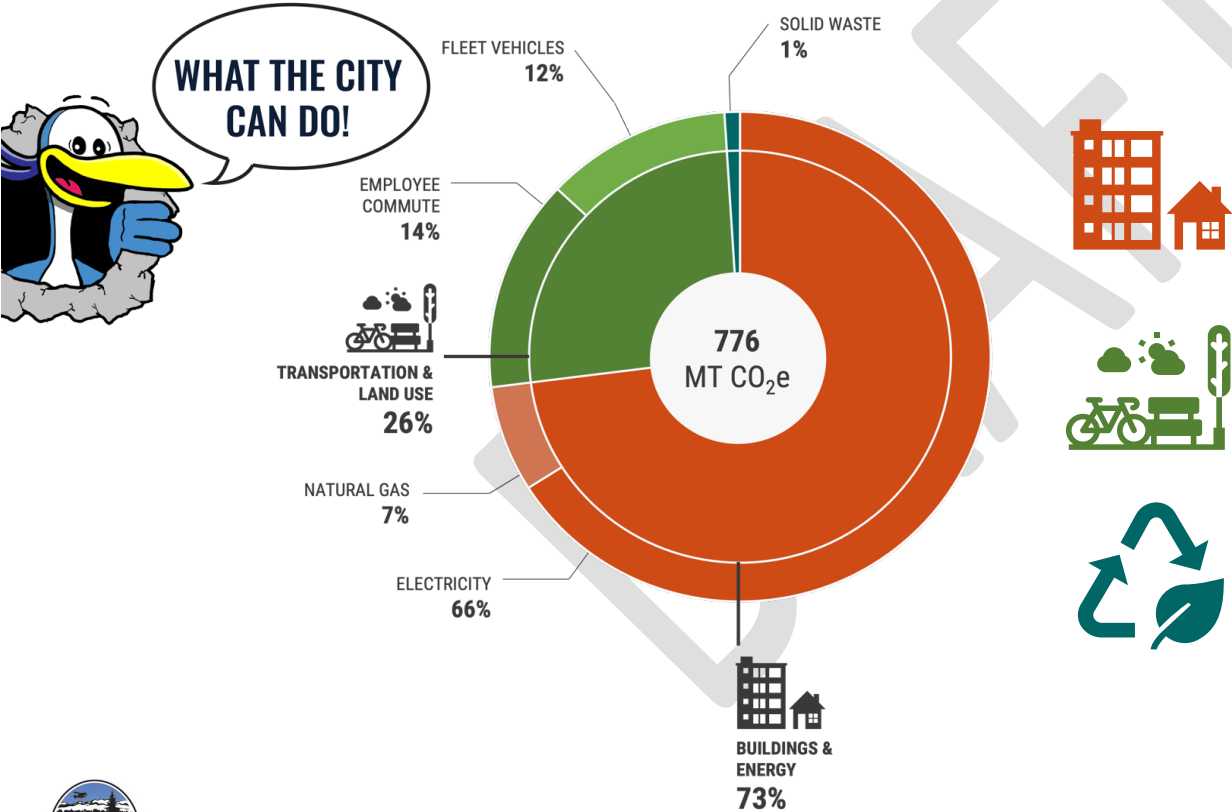
- Consider enrolling in a Community Supported Agriculture (CSA) program to **support local food systems** and **reduce food miles**.
- **Reduce, reuse, and buy second-hand.** When recycling, ensure recyclables are clean, dry, and empty.

MUNICIPAL OPERATIONS



Goal: Kenmore is a leader in sustainability and is committed to bolstering the overall resilience of its community.

City operations produced 776 MT CO₂e in 2019, **0.5% of communitywide emissions**. The City is committed to leading by example to **integrate sustainability** across City operations and adopt actions that **reduce emissions** and **increase community resilience**. The chart below shows the largest sources of emissions from municipal operations by sector.



Buildings & Energy

Electricity and **natural gas** used to power municipal operations and heat city owned buildings contribute to **73%** of total municipal emissions.

Transportation & Land Use

Employee commutes and **government fleet vehicles** account for **26%** of city operations emissions.

Solid Waste

Solid waste disposal contributes to **1%** of Kenmore's municipal emissions.



MUNICIPAL OPERATIONS: STRATEGIES & ACTIONS

Strategy #1: Reduce emissions from buildings & energy

MO 1.1	Require new buildings to be energy efficient and carbon neutral	Require newly constructed government buildings to meet highly efficient & net carbon standards by a determined date.
MO 1.2	Retrofit existing buildings to be more energy efficient	Make energy efficiency improvements in existing buildings to upgrade appliances and equipment and/or improve insulation and weatherization. Upgrade all streetlights and traffic signals with high efficiency light-emitting diode (LED) bulbs.
MO 1.3	Enroll in Puget Sound Energy's (PSE) Green Power Program	Enroll City facilities into PSE's Green Power Program.
MO 1.4	Ensure critical facilities have backup power in the event of an outage	Partner with King County to identify and prioritize backup power and grid infrastructure projects for critical City-owned facilities (e.g., resilience hubs).

Strategy #2: Reduce emissions from transportation & land use

MO 2.1	Promote expanded telework options	Support long-term remote working and flexible work schedule options and commute trip reduction strategies for City employees and contractors when feasible.
MO 2.2	Electrify the City's fleet	Define and implement a green vehicle selection process and green fleet resources for new or replacement vehicles.
MO 2.3	Expand public electric vehicle (EV) charging stations	Install electric car charging stations in key city-owned/operated parking facilities and public lands.



City of Kenmore Climate Action Plan

Strategy #3: Promote sustainable consumption

MO 3.1	Implement a sustainable purchasing policy for municipal operations	Adopt a sustainable purchasing policy that prioritizes products that (1) meet environmental standards or certifications; (2) are locally sourced; (3) can be recycled or composted at end of life.
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Strategy #4: Restore and protect natural resources and promote sequestration

MO 4.1	Require low-impact development to manage stormwater in new/remodeled construction projects	Require low-impact development (LID) for all new City-owned construction and remodels to reduce stormwater runoff and costs. Design and implement green stormwater infrastructure (GSI) projects – such as rooftop gardens, green rooftops, pervious pavement, and bioswales – to ensure to improve water quality via natural filtration of stormwater runoff and reduce flooding impacts during heavy rains.
MO 4.2	Transition to native or drought-tolerant plants on City properties	Use drought-tolerant native plants in City parks, rights-of-way, and green spaces.
MO 4.3	Prioritize carbon sequestration opportunities on public lands	Evaluate the carbon sequestration potential (ability of plants, soil, and habitats to capture and remove atmospheric carbon) of existing public lands and invest in changes/recommendations that enable high sequestration levels.

Strategy #5: Prepare communities for climate change and build resilience

MO 5.1	Embed climate action considerations in City planning efforts	Ensure all City plans (e.g., Comprehensive Plan, Emergency Management Plan) account for climate change and vulnerable communities, such as utilizing financial tools that capture the full lifecycle costs of City-led projects that capture the costs of inadequately adapting to climate change. Build City employee climate change awareness and capacity to train City employees in considering climate impacts in their day-to-day decisions at work.
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BUILDINGS & ENERGY



Goal: Ensure access to clean and reliable energy sources and reduce GHG emissions from buildings through energy efficiency and electrification.

Electricity and natural gas used to power the homes and buildings in our communities contributes to **roughly 68% of our communitywide GHG emissions.**

Community Priorities:	Addressed in the CAP:
Increase energy grid resilience and reliability	Actions: BE 2.5, MO 1.4
Fully transition to renewable energy , particularly solar	Strategy: BE 2 and related actions
Expand green building standards for public buildings	Actions: BE 1.2, MO 2.1



BUILDINGS & ENERGY: STRATEGIES & ACTIONS**Strategy #1: Use less energy**

BE 1.1	Incentivize energy efficient/load responsive appliances in buildings	<p>Incentivize energy efficient and/or load-responsive appliances in new and old buildings.</p> <ul style="list-style-type: none"> • Partner with utilities and frontline communities to expand utility assistance and incentive programs and energy efficient technologies to reduce energy burden. • Promote awareness of incentives available for early action (before it is required) under the Clean Buildings Act (deep efficiency retrofits). <p>Conduct associated education, outreach, and technical assistance.</p>
BE 1.2	Go above and beyond Washington State Energy Code	Adopt local amendments that go above and beyond the Washington State Energy Code.

Strategy #2: Use cleaner energy sources

BE 2.1	Incentivize a full transition to electric or solar energy in existing buildings	Incentivize a full transition to electric or solar energy in existing commercial and residential buildings.
BE 2.2	Encourage enrollment in PSE's Green Power Program	Encourage businesses, large energy users, and residents to enroll in Puget Sound Energy's (PSE) Green Power Program to expand the use of green energy.
BE 2.3	Support the development of community solar projects	Use incentives and partnerships to support the development of local community solar projects and micro-grids that provide alternative energy sources for critical community facilities, especially during brownouts or unexpected power loss.
BE 2.4	Enact code to facilitate electrification of new buildings.	Enact code to phase out fossil fuel infrastructure in new construction.
BE 2.5	Advocate for increased electricity grid reliability	Advocate for increased electricity grid reliability through updated regulations for utilities and legislation that increase the flexibility of the electricity grid and incentivizes large-scale energy customers to reduce their electricity use during peak times.



TRANSPORTATION & LAND USE



Goal: Prioritize sustainable and equitable land use planning, accessible multi-modal and low-carbon transportation options, and expanded electric vehicle incentives to reduce GHG emissions from transportation and development.

Transportation accounts for about a third of Kenmore’s greenhouse gas emissions, with **31% of the city’s total emissions come from the transportation sector**, primarily from on-road vehicles such as cars and trucks.

Community Priorities:	Addressed in the CAP:
Expand safe pedestrian and cyclist infrastructure near residential areas, work hubs, and in disadvantaged neighborhoods	Action: TL 2.1
Expand zero emission transit options (e.g., buses, passenger ferries, etc.)	Strategy: TL 2 and related actions
Transition to electric vehicles	Strategy: TL 3 and related actions



TRANSPORTATION & LAND USE: STRATEGIES & ACTIONS

Strategy #1: Build strategically

TL 1.1	Incorporate environmental justice criteria into land use decisions	Incorporate environmental justice criteria and priorities into zoning, land use planning, permitting policies, and development of new projects.
TL 1.2	Prioritize dense, mixed use, transit-oriented developments and affordable housing	Uphold the Growth Management Act to prioritize dense, mixed use, transit-oriented development (TOD) and affordable housing.
TL 1.3	Evaluate the development code related to landslide and flooding hazards	Identify opportunities to increase overall resilience (e.g., meeting performance standards, ability to withstand future climate impacts and events such as landslide and flooding hazards) through development and building code improvements for existing and new construction.

Strategy #2: Drive less

TL 2.1	Expand pedestrian and cyclist infrastructure	Reduce communitywide single-occupancy vehicle travel by increasing network of safe bike lanes, boulevards, and trails; widening sidewalks; expanding convenient transit stops; and installing effective traffic signals. Partner with public transport services, frontline community organizations, and strategic surrounding jurisdictions to pilot new routes and diverse transit options (including carpooling) to improve efficiency and reliability.
TL 2.2	Update City Comprehensive Plan	<ul style="list-style-type: none"> Update the Transportation Master Plan element of the City's Comprehensive Plan to reflect current City policies and regulations, including CAP goals and expectations. Develop a CAP element to integrate with the Comprehensive Plan update.

Strategy #3: Drive cleaner vehicles

TL 3.1	Encourage transition to electric vehicles	Promote existing and develop new incentives to encourage purchase of electric vehicles (including stronger incentives for low-income residents).
TL 3.2	Expand EV charging	Expand incentives for EV charging for multi-family homes, apartment buildings, major employers, and parking garages.



CONSUMPTION & MATERIALS MANAGEMENT



Goal: Reduce negative environmental impacts and GHG emissions associated with the consumption of goods and materials and waste practices.

Solid waste disposal contributes **1% of Kenmore’s communitywide GHG emissions**. Reusing existing materials and diverting edible food from the waste stream helps conserve natural resources, increases food security, and minimizes harmful waste exposure to frontline communities.

Community Priorities:	Addressed in the CAP:
Increase recycling, composting, sustainable consumption , and zero waste	Strategies: CM 1 and CM 2 and related actions; Action: MO 3.1
Promote a circular economy that keeps materials in a regenerative loop and eliminates waste	Action: CM 1.1
Expand waste education and outreach (i.e., clarity on what is recyclable)	Action: CM 2.2



CONSUMPTION & MATERIALS MANAGEMENT: STRATEGIES & ACTIONS

Strategy #1: Prevent waste

CM 1.1	Support sustainable local food economy	Partner with frontline communities to support a regenerative and sustainable local zero waste food economy.
CM 1.2	Strengthen construction and demolition (C&D) diversion requirements	Adopt King County's Construction & Demolition waste diversion requirements. Support policies, tools, and programs to reduce construction-related emissions, including sourcing low embodied carbon materials.
CM 1.3	Partner with the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs	Partner with the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs. Develop a regional strategy through the adopted 2019 Comprehensive Solid Waste Management Plan to reach zero waste of resources by 2030 through a combination of education, incentives, and regulatory tools aimed at single-family, multi-family residents, businesses, and construction projects in King County.

Strategy #2: Divert resources from landfills

CM 2.1	Conduct a baseline waste audit and adopt waste prevention and diversion goals	Conduct a baseline waste audit and adopt waste prevention and diversion goals. Use results to inform education and outreach priorities.
CM 2.2	Conduct education, outreach, and technical assistance to promote recycling and composting	Conduct education, outreach, and technical assistance to promote recycling and composting amongst building owners, operators, businesses, and residents.
CM 2.3	Mandate recycling and composting	Mandate recycling and composting and enforce sorting by an identified year, especially for multi-family buildings and commercial properties where contamination is high.



NATURAL SYSTEMS & WATER RESOURCES



Goal: Preserve and enhance the health and abundance of natural systems and water resources to prepare Kenmore’s structures and roads to withstand extreme events.

Kenmore’s ecosystems and water sources provide invaluable benefits – safe drinking water, access to outdoor and green spaces, habitat for local flora and fauna, and natural protection against hazards – to the community but are particularly vulnerable to climate change impacts.

Community Priorities:	Addressed in the CAP:
Expand tree canopy and sequestration opportunities	Actions: MO 4.2, MO 4.3, NS 2.1
Expand ecological restoration and protect critical and natural areas (i.e., Swamp Creek)	Strategy: NS 2 and related actions
Protect local water bodies (i.e., Lake Washington, Sammamish River and Swamp Creek)	Actions: MO 4.1, MO 4.2, NS 1.2, NS 1.3



NATURAL SYSTEMS & WATER RESOURCES: STRATEGIES & ACTIONS

Strategy #1: Conserve water, manage stormwater, and minimize flooding

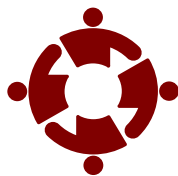
NS 1.1	Conduct outreach and education on water conservation strategies	Conduct outreach and education on water conservation strategies, including using grey water for non-potable uses (e.g., irrigation) when possible. Incentivize greywater solutions for property owners via free or subsidized rain barrels for property owners.
NS 1.2	Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design	Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design, such as stormwater drain maintenance of drain filters. Work with landscape companies to educate and incentivize smart irrigation management and technology and work with industrial facilities to implement localized stormwater projects.
NS 1.3	Design and install flood prevention projects	Design and install flood prevention projects (such as water diversion designs or barriers) along key roads, sidewalks, industrial areas, and bike trails.

Strategy #2: Preserve and restore natural systems

NS 2.1	Develop an urban landscape strategy or framework	Develop a comprehensive urban landscape strategy or framework (for both City and communitywide projects) to develop additional natural areas and preserve the functioning of existing ones under changing climatic conditions. Prioritize increasing tree canopy in areas subject to urban heat island effect. Require replacement of any trees removed from the land to ensure there is equivalent carbon sequestration potential (i.e., the ability of plants, soil, and habitats to capture and remove atmospheric carbon).
NS 2.2	Remove old or degrading culverts	Remove or replace old or degrading culverts and ensure they are adequately sized to accommodate increased winter peak flows. Any new or replacement culverts will be salmon passable. Engage the public in restoring native salmon populations via public outreach campaigns.
NS 2.3	Protect, preserve, and restore local waterways	Protect, preserve, and restore local waterways: Partner with local and regional environmental groups and other jurisdictions (e.g., Conservation Corps, King County, and other cities along Sammamish River) to restore and protect Lake Washington, Sammamish River, Swamp Creek, and other critical waterways through actions such as invasive species removal, water quality monitoring (e.g., harmful algae), and riparian habitat restoration and conservation.



COMMUNITY RESILIENCE & WELLBEING



Goal: Ensure that all Kenmore community members are prepared for climate emergencies and have access to resources and tools to effectively adapt to current and future climate impacts.

Climate change amplifies existing risks and disparities like chronic health conditions, social and economic circumstances, and pollution exposure, which disproportionately impacts vulnerable community groups. Some of these groups include young children, elderly people, communities of color, low-income households, and people with disabilities.

Community Priorities:	Addressed in the CAP:
Center the most vulnerable members of the community	Strategies: MO 5, CR 1, CR 2
Plan for and educate the community on climate change and emergencies like wildfire, smoke, heat, and flooding	Actions: CR 1.1, CR 1.2
Study air quality near industrial sites	Action: CR 1.3



COMMUNITY RESILIENCE & WELLBEING: STRATEGIES & ACTIONS

Strategy #1: Prepare for climate emergencies

CR 1.1	Create climate emergency resilience hubs	Work with community members on emergency procedures and coordination between facilities, such as public libraries or other community centers, to create "resilience hubs" that are prepared to meet the challenges of weather emergencies. Ensure that the Washington Environmental Health Disparities Map informs the location of the resilience hubs are.
CR 1.2	Co-create climate communications with Kenmore's communities	Co-create climate communications with Kenmore's communities—especially youth organizations to ensure that the next generation has a say—on climate and health impacts and emergency resources/warnings during extreme events.
CR 1.3	Study and evaluate air quality and extreme heat interactions	Study and evaluate air quality and extreme heat interactions near industrial sites in partnership with PSCAA and local industry. Utilize the study's results to inform additional policy action (e.g., zoning, air quality policies, permitting).
CR 1.4	Conduct a study to expand on WSDOT's vulnerability assessment	Conduct a study to expand on WSDOT's vulnerability assessment of state roads to map out roads/routes in Kenmore that are vulnerable to climate impacts such as flooding and landslides.
CR 1.5	Strengthen transportation resiliency	Ensure that there are diverse multi-modal transportation options that are equipped to operate during extreme events, such as heat waves and flooding events.

Strategy #2: Increase adaptive capacity and resilience

CR 2.1	Mitigate impacts of green gentrification	Mitigate impacts of green gentrification by pursuing community centered anti-displacement strategies (e.g., eviction prevention and cash assistance) and expanding access to affordable housing resources such as home ownership strategies and climate-related home improvements.
CR 2.2	Develop a green jobs strategy	Develop a green jobs strategy in partnership with community groups and businesses that (1) supports the low carbon transition of Kenmore's impacted industries; (2) develops pathways for youth and impacted workers to transition into green jobs; and (3) ensures opportunities (e.g., local hiring requirements) for these jobs.
CR 2.3	Provide free or discounted air filter box fans	Provide free or discounted air filter box fans to vulnerable community members.



IMPLEMENTATION ROADMAP

Oversight & Accountability

With guidance from City's Environmental Services Manager, the Climate Action Planning team will provide ongoing oversight in the CAP implementation process. During the 2023-2024 budget process, the City will continue allocating staff resources to help ensure successful CAP implementation and consider creating and staffing a Climate Action Coordinator position and added staffing & resources in other departments.

Key activities and responsibilities will include:

- **Developing recommendations** for programs, services, practices, and priorities related to climate change and resiliency.
- Overseeing biennial GHG inventories to **monitor emissions reduction and evaluate any necessary steps** to stay on track to reach the CAP targets.
- Preparing **annual reports** to the City Manager and City Council on progress to date.

Monitoring and Evaluation

The CAP is a **living document** that will evolve between now and the next planned update in **2026**. The Environmental Services Manager and CAP team will monitor progress and prepare annual CAP progress reports. If these reports indicate the City is not on track to meet targets, the City may choose to strengthen or add actions as necessary. This direction will be informed by the **latest climate science, best practices, and allocated budgets and staffing**.

To effectively monitor the plan, the CAP team will:

- Provide City Council and City Manager with **annual progress report**.
- Prepare a GHG **inventory every two years** using ICLEI's online ClearPath tool.
- Evaluate progress towards meeting the following K4C emission reduction targets by quantifying the collective **emissions reduction impact** of the plan's actions using the K4C wedge analysis tool, available in 2022: 50% reduction by 2030; 75% reduction by 2040; and 95% reduction with net zero emissions by 2050
- **Collaborate across departments** via CAP team to develop additional systems to track and monitor progress toward meeting CAP goals and targets, as feasible.



City of Kenmore Climate Action Plan

- Evaluate **financial and risk management considerations**.

Progress towards the following **measurable K4C targets** will be tracked, analyzed, and reported on each inventory year:

- Reduce driving per capita by 20% by 2030 and 50% by 2050, compared to 2017 levels.
- Increase use of electric vehicles such that 100% of light duty vehicles, and at least 60% of medium duty, and 40% of heavy-duty vehicles are electric by 2050.
- Reduce energy use in all existing buildings 25% by 2030 and 45% by 2050 compared to 2017.
- Reduce natural gas and other fossil fuel use in existing buildings by at least 20% by 2030 and 80% by 2050.
- Achieve a 70% recycling rate by 2030.
- By 2030, achieve zero waste of resources for materials that have economic value for reuse, resale, and recycling.

Equity Considerations

The success of the City's CAP for a climate-positive future cannot be achieved **without advancing equitable outcomes and addressing existing disparities**. The CAP team will work to create measurable goals by aligning with the City's future Diversity, Equity, and Inclusion Plan as well as many community organizations and schools. These partnerships will be instrumental in creating a shared understanding of equity and putting that understanding to work to operationalize equity.

Examples of equity considerations include:

- **Disproportionate impacts.** Does the action generate burdens (including costs), either directly or indirectly, to communities of color or low-income populations? If yes, how can we mitigate these impacts?
- **Shared benefits.** Can we target the action's benefits in progressive ways to reduce historical or current disparities? Are the benefits dispersed equitably?
- **Accessibility.** Are the action's benefits broadly accessible to households and businesses throughout the community—particularly communities of color, low-income populations, and minority-owned, women-owned, and emerging small businesses?
- **Alignment and partnership.** Does the action align with and support existing priorities of communities of color and low-income populations? Are there opportunities to leverage resources and build collaborative partnerships?
- **Accountability.** Does the action have appropriate accountability mechanisms to ensure that communities of color, low-income populations, or vulnerable communities will equitably benefit and not be disproportionately harmed?



Ongoing Community Engagement

Implementing the CAP and achieving its goals will depend in part on the **continued active engagement with the community**. The City will continue prioritize community input by partnering with residents and businesses in our community to ensure CAP **actions are implemented equitably** and reflect our unique community needs and priorities.

The CAP planning team's community engagement efforts will take place year-round through city events such as the Summer Concert series, Kenmore Farmers Market³, and many others. The CAP team will also serve as a resource to the community during implementation, **developing and promoting accessible CAP outreach materials and engagement opportunities** as needed.

Community engagement is the primary focus or a critical element of the following actions:

Buildings & Energy	BE 1.1 Incentivize energy efficient/load responsive appliances in buildings BE 2.2 Encourage enrollment in PSE's Green Power program BE 2.3 Support the development of community solar projects
Transportation & Land Use	TL 2.1 Expand pedestrian and cyclist infrastructure TL 3.1 Encourage transition to electric vehicles TL 3.2 Expand EV charging
Consumption & Materials Management	CM 1.1 Support sustainable local food economy CM 2.1 Conduct a baseline waste audit and adopt waste prevention & diversion goals CM 2.2 Conduct education, outreach, and technical assistance to promote recycling and composting
Natural Systems & Water Resources	NS 1.1 Conduct outreach and education on water conservation strategies NS 1.2 Utilize education campaigns to encourage low-impact, drought resistant landscape development and design NS 2.3 Protect, preserve, and restore local waterways
Community Resilience & Wellbeing	CR 1.1 Create climate emergency hubs CR 1.2 Co-create climate communications with Kenmore's communities CR 2.2 Develop a green jobs strategy CR 2.3 Provide free or discounted air filter box fans

³ At this time, Kenmore Farmers Market is a pilot program with funding for 2022.



Funding

The CAP will be funded through a combination of sources including the City general fund, state and federal grants, utility revenues, and a variety of newly identified sources. Funding for some CAP actions will be an expansion of existing programs with a secured funding source but may require increased or incremental investment to fully execute. Implementation and ongoing efforts of the CAP will require significant additional resources. The CAP planning team will **prioritize identifying and securing funding sources as an early action** in the implementation process. Other funding considerations may include eliminating or reducing other City programs to make room for CAP actions.

Acronyms

CD	Community Development
KCLS	King County Library System
KCSWS	King County Solid Waste Division
K4C	King County Cities Climate Collaboration
MSWMAC	Metropolitan Solid Waste Management Advisory Committee
PSE	Puget Sound Energy

Timeline and Sequencing

⌘ Ongoing	🕒 Short-term (1-2 years):	🕒🕒 Mid-term (2-3 years):	🕒🕒🕒 Long term (4-5 years):
Actions that are part of existing City or regional initiatives.	<ul style="list-style-type: none">• Easy, early wins and foundational steps.• Actions that may require substantial time or resources, so it is important to start as soon as possible.• Actions that align with or could support other City plans, projects, or updates and should be implemented concurrently.	Actions that might require additional resources to implement or cannot occur until foundational actions are implemented.	<ul style="list-style-type: none">• Actions that are not as time sensitive as shorter-term actions.• Actions that require substantial infrastructure and resources or build upon foundational short and mid-term actions.














































Implementation Matrix

MUNICIPAL OPERATIONS: ICON KEY							
Emissions Reduction Potential ¹	= Low potential to reduce emissions		= Moderate potential		= High potential		
Increased Resilience Potential	= Low increased resilience potential		= Moderate increased resilience potential		= High increased resilience potential		
Cost to City	= Low cost		= Moderate cost		= High cost		
Timeline	= Ongoing	= Short-term	= Mid-term		=Long-term		
ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
MO 1.1	Require new buildings to be energy efficient and carbon neutral			N/A			Development Services, Environmental Services
MO 1.2	Retrofit existing buildings to be more energy efficient			N/A			Development Services, Public Works - Operations, Engineering, Environmental Services
MO 1.3	Enroll in Puget Sound Energy's (PSE) Green Power Program			N/A			Public Works – Operations
MO 1.4	Ensure critical facilities have backup power in the event of an outage	<ul style="list-style-type: none">City Hall, HangarPotential partnerships include KCLS, Northshore Senior Center, community churches	N/A				Public Works – Operations




















































¹ Communitywide actions were ranked compared to total communitywide GHG emissions; municipal actions were ranked compared to total municipal GHG emissions.



MUNICIPAL OPERATIONS: ICON KEY									
Emissions Reduction Potential ¹		 = Low potential to reduce emissions			  = Moderate potential		   = High potential		
Increased Resilience Potential		 = Low increased resilience potential			  = Moderate increased resilience potential		   = High increased resilience potential		
Cost to City		 = Low cost			  = Moderate cost		   = High cost		
Timeline		 = Ongoing	 = Short-term	  = Mid-term		   =Long-term			
ID	Short Name	Implementation Considerations			Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
MO 2.1	Promote expanded telework options	<ul style="list-style-type: none">Consider broadband/reliable internet access to ensure staff can utilize work from home flexibility equitably.Commute Trip Reduction programs and incentives could include ORCA cards, leading ‘Kenmore walks’ events (partnered with Feet First), InMotion social media, RideShare etc.In-person onboarding and regular team building can help build relationships that will help teleworking be more productive.			 	N/A			Environmental Services, City Manager’s Office, Human Resources
MO 2.2	Electrify the City’s fleet	<ul style="list-style-type: none">Replace fossil fuel-based vehicles with electric vehicles at end of useful life.			 	N/A	  	 	Public Works – Operations, Environmental Services
MO 2.3	Expand public electric vehicle (EV) charging stations	<ul style="list-style-type: none">Replace current EV chargers and identify new sites. Consider requiring on-street plugs on streetlamps, developing parking pay stations, and installing other electrical infrastructure in the right of way to accommodate EV charging. Strategically locate EVs to ensure equitable access and to maximum use. Evaluate the usage rates of existing EV infrastructure to determine the most effective locations.				N/A	  	  	Public Works – Operations, Environmental Services




































City of Kenmore Climate Action Plan

MUNICIPAL OPERATIONS: ICON KEY								
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Increased Resilience Potential	 = Low increased resilience potential		  = Moderate increased resilience potential		   = High increased resilience potential			
Cost to City	 = Low cost		  = Moderate cost		   = High cost			
Timeline	 = Ongoing	 = Short-term	  = Mid-term			   =Long-term		
ID	Short Name	Implementation Considerations		Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
MO 3.1	Implement a sustainable purchasing policy for municipal operations	<ul style="list-style-type: none">Holding upstream producers responsible is a community priority.Consider using 21 Acres Campus as a model.Consider developing a compost collection system and adding compost receptacles in City owned Buildings.			N/A		 	Environmental Services, City Manager's Office, Admin & Finance
MO 4.1	Require low-impact development to manage stormwater in new/remodeled construction projects			N/A	 	 	 	Environmental Services, Engineering, Development Services
MO 4.2	Transition to native or drought-tolerant plants on City properties	<ul style="list-style-type: none">City should Identify when and where to prioritize drought-tolerant vs. native vs. high carbon sequestering plants.		N/A	 	 	 	Environmental Services, Public Works - Operations
MO 4.3	Prioritize sequestration opportunities on public lands	<ul style="list-style-type: none">Consider incentivizing home/property owners to plant native trees on their land/create urban gardens.Purchase land to protect natural resources and promote sequestration.Consider creating a City tree planting plan and program.			N/A	 	 	Environmental Services, Development Services
MO 5.1	Embed climate action considerations in City planning efforts	<ul style="list-style-type: none">Educate the public simultaneously.		N/A	  			Community Development, Environmental Services



BUILDINGS & ENERGY: ICON KEY								
Emissions Reduction Potential		= Low potential to reduce emissions		= Moderate potential		= High potential		
Increased Resilience Potential		= Low increased resilience potential		= Moderate increased resilience potential		= High increased resilience potential		
Cost to City		= Low cost		= Moderate cost		= High cost		
Timeline		= Ongoing	= Short-term	= Mid-term		=Long-term		
ID	Short Name	Implementation Considerations		Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
BE 1.1	Incentivize energy efficient/load responsive appliances in buildings	<ul style="list-style-type: none">Eligible appliances could include appliances/retrofits include weatherization, programmable thermostats, low flow toilets and showerheads, heat pumps. This action is foundational to ease the transition to electrification.Streamlined permitting is a potential incentive.			N/A			Development Services, City Manager's Office, Environmental Services
BE 1.2	Go above and beyond WA State Energy Code	<ul style="list-style-type: none">Equity consideration: cost of new construction will likely increase which will be passed through to the buyer. Identify ways to mitigate.Consider partnerships with the Regional Code Collaboration and King County-Cities Collaboration (K4C) to actively revise the Washington building code.Require new builds (apartment buildings, townhouses, stand-alone homes, permanent yurts, tiny houses, etc.) to have solar panels or shingles installed.Consider requiring sales of houses over a determined amount to have solar put on those houses. Home value to be determined through future cost analysis research.Where solar is being mandated (by above recommendations), require maximizing solar footprint on roof.			N/A			Development Services, Environmental Services










































BUILDINGS & ENERGY: ICON KEY								
Emissions Reduction Potential		 = Low potential to reduce emissions		  = Moderate potential		   = High potential		
Increased Resilience Potential		 = Low increased resilience potential		  = Moderate increased resilience potential		   = High increased resilience potential		
Cost to City		 = Low cost		  = Moderate cost		   = High cost		
Timeline		 = Ongoing		 = Short-term		  = Mid-term		
						   =Long-term		
ID	Short Name	Implementation Considerations		Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
BE 2.1	Incentivize a full transition to electric or solar energy in existing buildings	<ul style="list-style-type: none">Streamlined permitting is a potential incentive.Consider conducting energy audits by PSE for old homes to see how much energy is wasted.Consider a solar panel leasing program.Conduct education and outreach on renewable energies and their benefits and (i.e., list of contractors, price saving info, short/long-term benefits etc.).Require new builds (apartment buildings, townhouses, stand-alone homes, permanent yurts, tiny houses, etc.) to have solar panels or shingles installed.Consider requiring sales of houses over a to be determined amount to have solar put on those houses. Home value to be determined through future cost analysis research.Where solar is being mandated (by above recommendations), require maximizing solar footprint on roof.Create a City grant program or secure funding from available grants where people of low income or can apply, and award two (or so) a year to have solar put on their roofs in conjunction with having a new roof installed.Update the permitting process for roof replacements in Kenmore to require the permit seeker to obtain a quote to have solar installed and a payback period. This is not to require solar to be installed, but instead to help homeowners understand how these programs can pay for themselves.		  	N/A	 	  	Development Services, Environmental Services














































BUILDINGS & ENERGY: ICON KEY								
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ID	Short Name	Implementation Considerations		Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
BE 2.2	Encourage enrollment in PSE’s Green Power Program	<ul style="list-style-type: none">Potential partnerships include PSE.			N/A			Environmental Services, City Manager’s Office
BE 2.3	Support the development of community solar projects	<ul style="list-style-type: none">Supported by the community.Through community partnerships ensure low- and mid-income assistance for transition to solar power.Potential partnerships include K4C and PSE.			N/A			Environmental Services, City Manager’s Office
BE 2.4	Enact code to facilitate electrification of new buildings	<ul style="list-style-type: none">Ensure the electrical grid is reliable.Potential partnerships include PSE.			N/A			Development Services, Environmental Services
BE 2.5	Advocate for increased electricity grid reliability	<ul style="list-style-type: none">The City should keep in close communication with PSE and require regular electric power reliability reporting.Conduct study to understand how increasing the demand on the existing power grid would affect reliability in the future.Community priority and a foundational step for fostering success in electrification.Potential partnerships include PSE.		N/A				Environmental Services, City Manager’s Office


































TRANSPORTATION & LAND USE: ICON KEY							
Emissions Reduction Potential	 = Low potential to reduce emissions	  = Moderate potential	   = High potential				
Increased Resilience Potential	 = Low increased resilience potential	  = Moderate increased resilience potential	   = High increased resilience potential				
Cost to City	 = Low cost	  = Moderate cost	   = High cost				
Timeline	 = Ongoing	 = Short-term	  = Mid-term	   = Long-term			
ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
TL 1.1	Incorporate environmental justice criteria into land use decisions	<ul style="list-style-type: none">Reference the following reports for examples of environmental justice criteria:<ul style="list-style-type: none">Environmental Justice ElementEnvironmental Justice in Local Land Use PlanningLocal Policies for Environmental Justice: A National ScanTechnical Guidance for Assessing Environmental Justice in Regulatory Analysis	N/A	 			Community Development, Development Services, Environmental Services, City Manager's Office
TL 1.2	Prioritize dense, mixed use, transit-oriented developments and affordable housing		 	N/A			Community Development, Development Services, Engineering
TL 1.3	Evaluate the development code related to landslide and flooding hazards		N/A	  	 		Development Services, Environmental Services












































TRANSPORTATION & LAND USE: ICON KEY									
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Increased Resilience Potential	 = Low increased resilience potential	  = Moderate increased resilience potential		   = High increased resilience potential					
Cost to City	 = Low cost	  = Moderate cost		   = High cost					
Timeline	 = Ongoing	 = Short-term	  = Mid-term		   =Long-term				
ID	Short Name	Implementation Considerations		Emissions Reduction Potential		Increased Resilience Potential	Cost to City	Timeline	Lead Department
TL 2.1	Expand pedestrian and cyclist infrastructure	<ul style="list-style-type: none">Community Developments role is to ensure policies in place; Public Works is the implementation lead.Ensure expanded infrastructure reaches vulnerable communities.		 		N/A	  	 	Development Services, Engineering, Environmental Services, City Manager’s Office
TL 2.2	Update City Comprehensive Plan	<ul style="list-style-type: none">Update the Transportation Master Plan element of the City’s Comp Plan to reflect current City policies and regulations including CAP goals and expectations.Develop a CAP element to Comp Plan update		 		N/A	 	 	Engineering, Environmental Services
TL 3.1	Encourage transition to electric vehicles	<ul style="list-style-type: none">Consider incentives to encourage transition.Support from community to develop EV incentives specific for low-income community members.Cost to install EV chargers is a barrier for low-income communities.Consider electrifying future passenger ferries.		 		N/A		 	City Manager’s Office, Environmental Services



































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Cost to City	 = Low cost	  = Moderate cost		   = High cost					
Timeline	 = Ongoing	 = Short-term	  = Mid-term		   =Long-term				
ID	Short Name	Implementation Considerations		Emissions Reduction Potential		Increased Resilience Potential	Cost to City	Timeline	Lead Department
TL 3.2	Expand EV charging	<ul style="list-style-type: none">Need to consider that low-income community members may not be able to afford EVs and prioritizing EV parking can be inequitable – ensure infrastructure does not disproportionately impact vulnerable communities.Require new builds to have fast e-charging for cars onsite.		 		N/A	 	 	City Manager’s Office, Environmental Services, Engineering, Public Works- Operations































CONSUMPTION & MATERIALS MANAGEMENT: ICON KEY								
Emissions Reduction Potential	 = Low potential to reduce emissions	  = Moderate potential		   = High potential				
Increased Resilience Potential	 = Low increased resilience potential	  = Moderate increased resilience potential		   = High increased resilience potential				
Cost to City	 = Low cost	  = Moderate cost		   = High cost				
Timeline	 = Ongoing	 = Short-term	  = Mid-term		   =Long-term			
ID	Short Name	Implementation Considerations	Emissions Reduction Potential		Increased Resilience Potential	Cost to City	Timeline	Lead Department
CM 1.1	Support sustainable local food economy	<ul style="list-style-type: none">Consider expanding farmers market throughout the year to increase access to local foods.Consider creating incentives for actions such as gardening, owning chickens, and/or using a rain barrel.	N/A		 	  		City Manager's Office, Environmental Services
CM 1.2	Strengthen construction and demolition (C&D) diversion requirements	<ul style="list-style-type: none">Local precedent for implementation. RCC has a model code and City of Redmond recently updated their code.Consider incentivizing low waste building and construction.This could potentially increase the cost of capital projects.Consider incentives for construction practices that involve less waste.			N/A	 	  	Development Services, Environmental Services
CM 1.3	Partner with the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs	<ul style="list-style-type: none">Consider placing more recycling/compost bins at or near multi-family home communitiesPotential partnerships include MSWMAC.			N/A		 	Environmental Services










































CONSUMPTION & MATERIALS MANAGEMENT: ICON KEY									
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Cost to City	 = Low cost	  = Moderate cost		   = High cost					
Timeline	 = Ongoing	 = Short-term	  = Mid-term		   =Long-term				
ID	Short Name	Implementation Considerations		Emissions Reduction Potential		Increased Resilience Potential	Cost to City	Timeline	Lead Department
CM 2.1	Conduct a baseline waste audit and adopt waste prevention and diversion goals	<ul style="list-style-type: none">• Leverage existing work and partnership with King County.• Expand options available to multi-family communities to be able to divert waste.• Potential partnerships include KCSWD and Republic Services.				N/A		 	Environmental Services
CM 2.2	Conduct education, outreach, and technical assistance to promote recycling and composting	<ul style="list-style-type: none">• Leverage existing work and partnership with King County.• Include strategies to address barriers to uptake, including high turnover in multifamily buildings and translation needs. Include education to reduce contamination.• Consider hosting reoccurring recycling events specifically for items that are generally not accepted at curbside.• Consider hauler or City partnership Ridwell.• Consider opening hazardous waste collection site more frequently.• Consider incentivizing reuse and zero waste actions such as local clothing/goods swaps.				N/A			Environmental Services






































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ID	Short Name	Implementation Considerations	Emissions Reduction Potential		Increased Resilience Potential	Cost to City	Timeline	Lead Department
CM 2.3	Mandate recycling and composting	<ul style="list-style-type: none">• Provide food waste composting at City Hall.• Consider including education and enforcement in waste hauler contracts.• Consider opportunities to purchase and use compost end-product on City property.• Provide additional education and technical assistance to address rodent and wildlife concerns around waste collection, particularly composting. Pair with ongoing education process to ensure success and reduce contamination. Engage with HOAs to address potential rules that might conflict with new infrastructure requirements.• Consider providing free composting bins to residents and business owners.			N/A			Environmental Services


































NATURAL SYSTEMS & WATER: ICON KEY							
Emissions Reduction Potential	 = Low potential to reduce emissions	  = Moderate potential	   = High potential				
Increased Resilience Potential	 = Low increased resilience potential	  = Moderate increased resilience potential	   = High increased resilience potential				
Cost to City	 = Low cost	  = Moderate cost	   = High cost				
Timeline	 = Ongoing	 = Short-term	  = Mid-term	   =Long-term			
ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
NS 1.1	Conduct outreach and education on water conservation strategies	<ul style="list-style-type: none">Consider providing tax incentives for actions such as gardening and/or using a rain barrel.	N/A	 			Development Services, Environmental Services
NS 1.2	Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design	<ul style="list-style-type: none">Ensure all land use and landscaping decisions/policies are considered in partnership with the Sammamish, Tulalip, and Duwamish Tribes.Consider providing tax incentives for actions such as gardening and/or using a rain barrel.	N/A				Environmental Services
NS 1.3	Design and install flood prevention projects	<ul style="list-style-type: none">Community priority as it can increase accessibility for people who can't afford cars or live in flood prone areas.	N/A	  	  		Environmental Services, Engineering











































NATURAL SYSTEMS & WATER: ICON KEY								
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Cost to City	 = Low cost	  = Moderate cost		   = High cost				
Timeline	 = Ongoing	 = Short-term	  = Mid-term		   =Long-term			
ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department	
NS 2.1	Develop an urban landscape strategy or framework	<ul style="list-style-type: none">Reference existing documents such as the City's Critical Area Ordinance and the city's existing tree retention and replacement Ordinance.Consider purchasing land to preserve/restore it.Community Development plays a lead role in developing policy/strategy code or reviewer if Development Services lead. Development Services will be the lead in implementation.Consider banning future development in the Swamp Creek Wetlands.Consider creating incentives for actions such as gardening and/or using a rain barrel.City to adopt stronger landscape standards similar to City of Seattle's Green Factor and City of Bellevue's Environmental Best Management Practices.	N/A	 	 		Development Services, Community Development, Environmental Services	
NS 2.2	Remove old or degrading culverts	<ul style="list-style-type: none">Consider working with local tribes in their effort to restore salmon populations. Apply for grants to remove old or degrading culverts	N/A	 	 		Environmental Services	




























































NATURAL SYSTEMS & WATER: ICON KEY									
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Timeline	 = Ongoing		 = Short-term		  = Mid-term		   =Long-term		
ID	Short Name	Implementation Considerations	Emissions Reduction Potential			Increased Resilience Potential	Cost to City	Timeline	Lead Department
NS 2.3	Protect, preserve, and restore local waterways	<ul style="list-style-type: none">Purchase land for preservation of wetland and riparian critical areas. apply for grants...	N/A			  	 		Environmental Services, King County



COMMUNITY RESILIENCE & WELLBEING: ICON KEY							
Emissions Reduction Potential	 = Low potential to reduce emissions	  = Moderate potential	   = High potential				
Increased Resilience Potential	 = Low increased resilience potential	  = Moderate increased resilience potential	   = High increased resilience potential				
Cost to City	 = Low cost	  = Moderate cost	   = High cost				
Timeline	 = Ongoing	 = Short-term	  = Mid-term		   =Long-term		
ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
CR 1.1	Create climate emergency resilience hubs	<ul style="list-style-type: none">Provide education and outreach to inform public how to access resiliency hubs.Consider leveraging school districts and other districts, such as NPRSA (Senior Center) as a resource.Consider creating evacuation routes around the city.Consider geographically separating resilience hubs so everyone has easy access no matter where they live in Kenmore.Consider placing resilience hubs in non-religious buildings (i.e., churches).	N/A	  	  		Northshore Emergency Management Coalition - NEMCO)
CR 1.2	Co-create climate communications with Kenmore's communities		N/A	 			City Manager's Office, Environmental Services
CR 1.3	Study and evaluate air quality and extreme heat interactions	<ul style="list-style-type: none">Study and evaluate the asphalt plant.Study and evaluate areas of the City such as SR 522 as well as other high use areas within City boundary	N/A		 		Environmental Services

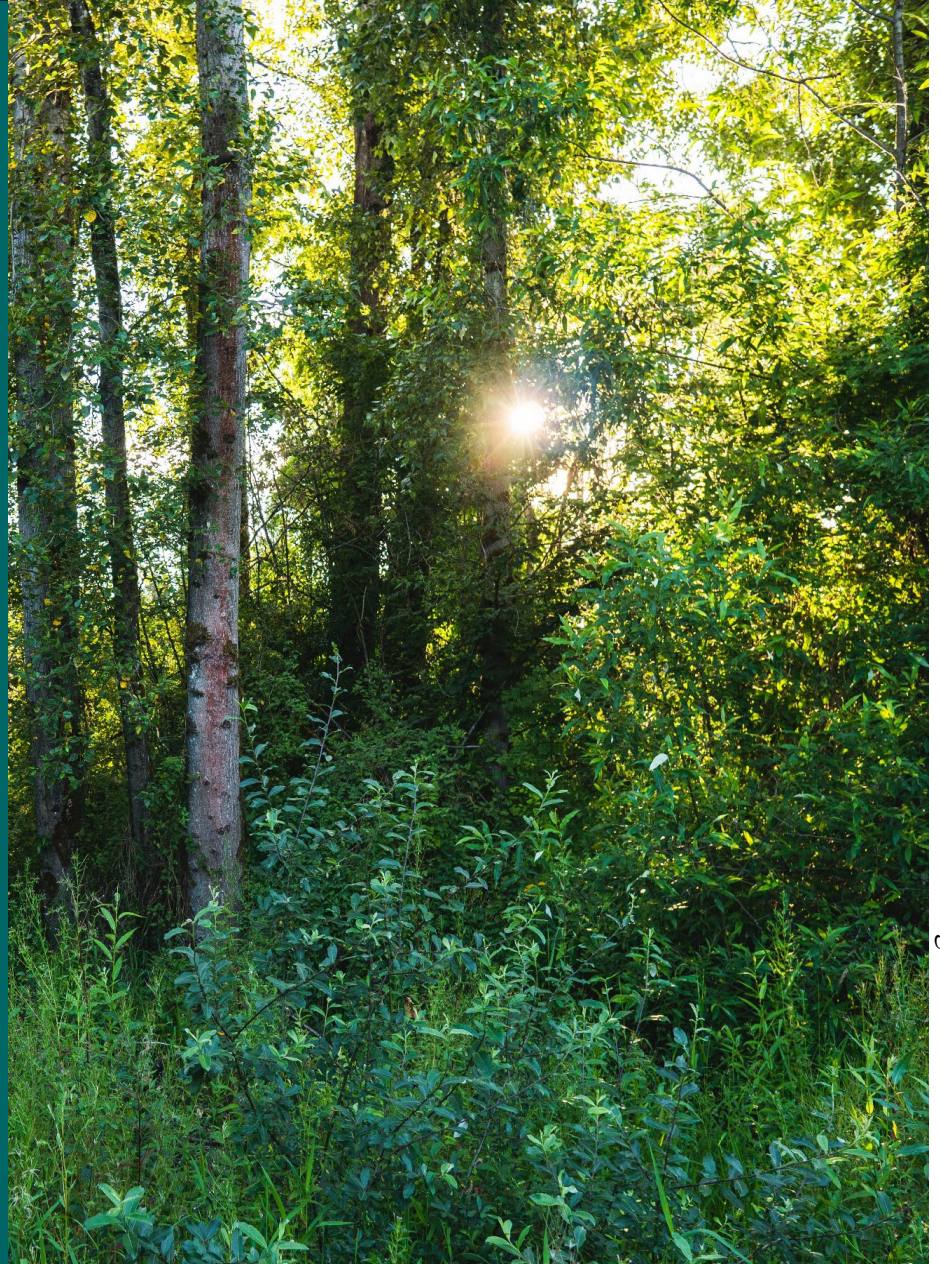


COMMUNITY RESILIENCE & WELLBEING: ICON KEY							
Emissions Reduction Potential	 = Low potential to reduce emissions	  = Moderate potential	   = High potential				
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Cost to City	 = Low cost	  = Moderate cost	   = High cost				
Timeline	 = Ongoing	 = Short-term	  = Mid-term		   = Long-term		
ID	Short Name	Implementation Considerations	Emissions Reduction Potential	Increased Resilience Potential	Cost to City	Timeline	Lead Department
CR 1.4	Conduct a study to expand on WSDOT's vulnerability assessment		N/A	  		  	Engineering, Environmental Services
CR 1.5	Strengthen transportation resiliency	<ul style="list-style-type: none">Existing infrastructure may need to be replaced; may need additional transit.	N/A	 	 	  	Engineering, Environmental Services
CR 2.1	Mitigate impacts of green gentrification		N/A	  	 	 	City Manager's Office, ARPA
CR 2.2	Develop a green jobs strategy	<ul style="list-style-type: none">Consider incentives for companies that are green to move/do business in Kenmore.	N/A	 		  	Environmental Services, City Manager's Office
CR 2.3	Provide free or discounted air filter box fans		N/A	  			Public Works – Operations, City Manager's Office



APPENDICES

- Appendix A: Industrial Process Emissions
- Appendix B: K4C Commitment Letter
- Appendix C: K4C Commitment and Cap Crosswalk



APPENDIX A: INDUSTRIAL PROCESS EMISSIONS

Kenmore's community expressed strong interest in quantifying greenhouse gas (GHG) emissions from the Cadman asphalt plant, located within the city's boundaries. While Kenmore's GHG inventory includes industrial emissions from energy (electricity and natural gas) consumption and on/off-road transportation, it **does not include industrial process (upstream) emissions** due to limited publicly available data from private companies.

Kenmore's inventory was prepared in accordance with the **U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions**⁵. The protocol notes the following data sources can be used to calculate industrial process emissions:

- **Private data:** Cadman's asphalt plant is not required to provide private data regarding their GHG emissions and were unable or unwilling to provide this information for the purposes of Kenmore's GHG inventory.
- **U.S. Environmental Protection Agency (EPA) or Washington State Department of Ecology (Ecology) reporting:** Cadman's asphalt plant's emissions fall below the EPA's and Ecology's thresholds for mandatory GHG emissions reporting (25K and 10K MT CO₂e, respectively). We could conservatively assume the facility produces emissions at the highest end under the Ecology threshold (i.e., 9,999 MT CO₂e), which would equate to about 6% of Kenmore's total emissions.

Note the EPA and Ecology reporting requirements described above only apply to GHG emissions, not to "criteria pollutants" (carbon monoxide, lead, nitrogen dioxide, ozone, and particulate matter) that create poor air quality. The **Puget Sound Clean Air Agency (PSCAA)** is the regulatory body that ensures compliance with federal air quality standards in King County. [PSCAA's Air Quality Sensor Map](#) shows health-based and instantaneous particle pollution, including "PurpleAir sensors" (public, inexpensive air sensor data). These data points undergo a calibration to the "gold-standard" Agency Monitoring Stations and quality control process. The air sensor located at NE 181st Ste and 63rd Ave NE (very close to asphalt plant) reports a 95% confidence in data quality.

Finally, **EPA assumes that GHG emissions from the production of asphalt itself are negligible** (aside from energy/transportation which are already included in the inventory) because "no data were available about non-energy emissions, and the majority of the asphalt concrete is aggregate, which has no non-energy emissions associated with its production."⁶

⁵ ICLEI Local Governments for Sustainability USA, [U.S. Community Protocol for Accounting and Reporting of Greenhouse Gas Emissions](#) (July 2019).

⁶ https://www.epa.gov/sites/production/files/2016-03/documents/warm_v14_construction_demolition_materials.pdf



APPENDIX B: K4C COMMITMENT LETTER

















[Refer to the following page]

DRAFT



APPENDIX C: K4C COMMITMENT AND CAP CROSSWALK

















The following table indicates alignment between strategies and actions in this CAP and other City planning efforts with K4C's Joint County-City Climate Targets and Commitments.

		LEGEND							
									
		Forecasts & Targets	Synergies With Other Plans & Policies	Municipal Operations	Buildings & Energy	Transportation & Land Use	Consumption & Materials	Natural Systems & Water	Community Resilience & Wellbeing
		K4C JOINT CITY-COUNTY CLIMATE TARGETS & COMMITMENTS					CITY OF KENMORE CLIMATE ACTION PLAN		
Commitment	Metric								
I. Shared Goals									
Establish GHG emissions (MTCO ₂ e) reduction targets consistent with Growth Management Planning Council.	Updated in 2021: 50% reduction by 2030 75% reduction by 2040 95% reduction with net zero emissions by 2050	✓							
II. Climate Policy									
Advocate for comprehensive federal, regional, and state science-based limits and a market-based price on carbon pollution and other GHG emissions.	Support strong federal, regional, state, countywide and local climate policy.		✓						
III. Transportation and Land Use									
Sustain and grow transit service and support travel by walking and biking.	Washington State RCW 47.01.440 Reduce countywide driving per capita by: 20% by 2030 50% by 2050			MO 2.1		TL 1.2 TL 2.1 TL 2.2			



City of Kenmore Climate Action Plan

LEGEND

















									
		Forecasts & Targets	Synergies With Other Plans & Policies	Municipal Operations	Buildings & Energy	Transportation & Land Use	Consumption & Materials	Natural Systems & Water	Community Resilience & Wellbeing
K4C JOINT CITY-COUNTY CLIMATE TARGETS & COMMITMENTS						CITY OF KENMORE CLIMATE ACTION PLAN			
Commitment	Metric								
Update and implement Vision 2050.	City Comprehensive Plan update consistent with Vision 2050		✓						
IV. Clean Fuels and Electric Vehicles									
Support adoption of statewide or regional low carbon fuel standards. ⁷	Adopt standard to reduce transportation fuel emissions intensities by 20% by 2030		✓						
Incentivize transition to electric vehicle ownership for all sectors.	Electric vehicle use (% of VMT by EVs) 100% light duty 60% medium duty 40% heavy duty by 2050				MO 2.2 MO 2.3		TL 3.1 TL 3.2		
Incentivize or require electric vehicle charging within buildings or on development sites.	Enact local codes and programs				MO 2.3		TL 3.2		
V. Energy Supply									
Electricity fuel mix (MTCO ₂ e per MMBTU) consistent with the WA Clean Energy Transformation Act (CETA).	Phase out coal-fired electricity source by 2025		✓		MO 1.3				
	Electricity source will be: 80% carbon neutral electricity by 2030 100% renewable electricity by 2045		✓		MO 1.1 MO 1.3	BE 2.1 BE 2.2 BE 2.3 BE 2.4			

⁷ Washington's [Clean Fuel Standard](#) (HB 1091) requires a 20% reduction in the carbon intensity of transportation fuels used in Washington by 2038, compared to a 2017 baseline level. Reductions in carbon intensity may be achieved through cleaner fuels or by purchasing clean fuel credits from cleaner producers such as those providing electricity as fuel. Boats, trains, aircraft, and military vehicles & equipment are excluded.



City of Kenmore Climate Action Plan

















LEGEND

									
		Forecasts & Targets	Synergies With Other Plans & Policies	Municipal Operations	Buildings & Energy	Transportation & Land Use	Consumption & Materials	Natural Systems & Water	Community Resilience & Wellbeing
K4C JOINT CITY-COUNTY CLIMATE TARGETS & COMMITMENTS						CITY OF KENMORE CLIMATE ACTION PLAN			
Commitment	Metric								
Electricity fuel mix (MTCO _{2e} per MMBTU) consistent with the WA Clean Energy Transformation Act (CETA). (Cont.)	Limit construction of new natural gas-based electricity plants		✓						
	Establish a more resilient energy system		✓	MO 1.4	BE 2.5				
VI. Green Building and Energy Efficiency									
Support Washington State Energy Code leading the way to "net-zero carbon" buildings, reduced water consumption, and the use of building materials with low carbon emissions. Support stronger residential energy codes that save energy and money and take supporting actions such as to adopt building energy benchmarking and disclosure ordinances for nonresidential and multi-family buildings within local jurisdiction, and residential energy disclosure at point of sale.	Community energy consumption (MMBTU) 25% reduction by 2030 45% reduction by 2050			MO 1.1 MO 1.2	BE 1.1 BE 1.2				
	70% energy reduction and net-zero GHG emissions in new buildings by 2031			MO 1.1	BE 1.1 BE 1.2				
	Fossil fuel consumption (MMBTU) 20% reduction by 2030 80% reduction by 2050			MO 1.1 MO 1.2 MO 1.3	BE 2.1 BE 2.2 BE 2.3 BE 2.4				
	Adopt local codes				BE 1.2 BE 2.4				
VII. Consumption and Materials Management									
Partner through the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs focused on (1) waste prevention and reuse, (2) product stewardship, recycling, and composting, and (3) beneficial use.	Achieve 70% recycling rate countywide by 2030						CM 1.2 CM 1.3 CM 2.1 CM 2.2 CM 2.3		
	Achieve zero waste of resources for materials that have economic value for reuse, resale, and recycling.								



City of Kenmore Climate Action Plan

















LEGEND

									
		Forecasts & Targets	Synergies With Other Plans & Policies	Municipal Operations	Buildings & Energy	Transportation & Land Use	Consumption & Materials	Natural Systems & Water	Community Resilience & Wellbeing
K4C JOINT CITY-COUNTY CLIMATE TARGETS & COMMITMENTS					CITY OF KENMORE CLIMATE ACTION PLAN				
Commitment	Metric								
VIII. Forests and Farming									
Sequester biological carbon.	Sequester biological carbon. Protect and restore forests and farms.		✓	MO 4.3		NS 2.1		NS 2.1	
IX. Operations									
	Implement energy efficiency projects & initiatives at existing facilities;			MO 1.2					
	Measure existing building performance through EPA's Energy Star or equivalent program		✓						
Develop operational GHG reduction targets that support shared countywide goals and implement actions that reduce each partners' GHG footprint.	Implement high efficiency street and traffic light replacement projects			MO 1.2					
	Construct new buildings to LEED, Living Building Challenge or other high-performance standards and infrastructure to equivalent carbon-neutral and sustainability standards			MO 1.1					
	Reduce waste and purchase sustainable materials and services; electrify municipal vehicles			MO 2.2 MO 3.1					



City of Kenmore Climate Action Plan













LEGEND

									
		Forecasts & Targets	Synergies With Other Plans & Policies	Municipal Operations	Buildings & Energy	Transportation & Land Use	Consumption & Materials	Natural Systems & Water	Community Resilience & Wellbeing
K4C JOINT CITY-COUNTY CLIMATE TARGETS & COMMITMENTS					CITY OF KENMORE CLIMATE ACTION PLAN				
Commitment	Metric								
X. Climate Preparedness									
Expand the K4C model for collaboration to include climate preparedness topics and issues.	Identify shared climate impact concerns and needs - seek opportunities to address concerns			MO 5.1					CR 1.1 CR 1.2 CR 1.3 CR 1.4 CR 1.5 CR 2.3
	Engage elected officials and public on local climate impacts & priorities for action			MO 5.1		TL 1.1		NS 1.1 NS 1.2 NS 2.1	CR 1.2
	Consider participating in Puget Sound Climate Preparedness Collaborative								
XI. Collaboration									
Participate in or join the King County-Cities Climate Collaboration (K4C).	Maintain membership and participate with K4C		✓						





City Council Business Agenda Item
City of Kenmore, WA

<p>Subject/Topic: Ordinance No. 22-0548 An ordinance of the City of Kenmore Washington, authorizing the issuance of a Limited Tax General Obligation Bond in the principal amount of not to exceed \$6,600,000 to finance and/or reimburse the City for costs related to the acquisition of land and construction of a public works facility and to pay costs of issuing the bond; providing the form, terms and covenants of the bond; authorizing the sale of the bond to Banner Bank; and providing for other matters relating thereto.</p> <p>Proposed Council Action/Motion: Adopt Ordinance No. 22-0548, an ordinance of the City of Kenmore Washington, authorizing the issuance of a limited Tax General Obligation Bond in the principal amount of not to exceed \$6,600,000 to finance and/or reimburse the City for costs related to the acquisition of land and construction of a public works facility and to pay costs of issuing the bond; providing the form, terms and covenants of the bond; authorizing the sale of the bond to Banner Bank; and providing for other matters relating thereto.</p>	<p>For Council Meeting Agenda of: May 16, 2022</p> <p>Department: City Manager, Finance/Administration</p> <p>Prepared by: Leticia Salcido, Director Finance/Administration</p> <table border="0"> <tr> <td></td><td><u>Initial & Date</u></td></tr> <tr> <td>Approved by Department Head:</td><td>LS 5/5/22 </td></tr> <tr> <td>Approved by City Attorney:</td><td></td></tr> <tr> <td>Approved by Finance Director:</td><td>LS 5/5/22 </td></tr> <tr> <td>Approved by City Manager:</td><td>RGK </td></tr> </table> <p>Exhibits/Attachments: Attachment 1: Ordinance 22-0548 Exhibit A – Form of Bond Exhibit B – Draw Request Exhibit C - certificate</p>		<u>Initial & Date</u>	Approved by Department Head:	LS 5/5/22 	Approved by City Attorney:		Approved by Finance Director:	LS 5/5/22 	Approved by City Manager:	RGK 
	<u>Initial & Date</u>										
Approved by Department Head:	LS 5/5/22 										
Approved by City Attorney:											
Approved by Finance Director:	LS 5/5/22 										
Approved by City Manager:	RGK 										
<p><u>INFORMATION/BACKGROUND:</u> At the end of 2018, the long-standing contract for public works maintenance provided by the City of Lake Forest Park ended. Kenmore created a new in-house public works maintenance operation starting in January</p>											

2019. Public works has been operating without a designated property for their shop and operation. The City's Capital Program for 2021-2026 identified and includes a capital project for the public works shop land acquisition and development.

In 2021, after an extensive search and review process, the City identified three contiguous properties that met the requirements for the public works shop location. The City of Kenmore entered into a purchase agreement at a total cost of \$5,850,000 (including closing costs).

Various financing options were researched and evaluated. The City financed \$2.6 million for the first property through the Office of the State Treasurer. The proceeds from this bond issuance including premium were \$3.3 million. The transaction for the second property had not closed and did not qualify for financing with this bond issuance.

The escrow on the purchase of the second property closed on December 22, 2021. The property acquisition costs for the second property in the amount of \$2.6 million plus an additional \$4 million for construction costs is being financed by the issuance of tax-exempt limited tax general obligation bond in the principal amount of \$6.6 million. This is a private placement with Banner Bank and the terms are the following:

- Line of credit with initial drawdown equal to the acquisition cost of the second property in the amount of \$2.6 million and the rest to be drawn upon the expenditure for construction costs.
- Interest rate is fixed at 3.45%
- Term/Life 22 years
- The bond may be prepaid in whole or in part on any interest payment date after April 30, 2024 without prepayment penalty. At any time during the life of the bond, the bond may be prepaid if the City sells a portion of the property financed with proceeds of the bond.
- Cost of issuance approximately 0.30% of amount issued. (in comparison the 2021 bonds cost of issuance was approximately 1.20%)
- Semi-annual payments of interest in 2022 and 2023. After draw period closes 2024 - semi-annual payments of interest and annual payments of principal

The \$4m for construction is an initial amount, additional financing will likely be needed at a future date when the full scope of the project is known.

The next step in this process is the review, consideration, and approval of the following documents:

- 1) Authorizing Ordinance – authorizing the issuance of a limited tax general obligation bond in the principal amount of not to exceed \$6.6 million to finance and/or reimburse the City for costs related to the acquisition of land and construction of a public works facility and to pay costs of issuing the bond; providing the form, terms, and covenants of the bond; authorizing the sale of the bond to Banner Bank; and providing for other matters relating thereto.
- 2) Exhibit 1 – Form of Bond
- 3) Exhibit 2 – Draw request Form

FISCAL CONSIDERATION:

The Ordinance provides authorization the issuance of a limited tax general obligation bond in the amount of not to exceed \$6.6 million related to the acquisition of real property and constructions costs.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 22-0548

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AUTHORIZING THE ISSUANCE OF A LIMITED TAX GENERAL OBLIGATION BOND IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,600,000, TO FINANCE AND/OR REIMBURSE THE CITY FOR COSTS RELATED TO THE ACQUISITION OF LAND AND CONSTRUCTION OF A PUBLIC WORKS FACILITY AND TO PAY COSTS OF ISSUING THE BOND; PROVIDING THE FORM, TERMS AND COVENANTS OF THE BOND; AUTHORIZING THE SALE OF THE BOND TO BANNER BANK; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

PASSED MAY 16, 2022

PREPARED BY:

PACIFICA LAW GROUP LLP
Seattle, Washington

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 22-0548

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* This Table of Contents is provided for convenience only and is not a part of this ordinance.

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 22-0548

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AUTHORIZING THE ISSUANCE OF A LIMITED TAX GENERAL OBLIGATION BOND IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,600,000, TO FINANCE AND/OR REIMBURSE THE CITY FOR COSTS RELATED TO THE ACQUISITION OF LAND AND CONSTRUCTION OF A PUBLIC WORKS FACILITY AND TO PAY COSTS OF ISSUING THE BOND; PROVIDING THE FORM, TERMS AND COVENANTS OF THE BOND; AUTHORIZING THE SALE OF THE BOND TO BANNER BANK; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

WHEREAS, the City Council (the "Council") of the City of Kenmore, Washington (the "City") deems it in the best interest of the City to acquire, construct, improve, develop, equip, and maintain a public works maintenance facility, including the acquisition of real property (the "Project"); and

WHEREAS, the Council deems it in the best interest of the City to issue a limited tax general obligation draw-down bond in the principal amount of not to exceed \$6,600,000 (the "Bond") evidencing a loan from Banner Bank, a Washington State chartered commercial bank (the "Purchaser"), to pay and/or reimburse the City for costs of the Project and to pay costs of issuing the Bond; and

WHEREAS, the City has received a proposal (the "Proposal") from the Purchaser to purchase the Bond from the City; and

WHEREAS, it is deemed necessary and advisable that the City accept the Purchaser's Proposal and issue the Bond as set forth herein;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Definitions. As used in this ordinance, the following words and terms shall have the following meanings, unless the context or use indicates another or different meaning or intent. Unless the context indicates otherwise, words importing the singular number shall include the plural number and vice versa.

Bond means the Limited Tax General Obligation Bond, 2022 authorized to be issued by the City pursuant to this ordinance.

Bond Counsel means Pacifica Law Group LLP or an attorney at law or a firm of attorneys, selected by the City, of nationally recognized standing in matters pertaining to the tax exempt nature of interest on bonds issued by states and their political subdivisions.

Bond Register means the registration records for the Bond maintained by the Bond Registrar.

Bond Registrar means the Finance Director or the fiscal agent of the State, as determined by the Finance Director, whose duties include registering and authenticating the Bond, maintaining the Bond Register, transferring ownership of the Bond, and paying the principal of and interest on the Bond.

City means the City of Kenmore, Washington, a municipal corporation duly organized and existing under the laws of the State.

City Attorney means the duly appointed and acting City Attorney of the City, including anyone acting in such capacity for the position, or the successor to the duties of that office.

City Clerk means the duly appointed and acting City Clerk of the City or the successor to the duties of that office.

City Manager means the duly appointed and acting City Manager, including anyone acting in such capacity for the position, or the successor to the duties of that office.

Closing Date means the date of issuance and delivery of the Bond to the Purchaser.

Code means the Internal Revenue Code of 1986 as in effect on the date of issuance of the Bond or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the date of issuance of the Bond, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under the Code.

Council or City Council means the Kenmore City Council, as the general legislative body of the City as the same is duly and regularly constituted from time to time.

Debt Service Fund means one or more funds or accounts created pursuant to this ordinance for the purpose of paying debt service on the Bond.

Designated Representative means the City Manager and the Finance Director, or such person's designee. The signature of one Designated Representative shall be sufficient to bind the City.

Draw Period means the period beginning on the Closing Date and ending two years thereafter.

Fair Market Value means the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction, except for specified investments as described in Treasury Regulation § 1.148-5(d)(6), including United States Treasury obligations, certificates of deposit, guaranteed investment contracts, and investments

for yield restricted defeasance escrows. Fair Market Value is generally determined on the date on which a contract to purchase or sell an investment becomes binding, and, to the extent required by the applicable regulations under the Code, the term "investment" will include a hedge.

Federal Tax Certificate means the certificate executed by a Designated Representative setting forth the requirements of the Code for maintaining the tax exemption of interest on the Bond, and attachments thereto.

Finance Director means the Finance Director of the City or the successor to such officer.

Interest Rate means a fixed interest rate of 3.45% per annum.

Mayor means the duly appointed and acting Mayor of the City or the successor to the duties of that office.

Project means the acquisition, construction, improvement, development, equipping, and maintenance of a public works maintenance facility, including the acquisition of real property, authorized in Section 2 of this ordinance.

Project Fund means the fund or account created pursuant to Section 7 of this ordinance.

Proposal means the proposal letter submitted by the Purchaser substantially in the form provided to the Council and on file with the Finance Director.

Purchaser means Banner Bank, a Washington State chartered commercial bank, as initial purchaser and Registered Owner of the Bond.

Registered Owner means the person named as the registered owner of the Bond in the Bond Register.

Request for Draw means a written request by a Designated Representative for a draw on the Bond received during the Draw Period, substantially in the form attached hereto as Exhibit B.

Rule means the United States Securities and Exchange Commission's Rule 15c2-12 under the Securities Exchange Act of 1934, as the same may be amended from time to time.

Sale Document means a bond purchase contract, loan agreement, or other document, if any, executed by a Designated Representative in connection with the sale of the Bond to the Purchaser pursuant to Section 11 of this ordinance.

State means the State of Washington.

Section 2. Authorization of the Project. The Council hereby approves the Project, as such Project is to be more fully described in the plans and specifications prepared by and filed with the City.

The cost of all necessary appraisals, negotiation, closing, architectural, engineering, financial, legal and other consulting services, inspection and testing, demolition, administrative and relocation expenses and other costs incurred in connection with the foregoing capital improvements shall be deemed a part of the capital costs of the Project. The Project shall be complete with all necessary equipment and appurtenances.

The City will determine the exact specifications for the Project, and the components thereof, as well as the timing, order and manner of completing the components of the Project. The City may alter, make substitutions to, and amend the Project as it determines are in the best interests of the City and consistent with the general descriptions provided herein.

Section 3. Authorization and Description of the Bond. For the purpose of paying and/or reimbursing the City for costs of the Project and paying costs of issuance of the Bond, the City is hereby authorized to issue and sell a limited tax general obligation bond in the principal amount of not to exceed \$6,600,000 (the "Bond").

The Bond shall be a general obligation of the City and shall be designated "City of Kenmore, Washington, Limited Tax General Obligation Bond, 2022" or other such designation as set forth in the Bond and approved by a Designated Representative. The Bond shall be dated as of the Closing Date; shall be fully registered as to both principal and interest; shall be in one denomination; and shall mature on the date set forth in the Bond.

The Bond evidences a drawn-down loan. Draws on the Bond may be made during the Draw Period no more frequently than monthly in minimum amounts of \$100,000 upon submission of a written Request for Draw to the Purchaser. Interest on each draw on the Bond shall accrue from the date money is drawn until paid and shall be calculated per annum on the basis of a 360-day year comprised of twelve thirty-day months. The City shall maintain records of amounts drawn on the Bond. The City hereby delegates to each Designated Representative the authority to make written Request for Draws during the Draw Period pursuant to the terms of this ordinance. The signature of one Designated Representative shall be sufficient to bind the City.

During the Draw Period, interest shall be paid semiannually commencing December 1, 2022 and each June 1 and December 1 thereafter. After the Draw Period, interest shall be payable semiannually on each June 1 and December 1, and principal shall be payable annually commencing December 1, 2024 and each December 1 thereafter, with all remaining principal due on or before the maturity date, as provided in the amortization schedule to be provided by the Purchaser to the City at the conclusion of the Draw Period.

Section 4. Registration, Exchange and Payments.

(a) *Registrar/Bond Registrar.* The Finance Director or the fiscal agent of the State shall act as Bond Registrar, as determined by the Finance Director. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver the Bond if transferred or exchanged in accordance with the provisions of the Bond and this ordinance and to carry out all of the Bond Registrar's powers and duties under this ordinance.

(b) *Registered Ownership.* The City and the Bond Registrar may deem and treat the Registered Owner of the Bond as the absolute owner for all purposes, and neither the City nor the Bond Registrar shall be affected by any notice to the contrary.

(c) *Transfer or Exchange of Registered Ownership.* The Bond shall not be transferrable without the consent of the City unless (i) the Purchaser's corporate name is changed and the transfer is necessary to reflect such change; (ii) the transferee is a successor in interest of the Purchaser by means of a corporate merger, an exchange of stock, or a sale of assets; or (iii) such transfer satisfies the requirements, if any, set forth in the Bond.

(d) *Place and Medium of Payment.* Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Principal of and interest on the Bond shall be payable by check, warrant, Automated Clearing House transfer or by other means mutually acceptable to the Registered Owner and the City. Payment of principal of and interest on the Bond will be made by the Bond Registrar to the Registered Owner. Payment made as described in this subsection (d) shall be valid and shall satisfy the liability of the City upon the Bond to the extent of the amount so paid. Upon final payment of principal of and interest on the Bond, the Registered Owner shall surrender the Bond for cancellation at the office of the Bond Registrar in accordance with this Section 4 and Section 11.

(e) *Additional Provisions.* The Bond will not be registered with the Depository Trust Company, New York, New York, or any other securities depository. No official statement, prospectus, offering circular or other offering statement containing material information with respect to the City or the Bond will be provided in connection with the issuance of the Bond; the Bond will be unrated; and the Bond will not be assigned a CUSIP number.

Section 5. Form of Bond. The Bond shall be in substantially the form set forth in Exhibit A, which is incorporated herein by this reference.

Section 6. Execution of Bond. The Bond shall be executed on behalf of the City by the facsimile or manual signature of the Mayor and shall be attested to by the facsimile or manual signature of the City Clerk, and shall have the seal of the City impressed or a facsimile thereof imprinted, or otherwise reproduced thereon.

In the event any officer who shall have signed or whose facsimile signature appears on the Bond shall cease to be such officer of the City before said Bond shall have been authenticated or delivered by the Bond Registrar or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and, upon such authentication, delivery and issuance, shall be as binding upon the City as though said person had not ceased to be such officer. The Bond may be signed and attested on behalf of the City by such persons who, at the actual date of execution of the Bond shall be the proper officers of the City, although at the original date of the Bond such persons were not such officers of the City.

Only such Bond as shall bear thereon a Certificate of Authentication manually executed by an authorized representative of the Bond Registrar shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance. Such Certificate of Authentication shall be

conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered hereunder and is entitled to the benefits of this ordinance and the Sale Document.

Section 7. Application of Bond Proceeds. The Finance Director is hereby authorized to create a Project Fund, and subaccounts therein as necessary, for the purposes set forth in this section. Proceeds of draws on the Bond shall be deposited in the Project Fund and shall be used to pay and/or reimburse the City for the costs of the Project and, unless otherwise provided by the City, to pay costs of issuance of the Bond.

The Finance Director shall invest money in the Project Fund and the subaccounts contained therein in such obligations as may now or hereafter be permitted to cities of the State by law and which will mature prior to the date on which such money shall be needed, but only to the extent that the same are acquired and disposed of at Fair Market Value. Upon completion of the Project, any drawn but unspent Bond proceeds (including interest earnings thereon) shall be transferred to the Debt Service Fund for the Bond.

Section 8. Tax Covenants. The City will take all actions necessary to assure the exclusion of interest on the Bond from the gross income of the owners of the Bond to the same extent as such interest is permitted to be excluded from gross income under the Code as in effect on the date of issuance of the Bond, including but not limited to the following:

(a) *Private Activity Bond Limitation.* The City will assure that the proceeds of the Bond are not so used as to cause the Bond to satisfy the private business tests of Section 141(b) of the Code or the private loan financing test of Section 141(c) of the Code.

(b) *Limitations on Disposition of Project.* The City will not sell or otherwise transfer or dispose of (i) any personal property components of the Project other than in the ordinary course of an established government program under Treasury Regulation 1.141-2(d)(4) or (ii) any real property components of the Project, unless it has received an opinion of Bond Counsel to the effect that such disposition will not adversely affect the treatment of interest on the Bond as excludable from gross income for federal income tax purposes.

(c) *Federal Guarantee Prohibition.* The City will not take any action or permit or suffer any action to be taken if the result of such action would be to cause the Bond to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(d) *Rebate Requirement.* The City will take any and all actions necessary to assure compliance with Section 148(f) of the Code, relating to the rebate of excess investment earnings, if any, to the federal government, to the extent that such section is applicable to the Bond.

(e) *No Arbitrage.* The City will not take, or permit or suffer to be taken, any action with respect to the proceeds of the Bond which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the date of issuance of the Bond would have caused the Bond to be an "arbitrage bond" within the meaning of Section 148 of the Code.

(f) *Registration Covenant.* The City will maintain a system for recording the ownership of the Bond that complies with the provisions of Section 149 of the Code until the Bond has been surrendered and canceled.

(g) *Record Retention.* The City will retain its records of all accounting and monitoring it carries out with respect to the Bond for at least three years after the Bond matures or is redeemed (whichever is earlier); however, if the Bond is redeemed and refunded, the City will retain its records of accounting and monitoring at least three years after the earlier of the maturity or redemption of the obligations that refunded the Bond.

(h) *Compliance with Federal Tax Certificate.* The City will comply with the provisions of the Federal Tax Certificate with respect to the Bond, which are incorporated herein as if fully set forth herein. The covenants of this Section will survive payment in full or defeasance of the Bond.

(i) *Bank Qualification.* Each Designated Representative is hereby authorized to designate the Bond as a "qualified tax-exempt obligation" under Section 265(b)(3) of the Code for investment by financial institutions if the City does not reasonably expect to issue more than \$10,000,000 of qualified tax-exempt obligations in the calendar year in which the Bond is issued.

Section 9. Debt Service Fund and Provision for Tax Levy Payments. The City hereby authorizes the creation of a Debt Service Fund, and accounts held therein which may be one or more segregated accounts held within another fund, to be used for the payment of debt service on the Bond. No later than the date each payment of principal of or interest on the Bond becomes due, the City shall transmit sufficient funds, from the Debt Service Fund or from other legally available sources, to the Bond Registrar for the payment of such principal or interest. Money in the Debt Service Fund may be invested in legal investments for City funds. Any interest or profit from the investment of such money shall be deposited in the Debt Service Fund, but only to the extent that the same are acquired, valued and disposed of at Fair Market Value.

The City hereby irrevocably covenants and agrees for as long as the Bond is outstanding and unpaid that each year it will include in its budget and levy an *ad valorem* tax upon all the property within the City subject to taxation in an amount that will be sufficient, together with all other revenues and money of the City legally available for such purposes, to pay the principal of and interest on the Bond as the same shall become due.

The City hereby irrevocably pledges that the annual tax provided for herein to be levied for the payment of such principal and interest shall be within and as a part of the property tax levy permitted to cities without a vote of the electorate, and that a sufficient portion of each annual levy to be levied and collected by the City prior to the full payment of the principal of and interest on the Bond will be and is hereby irrevocably set aside, pledged and appropriated for the payment of the principal of and interest on the Bond. The full faith, credit and resources of the City are hereby irrevocably pledged for the annual levy and collection of such taxes and for the prompt payment of the principal of and interest on the Bond when due and such pledge shall be enforceable in mandamus against the City.

Section 10. Right of Prepayment. The Bond is subject to prepayment as provided in this Section 10.

(a) *Optional Prepayment.* The City may prepay the Bond, in whole or in part, on any interest payment date after April 30, 2024, without penalty or fee, with 30 days prior written notice to the Purchaser. Except as provided in subsection (b) below, the Bond is not subject to prepayment prior to April 30, 2024.

(b) *Prepayment upon the Sale of the Property.* Notwithstanding anything herein to the contrary, so long as the Bond is outstanding, in the event that the City sells, leases or otherwise conveys all or a portion of the property acquired with proceeds of the Bond, the Bond shall be prepaid, in whole or in part, on any interest payment date, without penalty or fee, with 30 days prior written notice to the Purchaser, in the amount necessary to preserve the tax-exempt status of the Bond; provided, such prepayment may be optional and not mandatory if it is determined by the City, after consultation with Bond Counsel, that such prepayment is not necessary to preserve the tax-exempt status of the Bond. Such prepayment shall occur within 90 days of the disposition or sooner if necessary to preserve the tax-exempt status of the Bond.

(c) *Full and Partial Prepayment.* If the Bond is prepaid in full, interest shall cease to accrue on the date such prepayment occurs. A partial prepayment shall not result in a change in the semiannual payment amount but in the earlier retirement of the Bond. The Purchaser shall provide the City with a revised debt service payment schedule no later than 30 days after a partial prepayment of the Bond.

Section 11. Sale of the Bond.

(a) *Bond Sale.* The Bond shall be sold to the Purchaser pursuant to the terms of this ordinance, the Sale Document, if any, and the Proposal. The City hereby accepts the Purchaser's Proposal. Each Designated Representative is hereby authorized to execute the Proposal and the Sale Document on behalf of the City and is further authorized to approve the final principal amount of the Bond and to agree to any other terms, conditions and covenants that are in the best interest of the City and in accordance with this ordinance so long as:

- (i) the principal amount of the Bond does not exceed \$6,600,000, and
- (ii) the final maturity of the Bond is no later than June 1, 2044.

The authority granted to the Designated Representatives by this Section 11 shall expire one year after the effective date of this ordinance. If the Bond has not been issued and delivered by such date, the authorization for the issuance of the Bond shall be rescinded, and the Bond shall not be issued nor its sale approved unless such Bond is re-authorized by ordinance of the Council. Any ordinance re-authorizing the issuance and sale of the Bond may be in the form of a new ordinance repealing this ordinance in whole or in part or may be in the form of an amendatory ordinance establishing terms and conditions for the authority delegated under this Section 11.

(b) *Delivery of the Bond; Documentation.* Upon the passage and approval of this ordinance, the proper officials of the City, including the Designated Representatives, are

authorized and directed to undertake all action necessary for the prompt issuance, execution and delivery of the Bond and further to execute all closing certificates and documents required to effect the closing and delivery of the Bond. The City is hereby authorized to pay all costs of issuance of the Bond, including fees of counsel to the Purchaser, as provided in the Proposal.

Section 12. Ongoing Disclosure; Covenants.

(a) *Ongoing Disclosure.* The Bond is exempt from ongoing disclosure requirements of the Rule.

(b) *Covenants.* So long as the Bond is outstanding, the City hereby covenants and agrees to provide to the Purchaser:

(1) Copies of the City's audited financial statements within a reasonable time after the same become available; and

(2) Financial or other information as the Purchaser may reasonably request from time to time.

Section 13. Lost, Stolen or Destroyed Bond. In case the Bond is lost, stolen or destroyed, the Bond Registrar may authenticate and deliver a new Bond of like amount, date and tenor to the Registered Owner thereof if the Registered Owner pays the expenses and charges of the Bond Registrar and the City in connection therewith and files with the Bond Registrar and the City evidence satisfactory to both that the Bond was actually lost, stolen or destroyed and of the Registered Owner's ownership thereof, and furnishes the City and the Bond Registrar with indemnity satisfactory to both.

Section 14. Severability; Ratification. If any one or more of the covenants or agreements provided in this ordinance to be performed on the part of the City shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements, shall be null and void and shall be deemed separable from the remaining covenants and agreements of this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the Bond. All acts taken pursuant to the authority granted in this ordinance but prior to its effective date are hereby ratified and confirmed.

Section 15. Corrections by Clerk. Upon approval of the City Attorney and Bond Counsel, the City Clerk is hereby authorized to make necessary corrections to this ordinance, including but not limited to the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; ordinance numbering and section/subsection numbering; and other similar necessary corrections.

Section 16. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of the publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE,
WASHINGTON AT A REGULAR MEETING ON THIS 16th DAY OF MAY, 2022.

CITY OF KENMORE, WASHINGTON

David Baker, Mayor

ATTEST/AUTHENTICATED:

Anastasiya Warhol, City Clerk

Approved as to form:

Pacifica Law Group LLP

Date of Publication: _____

Effective Date: _____

Exhibit A

Form of Bond

[TRANSFER RESTRICTIONS]

UNITED STATES OF AMERICA

NO. R-1

Not to Exceed \$ _____

STATE OF WASHINGTON

CITY OF KENMORE

LIMITED TAX GENERAL OBLIGATION BOND, 2022

INTEREST RATE: 3.45% PER ANNUM

MATURITY DATE: June ____, 2044

REGISTERED OWNER: BANNER BANK

PRINCIPAL AMOUNT: NOT TO EXCEED SIX MILLION SIX HUNDRED THOUSAND AND NO/100 DOLLARS

The City of Kenmore, Washington (the "City"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, this bond as follows. This bond evidences a drawn-down loan. Interest on each draw on this bond shall accrue from the date money is drawn until paid and shall be calculated per annum on the basis of a 360-day year comprised of twelve thirty-day months. The City shall maintain records of amounts drawn on the Bond. During the Draw Period, interest shall be paid semiannually commencing December 1, 2022 and each June 1 and December 1 thereafter. After the Draw Period, interest shall be payable semiannually on each June 1 and December 1, and principal shall be payable annually commencing December 1, 2024 and each December 1 thereafter, with all remaining principal due on or before the Maturity Date, as provided in the amortization schedule to be provided by the Registered Owner to the City at the conclusion of the Draw Period and attached hereto.

Both principal of and interest on this bond are payable in lawful money of the United States of America. Principal of and interest on this bond shall be payable by check or warrant or by other means mutually acceptable to the Registered Owner and the City. Upon final payment of principal and interest of this bond, the Registered Owner shall surrender this bond for cancellation at the office of the Bond Registrar in accordance with Ordinance No. 22-0548 of the City (the "Bond Ordinance").

This bond is issued pursuant to the Bond Ordinance, to finance and/or reimburse the City for costs of constructing a public works facility, including the acquisition of land, and to pay costs of issuance. Capitalized terms used in this bond have the meanings given such terms in the Bond Ordinance.

A-1

The City may prepay this bond, in whole or in part, as provided in the Bond Ordinance. Notice shall be provided to the Registered Owner as provided in the Bond Ordinance.

The City has designated the Bond as "qualified tax-exempt obligations" under Section 265(b) of the Code.

The City has in the Bond Ordinance authorized the creation of a fund to be used for the payment of debt service on this bond, designated as the "Debt Service Fund." The Debt Service Fund shall be drawn upon for the sole purpose of paying the principal of and interest on this bond.

The City has irrevocably covenanted with the owner of this bond that it shall include in its annual budget and levy taxes annually, within and a part of the property tax levy permitted to the City without a vote of the electorate, upon all the taxable property in the City in amounts sufficient, together with other money legally available therefor, to pay the principal of and interest on this bond when due. The full faith, credit and resources of the City are irrevocably pledged for the annual levy and collection of such taxes and the prompt payment of such principal and interest when due and such pledge shall be enforceable in mandamus against the City.

The pledge of tax levies for payment of principal of and interest on the bond may be discharged prior to maturity of the bond by making provision for the prepayment thereof on the terms and conditions set forth in the Bond Ordinance.

Owners of this bond do not have a security interest in particular revenues or assets of the City. This bond is not a debt or indebtedness of the State of Washington, or any political subdivision thereof other than the City.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Ordinance until the Certificate of Authentication hereon shall have been manually signed by or on behalf of the Bond Registrar or its duly designated agent.

This bond is issued pursuant to the Constitution and laws of the State of Washington, and duly adopted ordinances of the City. This bond is transferable upon compliance with the conditions set forth in the Bond Ordinance.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist and to have happened, been done and performed precedent to and in the issuance of this bond exist and have happened, been done and performed and that the issuance of this bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Kenmore, Washington, has caused this bond to be executed by the manual or facsimile signatures of the Mayor and the City Clerk and the seal of the City to be imprinted, impressed or otherwise reproduced hereon as of this ____ day of _____, 2022.

[SEAL]

CITY OF KENMORE, WASHINGTON

By ____/s/ manual or facsimile_____
Mayor

ATTEST:

_____/s/ manual or facsimile_____
City Clerk

The Bond Registrar's Certificate of Authentication on the Bond shall be in substantially the following form:

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____

This is the Limited Tax General Obligation Bond, 2022, of the City of Kenmore, Washington, described in the within-mentioned Bond Ordinance.

[_____] , as Bond Registrar

REGISTRATION CERTIFICATE

This Bond is registered in the name of the Registered Owner on the books of the City as to both principal and interest. All payments of principal of and interest on this Bond shall be made by the City as provided in the Bond Ordinance.

Date of Registration	Name and Address of Registered Owner
_____, 20__	Banner Bank [_____]

PAYMENT SCHEDULE

Principal and interest on this Bond shall be payable as set forth in the following schedule:

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
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Exhibit B

Draw Request

[Banner Bank Notice Address]

The undersigned, _____ the Designated Representative of the City of Kenmore, a public body corporate and politic duly organized and existing under the Constitution and laws of the State of Washington (the "City"), hereby gives Banner Bank (the "Purchaser") notice irrevocably, pursuant to City Ordinance No 22-0548 (the "Bond Ordinance"), of the Draw specified below. Capitalized terms used herein have the meanings set forth in the Bond Ordinance.

1. The day of the proposed draw is [_____] (the "Draw Date").
2. The principal amount of the proposed Draw is \$[_____].
3. The proceeds of the proposed Draw are to be disbursed in accordance with the following instructions:

Bank Name: _____
 ABA Routing No. _____
 Credit to: City of Kenmore
 Account No.: _____
 Notify: _____ [person contact]
 () - -
 Reference: City of Kenmore

CITY OF KENMORE

By: _____
 Its: _____

CERTIFICATE

I, the undersigned, City Clerk of the City Council of the City of Kenmore, Washington (the "City"), DO HEREBY CERTIFY:

1. The attached copy of Ordinance No. 22-0548 (the "Ordinance") is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held on May 16, 2022 as that ordinance appears in the minute book of the City; and the Ordinance will be in full force and effect after its passage and publication as provided by law.

2. That said meeting was duly convened and held in all respects in accordance with law, including but not limited to Washington State Governor Inslee's emergency proclamation No. 20-28 issued on March 24, 2020, as amended and supplemented, temporarily suspending portions of the Open Public Meetings Act (chapter 42.30 RCW), and to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the City Council voted in the proper manner for the passage of the Ordinance; that all other requirements and proceedings incident to the proper passage of the Ordinance have been duly fulfilled, carried out and otherwise observed; and that I am authorized to execute this certificate.

3. That the Ordinance has not been amended, supplemented or rescinded since its passage and is in full force and effect and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 22nd day of May, 2022.

City Clerk

Signature: RGK
RGK (May 6, 2022 11:31 PDT)

Email: rkarlinsey@kenmorewa.gov

AB-LTGO Bonds Banner-4

Final Audit Report

2022-05-06

Created:	2022-05-06
By:	Leticia Salcido (lsalcido@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhB4eSTflvb-t6rDOHTT5xi7ijynigapG

"AB-LTGO Bonds Banner-4" History



Document created by Leticia Salcido (lsalcido@kenmorewa.gov)

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Email viewed by RGK (rkarlinsey@kenmorewa.gov)

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Document e-signed by RGK (rkarlinsey@kenmorewa.gov)

Signature Date: 2022-05-06 - 6:31:22 PM GMT - Time Source: server- IP address: 50.235.209.34



Agreement completed.



2022-05-06 - 6:31:22 PM GMT



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City Council Business Agenda Item
City of Kenmore, WA

<p>Subject/Topic: Ordinance No. 22-0548 An ordinance of the City of Kenmore Washington, authorizing the issuance of a Limited Tax General Obligation Bond in the principal amount of not to exceed \$6,600,000 to finance and/or reimburse the City for costs related to the acquisition of land and construction of a public works facility and to pay costs of issuing the bond; providing the form, terms and covenants of the bond; authorizing the sale of the bond to Banner Bank; and providing for other matters relating thereto.</p> <p>Proposed Council Action/Motion: Adopt Ordinance No. 22-0548, an ordinance of the City of Kenmore Washington, authorizing the issuance of a limited Tax General Obligation Bond in the principal amount of not to exceed \$6,600,000 to finance and/or reimburse the City for costs related to the acquisition of land and construction of a public works facility and to pay costs of issuing the bond; providing the form, terms and covenants of the bond; authorizing the sale of the bond to Banner Bank; and providing for other matters relating thereto.</p>	<p>For Council Meeting Agenda of: May 16, 2022</p> <p>Department: City Manager, Finance/Administration</p> <p>Prepared by: Leticia Salcido, Director Finance/Administration</p> <p>Initial & Date Approved by Department Head: LS 5/11/22  Approved by City Attorney: LS 5/11/22  Approved by Finance Director: <u>RGK</u> Approved by City Manager: <u>RGK</u></p> <p>Exhibits/Attachments: Attachment 1: Ordinance 22-0548 Exhibit A – Form of Bond Exhibit B – Draw Request Exhibit C - certificate</p>
<p><u>INFORMATION/BACKGROUND:</u> At the end of 2018, the long-standing contract for public works maintenance provided by the City of Lake Forest Park ended. Kenmore created a new in-house public works maintenance operation starting in January</p>	

2019. Public works has been operating without a designated property for their shop and operation. The City's Capital Program for 2021-2026 identified and includes a capital project for the public works shop land acquisition and development.

In 2021, after an extensive search and review process, the City identified three contiguous properties that met the requirements for the public works shop location. The City of Kenmore entered into a purchase agreement at a total cost of \$5,850,000 (including closing costs).

Various financing options were researched and evaluated. The City financed \$2.6 million for the first property through the Office of the State Treasurer. The proceeds from this bond issuance including premium were \$3.3 million. The transaction for the second property had not closed and did not qualify for financing with this bond issuance.

The escrow on the purchase of the second property closed on December 22, 2021. The property acquisition costs for the second property in the amount of \$2.6 million plus an additional \$4 million for construction costs is being financed by the issuance of tax-exempt limited tax general obligation bond in the principal amount of \$6.6 million. This is a private placement with Banner Bank and the terms are the following:

- Line of credit with initial drawdown equal to the acquisition cost of the second property in the amount of \$2.6 million and the rest to be drawn upon the expenditure for construction costs.
- Interest rate is fixed at 3.45%
- Term/Life 22 years
- The bond may be prepaid in whole or in part on any interest payment date after April 30, 2024 without prepayment penalty. At any time during the life of the bond, the bond may be prepaid if the City sells a portion of the property financed with proceeds of the bond.
- Cost of issuance approximately 0.30% of amount issued. (in comparison the 2021 bonds cost of issuance was approximately 1.20%)
- Semi-annual payments of interest in 2022 and 2023. After draw period closes 2024 - semi-annual payments of interest and annual payments of principal

The \$4m for construction is an initial amount, additional financing will likely be needed at a future date when the full scope of the project is known.

The next step in this process is the review, consideration, and approval of the following documents:

- 1) Authorizing Ordinance – authorizing the issuance of a limited tax general obligation bond in the principal amount of not to exceed \$6.6 million to finance and/or reimburse the City for costs related to the acquisition of land and construction of a public works facility and to pay costs of issuing the bond; providing the form, terms, and covenants of the bond; authorizing the sale of the bond to Banner Bank; and providing for other matters relating thereto.
- 2) Exhibit 1 – Form of Bond
- 3) Exhibit 2 – Draw request Form

FISCAL CONSIDERATION:

The Ordinance provides authorization the issuance of a limited tax general obligation bond in the amount of not to exceed \$6.6 million related to the acquisition of real property and constructions costs.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 22-0548

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AUTHORIZING THE ISSUANCE OF A LIMITED TAX GENERAL OBLIGATION BOND IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,600,000, TO FINANCE AND/OR REIMBURSE THE CITY FOR COSTS RELATED TO THE ACQUISITION OF LAND AND CONSTRUCTION OF A PUBLIC WORKS FACILITY AND TO PAY COSTS OF ISSUING THE BOND; PROVIDING THE FORM, TERMS AND COVENANTS OF THE BOND; AUTHORIZING THE SALE OF THE BOND TO BANNER BANK; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

PASSED MAY 16, 2022

PREPARED BY:

PACIFICA LAW GROUP LLP
Seattle, Washington

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 22-0548

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* This Table of Contents is provided for convenience only and is not a part of this ordinance.

CITY OF KENMORE, WASHINGTON

ORDINANCE NO. 22-0548

AN ORDINANCE OF THE CITY OF KENMORE, WASHINGTON, AUTHORIZING THE ISSUANCE OF A LIMITED TAX GENERAL OBLIGATION BOND IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,600,000, TO FINANCE AND/OR REIMBURSE THE CITY FOR COSTS RELATED TO THE ACQUISITION OF LAND AND CONSTRUCTION OF A PUBLIC WORKS FACILITY AND TO PAY COSTS OF ISSUING THE BOND; PROVIDING THE FORM, TERMS AND COVENANTS OF THE BOND; AUTHORIZING THE SALE OF THE BOND TO BANNER BANK; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

WHEREAS, the City Council (the "Council") of the City of Kenmore, Washington (the "City") deems it in the best interest of the City to acquire, construct, improve, develop, equip, and maintain a public works maintenance facility, including the acquisition of real property (the "Project"); and

WHEREAS, the Council deems it in the best interest of the City to issue a limited tax general obligation draw-down bond in the principal amount of not to exceed \$6,600,000 (the "Bond") evidencing a loan from Banner Bank, a Washington State chartered commercial bank (the "Purchaser"), to pay and/or reimburse the City for costs of the Project and to pay costs of issuing the Bond; and

WHEREAS, the City has received a proposal (the "Proposal") from the Purchaser to purchase the Bond from the City; and

WHEREAS, it is deemed necessary and advisable that the City accept the Purchaser's Proposal and issue the Bond as set forth herein;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Definitions. As used in this ordinance, the following words and terms shall have the following meanings, unless the context or use indicates another or different meaning or intent. Unless the context indicates otherwise, words importing the singular number shall include the plural number and vice versa.

Bond means the Limited Tax General Obligation Bond, 2022 authorized to be issued by the City pursuant to this ordinance.

Bond Counsel means Pacifica Law Group LLP or an attorney at law or a firm of attorneys, selected by the City, of nationally recognized standing in matters pertaining to the tax exempt nature of interest on bonds issued by states and their political subdivisions.

Bond Register means the registration records for the Bond maintained by the Bond Registrar.

Bond Registrar means the Finance Director or the fiscal agent of the State, as determined by the Finance Director, whose duties include registering and authenticating the Bond, maintaining the Bond Register, transferring ownership of the Bond, and paying the principal of and interest on the Bond.

City means the City of Kenmore, Washington, a municipal corporation duly organized and existing under the laws of the State.

City Attorney means the duly appointed and acting City Attorney of the City, including anyone acting in such capacity for the position, or the successor to the duties of that office.

City Clerk means the duly appointed and acting City Clerk of the City or the successor to the duties of that office.

City Manager means the duly appointed and acting City Manager, including anyone acting in such capacity for the position, or the successor to the duties of that office.

Closing Date means the date of issuance and delivery of the Bond to the Purchaser.

Code means the Internal Revenue Code of 1986 as in effect on the date of issuance of the Bond or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the date of issuance of the Bond, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under the Code.

Council or **City Council** means the Kenmore City Council, as the general legislative body of the City as the same is duly and regularly constituted from time to time.

Debt Service Fund means one or more funds or accounts created pursuant to this ordinance for the purpose of paying debt service on the Bond.

Designated Representative means the City Manager and the Finance Director, or such person's designee. The signature of one Designated Representative shall be sufficient to bind the City.

Draw Period means the period beginning on the Closing Date and ending two years thereafter.

Fair Market Value means the price at which a willing buyer would purchase the investment from a willing seller in a bona fide, arm's length transaction, except for specified investments as described in Treasury Regulation § 1.148-5(d)(6), including United States Treasury obligations, certificates of deposit, guaranteed investment contracts, and investments

for yield restricted defeasance escrows. Fair Market Value is generally determined on the date on which a contract to purchase or sell an investment becomes binding, and, to the extent required by the applicable regulations under the Code, the term "investment" will include a hedge.

Federal Tax Certificate means the certificate executed by a Designated Representative setting forth the requirements of the Code for maintaining the tax exemption of interest on the Bond, and attachments thereto.

Finance Director means the Finance Director of the City or the successor to such officer.

Interest Rate means a fixed interest rate of 3.45% per annum.

Mayor means the duly appointed and acting Mayor of the City or the successor to the duties of that office.

Project means the acquisition, construction, improvement, development, equipping, and maintenance of a public works maintenance facility, including the acquisition of real property, authorized in Section 2 of this ordinance.

Project Fund means the fund or account created pursuant to Section 7 of this ordinance.

Proposal means the proposal letter submitted by the Purchaser substantially in the form provided to the Council and on file with the Finance Director.

Purchaser means Banner Bank, a Washington State chartered commercial bank, as initial purchaser and Registered Owner of the Bond.

Registered Owner means the person named as the registered owner of the Bond in the Bond Register.

Request for Draw means a written request by a Designated Representative for a draw on the Bond received during the Draw Period, substantially in the form attached hereto as Exhibit B.

Rule means the United States Securities and Exchange Commission's Rule 15c2-12 under the Securities Exchange Act of 1934, as the same may be amended from time to time.

Sale Document means a bond purchase contract, loan agreement, or other document, if any, executed by a Designated Representative in connection with the sale of the Bond to the Purchaser pursuant to Section 11 of this ordinance.

State means the State of Washington.

Section 2. Authorization of the Project. The Council hereby approves the Project, as such Project is to be more fully described in the plans and specifications prepared by and filed with the City.

The cost of all necessary appraisals, negotiation, closing, architectural, engineering, financial, legal and other consulting services, inspection and testing, demolition, administrative and relocation expenses and other costs incurred in connection with the foregoing capital improvements shall be deemed a part of the capital costs of the Project. The Project shall be complete with all necessary equipment and appurtenances.

The City will determine the exact specifications for the Project, and the components thereof, as well as the timing, order and manner of completing the components of the Project. The City may alter, make substitutions to, and amend the Project as it determines are in the best interests of the City and consistent with the general descriptions provided herein.

Section 3. Authorization and Description of the Bond. For the purpose of paying and/or reimbursing the City for costs of the Project and paying costs of issuance of the Bond, the City is hereby authorized to issue and sell a limited tax general obligation bond in the principal amount of not to exceed \$6,600,000 (the "Bond").

The Bond shall be a general obligation of the City and shall be designated "City of Kenmore, Washington, Limited Tax General Obligation Bond, 2022" or other such designation as set forth in the Bond and approved by a Designated Representative. The Bond shall be dated as of the Closing Date; shall be fully registered as to both principal and interest; shall be in one denomination; and shall mature on the date set forth in the Bond.

The Bond evidences a drawn-down loan. Draws on the Bond may be made during the Draw Period no more frequently than monthly in minimum amounts of \$100,000 upon submission of a written Request for Draw to the Purchaser. Interest on each draw on the Bond shall accrue from the date money is drawn until paid and shall be calculated per annum on the basis of a 360-day year comprised of twelve thirty-day months. The City shall maintain records of amounts drawn on the Bond. The City hereby delegates to each Designated Representative the authority to make written Request for Draws during the Draw Period pursuant to the terms of this ordinance. The signature of one Designated Representative shall be sufficient to bind the City.

During the Draw Period, interest shall be paid semiannually commencing December 1, 2022 and each June 1 and December 1 thereafter. After the Draw Period, interest shall be payable semiannually on each June 1 and December 1, and principal shall be payable annually commencing December 1, 2024 and each December 1 thereafter, with all remaining principal due on or before the maturity date, as provided in the amortization schedule to be provided by the Purchaser to the City at the conclusion of the Draw Period. Any payment by the City to the Purchaser shall be applied first to pay accrued interest, and second to pay principal as of the date actually received by the Purchaser.

Section 4. Registration, Exchange and Payments.

(a) *Registrar/Bond Registrar.* The Finance Director or the fiscal agent of the State shall act as Bond Registrar, as determined by the Finance Director. The Bond Registrar is authorized, on behalf of the City, to authenticate and deliver the Bond if transferred or

exchanged in accordance with the provisions of the Bond and this ordinance and to carry out all of the Bond Registrar's powers and duties under this ordinance.

(b) *Registered Ownership.* The City and the Bond Registrar may deem and treat the Registered Owner of the Bond as the absolute owner for all purposes, and neither the City nor the Bond Registrar shall be affected by any notice to the contrary.

(c) *Transfer or Exchange of Registered Ownership.* The Bond shall not be transferrable without the consent of the City unless (i) the Purchaser's corporate name is changed and the transfer is necessary to reflect such change; (ii) the transferee is a successor in interest of the Purchaser by means of a corporate merger, an exchange of stock, or a sale of assets; or (iii) such transfer satisfies the requirements, if any, set forth in the Bond.

(d) *Place and Medium of Payment.* Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Principal of and interest on the Bond shall be payable by check, warrant, Automated Clearing House transfer or by other means mutually acceptable to the Registered Owner and the City. Payment of principal of and interest on the Bond will be made by the Bond Registrar to the Registered Owner. Payment made as described in this subsection (d) shall be valid and shall satisfy the liability of the City upon the Bond to the extent of the amount so paid. Upon final payment of principal of and interest on the Bond, the Registered Owner shall surrender the Bond for cancellation at the office of the Bond Registrar in accordance with this Section 4 and Section 11.

(e) *Additional Provisions.* The Bond will not be registered with the Depository Trust Company, New York, New York, or any other securities depository. No official statement, prospectus, offering circular or other offering statement containing material information with respect to the City or the Bond will be provided in connection with the issuance of the Bond; the Bond will be unrated; and the Bond will not be assigned a CUSIP number.

Section 5. Form of Bond. The Bond shall be in substantially the form set forth in Exhibit A, which is incorporated herein by this reference.

Section 6. Execution of Bond. The Bond shall be executed on behalf of the City by the facsimile or manual signature of the Mayor and shall be attested to by the facsimile or manual signature of the City Clerk, and shall have the seal of the City impressed or a facsimile thereof imprinted, or otherwise reproduced thereon.

In the event any officer who shall have signed or whose facsimile signature appears on the Bond shall cease to be such officer of the City before said Bond shall have been authenticated or delivered by the Bond Registrar or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and, upon such authentication, delivery and issuance, shall be as binding upon the City as though said person had not ceased to be such officer. The Bond may be signed and attested on behalf of the City by such persons who, at the actual date of execution of the Bond shall be the proper officers of the City, although at the original date of the Bond such persons were not such officers of the City.

Only such Bond as shall bear thereon a Certificate of Authentication manually executed by an authorized representative of the Bond Registrar shall be valid or obligatory for any purpose

or entitled to the benefits of this ordinance. Such Certificate of Authentication shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered hereunder and is entitled to the benefits of this ordinance and the Sale Document.

Section 7. Application of Bond Proceeds. The Finance Director is hereby authorized to create a Project Fund, and subaccounts therein as necessary, for the purposes set forth in this section. Proceeds of draws on the Bond shall be deposited in the Project Fund and shall be used to pay and/or reimburse the City for the costs of the Project and, unless otherwise provided by the City, to pay costs of issuance of the Bond.

The Finance Director shall invest money in the Project Fund and the subaccounts contained therein in such obligations as may now or hereafter be permitted to cities of the State by law and which will mature prior to the date on which such money shall be needed, but only to the extent that the same are acquired and disposed of at Fair Market Value. Upon completion of the Project, any drawn but unspent Bond proceeds (including interest earnings thereon) shall be transferred to the Debt Service Fund for the Bond.

Section 8. Tax Covenants. The City will take all actions necessary to assure the exclusion of interest on the Bond from the gross income of the owners of the Bond to the same extent as such interest is permitted to be excluded from gross income under the Code as in effect on the date of issuance of the Bond, including but not limited to the following:

(a) *Private Activity Bond Limitation.* The City will assure that the proceeds of the Bond are not so used as to cause the Bond to satisfy the private business tests of Section 141(b) of the Code or the private loan financing test of Section 141(c) of the Code.

(b) *Limitations on Disposition of Project.* The City will not sell or otherwise transfer or dispose of (i) any personal property components of the Project other than in the ordinary course of an established government program under Treasury Regulation 1.141-2(d)(4) or (ii) any real property components of the Project, unless it has received an opinion of Bond Counsel to the effect that such disposition will not adversely affect the treatment of interest on the Bond as excludable from gross income for federal income tax purposes.

(c) *Federal Guarantee Prohibition.* The City will not take any action or permit or suffer any action to be taken if the result of such action would be to cause the Bond to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(d) *Rebate Requirement.* The City will take any and all actions necessary to assure compliance with Section 148(f) of the Code, relating to the rebate of excess investment earnings, if any, to the federal government, to the extent that such section is applicable to the Bond.

(e) *No Arbitrage.* The City will not take, or permit or suffer to be taken, any action with respect to the proceeds of the Bond which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the date of issuance of the Bond would have caused the Bond to be an "arbitrage bond" within the meaning of Section 148 of the Code.

(f) *Registration Covenant.* The City will maintain a system for recording the ownership of the Bond that complies with the provisions of Section 149 of the Code until the Bond has been surrendered and canceled.

(g) *Record Retention.* The City will retain its records of all accounting and monitoring it carries out with respect to the Bond for at least three years after the Bond matures or is redeemed (whichever is earlier); however, if the Bond is redeemed and refunded, the City will retain its records of accounting and monitoring at least three years after the earlier of the maturity or redemption of the obligations that refunded the Bond.

(h) *Compliance with Federal Tax Certificate.* The City will comply with the provisions of the Federal Tax Certificate with respect to the Bond, which are incorporated herein as if fully set forth herein. The covenants of this Section will survive payment in full or defeasance of the Bond.

(i) *Bank Qualification.* Each Designated Representative is hereby authorized to designate the Bond as a "qualified tax-exempt obligation" under Section 265(b)(3) of the Code for investment by financial institutions if the City does not reasonably expect to issue more than \$10,000,000 of qualified tax-exempt obligations in the calendar year in which the Bond is issued.

Section 9. Debt Service Fund and Provision for Tax Levy Payments. The City hereby authorizes the creation of a Debt Service Fund, and accounts held therein which may be one or more segregated accounts held within another fund, to be used for the payment of debt service on the Bond. No later than the date each payment of principal of or interest on the Bond becomes due, the City shall transmit sufficient funds, from the Debt Service Fund or from other legally available sources, to the Bond Registrar for the payment of such principal or interest. Money in the Debt Service Fund may be invested in legal investments for City funds. Any interest or profit from the investment of such money shall be deposited in the Debt Service Fund, but only to the extent that the same are acquired, valued and disposed of at Fair Market Value.

The City hereby irrevocably covenants and agrees for as long as the Bond is outstanding and unpaid that each year it will include in its budget and levy an *ad valorem* tax upon all the property within the City subject to taxation in an amount that will be sufficient, together with all other revenues and money of the City legally available for such purposes, to pay the principal of and interest on the Bond as the same shall become due.

The City hereby irrevocably pledges that the annual tax provided for herein to be levied for the payment of such principal and interest shall be within and as a part of the property tax levy permitted to cities without a vote of the electorate, and that a sufficient portion of each annual levy to be levied and collected by the City prior to the full payment of the principal of and interest on the Bond will be and is hereby irrevocably set aside, pledged and appropriated for the payment of the principal of and interest on the Bond. The full faith, credit and resources of the City are hereby irrevocably pledged for the annual levy and collection of such taxes and for the prompt payment of the principal of and interest on the Bond when due and such pledge shall be enforceable in mandamus against the City.

Section 10. Right of Prepayment. The Bond is subject to prepayment as provided in this Section 10.

(a) *Optional Prepayment.* The City may prepay the Bond, in whole or in part, plus accrued interest on the principal amount to be prepaid, calculated to next interest payment date occurring at least 30 days prior to the tender of the prepayment, on any interest payment date after April 30, 2024, without penalty or fee, with 30 days prior written notice to the Purchaser. Except as provided in subsection (b) below, the Bond is not subject to prepayment prior to April 30, 2024.

(b) *Prepayment upon the Sale of the Property.* Notwithstanding anything herein to the contrary, so long as the Bond is outstanding, in the event that the City sells, leases or otherwise conveys all or a portion of the property acquired with proceeds of the Bond, the Bond shall be prepaid, in whole or in part, plus accrued interest on the principal amount to be prepaid, calculated to next interest payment date occurring at least 30 days prior to the tender of the prepayment, on any interest payment date, without penalty or fee, with 30 days prior written notice to the Purchaser, in the amount necessary to preserve the tax-exempt status of the Bond; provided, such prepayment may be optional and not mandatory if it is determined by the City, after consultation with Bond Counsel, that such prepayment is not necessary to preserve the tax-exempt status of the Bond. Such prepayment shall occur within 90 days of the disposition or sooner if necessary to preserve the tax-exempt status of the Bond.

(c) *Full and Partial Prepayment.* If the Bond is prepaid in full, interest shall cease to accrue on the date such prepayment occurs. A partial prepayment shall not result in a change in the semiannual payment amount but in the earlier retirement of the Bond. The Purchaser shall provide the City with a revised debt service payment schedule no later than 30 days after a partial prepayment of the Bond.

Section 11. Sale of the Bond.

(a) *Bond Sale.* The Bond shall be sold to the Purchaser pursuant to the terms of this ordinance, the Sale Document, if any, and the Proposal. The City hereby accepts the Purchaser's Proposal. Each Designated Representative is hereby authorized to execute the Proposal and the Sale Document on behalf of the City and is further authorized to approve the final principal amount of the Bond and to agree to any other terms, conditions and covenants that are in the best interest of the City and in accordance with this ordinance so long as:

- (i) the principal amount of the Bond does not exceed \$6,600,000, and
- (ii) the final maturity of the Bond is no later than June 1, 2044.

The authority granted to the Designated Representatives by this Section 11 shall expire one year after the effective date of this ordinance. If the Bond has not been issued and delivered by such date, the authorization for the issuance of the Bond shall be rescinded, and the Bond shall not be issued nor its sale approved unless such Bond is re-authorized by ordinance of the Council. Any ordinance re-authorizing the issuance and sale of the Bond may be in the form of a new ordinance repealing this ordinance in whole or in part or may be in the form of an

amendatory ordinance establishing terms and conditions for the authority delegated under this Section 11.

(b) *Delivery of the Bond; Documentation.* Upon the passage and approval of this ordinance, the proper officials of the City, including the Designated Representatives, are authorized and directed to undertake all action necessary for the prompt issuance, execution and delivery of the Bond and further to execute all closing certificates and documents required to effect the closing and delivery of the Bond. The City is hereby authorized to pay all costs of issuance of the Bond, including fees of counsel to the Purchaser, as provided in the Proposal.

Section 12. Ongoing Disclosure; Covenants.

(a) *Ongoing Disclosure.* The Bond is exempt from ongoing disclosure requirements of the Rule.

(b) *Covenants.* So long as the Bond is outstanding, the City hereby covenants and agrees to provide to the Purchaser:

(1) Copies of the City's audited financial statements within a reasonable time after the same become available; and

(2) Financial or other information as the Purchaser may reasonably request from time to time.

Section 13. Lost, Stolen or Destroyed Bond. In case the Bond is lost, stolen or destroyed, the Bond Registrar may authenticate and deliver a new Bond of like amount, date and tenor to the Registered Owner thereof if the Registered Owner pays the expenses and charges of the Bond Registrar and the City in connection therewith and files with the Bond Registrar and the City evidence satisfactory to both that the Bond was actually lost, stolen or destroyed and of the Registered Owner's ownership thereof, and furnishes the City and the Bond Registrar with indemnity satisfactory to both.

Section 14. Severability; Ratification. If any one or more of the covenants or agreements provided in this ordinance to be performed on the part of the City shall be declared by any court of competent jurisdiction to be contrary to law, then such covenant or covenants, agreement or agreements, shall be null and void and shall be deemed separable from the remaining covenants and agreements of this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the Bond. All acts taken pursuant to the authority granted in this ordinance but prior to its effective date are hereby ratified and confirmed.

Section 15. Corrections by Clerk. Upon approval of the City Attorney and Bond Counsel, the City Clerk is hereby authorized to make necessary corrections to this ordinance, including but not limited to the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; ordinance numbering and section/subsection numbering; and other similar necessary corrections.

Section 16. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of the publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE,
WASHINGTON AT A REGULAR MEETING ON THIS 16th DAY OF MAY, 2022.

CITY OF KENMORE, WASHINGTON

David Baker, Mayor

ATTEST/AUTHENTICATED:

Anastasiya Warhol, City Clerk

Approved as to form:

Pacifica Law Group LLP

Date of Publication: _____

Effective Date: _____

Exhibit A

Form of Bond

[TRANSFER RESTRICTIONS]

UNITED STATES OF AMERICA

NO. R-1

Not to Exceed \$ _____

STATE OF WASHINGTON

CITY OF KENMORE

LIMITED TAX GENERAL OBLIGATION BOND, 2022

INTEREST RATE: 3.45% PER ANNUM

MATURITY DATE: June ____, 2044

REGISTERED OWNER: BANNER BANK

PRINCIPAL AMOUNT: NOT TO EXCEED SIX MILLION SIX HUNDRED THOUSAND
AND NO/100 DOLLARS

The City of Kenmore, Washington (the "City"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, this bond as follows. This bond evidences a drawn-down loan. Interest on each draw on this bond shall accrue from the date money is drawn until paid and shall be calculated per annum on the basis of a 360-day year comprised of twelve thirty-day months. The City shall maintain records of amounts drawn on the Bond. During the Draw Period, interest shall be paid semiannually commencing December 1, 2022 and each June 1 and December 1 thereafter. After the Draw Period, interest shall be payable semiannually on each June 1 and December 1, and principal shall be payable annually commencing December 1, 2024 and each December 1 thereafter, with all remaining principal due on or before the Maturity Date, as provided in the amortization schedule to be provided by the Registered Owner to the City at the conclusion of the Draw Period and attached hereto. Any payment by the City to the Registered Owner shall be applied first to pay accrued interest, and second to pay principal as of the date actually received by the Registered Owner.

Both principal of and interest on this bond are payable in lawful money of the United States of America. Principal of and interest on this bond shall be payable by check or warrant or by other means mutually acceptable to the Registered Owner and the City. Upon final payment of principal and interest of this bond, the Registered Owner shall surrender this bond for cancellation at the office of the Bond Registrar in accordance with Ordinance No. 22-0548 of the City (the "Bond Ordinance").

This bond is issued pursuant to the Bond Ordinance, to finance and/or reimburse the City for costs of constructing a public works facility, including the acquisition of land, and to pay costs of issuance. Capitalized terms used in this bond have the meanings given such terms in the Bond Ordinance.

A-1

The City may prepay this bond, in whole or in part, as provided in the Bond Ordinance. Notice shall be provided to the Registered Owner as provided in the Bond Ordinance.

The City has designated the Bond as "qualified tax-exempt obligations" under Section 265(b) of the Code.

The City has in the Bond Ordinance authorized the creation of a fund to be used for the payment of debt service on this bond, designated as the "Debt Service Fund." The Debt Service Fund shall be drawn upon for the sole purpose of paying the principal of and interest on this bond.

The City has irrevocably covenanted with the owner of this bond that it shall include in its annual budget and levy taxes annually, within and a part of the property tax levy permitted to the City without a vote of the electorate, upon all the taxable property in the City in amounts sufficient, together with other money legally available therefor, to pay the principal of and interest on this bond when due. The full faith, credit and resources of the City are irrevocably pledged for the annual levy and collection of such taxes and the prompt payment of such principal and interest when due and such pledge shall be enforceable in mandamus against the City.

The pledge of tax levies for payment of principal of and interest on the bond may be discharged prior to maturity of the bond by making provision for the prepayment thereof on the terms and conditions set forth in the Bond Ordinance.

Owners of this bond do not have a security interest in particular revenues or assets of the City. This bond is not a debt or indebtedness of the State of Washington, or any political subdivision thereof other than the City.

This bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Ordinance until the Certificate of Authentication hereon shall have been manually signed by or on behalf of the Bond Registrar or its duly designated agent.

This bond is issued pursuant to the Constitution and laws of the State of Washington, and duly adopted ordinances of the City. This bond is transferable upon compliance with the conditions set forth in the Bond Ordinance.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist and to have happened, been done and performed precedent to and in the issuance of this bond exist and have happened, been done and performed and that the issuance of this bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Kenmore, Washington, has caused this bond to be executed by the manual or facsimile signatures of the Mayor and the City Clerk and the seal of the City to be imprinted, impressed or otherwise reproduced hereon as of this ____ day of _____, 2022.

[SEAL]

CITY OF KENMORE, WASHINGTON

By ____/s/ manual or facsimile_____
Mayor

ATTEST:

_____/s/ manual or facsimile_____
City Clerk

The Bond Registrar's Certificate of Authentication on the Bond shall be in substantially the following form:

CERTIFICATE OF AUTHENTICATION

Date of Authentication: _____

This is the Limited Tax General Obligation Bond, 2022, of the City of Kenmore, Washington, described in the within-mentioned Bond Ordinance.

_____, as Bond Registrar

REGISTRATION CERTIFICATE

This Bond is registered in the name of the Registered Owner on the books of the City as to both principal and interest. All payments of principal of and interest on this Bond shall be made by the City as provided in the Bond Ordinance.

Date of Registration	Name and Address of Registered Owner
_____, 20__	Banner Bank []

PAYMENT SCHEDULE

Principal and interest on this Bond shall be payable as set forth in the following schedule:

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>
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Exhibit B

Draw Request

[Banner Bank Notice Address]

The undersigned, _____ the Designated Representative of the City of Kenmore, a public body corporate and politic duly organized and existing under the Constitution and laws of the State of Washington (the "City"), hereby gives Banner Bank (the "Purchaser") notice irrevocably, pursuant to City Ordinance No 22-0548 (the "Bond Ordinance"), of the Draw specified below. Capitalized terms used herein have the meanings set forth in the Bond Ordinance.

1. The day of the proposed draw is [_____] (the "Draw Date").
2. The principal amount of the proposed Draw is \$[_____].
3. The proceeds of the proposed Draw are to be disbursed in accordance with the following instructions:

Bank Name: _____
 ABA Routing No. _____
 Credit to: City of Kenmore
 Account No.: _____
 Notify: _____ [person contact]
 () - _____
 Reference: City of Kenmore

CITY OF KENMORE

By: _____
 Its: _____

CERTIFICATE

I, the undersigned, City Clerk of the City Council of the City of Kenmore, Washington (the "City"), DO HEREBY CERTIFY:

1. The attached copy of Ordinance No. 22-0548 (the "Ordinance") is a full, true and correct copy of an ordinance duly passed at a regular meeting of the City Council of the City held on May 16, 2022 as that ordinance appears in the minute book of the City; and the Ordinance will be in full force and effect after its passage and publication as provided by law.

2. That said meeting was duly convened and held in all respects in accordance with law, including but not limited to Washington State Governor Inslee's emergency proclamation No. 20-28 issued on March 24, 2020, as amended and supplemented, temporarily suspending portions of the Open Public Meetings Act (chapter 42.30 RCW), and to the extent required by law, due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting and a legally sufficient number of members of the City Council voted in the proper manner for the passage of the Ordinance; that all other requirements and proceedings incident to the proper passage of the Ordinance have been duly fulfilled, carried out and otherwise observed; and that I am authorized to execute this certificate.

3. That the Ordinance has not been amended, supplemented or rescinded since its passage and is in full force and effect and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of May, 2022.

City Clerk

Signature: Rob Karlinsey
Rob Karlinsey (May 11, 2022 15:18 PDT)

Email: rkarlinsey@kenmorewa.gov

AB-LTGO Bonds Banner-5

Final Audit Report

2022-05-11

Created:	2022-05-11
By:	Leticia Salcido (lsalcido@kenmorewa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbUsbGTh6rSeVGWokwzNqWK08XM57U194

"AB-LTGO Bonds Banner-5" History



Document created by Leticia Salcido (lsalcido@kenmorewa.gov)

2022-05-11 - 9:59:19 PM GMT- IP address: 50.235.209.34



Document emailed to Rob Karlinsey (rkarlinsey@kenmorewa.gov) for signature

2022-05-11 - 9:59:38 PM GMT



Email viewed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)

2022-05-11 - 10:17:07 PM GMT- IP address: 24.22.167.111



Document e-signed by Rob Karlinsey (rkarlinsey@kenmorewa.gov)

Signature Date: 2022-05-11 - 10:18:06 PM GMT - Time Source: server- IP address: 24.22.167.111



Agreement completed.

2022-05-11 - 10:18:06 PM GMT



Powered by
Adobe
Acrobat Sign



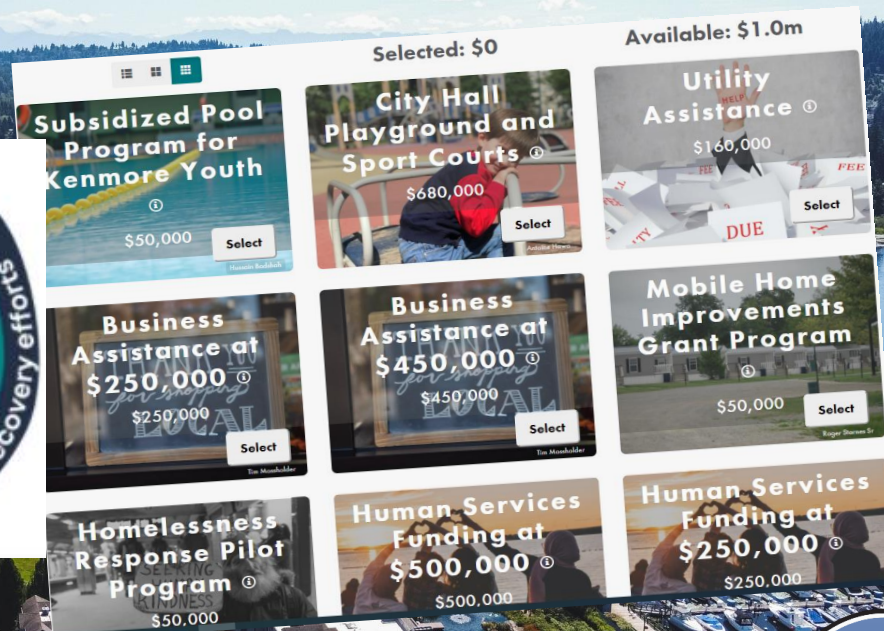
City Council Business Agenda Item
City of Kenmore, WA

<p>Subject/Topic:</p> <p>American Rescue Plan Act Work Program</p> <p>Proposed Council Action/Motion:</p> <p>Adopt a \$575,000 American Rescue Plan Act Work Program for 2022-26 to include a Homelessness Response Pilot Program, Catch Up Learning and Childcare Support, Human Services Funding and Business Assistance.</p>	<p>For Council Meeting Agenda of: May 16, 2022</p> <p>Department: City Manager</p> <p>Prepared by: Stephanie Lucash, Assistant City Manager/ARPA Administrator</p> <table border="0"> <tr> <td></td><td style="text-align: right;"><u>Initial & Date</u></td></tr> <tr> <td>Approved by Department Head:</td><td style="text-align: right;">SL, 5/3/22</td></tr> <tr> <td>Approved by City Attorney:</td><td style="text-align: right;">n/a</td></tr> <tr> <td>Approved by Finance Director:</td><td style="text-align: right;">LS 5/6/22</td></tr> <tr> <td>Approved by City Manager:</td><td style="text-align: right;">RGK 5/5/22</td></tr> </table> <p>Exhibits/Attachments:</p> <p>Slide Deck</p>		<u>Initial & Date</u>	Approved by Department Head:	SL, 5/3/22	Approved by City Attorney:	n/a	Approved by Finance Director:	LS 5/6/22	Approved by City Manager:	RGK 5/5/22
	<u>Initial & Date</u>										
Approved by Department Head:	SL, 5/3/22										
Approved by City Attorney:	n/a										
Approved by Finance Director:	LS 5/6/22										
Approved by City Manager:	RGK 5/5/22										
<p>SUMMARY:</p> <p>The American Rescue Plan Act (ARPA) is a federal law that was signed on March 11, 2021. The purpose of ARPA is to provide \$1.9 trillion to help the U.S. respond to and recover from the COVID-19 pandemic. The City of Kenmore will receive \$6.4 million in ARPA funds; half was received in mid-2021 and the second half will come in mid-2022. All funds must be allocated by the end of 2024 and spent by the end of 2026.</p> <p>At its March 28, 2022 meeting, the City Council provided feedback and early direction on ARPA work program options based on results from the ARPA community engagement efforts using the <i>Balancing Act Prioritize</i> tool. At this time, staff are recommending that we proceed with full implementation of a 2022-26 \$575,000 ARPA work program as follows: Homelessness Response Pilot Program: \$50,000; Catch Up Learning and Childcare Support: \$100,000; Human Services Funding: \$250,000 and Business Assistance: \$175,000. Launching and implementing these programs will take significant staff effort in the months ahead.</p> <p>Adopting this work program will leave an additional \$425,000 in ARPA funds still to be allocated. Staff recommends that we continue exploring options for these funds including partnering with Bastyr and considering other ideas related to the remaining projects that were included in the online tool, and come back later this year with an update and further recommendations for expending those funds.</p> <p>FISCAL CONSIDERATION:</p> <p>On June 28, 2021, the City Council established by ordinance a special revenue fund known as the "ARPA Fiscal Recovery Fund." Prior City Council direction has included designating ARPA funds for direct cash assistance, affordable housing, staffing, and urgent business assistance. Tonight's action pertains to how the City Council may want to spend \$575,000 of the City's remaining ARPA funds.</p> <p>COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED:</p> <p>Goal #4: Respond to the Pandemic. The purpose of Kenmore's ARPA funds is to help the City respond to and recover from the COVID-19 pandemic.</p>											

American Rescue Plan Act

2022-26 Work Program Discussion

May 16, 2022



Our Service Vision

Propelling Kenmore Upward:
We create a thriving
community where all people
love where
they live.



Goals for Tonight

Adopt \$575,000 2022-2026 ARPA Work Program

1. Business Assistance (\$175,000) *(already approved at March 28, 2022 meeting)*
2. Homelessness Response Pilot Program (\$50,000)
3. Catch Up Learning and Childcare Support (\$100,000)
4. Human Services Funding (\$250,000)

Staff will come back later in 2022 with recommendations for additional ARPA work program projects with remaining unallocated funds



ARPA Funds Available

Kenmore's \$6.4 Million ARPA Program	Dollar Amount
Direct Cash Assistance (Kenmore Cares)	\$1,050,000
Affordable Housing	\$3,200,000
Urgent Business Assistance	\$75,000
Program Staffing for 5 Years (2021-2026)	\$800,000
Hold in Reserve	\$275,000
<i>2022-26 ARPA Work Program</i>	
<i>Business Assistance</i>	<i>\$175,000</i>
<i>Homelessness Response Pilot Program</i>	<i>\$50,000</i>
<i>Catch Up Learning and Childcare Support</i>	<i>\$100,000</i>
<i>Human Services Funding</i>	<i>\$250,000</i>
Subtotal	\$575,000
Unallocated Funds – Recommendation Later in 2022	\$425,000
TOTAL	\$6,400,000



Council ARPA Guidance

Guiding Principles

- 1) Center Equity
- 2) Provide Immediate Relief and Fund Legacy Work
- 3) Tie Funding Decisions to Pandemic Impacts
- 4) Consider Early Wins and Something for Everyone
- 5) Assess Long-Term Sustainability
- 6) Factor in Community Feedback
- 7) Leverage Other Funding Sources
- 8) Maximize Partnerships

High Level Strategy

- Provide immediate relief to residents in need
- Provide immediate relief to businesses in need
- Position the City, community, and businesses to transition into a post-COVID era (i.e., long-term recovery)
- Consider enduring, legacy project(s) that will be bold investments in Kenmore's future



Homelessness Response Pilot Program

\$50,000

- **Collaborate with a non-profit organization to provide services for Kenmore's homeless community**
- **Goal to initiate program in second half of 2022**



Catch Up Learning and Childcare Support

\$100,000

- **Work with the Northshore School District to provide assistance to low-income students impacted by the pandemic**
- **Goal to continue to engage with school district to utilize their expertise**
- **Possible roll out in late 2022/early 2023**



Human Services Funding

\$250,000

- **Will issue an RFP focused on behavioral health needs**
- **Goal to make RFP award decisions later this year**



University of Washington Partnership

- **The ARPA team has been meeting with UW staff and faculty to explore ways to engage UW students in our ARPA work**
- **Continue to explore partnership opportunities as we roll out this work program**



Council Motion

Proposed Council Motion:

Adopt a \$575,000 American Rescue Plan Act Work Program for 2022-26 to include a Homelessness Response Pilot Program, Catch Up Learning and Childcare Support, Human Services Funding and Business Assistance

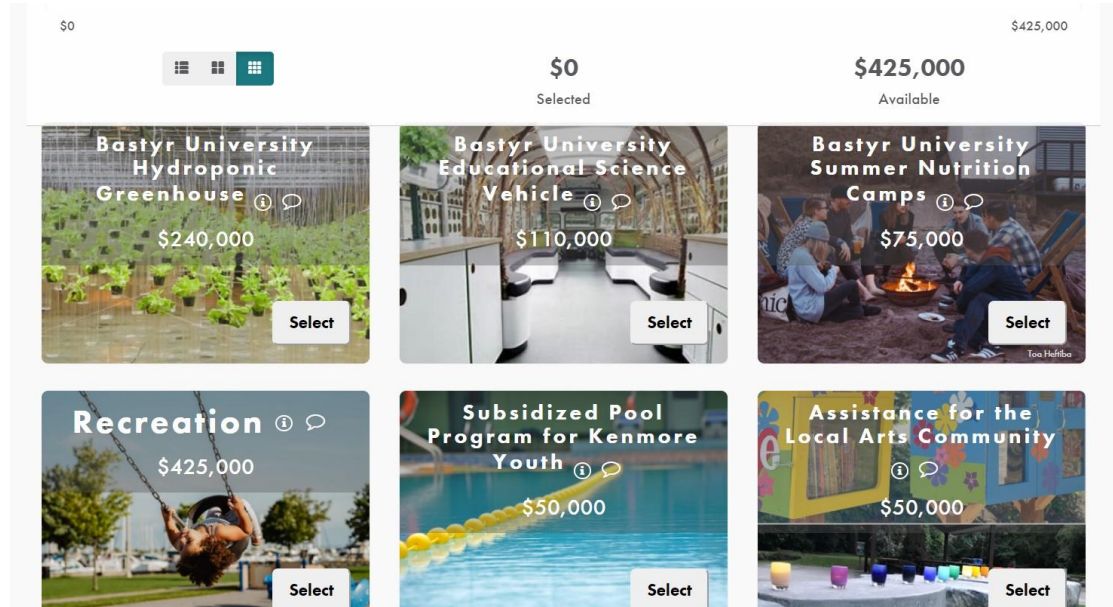


Future Recommendations

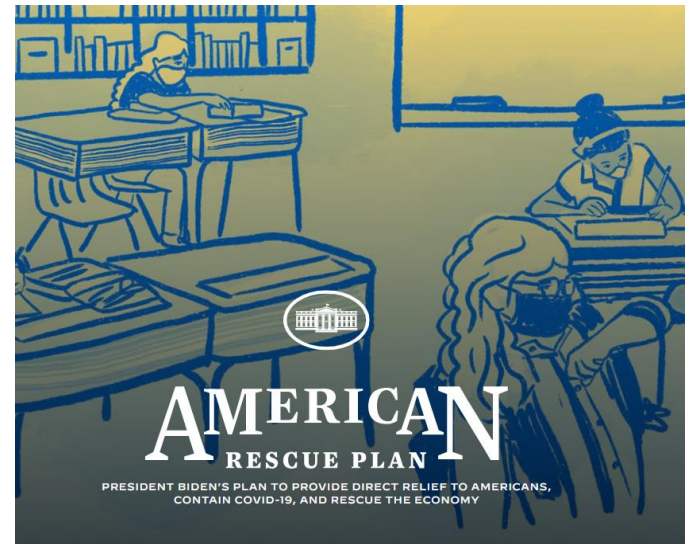
Possible Approach: Ask the public for further input through the Balancing Act Tool on how to spend the final \$425,000.

Include new category for recreation program because of strong support for City Hall playground and Pathways to Parks.

Add Bastyr University Hydroponic Greenhouse and Nutrition Camp options along with popular holdover programs.



Thank You and Questions



Subject/Topic: Amendments to City of Kenmore Tree Regulations	For Council Meeting Agenda of: <u>May 16, 2022</u> Department: <u>Development Services</u> Prepared by: <u>Samantha Loyuk, Senior Planner & Garrett Oppenheim, Intern</u>
Proposed Council Action/Motion: No action requested; discussion and direction on the items listed below.	<div style="text-align: right;"><u>Initial & Date</u></div> Approved by Department Head: <u>BH 5/3/22</u> Approved by City Attorney: <u>NA</u> Approved by Finance Director: <u>LS 5/5/22</u> Approved by City Manager: <u>RGK 5/5/22</u> Exhibits/Attachments: Attachment #1: List 1 & 2 Attachment #2: PowerPoint Presentation on List 2 Attachment #3: Exceptional Tree Ordinance (Draft)
<u>INFORMATION/BACKGROUND:</u> <p>At the Kenmore City Council annual retreat on January 8th and 9th, 2021, tree preservation was discussed, and as such, Council requested to conduct a tree workshop.</p> <p>In response to the request made by City Council, on April 19, 2021, Development Services staff provided an informational PowerPoint presentation to summarize tree regulations in Kenmore. As part of the presentation, potential code amendments were provided to further preserve, protect, and enhance Kenmore’s urban forest. These recommendations included short-term and long-term action items, referred to as List 1 and 2 (Attachment 1), respectively.</p> <p>On May 26, 2021, Development Services Staff further discussed staff recommendations (List 1 and 2) with Council. During that discussion, Council directed Staff to amend the code regulations in List 1 first and consider the items in List 2 on future work plans.</p> <p>The following items were included on List 1 and were discussed at the December 6, 2021, Council meeting and adopted by Council on March 21, 2022:</p> <ol style="list-style-type: none"> 1. Change the definition of “significant tree” so it includes smaller diameter at breast height (DBH) trees. 2. Revise tree retention requirements so certain “nuisance species” (i.e., cottonwood and alder) do not receive credit for retention. This will encourage retention of preferred species that are expected to thrive long term. 	

3. Codify the tree removal application process for existing single-family residences (code clean up item).
4. Update the removal penalty language for consistency (code clean up item).
5. Have tree removal permits valid for a shorter period of time so replacement trees get into the ground faster.

The following items were included on List 2 and will be discussed at the May 16, 2022, Council meeting (Attachment #2):

1. Increase the tree density requirements for new development.
2. Decrease yearly allowances for single-family tree removal.
3. Always require replacement.
4. Establish an exceptional tree program (Attachment #3).

No formal action is needed. However, staff is requesting discussion and direction on each of the topics listed above. Staff will return to Council later to seek approval of the revised regulations.

FISCAL CONSIDERATION: The proposed new regulations will result in increased staff workloads including but not limited to fielding more questions and concerns from property owners, permit processing, plan review, and code enforcement. As more new regulations are added and build up overtime, increased staffing will be needed.

COUNCIL GOAL/BUDGET OBJECTIVE BEING ADDRESSED: Develop a Kenmore Climate and Environment Action Plan including water, air, forest, and habitat restoration.

List 1

1. Change the definition of “significant tree” so it includes smaller diameter at breast height (DBH) trees.
2. Revise tree retention requirements so certain “nuisance species” (i.e., cottonwood and alder) do not receive credit for retention. This will encourage retention of preferred species that are expected to thrive long term.
3. Codify the tree removal application process for existing single-family residences (code clean up item).
4. Update the removal penalty language for consistency (code clean up item).
5. Have tree removal permits valid for a shorter period of time so replacement trees get into the ground faster.

List 2

1. Increase the tree density requirement for new development.
2. Decrease yearly allowances for single-family tree removal.
3. Always require replacement.
4. Establish maximum floor area ratios (F.A.R.) to limit the size of single-family residences.
5. Create a tree fund for instances where replacement is infeasible (“fee in lieu”); could include tree rebate program for planting trees on single-family lots.
6. Establish an exceptional tree program.

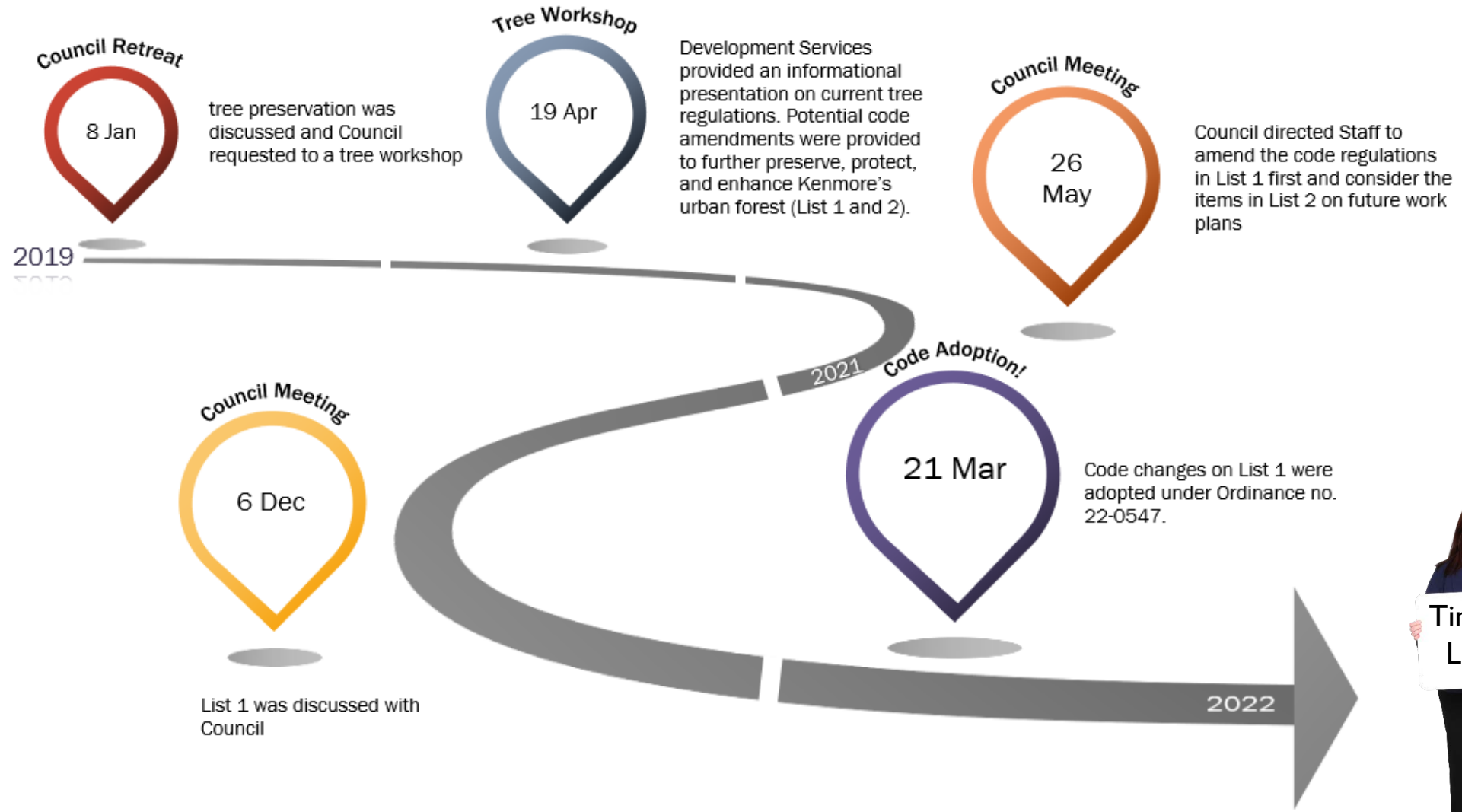
KENMORE TREE REGULATIONS

Amendments
(List 2)

SAMANTHA LOYUK
SENIOR PLANNER & CERTIFIED ARBORIST

GARRETT OPPENHEIM, INTERN





TREE CODE REGULATIONS: LIST I COMPLETED

1. Change the definition of “significant tree” so it includes smaller diameter at breast height (DBH) trees.
2. Revise tree retention requirements so certain “nuisance species” (i.e., cottonwood and alder) do not receive credit for retention. This will encourage retention of preferred species that are expected to thrive long term.
3. Codify the tree removal application process for existing single-family residences (code clean up item).
4. Update the removal penalty language for consistency (code clean up item).
5. Have tree removal permits valid for a shorter period of time so replacement trees get into the ground faster.



TREE CODE REGULATIONS: LIST 2

1. Increase the tree density requirements for new development.
2. Decrease yearly allowances for single-family tree removal.
3. Always require replacement.
4. Establish an Exceptional Tree Program.

4



5

OTHER CONSIDERATIONS:

- The proposed new regulations result in increased staff workloads such as permit processing, plan review, and code enforcement.

#1 INCREASE TREE DENSITY FOR NEW DEVELOPMENT

Current Regulation

“Tree Density Calculation. The minimum tree density required for each site is 30 tree units per acre of net buildable area.”

Proposed Language

“Tree Density Calculation. The minimum tree density required for each site is 40 tree units per acre of net buildable area.”

#2 DECREASE YEARLY ALLOWANCES FOR SINGLE-FAMILY TREE REMOVAL

Current Regulation

Lots up to 10,000 sq ft = 2 trees per year

Lots 10,001 – 20,000 sq ft = 4 trees per year

Lots 20,001 – 30,000 sq ft = 6 trees per year

Lots 30,001 sq ft and greater = 8 trees per year

Proposed Language

Lots (regardless of size) = 2 trees per year

#3 ALWAYS REQUIRE REPLACEMENT

Current Regulations

Trees replacement is required when:

- *Trees are in critical areas or buffers*
- *Trees are in the shoreline – within 200' feet of Swamp Creek, the Sammamish River, or Lake Washington*
- *Trees are part of an approved tree plan*
- *Trees are part of required landscaping*

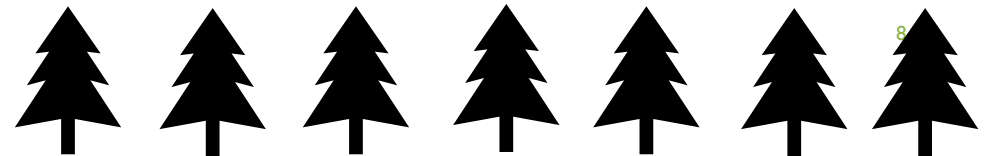
Tree replacement is not required when:

- *Trees are within the yearly removal allowances (as described in the previous slide)*

Proposed Regulations

← *Keep these regulations the same*

← *Change this regulation so replacement is always required*



#4 ESTABLISH AN EXCEPTIONAL TREE PROGRAM

Current Regulation

The City of Kenmore does not have an Exceptional Tree Program.

Proposed Regulation

- Define 16 specific species of tree as “exceptional” when they reach a DBH set by code. Any tree with a DBH over 48” is also exceptional except for four listed nuisance trees.
- Prevent exceptional trees from being removed, harmed, burned, topped, or pruned beyond acceptable industry standards.
- Provide exceptions for reasonable use, hazard trees, access, and public usage but require replacement in most cases.
- Establish penalties of up to \$2,500 per inch DBH for removal. Subject willful and malicious acts to possible tripled penalties and criminal liability.
- When subdividing lots that contain exceptional trees, allow for minimum lot sizes of 5,400 square feet. Setbacks may likewise be reduced to protect exceptional trees.



Next Steps...

No formal Council action is needed. Staff is requesting discussion and direction. Staff will return to Council later to seek approval of the revised regulations.

Exceptional Trees Ordinance**KMC 18.57.015 Findings and purpose.**

...

F. Protect large trees and provide for a healthy tree canopy to pass down to future generations of residents in order to maximize the benefits itemized under A through E, above.

(Renumber current F as G.)

KMC 18.20.3083 Tree, Exceptional.

“Exceptional tree” means a tree that has been determined to constitute an important community resource and may not be removed or damaged.

1. All healthy specimens of tree species in Table 1 are exceptional trees if they have a diameter at breast height (DBH) equal to or greater than that listed for the respective species. For a tree with multiple trunks, the diameter shall be the sum of diameters of all individual stems or trunks. (See KMC 15.25.030.)
2. Any healthy tree with a DBH of 48 inches or greater is an exceptional tree except those in Table 2 that can never be considered exceptional.

Table 1. Exceptional Tree Species and Required Diameters at Breast Height

Tree Species (Common Name)	Scientific Name	Threshold DBH (in inches)
Bigleaf Maple	<i>Acer macrophyllum</i>	42"
Douglas Fir	<i>Pseudotsuga menziesii</i>	30"
Giant Sequoia	<i>Sequoiadendron giganteum</i>	30"
Grand Fir	<i>Abies grandis</i>	24"
Madrona	<i>Arbutus menziesii</i>	12"
Oregon Ash	<i>Fraxinus latifolia</i>	24"
Oregon White Oak	<i>Quercus garryana</i>	24"
Pacific Dogwood	<i>Cornus nuttallii</i>	12"
Paper Birch	<i>Betula papyrifera</i>	20"
Pine (any species)	<i>Pinus</i> family	30"
Puzzle Monkey Tree	<i>Araucaria araucana</i>	22"
Quaking Aspen	<i>Populus tremuloides</i>	12"
Sitka Spruce	<i>Picea sitchensis</i>	24"
Western Hemlock	<i>Tsuga heterophylla</i>	24"
Western Red Cedar	<i>Thuja plicata</i>	30"
Willow (any species)	<i>Salix</i> family	24"

Table 2. Tree Species That Are Never Exceptional Trees

Tree Species (Common Name)	Scientific Name
Alder (any species)	<i>Alnus</i> family
Black Cottonwood	<i>Populus trichocarpa</i>
English Holly	<i>Ilex aquifolium</i>

Leyland Cypress	<i>Cupressus × leylandii</i>
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KMC 18.57.035 Exemptions.

...

3. Residential Development.

- a. All existing lots on which are to be situated new single detached dwelling units in residential zones based on tree removal limits established by clearing requirements.
- b. All existing lots on which are situated existing detached dwelling units in residential zones based on tree removal limits established by clearing requirements.
- c. Residential Development is not exempt from the provisions of Chapter 18.57.083 protecting exceptional trees.

...

KMC 18.57.065 Exceptional Tree Protections.

A. Prohibited Activities.

The following activities are prohibited with regard to *exceptional trees*.

- 1. *Removal*, in whole or in part.
- 2. Harming, injuring, or damaging the *tree*, including cutting its bark or branches with a knife, axe, hatchet, saw, or any other similar device or object.
- 3. Pouring toxic material on the *tree* or on the ground near enough to the *tree* to affect its health.
- 4. Burning the *tree* or causing a fire near enough to the *tree* to affect its health.
- 5. Topping.
- 6. Pruning beyond the standards provided by the Tree Care Industry Association at ANSI300 Part 1.
- 7. Attaching any sign, poster, notice, or other object to the *tree*, or fastening any guy wire, cable, rope, nails, screws, or other device to the *tree*, except to support young or broken *trees*; and except that the *City* may tie temporary signs or banners associated with street improvement, parades, seasonal lighting, or other *city* activities.

B. Exceptions.

Exceptional trees may be *removed* only in the circumstances outlined in this section.

- 1. Reasonable Use.
 - a. If the application of this chapter pertaining to *exceptional trees* will prevent the *applicant* from making any *reasonable* use of the subject property, the *applicant* may apply for an exception pursuant to this section unless the *exceptional tree* to be *removed* is located in vegetation conservation areas on lands regulated under the Kenmore Shoreline Master Program. Projects on lands regulated under the Kenmore Shoreline Master Program are regulated under the procedures of Chapter 16.75 KMC.

An application for a *reasonable use* exception must accompany a development permit application through the *City's* review and decision process.

- i. Criteria for Granting. The *city manager* shall grant a *reasonable use* allowance only when all of the following criteria are met:

- 1. Reasonable Use.

- a. Private Proposals: The *applicant* demonstrates that the application of the *exceptional tree* regulations will deny all *reasonable use* of the subject property otherwise allowed by applicable law;
 - b. *Public Agency Development Proposals*: The *applicant* demonstrates that the application of the *exceptional tree* regulations would interfere with a *public agency* proposal to fulfill a duty to serve per federal, State, or local laws; or to provide an essential public facility; or to address a public need or demand for service consistent with an adopted capital facilities plan, system plan, or other *master plan* that has been subject to an alternative site evaluation and public review process
- 2. The *applicant's* inability to make *reasonable use* of the subject property has not resulted from any of the following:
 - a. Prior subdivision or segregation of the subject property, or changes to the boundaries of the subject property through a boundary line adjustment or otherwise; or
 - b. Prior actions taken in violation of this chapter or any local, State, or federal law or regulation;
 - 3. No other *reasonable use* of the property has less impact on the *exceptional tree(s)*; and
 - 4. The inability of the *applicant* to derive *reasonable use* of the property is not the result of actions by the *applicant* after the effective date of the ordinance codified in this chapter, or its predecessor.

- ii. Appeals. The *applicant* may appeal a decision of the *city manager* on a *reasonable use* allowance application to the *hearing examiner* pursuant to the provisions of the Kenmore Municipal Code.

- b. Exception Request and Review Process. An application for a *reasonable use* exception shall be made to the *City* and shall include an arborist report, including *mitigation* plan, if necessary; and any other related project documents, such as permit applications to other agencies, special studies, and environmental documents prepared pursuant to the State Environmental Policy Act (Chapter 19.35 KMC).
- c. *City Manager* Review. The *city manager* shall review the application. The *city manager* shall approve, approve with conditions, or deny the request based on the proposal's ability to comply with all of the criteria in subsection A of this section.
- d. Burden of Proof. The burden of proof shall be on the *applicant* to bring forth evidence in support of the application and to provide sufficient information on which any decision has to be made on the application.

- e. Time Limit.
 - i. Establishment of any development activity authorized pursuant to a *reasonable use* exception shall occur within four years of the effective date of the decision for such *reasonable use* exception. This period may be extended for one additional year by the *city manager* if the *applicant* has submitted the applications necessary to authorize the development activity and has provided written justification for the extension.
 - ii. For the purpose of this subsection, “establishment” shall occur upon the issuance of all local permit(s) needed to begin the development activity; provided, that the improvements authorized by such permits are completed within the time frames of said permits.
- f. Mitigation Requirements.
 - i. To the extent feasible, all *exceptional trees removed* under this exception must be replaced at a ratio of three (3) replacement trees for each *exceptional tree removed*.
 - ii. If on-site replacement is not feasible, off-site replanting on public property with the *City’s* written permission shall be used to the extent on-site replacement is not feasible.
 - iii. Whether planted on-site or off-site, replacement *trees* must be of a species listed in Table 1 at KMC 18.20.3083 and must remain viable for a minimum of five (5) years after planting or themselves be replaced at a 1:1 ratio.
 - iv. Notice on title.
 - 1. In order to inform subsequent purchasers of real property of the existence of replacement *trees* and their required viability period, the owner of any property containing replacement *trees* planted as mitigation for the removal of *exceptional trees* on which a *development proposal* is submitted shall file a notice with county records and elections division according to the direction of the *City*. The notice shall state the presence of the replacement *trees* on the property and the date until which they must remain viable, of the application of this chapter to the property, and the fact that limitations on actions affecting the *trees* may exist. The notice shall run with the land.
 - 2. This notice on title shall not be required for a *development proposal* by a *public agency* or utility:
 - a. Within a recorded easement or right-of-way;
 - b. Where the agency or *utility* has been adjudicated the right to an easement or right-of-way; or
 - c. On the site of a permanent public facility.
 - 3. The applicant shall submit proof that the notice has been filed for public record before the *City* approves any development proposal for the property or, in the case of subdivisions, short subdivisions, and binding site plans, at or before recording.

2. Hazardous Trees.
 - a. The *removal of hazard exceptional trees* shall comply with the following:
 - i. Prior to commencing with the *removal* the owner shall obtain a permit from the *City*.
 - ii. The burden of proving the hazardous nature of the *tree* lies with the applicant. The property owner shall provide the *City* with a report, prepared by a TRAQ ISA certified arborist, documenting that the *tree* has a high or extreme risk and no other mitigation measures will reduce the risk below high.
 - b. *Mitigation Requirements*.
 - i. The *removal of hazardous, dying, or dead exceptional trees* shall be *mitigated* by planting one (1) replacement *tree*, unless otherwise provided in KMC 18.55.150(E)(2).
 - ii. Replacement *trees* must be of a species listed in Table 1 at KMC 18.20.3083 and must remain viable for a minimum of five (5) years after planting or themselves be replaced at a 1:1 ratio.
3. Private Access.
 - a. *Exceptional trees* may be *removed* where necessary to provide for access to *development sites*, provided there are no feasible alternative alignments. Alternative access must be pursued to the maximum extent feasible.
4. Public Facilities.
 - a. The *City* reserves for itself the right to *remove exceptional trees* where necessary for public roads and bridges and *utilities* within existing public rights-of-way and other essential public facilities.
 - b. Exceptional tree removal by private utilities shall be addressed in the right of way use permit.
- C. Modification to Standards to Protect Exceptional Trees
 1. For single-family residential subdivisions and short subdivisions on sites in the R-4 zone that contain exceptional trees, minimum lot size may be reduced to 5,400 square feet with no limitation on the percentage of smaller lots, regardless of KMC 18.21.030, Footnote 16. These smaller lots shall be located so as to have the least impact on surrounding properties in terms of consistency of street frontages and privacy of abutting properties and the lot area shall exclude access easements and access panhandles.
 2. Unless it would be unreasonable to do so based on the use of neighboring properties, the *city manager* may reduce *setbacks* in residential zones regulated by Chapter 18.21 KMC to 10 feet, and *setbacks* in other zones to five feet, in order to maximize the protection of an *exceptional tree* and avoid exceptions or variances.
- D. Penalties.
 1. Civil Penalty. The penalty for *removal of an exceptional tree* or any other activity prohibited under subsection A shall be a civil penalty of up to \$2,500 per inch in DBH of the *tree*

Deleted: .

removed with a maximum fine of \$150,000. For example, the monetary penalty for a 30-inch DBH Douglas fir *removed* results in a maximum penalty of \$75,000. If the violation is found to have been willful or malicious, the amount of the penalty may be doubled as punitive damages and the violator will be subject to criminal penalties under subsection 2 of this section.

2. In addition, any person found to be in violation of Section 3 must plant three (3) replacement *trees* per *removed exceptional tree* that must be of a species listed in Table 1 at KMC 18.20.3083 and must remain viable for a minimum of five (5) years after planting or themselves be replaced by the offender at a 1:1 ratio. In order to inform subsequent purchasers of real property of the existence of replacement *trees* and their required viability period, a notice will be filed on the title by the same procedure outlined under (B)(1)(f)(iv) of this Chapter,

KMC 15.25.030 Definitions.

....

K. "Exceptional tree" is as defined at KMC 18.20.3083.

Reletter K – AA as L – AB.

KMC 15.25.070 Permit required – Exception.

...

B. Clearing and Tree Removal.

...

3. *Clearing* by a public agency, franchise utility or public or private golf course for routine maintenance activities, except that these all are subject to the protections granted to exceptional trees under KMC 18.57.065.

KMC 18.21.030 Footnote 16

For properties with *critical areas* or topographic constraints, or where exceptional trees are retained, up to 20 percent of the number of *lots* in a subdivision or a short subdivision of more than four *lots*, and one of the *lots* in a short plat of four *lots* or less, may contain an area less than the prescribed minimum for this zoning district. In no case shall any *lots* be created which contain an area more than 10 percent less than the prescribed minimum for this zoning district. These smaller *lots* shall be located so as to have the least impact on surrounding properties in terms of consistency of *street frontages* and privacy of abutting properties.



**City Council Business Agenda Item
City of Kenmore, WA**

Subject/Topic: Report on Summer Special Events	For Council Meeting Agenda of: May 16, 2022 Department: Executive Prepared by: Stephanie Brown, Volunteer & Events Supervisor										
Proposed Council Action/Motion: Staff report. No formal Council action requested	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th><th style="text-align: right;"><u>Initial & Date</u></th></tr> </thead> <tbody> <tr> <td>Approved by Department Head:</td><td style="text-align: right;">SL, 5/6/22</td></tr> <tr> <td>Approved by City Attorney:</td><td style="text-align: right;">_____</td></tr> <tr> <td>Approved by Finance Director:</td><td style="text-align: right;">_____</td></tr> <tr> <td>Approved by City Manager:</td><td style="text-align: right;">RK, 5/6/22</td></tr> </tbody> </table> Exhibits/Attachments: 2022 Summer Events schedule		<u>Initial & Date</u>	Approved by Department Head:	SL, 5/6/22	Approved by City Attorney:	_____	Approved by Finance Director:	_____	Approved by City Manager:	RK, 5/6/22
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Approved by City Attorney:	_____										
Approved by Finance Director:	_____										
Approved by City Manager:	RK, 5/6/22										

INFORMATION/BACKGROUND:

We are gearing up for a busy summer for community events. We kick it off with an outdoor movie on Saturday, May 21st at Town Square. In celebration of Bike Everywhere Month, we are showing the documentary MOTHERLOAD and will have free biking activities, vendors, bike parade and giveaways before the screening.

Our second Movie @ Town Square is on July 26th. The community had the opportunity to vote on the movie selections and Encanto received the most votes. We are excited to show this movie on the big screen at Town Square.

Starting June 1st, Wednesday evenings (June- August) in downtown Kenmore will be a lively scene as local vendors and shoppers gather for the new Kenmore Farmers Market. The one-year pilot market will host a variety of local vendors, with a focus on sustainably sourced produce and prepared foods including fruits, vegetables, flowers, baked goods, kombucha, and more. We have formed a Farmers Market Volunteer Committee to receive resident input and involvement in the planning and production of the market.

Due to the uncertainty of the Log Boom Park Waterfront Access Project completion date, we will not have fireworks on 4th of July. We will have a 20-minute firework show on August 11th at 9:30pm. The viewing sites will be at the West Sammamish River Bridge and Log Boom Park. We plan to bring back the 4th of July fireworks at Log Boom Park in 2023.

We are celebrating the 20th year of the Summer Concert Series. The concerts will be held at Saint Edward State Park, Thursdays 6:00pm- 8:00pm in July. Here is the line-up: 7/7- Alpha Yaya Diallo (African Groove), 7/14- Betsy Olson opening for Sera Cahoone (classic country/modern indie rock), 7/21- The Slocan Ramblers (Bluegrass) and 7/28- Waipuna (Hawaiian). A new addition this year is the first ever beer garden that will be hosted by the Lodge at Saint Edward Park and Stoup Brewing. We are still recruiting for food truck vendors for

this event and the application deadline is May 20th. Also, as part of the Summer Concert Series, on August 4th we will have a Kids Concert at Town Square.

The non-profit organization, Step It Up Camp expressed interest to City Staff to host Play Day moving forward. Rita Moreno and Stephanie Brown are working with the organization to support them in this transition. The 2022 event date has yet to be announced.

We are working with a consultant, Tolo Events, on the West Sammamish River Bridge Opening Celebration and Fireworks Show. The event is on August 11th and starts off with a ribbon cutting at 6:00pm. The event will take place on the new bridge and there will be a band, free food, giveaways and other family friendly activities. To conclude the event at 9:30pm, there will be a 20-minute firework show.

The third annual Fly Away 5K Run/Walk with the Bothell Kenmore Chamber of Commerce is Saturday, September 24th at Log Boom Park. All ages and abilities are encouraged to join in, get some fresh air & exercise, and explore our beautiful community!

FISCAL CONSIDERATION:

No budgetary impact as the funds have already been budgeted. Sponsorship revenue (\$26,000) also supports the events.

COUNCIL PRIORITY/BUDGET OBJECTIVE BEING ADDRESSED:

Priority #10: Foster and Create Fun

City of Kenmore Special Events



2022 Summer

May

- 21 – Movie @ Town Square
MOTHERLOAD

June

- 1 – Farmers Market
- 8 – Farmers Market
- 15 – Farmers Market
- 22 – Farmers Market
- 29 – Farmers Market

July

- 6 – Farmers Market
- 7 – Summer Concert Series
- 13 – Farmers Market
- 14 – Summer Concert Series
- 20 – Farmers Market
- 21 – Summer Concert Series
- 26 – Movie @ Town Square
- 27 – Farmers Market
- 28 – Summer Concert Series

August

- 3 – Farmers Market &
National Night Out
- 4 – Kids Concert
- 10 – Farmers Market
- 11 – West Sammamish River
Bridge Opening Celebration
& Fireworks Show
- 17 – Farmers Market
- 24 – Farmers Market
- 31 – Farmers Market

September

- 24 – Fly Away 5K
with Bothell Kenmore Chamber

www.kenmorewa.gov/events



2022 Summer Special Events

- **May 21: Movie @ Town Square- MOTHERLOAD**
 - 6:30pm- Biking activities, vendor booths, giveaways, 8:00pm- screening begins
- **Celebrating 20th year of the Summer Concert Series**
 - Saint Edward State Park, Thursdays 6:00pm- 8:00pm in July
- **July 26: Movie @ Town Square- Encanto**
- **August 4: Kids Concert at Town Square**
- **August 9: Log Boom Park Ribbon Cutting**
- **August 11: West Sammamish River Bridge Opening Celebration & Fireworks Show**
 - 6:00pm- Ribbon Cutting and VIP speeches, 7:00pm- band, activities, food vendors, 9:30pm- fireworks show
- **September 24: Fly Away 5K with Bothell Kenmore Chamber of Commerce**



Pilot Farmers Market 2022

- **Every Wednesday June 1 – August 31**
 - Kenmore Town Square and NE 181st St between 67th Ave NE and 68th Ave NE
- **Special market days:**
 - June 1 – Opening Day, Ribbon Cutting with the Bothell Kenmore Chamber
 - July 20 – Community Craft Day
 - August 3 – National Night Out
- **Locally sourced:**
 - Fruits, vegetables, baked goods, prepared and processed foods, food trucks
- **Formed and working with a Farmers Market Volunteer Committee**
 - Roles include:
 - Market Ambassador - 2
 - Community Liaison - 1
 - Volunteer Lead - 1
 - Operations Attendance - 1

