



City of Kenmore - 18120 68th Avenue NE - Kenmore, WA 98028
Phone: 425-398-8900 - E-mail: cityhall@kenmorewa.gov

City Council Regular Meeting

ON-SITE

MONDAY, JUNE 26, 2023 - 7:00 PM

In addition, we try to provide access to the meeting virtually:

ZOOM LINK: <https://kenmorewa-gov.zoom.us/j/84286173050>

Or One tap Mobile: US: +12532050468,,84286173050#

Or Telephone Dial US: +1 253 205 0468 US

Callers please dial *9 to raise and lower hand

Webinar ID: 842 8617 3050

If you are having difficulty accessing the meeting virtually, please contact mkang@kenmorewa.gov.

Technical Difficulties - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

I. CALL REGULAR MEETING TO ORDER - 7:00 PM

II. ROLL CALL

III. FLAG SALUTE

IV. AGENDA APPROVAL

V. PRESENTATIONS

A. Staff Introduction

- Building Official Bryan Hampson, introduced by Development Services Director Samantha Loyuk

INTRODUCED

B. Life Jacket Loaner Station Project, presented by Eagle Scout Owen Jones

PRESENTED

[Presentation - Life Jacket Loaner Station Project](#)

VI. WHERE'S THE FUN?

VII. PUBLIC COMMENTS

- #### **A.**
- We welcome our community members to the Council's meeting. In this forum, the Council does not engage or dialogue with the public; the primary role of the Council is to listen. We will hear from our on-site guests first, followed by our virtual guests. If you're online, please use the "raise hand" feature now if you wish to speak. All guests must

address comments to the Mayor and City Council. The Clerk will acknowledge your request and call your name when it is your turn. Your time will start when we confirm that we can hear you. Please state your name and city of residence for the record and keep your comments to the allotted time. We will not split your time with others or reset your time except by express approval of the Presiding Officer. Screen-sharing is not allowed; you can submit materials to the Council or Clerk in advance. Please do not comment about pending development projects on which the Council will make future decisions as those are quasi-judicial matters, and Councilmembers must limit their communications about such matters. This meeting is being recorded. Thank you for taking the time to express your comments.

VIII. **CONSENT AGENDA**

APPROVED BY UNANIMOUS CONSENT

- A. Approve the City Council Special Meeting Minutes from June 5, 2023.
[City Council Special Meeting Minutes from June 5, 2023](#)
- B. Authorize the City Manager to execute Contract No. 23-C2930 with Center for Human Services for mental and behavioral health counseling services to be provided from July 1, 2023 until June 30, 2025.
[Agenda Bill - Contract No. 23-C2930 ARPA Mental and Behavioral Health Counseling Program](#)
[Attachment 1 - Contract No. 23-C2930](#)
- C. Approve Total Check #s 52210 through 52297 totaling \$270,032.49 and Total Payroll/Taxes/Flexible Spending/Retirement & Health Savings Account Electronic Deposits Dated 06/02/2023 in the amount totaling \$234,613.18 and ACH Payment to KBA, Inc. in the amount of \$29,505.41, and Payroll Check #s 10228 through 10232 dated 06/02/2023 in the amount of \$6,676.20.
[Voucher Certification and Approval 05/27/23 - 06/09/23](#)
- D. Adopt Resolution No. 23-399 to reduce the speed limit on NE 73rd Avenue between NE 192nd Street and NE Bothell Way from 35 MPH to 30 MPH.
[Agenda Bill - Resolution No. 23-399](#)
[Attachment A - Proposed Resolution No. 23-399](#)
[Attachment B - Speed Limit Reduction Map](#)
- E. Accept \$2,766,455 of Safe Routes to Schools funding for the Arrowhead Sidewalk and NE 192nd St. Sidewalk Projects, and \$2,222,636 of Ped/Bike funding for the 80th Ave NE Ped/Bike Project and authorize the City Manager to execute the appropriate agreements with WSDOT.
[Agenda Bill - Washington State Department for Transportation Grant Acceptance](#)
- F. Authorize City Staff to initiate/apply for a Boundary Line Adjustment (BLA) process for the property located at 6532 NE Bothell Way (parcel

numbers 794630-0195 and 794630-0196), sign the BLA application, and take all actions necessary to process the same.

[Agenda Bill - Boundary Line Adjustment for Plymouth Affordable Housing Attachment A - Parcel Map](#)

IX. BUSINESS AGENDA

- A. Resolution No. 23-400, adopting Kenmore's 2023 Fee Resolution - Version 2, waiving permit fees for new accessory dwelling units (ADUs), presented by Development Services Director Samantha Loyuk, *for Adoption*

MOTION TO ADOPT PASSED

[Agenda Bill - Revised 2023 Fee Resolution No. 23-400](#)

[Attachment 1 - Resolution No. 23-400 Fee Schedule - Version 2](#)

[Attachment 2 - Exhibit A: 2023 Fee Schedule - ADU permit fees waived](#)

X. STAFF REPORTS

- A. Other - Deputy City Manager Stephanie Lucash

XI. COUNCILMEMBER REPORTS & COMMENTS

XII. ADJOURNMENT

XIII. UPCOMING MEETINGS

- A. City Council Retreat from June 30, 2023 - July 1, 2023 - La Conner Country Inn in La Conner, Washington
City Council Special and Regular Meeting of July 10, 2023 at 6:15 PM
City Council Special and Regular Meeting of July 17, 2023 at 6:00 PM
City Council Regular Meeting of July 24, 2023 at 7:00 PM

XIV. NOTICE OF POTENTIAL QUORUMS

[Click here for information about Potential Quorums of the City Council.](#) Now found on the City website under City Council Meetings.

Life Jacket Loaner Station Project

Eagle Scout Troop 582
Owen Jones









**City of Kenmore
City Council Meeting
Special Meeting Minutes
Monday, June 5, 2023**

These minutes are created to capture Council action. This is not a verbatim transcript.
Meeting video and audio is available on the City YouTube channel.

PRESENT:

Councilmembers: Mayor Nigel Herbig
Deputy Mayor Melanie O’Cain
Councilmember David Baker
Councilmember Joe Marshall
Councilmember Angela Kugler
Councilmember Debra Srebnik
Councilmember Corina Pfeil

Staff: City Manager Rob Karlinsey
Deputy City Manager Stephanie Lucash
City Attorney Dawn Reitan
Jennifer Gordon, Public Works Facilities Director
City Clerk Anastasiya Warhol
Deputy City Clerk Michelle Kang

Speaking Guests: Sara Solum Hayashi, Arts of Kenmore Director
David Arthur, DEI Advisory Committee
Chanin Kelly-Rae, City’s DEIA Consultant

CALL SPECIAL MEETING TO ORDER

Mayor Herbig called the special meeting to order at 6:00 PM.

BUSINESS AGENDA:

- A. Kenmore Downtown Interactive Urban Art Installation, presented by City Manager Rob Karlinsey, Public Works Operations Director Jennifer Gordon, and Arts of Kenmore Director Sara Solum Hayashi, *for Discussion/Direction*
[Agenda Bill - Kenmore Downtown Interactive Urban Art Installation Attachment 1 - May 22, 2023, Agenda Bill including Proposal from Arts of Kenmore](#)

Arts of Kenmore Director Sara Hayashi explained that Arts of Kenmore wants to see the community driven pride-themed art project realized. As an example, two pride-themed projects were proposed:

1. City Hall Steps
2. Sidewalk corners

Before discussing the content of the business item, the Council addressed the reason for the meeting. Councilmembers expressed a need for more time to review materials prior to Council meetings. Some Councilmembers noted that they were not able to discuss their concern during the May 22nd meeting.

Relating to the business item, one concern raised was that allowing a rainbow pride theme to be painted onto City Hall steps is supporting a set of beliefs that might not be reflective of the community. How will the City balance art requests from other groups who may wish their beliefs/symbols to be memorialized onsite? Another concern was about giving the community more notice and opportunity to comment on the art choice/location. Some Councilmembers also spoke in support of the art piece and the values it would reflect. The City Attorney explained that art is considered a form of speech and that the governing body has its own rights as a speaker.

After discussion, and hearing that most of the Councilmembers will not reconsider an affirmative vote from the May 22, 2023, meeting (approved motion to *authorize the city Manager to enter into an agreement with the Kenmore Urban Pride Committee and Arts of Kenmore to install Pride themed art on City Hall property*), Mayor Herbig adjourned the meeting.

ADJOURNMENT

Mayor Herbig adjourned the meeting at approximately 6:48 PM.

Nigel Herbig, Mayor

Anastasiya Warhol, City Clerk



City Council Agenda Bill City of Kenmore, WA

<p>Subject/Topic:</p> <p>American Rescue Plan Act Mental and Behavioral Health Counseling Program</p> <p>Proposed Council Action/Motion: Authorize City Manager to execute contract 23-C2930 with Center for Human Services for mental and behavioral health counseling services to be provided from July 1, 2023 until June 30, 2025.</p>	<p>For Council Meeting Agenda of: June 26, 2023</p> <p>Department: City Manager's Office</p> <p>Prepared by: Garrett Oppenheim, Assistant to the City Manager (ARPA)</p> <table><thead><tr><th></th><th><u>Initial & Date</u></th></tr></thead><tbody><tr><td>Approved by Department Head:</td><td>SL 6/15/23</td></tr><tr><td>Approved by City Attorney:</td><td>DR 6/15/23</td></tr><tr><td>Approved by Finance Director:</td><td>MM 6/15/23</td></tr><tr><td>Approved by City Manager:</td><td>RK 6/15/23</td></tr></tbody></table> <p>Exhibits/Attachments:</p> <p>Contract No. 23-C2930</p>		<u>Initial & Date</u>	Approved by Department Head:	SL 6/15/23	Approved by City Attorney:	DR 6/15/23	Approved by Finance Director:	MM 6/15/23	Approved by City Manager:	RK 6/15/23
	<u>Initial & Date</u>										
Approved by Department Head:	SL 6/15/23										
Approved by City Attorney:	DR 6/15/23										
Approved by Finance Director:	MM 6/15/23										
Approved by City Manager:	RK 6/15/23										
<p>Information/Background:</p> <p>On May 16, 2022, the Kenmore City Council adopted a \$575,000 American Rescue Plan Act (ARPA) Work Program for 2022-26 that included \$250,000 for Human Services Funding. The City issued an RFP on April 21, 2023, published in both The Seattle Times and the Daily Journal of Commerce, and selected as our partner Center for Human Services (CHS) from among the proposals submitted.</p> <p>We negotiated a scope of work whereby CHS will place a mental health therapist at a school in Kenmore for the next two school years (2023-24 and 2024-25). That therapist will engage with students, families, and school faculty and staff and work with students and families on both a drop-in and ongoing basis during both the school year and summer months.</p> <p>CHS will provide the City with written reports every other month with updates on the status of their work and the clientele they are serving.</p> <p>When the ARPA funding is exhausted after the 2025 school year, CHS will aim to continue the program through Medicaid funding.</p>											
<p>Fiscal Consideration:</p> <p>The program will be funded for the next two school years (2023-24 and 2024-25) through \$225,342 of the City's \$6.4 million in ARPA funds and will have no impact on the General Fund.</p>											
<p>City Council Priority or Budget Objective Being Addressed:</p> <p>Goal #4: Promote Diversity, Equity, and Inclusion.</p> <p>Goal #11: Respond to the Pandemic.</p>											

City of Kenmore Contract #: 23-C2930

Allocated Total Amount: \$225,342

Date Start: 7/1/2023 End: 8/31/2025

CONTRACT FOR PROVISION OF HUMAN SERVICES

THIS AGREEMENT is entered into on this 26th day of July 2023, by and between the CITY OF KENMORE, a Washington municipal corporation (“City”) and Center for Human Services (CHS), a Washington nonprofit organization (“Agency”).

Agency Name:	Center for Human Services
Program Name:	City of Kenmore ARPA Mental & Behavioral Health Counseling
Street Address:	17018 15 th Ave NE
City, State Zip:	Shoreline, WA 98155
Agency Contact:	Beratta Gomillion
Agency Phone Number:	206-362-7282
Email Address:	bgomillion@chs-nw.org

RECITALS:

WHEREAS, the COVID-19 pandemic wreaked untold damage on the mental health of nearly all Americans, and

WHEREAS, Congress passed the American Rescue Plan Act (ARPA) and President Biden signed it into law on March 11, 2021, to provide \$1.9 trillion in COVID-19 response and recovery funds across the United States, including \$350 million for local, state, tribal, and territorial governments; and

WHEREAS, the City of Kenmore received approximately \$6.4 million in ARPA funding which must be allocated by the end of 2024 and expended by the end of 2026; and

WHEREAS, the Kenmore City Council, at its May 16, 2022 meeting, approved an ARPA Work Program that included \$250,000 for Human Services Funding; and

WHEREAS, the ARPA Final Rule presumes that the general public was impacted with regard to behavioral health such that all related programs and services are reasonably proportionate responses; and

WHEREAS, the ARPA Final Rule specifically allows for enhanced services in schools to address increased rates of behavioral health challenges for youths; and

WHEREAS, the City of Kenmore released a Request for Proposals (RFP) in April 2023 in search of a community organization to provide mental and behavioral health counseling; and

WHEREAS, the Consultant applied under this RFP and was selected in a competitive process to provide these services; and

WHEREAS, the City desires to have the Agency perform counseling services pursuant to certain terms and conditions,

NOW, THEREFORE, in consideration of the mutual benefits and conditions hereinafter contained, the parties hereto agree as follows:

AGREEMENT:

1. **Scope and Schedule of Services to be Performed by Agency.** The Agency shall perform those services described on Exhibit A which is attached hereto and incorporated herein by this reference as if fully set forth herein. In performing such services, the Agency shall at all times comply with all federal, state, and local statutes, rules and ordinances applicable to the performance of such services and the handling of any funds used in connection therewith. The Agency shall request and obtain prior written approval from the City to modify the scope or schedule in any way.
2. **Maximum Compensation and Method of Payment.** The City shall pay the Agency for services rendered as described in Exhibit A. The Agency shall submit invoices every other month, on the form attached as Exhibit "B." The bimonthly amount billed shall be those detailed in the table in Section 5.B of Exhibit A unless other arrangements are made in writing. The total amount to be paid shall not exceed \$112,464 in the first year of the contract's execution. The amount paid will not exceed \$112,877 in the second contract year of contract execution.
3. **Non-Appropriation of Funds.** If sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal period, the City will so notify the Agency and shall not be obligated to make payments for services after the end of the current fiscal period. This Agreement will terminate upon the completion of all remaining services for which funds are allocated. No penalty or expense shall accrue to the City in the event that the terms of the provision are effectuated.
4. **Agency Budget.** The Agency shall apply the funds received under this Agreement within the maximum limits set forth in this Agreement in exchange for the services provided by the Agency as described in Exhibit A. If the Agency desires to amend its budget in any way, it shall request prior written approval from the City.
5. **Duration of Agreement.** This Agreement shall be in full force and effect for a period commencing July 1, 2023 and ending August 31, 2025. This contract may be terminated at any time, pursuant to the provisions hereinafter specified.

6. **Independent Agency.** Agency and City agree that Agency is an independent Agency with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither Agency nor any employee of Agency shall be entitled to any benefits accorded City employees by virtue of the services provided under this Agreement. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or contributing to the State Industrial Insurance Program, or otherwise assuming the duties of an employer with respect to the Agency, or any employee of the Agency. The City makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.
7. **Work Performed at the Agency's Risk.** The Agency shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and sub-consultants in the performance of providing the services hereunder and shall utilize all protection necessary for that purpose. All services shall be provided at the Agency's own risk, and the Agency shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Agency for use in connection with the provision of services.
8. **Indemnification.** The Agency shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney's fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Agency and the City, its officers, officials, employees, and volunteers, the Agency's liability hereunder shall be only to the extent of the Agency's negligence.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Agency's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

The provisions of this section shall survive the expiration or termination of this Agreement.

9. **Insurance Requirements.**

A. **Insurance Term.** The Agency shall procure and maintain insurance, as required in this

Section, without interruption from commencement of the Agreement and such coverage shall remain in effect through the term of the Agreement.

- B. No Limitation. The Agency's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Agency to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- C. Minimum Scope of Insurance. The Agency's required insurance shall be of the types and coverage as stated below:
1. *Automobile Liability* insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
 2. *Commercial General Liability* insurance shall be as least at broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, stop gap liability, personal injury and advertising injury, and liability assumed under an insured contract. The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit using ISO form CG 25 03 05 09 or an equivalent endorsement. There shall be no exclusion for liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Agency's Commercial General Liability insurance policy with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing at least as broad coverage.
 3. *Workers' Compensation* coverage as required by the Industrial Insurance laws of the State of Washington.
- D. Minimum Amounts of Insurance. The Agency shall maintain the following insurance limits:
1. *Automobile Liability* insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. *Commercial General Liability* insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$2,000,000 products-completed operations aggregate limit.

E. City Full Availability of Agency Limits.

If the Agency maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Agency, irrespective of whether such limits maintained by the Agency are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Agency.

F. Other Insurance Provision. The Agency's Automobile Liability and Commercial General Liability insurance policies are to contain or be endorsed to contain that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Agency's insurance and shall not contribute with it.

G. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

H. Verification of Coverage. The Agency shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsements, evidencing the insurance requirements of the Agency before commencement of the work. Upon request by the City, the Agency shall furnish certified copies of all required insurance policies, including endorsements, required in this contract and evidence of all subcontractors' coverage.

I. Subcontractors' Insurance. The Agency shall cause each and every Subcontractor to provide insurance coverage that complies with all applicable requirements of the Agency-provided insurance as set forth herein, except the Agency shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Agency shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy using an endorsement as least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

J. Notice of Cancellation. The Agency shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

K. Failure to Maintain Insurance. Failure on the part of the Agency to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Agency to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Agency from the City.

10. Record Keeping and Reporting.

- A. The Agency shall maintain accounts and records, including personnel, property, financial and programmatic records which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed in the performance of this Agreement and other such records as may be deemed necessary by the City to ensure the performance of this Agreement.
- B. These records shall be maintained for a period of seven (7) years after termination hereof unless permission to destroy them is granted by the office of the archivist in accordance with Chapter 40.14 RCW and by the City.

11. Audits and Inspections. The Agency agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Agency's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations. The records and documents with respect to all matters covered by this Agreement shall be subject at all times to inspection, review or audit by the City or its agents during the performance of this Agreement.

12. Termination. This Agreement may at any time be terminated by the City giving to the Agency thirty (30) days' written notice of the City's intention to terminate the same. Failure to provide products or services on schedule and/or as set forth in Exhibit A may result in contract termination. If the Agency's insurance coverage is canceled for any reason, the City shall have the right to terminate this Agreement.

13. Force Majeure. Notwithstanding anything to the contrary in this Agreement, any prevention, delay or stoppage due to strikes, lockouts, labor disputes, acts of God, acts of war, terrorist acts, inability to obtain services, labor, or materials or reasonable substitutes therefor, governmental actions, governmental laws, regulations or restrictions, civil commotions, Casualty, actual or threatened public health emergency (including, without limitation, epidemic, pandemic, famine, disease, plague, quarantine, and other significant public health risk), governmental edicts, actions, declarations or quarantines by a governmental entity or health organization, breaches in cybersecurity, and other causes beyond the reasonable control of the party obligated to perform, regardless of whether such other causes are (i) foreseeable or unforeseeable or (ii) related to the specifically enumerated events in this paragraph (collectively, a "**Force Majeure**"), shall excuse the performance of such party for a period equal to any such prevention, delay or stoppage. To the extent this Agreement specifies a time period for performance of an obligation of either party, that time period shall be extended by the period of any delay in such party's

performance caused by a Force Majeure. Provided however, that the current COVID-19 pandemic shall not be considered a Force Majeure.

- 14. Discrimination Prohibited.** The Agency shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Agency to be provided under this Agreement on the basis of race, color, religion, creed, sex, age, national origin, marital status, sexual orientation, or presence of any sensory, mental or physical handicap.
- 15. Assignment and Subcontract.** The Agency shall not assign or subcontract any portion of the services contemplated by this Agreement without the prior written consent of the City. Any assignment without the prior written consent of the City shall be void.
- 16. Entire Agreement.** This Agreement contains the entire Agreement between the parties hereto and no other Agreements, oral or otherwise, regarding the subject matter of this Agreement, shall be deemed to exist or bind any of the parties hereto. Either party may request changes in the Agreement. Proposed changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.
- 17. Waiver.** Any waiver by the Agency or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.
- 18. Modification.** This Agreement may only be amended by written agreement signed by both Parties.
- 19. Applicable Law; Venue; Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be exclusively in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit, which shall be fixed by the judge hearing the case and such fee shall be included in the judgment.
- 20. Compliance with Laws.** The Agency agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Agency's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of those operations.

- 21. Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.
- 22. Severability.** If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, and the remainder of the Agreement shall remain in full force and effect.
- 23. Notices.** All notices or other communications required or permitted under this Agreement shall be in writing and shall be (a) personally delivered, in which case the notice or communication shall be deemed given on the date of receipt at the office of the addressee; (b) sent by registered or certified mail, postage prepaid, return receipt requested, in which case the notice or communication shall be deemed given three (3) business days after the date of deposit in the United States mail; or (c) sent by overnight delivery using a nationally recognized overnight courier service, in which case the notice or communication shall be deemed given one business day after the date of deposit with such courier. In addition, all notices shall also be emailed, however, email does not substitute for an official notice. Notices shall be sent to the following addresses:

A. Notices to the City of Kenmore shall be sent to the following address:

City of Kenmore
Attn: City Clerk
18120 68th Ave NE
Kenmore, WA 98028
Email: awarhol@kenmorewa.gov Phone: 425-398-8900

B. Notices to the Agency shall be sent to the following address:

Contact Name: Beratta Gomillion
Agency Name: Center for Human Services
Street Address: 17018 15th Ave NE
City, State Zip: Shoreline, WA 98055
Email: bgomillion@chs-nw.org Phone: 206-631-8802

- 24. Venue.** This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in King County.
- 25. Public Disclosure.** Agency understands that this Agreement is with a government agency and thus all records that meet the definition of public records may be subject to disclosure by the City under the Public Records Act, Chapter 42.56 RCW (“the Act”). The parties

acknowledge that the health care records created between Agency and participants are confidential and shall not be submitted to the City.

Agency agrees to safeguard and preserve public records in accordance with the Act. The City may be required, upon request, to disclose the Agreement and the public records submitted to the City by Agency, unless an exemption under the Public Records Act applies. If the City receives a public records request and asks Agency to search its files for responsive records, Agency agrees to make a prompt and thorough search through its files for responsive records and to promptly turn over any responsive records to the City's public records officer at no cost to the City.

IN WITNESS WHEREOF, the City and the Agency have executed this Agreement as of the date first above written.

CITY OF KENMORE, WASHINGTON

AGENCY RECEIVING FUNDS

Rob Karlinsey, City Manager

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

APPROVED AS TO FORM

Kenmore City Attorney's Office

EXHIBIT A: SCOPE OF WORK

Center for Human Services ("CHS" or "Consultant") shall furnish behavioral health and family support services to residents of the City of Kenmore. All such activities shall be provided in a manner which fully complies with all applicable federal, state, and local laws, statutes, rules, and regulations, as are now in effect or hereafter may be amended.

1. Deliverables.

In accordance with Section 3 of the Agreement and the terms of this Exhibit A, the City shall periodically provide funding to CHS. CHS shall exclusively use such funding to provide the deliverables described below.

A. Behavioral Health Services:

CHS shall use funds to provide **behavioral health services** to residents of the City of Kenmore in the manner described in this subsection.

- "Behavioral health services" is an umbrella term that includes the treatment of mental health conditions and substance use disorders.
- "School-based behavioral health services" is a term to describe behavioral health services that are performed at a school.

CHS shall make the following school-based behavioral health services available to residents of the City of Kenmore, both students and adult members of their families.

- Outreach and engagement: Non-client activities to facilitate services and/or meet individual/family needs to include interactions with students on a drop-in and scheduled basis.
- Collaboration and consultation with school personnel: Where specific client's needs or school services in general are discussed for the purpose of providing effective services.
- Behavioral health assessments: A procedure by which clinicians, using observation, interviews, and psychological tests or screening tools, develop a summary of the client's symptoms and problems which will inform the development of a treatment plan and other decisions.
- Individual/group/family counseling: The provision of therapeutic guidance in resolving personal, social, and/or psychological difficulties using various modalities.
- Social Determinants of Health Screening/Assessments: Identification and evaluation of a person's specific area of needs that influence their outcomes (i.e., housing, food, safety, etc.).
- Case management services: A professional and collaborative process

that assesses, plans, implements, monitors, and evaluates the options and services required to meet a student's social/emotional/health needs.

B. Description of Services

a. Outreach

CHS has ample data from services already being provided to identify the needs of the community. CHS not only will have its own data, but obtains information from various informal needs assessments that have been conducted and the narrative stories heard from school officials, parents, and other sources with whom CHS already has strong relationships. The most important thing is to first learn from the schools what needs they see and want help with from CHS's MH School-Based Therapists. CHS will have a dedicated MH Leadership team for each school district who will initially start conversations at school and district levels to provide schools with options for partnership. The program is designed to meet monthly with districts for ongoing feedback and furthering partnership; CHS can be responsive to the changing needs as the program goes along. CHS's MH Leadership will continue to closely collaborate with school administration and providers to begin rolling out a referral process that works for the particular school. CHS has already begun the process to plan for the fall which includes the onboarding and training of new therapists that will be serving at schools the City of Kenmore wants to prioritize.

b. Operations

Unlike SBIRT services which provide screening, brief intervention (short term therapy), and referral for on-going services, CHS will provide ongoing therapy.

The day-to-day operations would typically comprise a therapist arriving at the school 30 minutes before the bell rings, to collaborate with staff on the schedule or arising needs of the day and ensure the therapist is organized and ready to be efficient for the next 6 hours of school. During the school day, the clinician sees a mix of drop-in support clients (typically identified by a school counselor, admin, teachers, or other support professionals) and ongoing clients who have been identified as having no other resource for therapy. Throughout the day, the therapist checks in with staff for ongoing crisis concerns and case management needs, such as helping families navigate housing, food insecurities, and mental health accommodations recommended at school. At the end of the day, the therapist stays for the last 90 minutes of their 8-hour shift to connect more in-depth with staff while students are not in the building. These connections may be about current students the therapist has seen and concerns arising that the school can help support, or it may be providing more mental health education and consultation to staff who are seeking or need

additional training or information. At times, CHS therapists are invited to meetings for specific students or as a mental health representative in general, such as “student of concern meetings” and IEP meetings. If Kenmore schools allow, this is the model CHS most recommends to best embed mental health in every possible layer of a school system.

In the school program, CHS aims to provide mental health therapy with low or no barriers to service. CHS strives to serve traditionally underserved populations and to bring services to them, with added emphasis on community collaboration. However, CHS has discovered that there are many non-billable hours from the Coordinator and Therapist that are needed to establish a working collaboration and successful school-based program. These non-billable time includes activities such as outreach to both students, their families and school staff; engagement activities (working with a student before they become a client to build rapport); crisis management even if the student is not enrolled as their client; giving access to the entire school professional staff with a licensed Mental Health Professional to consult on any needs that arise; and providing services when there is no funding source. These services are foundational to offering a school-based behavioral health program.

c. Services During Summer Months

During the summer when school is not in session, CHS staff will continue working with students, their families, and other residents. When schools are closed, a CHS therapist will continue to meet with students/families in ongoing therapy services provided at a CHS office or via telehealth. There will not be a break in services due to school buildings being closed. Depending on Northshore School District’s arrangement, if school officials are working during the summer, they will remain in close coordination, however, in absence of school staff, CHS will continue to identify referral channels and give the same support to students/families, and then update school staff once they return.

2. Locations

CHS will provide behavioral health services to residents of the City of Kenmore at the designated schools serving residents of the City of Kenmore.

3. Personnel

a. Staff Resources

a. Mental Health Therapist

- CHS will hire one FTE to provide embedded services in schools located in Kenmore and identified as having the highest needs.

The overarching goal of the program is to increase access to behavioral health services within the community. Unlike most agencies, our school-based program is its own program, meaning, our master level mental health therapists are trained specifically for and dedicated to working in school-systems. Our therapists are aware of school processes, procedures, and work closely with school staff to provide coordinated care.

- b. School-Based MH Manager
 - Layal Rassas very capably holds this position at CHS. CHS will dedicate 2 hours of her time per week for oversight and coordination of this project, as well as provide supervision to the clinicians. Layal has a master's degree in clinical social work with specialization in schools and has worked for CHS since 2021.
 - c. Associate Mental Health Director
 - Amanda O'Dell, LMFT, is the CHS Associate Mental Health Director. She will be heavily involved with the development and implementation of this project as well as supervising Layal.
 - d. The FTE CHS therapist shall provide the behavioral health services described above. The therapist will be supervised by CHS's School-Based Manager, who, with the assistance of the Mental Health Associate Director, will liaison with the schools.
- b. Minimum Qualifications of Those Providing Behavioral Health Services
- Any CHS employee providing behavioral health services under this Agreement shall, at the time such services are being provided, have the following minimum qualifications:
 - Licensed by the Washington State Department of Health to perform specific clinical tasks (affiliate license, associate license, or full license).

4. Estimated Schedule

July – August 2023	Plan, hire therapists, on-board and train therapists. Meet with school staff. Establish protocols and processes.
September 2023	Implement outreach strategies. Introduce the program to all staff and students. Begin accepting referrals; conducting screening and assessments; establishing relationships with students.

October 2023 – June 2024	Provide counseling services to students (screening, assessments, individual counseling, family/conjoint therapy, group therapy, case management). Keep lines of communication open with school staff.
May 2024	Establish and plan for summer program.
June 2024 – start of 2024-25 school year	Implement summer program. Tweak processes and programming for upcoming school year based on lessons learned.
September 2024	Begin new school year. Transition from summer-based program to school year routine. Implement outreach strategies. Re-establish relationship with students from previous school year who want continued services. Begin accepting new referrals.
September 2024 – June 2025	Provide counseling services to students (screening, assessments, individual counseling, family/conjoint therapy, group therapy, case management). Strengthen collaboration.
July 2025 forward	Provide school-based services, primarily using Medicaid funding, if feasible.

5. Payment and Progress Reports.

A. CHS shall submit to the City an invoice and a Progress Report on an every other month basis. Receipt of a fully completed Progress Report is required to receive payment on any invoice. For the purposes of this Agreement, a “reporting period” is a two-month period, with the first quarter beginning on July 1, 2023, and subsequent reporting periods beginning on the day following the end of every other month.

B. Each Progress Report shall include the following information:

- a. The number of unduplicated Kenmore residents served during that period;
- b. The number of unduplicated Kenmore residents served since

- the effective date of this Agreement;
- c. Demographic information, in the aggregate, of unduplicated Kenmore residents served during that time period;
 - d. Demographic information, in the aggregate, of unduplicated Kenmore residents served since the effective date of this Agreement;
 - e. The number of service hours provided during that period;
 - f. The number of service hours provided since the effective date of this Agreement;
 - g. A list of client services provided during that period (e.g., one on one counseling, group work, psych testing, referrals, etc.), including time spent performing each;
 - h. A list of non-client services done during that period (e.g., outreach to both students and school staff, engagement activities with students to build rapport before they become clients, crisis management even if the student is not enrolled as a client, giving access to the entire school professional staff with a licensed Mental Health Professional to consult on any needs that arise, and providing services when there is no funding source), including time spent performing each.

C. In addition to the information contained on all other progress reports, the progress report for the final two months shall include a summary of impact from the services provided under this agreement.

D. The City of Kenmore shall provide payments to CHS in the amounts shown below:

Month	Payment to CHS
September 2023	\$18,744
November 2023	\$18,744
January 2024	\$18,744
March 2024	\$18,744
May 2024	\$18,744
July 2024	\$18,744
September 2024	\$18,813
November 2024	\$18,813
January 2025	\$18,813
March 2025	\$18,813
July 2025	\$18,813
August 2025 FINAL REPORT	\$18,812

EXHIBIT B**Invoice & Service Reporting Form**

Agency Name:

Agency Address:

Agency Email:

Agency Phone Number:

Date of Invoice:

Invoice for Quarter No.

To: **City of Kenmore**18120 68th Avenue NE

Kenmore, Washington 98028

Phone: (425) 398-8900

Email: awarhol@kenmorewa.gov

Measurement	2023 Projected	Current Quarter Actual	2023 Year-to- Date Total

Listed below is the total allocation, and quarterly invoice amounts for 2023-2025 funding.
Invoices received by the City beyond the due date outlined below may not be paid.

Period 1 Invoice DUE 9-15- 23	Period 2 Invoice DUE 11-15- 23	Period 3 Invoice DUE 1-15- 24	Period 4 Invoice DUE 3-15- 24	Period 5 Invoice DUE 5-15- 24	Period 6 Invoice DUE 7-15- 24

Period 7 Invoice DUE 9-15- 24	Period 8 Invoice DUE 11-15- 24	Period 9 Invoice DUE 1-15- 25	Period 10 Invoice DUE 3-15- 25	Period 11 Invoice DUE 7-15- 25	Period 12 Invoice DUE 8-15- 25

CONTRACT SUMMARY:

Total contract award \$

Previous payments \$

Amount requested this invoice \$

Balance remaining \$

E-mail Address:

Authorized signature:

For City of Kenmore Use Only

Account No.

Approved for Payment by: _____ Date: _____

City of Kenmore Human Services Agreement

Page 16 of 16

Updated 12/2022 IBDR

VIII. B. Authorize the City Manager to execute Contract No. 23-C2930 wit...



Voucher Certification and Approval

City of Kenmore

DATE RANGE:

05/27/23 - 06/09/23

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and the the claim is a just, due and unpaid obligation against the City of Kenmore and that I am authorized to authenticate and certify to said claim. The following checks and electronic payments are approved for payment:

Total Check #s 52210 through 52297: \$270,032.49

Total Payroll/Taxes/Flex Spending/Retirement & Health Savings Acct Electronic Deposits Dated: 06/02/2023 \$234,613.18

ACH Payment - KBA, Inc.: \$29,505.41

Payroll Checks #10228-10232 dated 06/02/23: \$6,676.20

Rob Karlinsey

Rob Karlinsey (Jun 13, 2023 13:18 PDT)

Jun 13, 2023

City Manager / Date

Melinda Merrell

Melinda Merrell (Jun 13, 2023 12:34 PDT)

Jun 13, 2023

Finance & Administrative Services Director / Date

Vendor Name	Check #	Date	Description	Amount
KBA INC.	1382	06/09/2023	18-C1846 Apr. W. Samm. Bridge Proj. Mgmt	29,505.41
AMERICAN GENERAL LIFE GPO/400S	52210	06/02/2023	Life Insurance	220.33
MISSION SQUARE / 109964	52211	06/02/2023	City of Kenmore 401a	26,042.58
MISSION SQUARE 457 / 304745	52212	06/02/2023	ICMA 457 Deferred Comp	5,810.18
JENNIFER DIXON	52213	06/02/2023	20-C2159 TI' awh-ah dees Artwork	5,273.66
ADVANCE TESTING & SERVICE INC	52214	06/09/2023	Parks/ROW/Hangar/Facilities Backflow Testing	1,815.00
ALPHA SUPPORTED LIVING SERVICES	52215	06/09/2023	5/18 Room Rental Deposit Refund	250.00
AM TEST, INC	52216	06/09/2023	Swamp Creek Water Sample Testing	240.00
AMERICALL	52217	06/09/2023	April After Hours Call Out Service	160.66
APPLEONE EMPLOYMENT SERVICES	52218	06/09/2023	Temporary Records Mgmt Svcs - Week Ending 5/20	1,801.60
ASPECT CONSULTING LLC	52219	06/09/2023	Apr. Review of Boyd's Dry Cleaner Site Remediation	3,245.00
BRIEN, GAYLYNN	52220	06/09/2023	March Sales Tax Data Conversion Services	50.00
CALPORTLAND COMPANY	52221	06/09/2023	PW Shop Driveway Materials	1,210.25
CHANIN KELLY-RAE CONSULTING LLC	52222	06/09/2023	4/25-5/20 Additional Consulting Services	6,500.00
CHANIN KELLY-RAE CONSULTING LLC	52223	06/09/2023	DEIA Consulting Services	4,895.00
CHICAGO TITLE	52224	06/09/2023	6431 NE 175th St. NOA Mailing Labels	3.50

VIII. C. Approve

Total Check #s 52210 through 52297 totaling \$270,032.49...

CITY OF BELLEVUE	52225	06/09/2023	Qtr 2 MyBuildingPermit.com Subscription	4,840.73
CITY OF BELLEVUE	52226	06/09/2023	2023 First Billing for Aerials Imaging	3,121.96
CODE PUBLISHING COMPANY	52227	06/09/2023	Municipal Code Web Update	206.99
D.P. NICOLI, INC.	52228	06/09/2023	Shoring Rental for Surface Water Work	443.01
DAY WIRELESS SYSTEMS	52229	06/09/2023	Police Radar Certification	187.18
DEPARTMENT OF ECOLOGY	52230	06/09/2023	NPDES Monitoring Program Fees	10,561.00
DTG RECYCLE	52231	06/09/2023	Mulch for ROW & Parks	835.84
DTG RECYCLE	52232	06/09/2023	PW Shop Materials Disposal	290.97
EARTHCRAFT SERVICES, INC.	52233	06/09/2023	23-C2309 TI' awh-ah-dees Goat Services	1,651.50
ELECTRONIC BUSINESS MACHINES	52234	06/09/2023	May B/W & Color Copier Overage Chgs.	177.75
FERGUSON ENTERPRISES INC #3011	52235	06/09/2023	Concrete for Surface Water Work	67.09
FIX AUTO	52236	06/09/2023	Repair of Body Damage on Truck 319	6,440.95
FOOTPRINT PROMOTIONS	52237	06/09/2023	Target Zero Bike Light Sample	27.53
GCP WW HOLDCO, LLC	52238	06/09/2023	New Maint. Worker - Seth Thompson - Boots	296.72
GCP WW HOLDCO, LLC	52239	06/09/2023	Season Maint Worker Caden Baker-Boots/Rain Gear	399.79
GCP WW HOLDCO, LLC	52240	06/09/2023	Maint. Worker - Seth Thompson - Rain Gear	212.63
GCP WW HOLDCO, LLC	52241	06/09/2023	Seasonal Maint Worker P. Taumoeoalu Boots/Rain	456.61
HAMPSON DEVELOPMENT SERVICES LLC	52242	06/09/2023	Kenmore Story Pole Project Mgmt.	6,534.55
HESTON PHOTOGRAPHY	52243	06/09/2023	Photograph for 165th/Juanita Ribbon Cutting	192.68
HONEY BUCKET	52244	06/09/2023	5/29-6/25 Public Works Yard Rental	167.75
HORIZON DISTRIBUTORS INC	52245	06/09/2023	Irrigation Parts for Moorlands Ballfield	329.10
INSLEE, BEST, DOEZIE & RYDER, P.S.	52246	06/09/2023	April Attorney Services	19,663.52
JAYMARC AV	52247	06/09/2023	Hangar A/V Maintenance 4/27/23	429.39
KING COUNTY ANIMAL SVCS	52248	06/09/2023	Pet Licenses & Renewals	80.00
KING COUNTY FINANCE	52249	06/09/2023	May Dump Fees from SWM Facilities	39.01
KING COUNTY FINANCE	52250	06/09/2023	Small Cities Indigence Screening Reimbursement	81.00
KING COUNTY FINANCE	52251	06/09/2023	Revised Easement/Consent Use Agreement	3,000.00
KING COUNTY FINANCE W.L.R.D.	52252	06/09/2023	WRIA 8 1st 2023 Annual Fee	8,706.00
KING COUNTY FINANCE W.L.R.D.	52253	06/09/2023	Jan. - June SWM Admin. Fee	6,675.21
KING COUNTY RADIO COMM SERVICES	52254	06/09/2023	4/29-7/31/23 Emergency Radios	319.84
KPFF CONSULTING ENGINEERS	52255	06/09/2023	22-C2862 April Professional Services	15,954.37
KPFF CONSULTING ENGINEERS	52256	06/09/2023	19-C2098 April Professional Services	11,983.98
MELINDA MERRELL	52257	06/09/2023	Lodging/Mileage/Meals GFOA Portland	1,331.47
MINUTEMAN PRESS	52258	06/09/2023	Postcard Mailers - CD Dept.	3,809.76
NELSON ELECTRIC, INC.	52259	06/09/2023	City Hall Fire Suppression System Maint.	518.02

VIII. C. Approve

Total Check #s 52210 through 52297 totaling \$270,032.49...

NORTHSHORE UTILITY DIST	52260	06/09/2023	3/15-5/15 ROW Irrigation/Hangar/Misc. Wtr/Swr	1,658.56
NORTHWEST ARBORICULTURE LLC	52261	06/09/2023	City Property Dead Tree Removal 18515 66th NE	1,815.80
OFFICE DEPOT	52262	06/09/2023	Misc. Office Supplies	215.21
OFFICE DEPOT	52263	06/09/2023	Misc. Office Supplies	56.08
OFFICE DEPOT	52264	06/09/2023	Misc. Office Supplies	224.30
OLYMPIC ENVIRONMENTAL RESOURCES INC	52265	06/09/2023	Spring Recycling Event Administration	15,827.37
O'REILLY/FIRST CALL	52266	06/09/2023	Light Bulb for Work Truck 319	13.59
OSBORN CONSULTING INC.	52267	06/09/2023	19-C2012 Apr. NE 190th St. Culvert Ph 2	1,551.58
OSBORN CONSULTING INC.	52268	06/09/2023	19-C2012 April On-Call Services	10,103.65
OUTCOMES BY LEVY, LLC	52269	06/09/2023	May Federal & State Grant Funding Consulting Svcs	1,600.00
PACE ENGINEERS, INC.	52270	06/09/2023	21-C2667 April On-Call Engineering Svcs	975.50
PERFORMANCE SYSTEMS INTEGRATION LLC	52271	06/09/2023	Fire Extinguisher Service @ City Hall	330.31
PUBLIC AGENCY TRAINING COUNCIL	52272	06/09/2023	Police Training Class	425.00
PUGET SOUND ENERGY	52273	06/09/2023	4/14-5/15 Parks/Traffic Signals/Speed Signs	1,434.97
PULTEGROUP	52274	06/09/2023	Refund Overpayment	1.00
REPUBLIC SERVICES	52275	06/09/2023	May City Hall & PW Shop Solid Waste	1,067.97
REPUBLIC SERVICES	52276	06/09/2023	May Rhododendron Park Solid Waste	908.79
SCHINDLER ELEVATOR CORPORATION	52277	06/09/2023	City Hall Elevator Preventative Maint.	1,913.85
SEATTLE TIMES	52278	06/09/2023	May Ads - Legal Notices	3,079.59
SHERWIN WILLIAMS CO. #8099	52279	06/09/2023	City Hall & Hangar Bldg. Paint & Supplies	110.13
SMS CLEANING, INC.	52280	06/09/2023	City Hall/Hangar/PW Office Janitorial	6,495.00
STAPLES ADVANTAGE	52281	06/09/2023	City Hall Maintenance Supplies	156.32
STAPLES ADVANTAGE	52282	06/09/2023	Parks Dept. Supplies	330.19
STAPLES ADVANTAGE	52283	06/09/2023	City Hall & Hangar Bldg. Bathroom Tissue	201.57
STAPLES ADVANTAGE	52284	06/09/2023	Park Stock - Gloves	101.88
STAPLES ADVANTAGE	52285	06/09/2023	City Hall Supplies - Gloves	28.85
STEPHANIE LUCASH	52286	06/09/2023	Per Diem for AWC Conference in Spokane	206.00
STRATEGIES 360, INC.	52287	06/09/2023	May Professional Services	6,500.00
THE ORIGINAL POOP BAGS	52288	06/09/2023	Pet Waste Refill Bags for Parks	1,599.85
ULINE	52289	06/09/2023	Charging Cabinet for City Hall	1,719.37
UTILITIES UNDERGROUND LOCATION CTR	52290	06/09/2023	May Utility Locates	232.20
VENTILATION POWER CLEANING, INC.	52291	06/09/2023	May 16th Vactor Truck Services	2,700.00
WA STATE DEPT OF TRANSPORTATION	52292	06/09/2023	April Red Light Camera Installation	329.01
WAGNER ARCHITECTS	52293	06/09/2023	22-C2830 March - May PW Shop Consulting Svcs	23,138.00

VIII. C. Approve

Total Check #s 52210 through 52297 totaling \$270,032.49...

WELWEST CONSTRUCTION INC.	52294	06/09/2023	22-C2840 Retainage Release	11,325.00
WM CORP. SVCS-COLUMBIA RIDGE LANDFIL	52295	06/09/2023	May Street Sweeper Disposal Fees	3,270.42
ZIPLY FIBER	52296	06/09/2023	5/28-6/27 City Hall Phones	665.28
ZIPLY FIBER	52297	06/09/2023	5/19-6/18 PW Office Internet	168.64
DRS 457	DFT0001597	06/02/2023	DRS 457 Deferred Comp	655.00
AVIDIA HEALTH	DFT0001598	06/02/2023	Employee Health Savings Contribution	142.30
DEPARTMENT OF RETIREMENT SYSTEMS	DFT0001599-1600	06/02/2023	Public Employees Retirement	36,506.23
NAVIA	DFT0001607	06/02/2023	Employee Flexible Spending Account	1,504.34
BANK OF AMERICA 941	DFT0001608	06/02/2023	Federal Taxes	31,981.89
ALLENSTEIN, NATHAN	10228	06/02/2023	Payroll Check	1,057.65
CARLSON, KALE	10229	06/02/2023	Payroll Check	1,560.87
CORK, TAMBI	10230	06/02/2023	Payroll Check	1,669.18
FORD, KENDYLL	10231	06/02/2023	Payroll Check	280.43
THOMPSON, SETH	10232	06/02/2023	Payroll Check	2,108.07
PAYROLL	Electronic Dep.	6/2/2023	Direct Deposit	163,823.42
TOTAL				<u>\$ 540,827.28</u>

VIII. C. Approve
Total Check #s 52210 through 52297 totaling \$270,032.49...



City of Kenmore

Vendor Purchasing Report

For Date Range 01/01/2023 - 06/09/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0022	ASSOCIATION OF WA CITIES	21369.16
0024	BAKER, DAVID	440.11
0054	BULGER SAFE & LOCK, INC.	570.64
0064	CASCADE PEST CONTROL	772.9
0067	CENTER FOR HUMAN SERVICES	9990
0076	CITY OF BELLEVUE	102833.46
0083	CITY OF LAKE FOREST PARK	54026
0092	CODE PUBLISHING COMPANY	4478.74
0099	CONSOLIDATED PRESS	9485.91
0109	DAILY JOURNAL OF COMMERCE	1803.1
0111	DEPARTMENT OF ECOLOGY	10561
0121	REPUBLIC SERVICES	8743.16
0130	EMPLOYMENT SECURITY DEPARTMENT	16533.05
0137	FERGUSON ENTERPRISES INC #3011	5746.26
0151	CALPORTLAND COMPANY	3049.25
0173	HOME DEPOT CREDIT SERVICES	2538.11
0184	INSLEE, BEST, DOEZIE & RYDER, P.S.	147037.76
0189	INTERNATIONAL CITY/CNTY MGMT ASSOC	1200
0191	INTERNATIONAL INST OF MUNI CLERKS	225
0197	JET CITY PRINTING	1497.92
0205	KENMORE HERITAGE SOCIETY	820
0206	KENMORE MIDDLE SCHOOL	2500
0212	KING COUNTY FINANCE W.L.R.D.	15381.21
0213	KING COUNTY ANIMAL SVCS	505
0216	KING COUNTY FINANCE	3500
0219	KING COUNTY FINANCE	152322.53
0230	KING COUNTY RADIO COMM SERVICES	639.68
0235	KING COUNTY TREASURY	61227.82
0251	LIGHTHOUSE CONSULTING INC	40847.48
0260	MEEHAN, NANCY	46.04
0261	PENDLETON CONSULTING LLC	2534.73
0267	MR. T'S TROPHIES & AWARDS LLC	265.45
0285	SHORELINE FIRE DEPT	1200
0286	NORTHSHORE SCHOOL DISTRICT	15312
0287	NORTHSHORE SENIOR CENTER	25625
0288	NORTHSHORE UTILITY DIST	54440.84
0289	NORTHSHORE YMCA	10000
0292	HONEY BUCKET	2076.5
0300	OFFICE DEPOT	2716.97
0304	OLYMPIC ENVIRONMENTAL RESOURCES INC	31400.73
0310	PACIFIC TOPSOILS	3302.94
0311	PARAMETRIX INC	40912.18
0314	PETTY CASH CUSTODIAN	357.66
0328	PUGET SOUND ENERGY	176807.85
0329	PUGET SOUND FINANCE OFFICERS ASSOC	75
0345	SEATTLE TIMES	6698.65
0355	STAPLES ADVANTAGE	6606.03
0356	STATE AUDITOR'S OFFICE	2520
0357	STEWART MACNICHOLS HARMELL, INC.	25000
0365	TOTAL LANDSCAPE CORP	37563.88
0371	UNITED STATES POSTMASTER	4245.49
0375	US POSTAL SERVICE (HASLER)	3617.59

VIII. C. Approve
Total Check #s 52210 through 52297 totaling \$270,032.49...

Vendor Purchasing Report

Page 38 of 70
For Date Range 01/01/2023 - 06/09/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
0385	WA ASSOC OF BUILDING OFFICIALS	929.31
0387	WA CITIES INSURANCE AUTHORITY	643692
0390	WA FINANCE OFFICERS ASSOCIATION	150
0391	WASHINGTON MUNICIPAL CLERKS ASSOC	200
0400	WASHINGTON STATE DEPT OF REVENUE	22770.22
0401	WA STATE DEPT OF TRANSPORTATION	4324.32
0405	WASHINGTON STATE OFFICE CASH MGMT	788
0412	WM CORPORATE SVCS - COLUMBIA RIDGE LANDFILL	18182.03
0419	WONDERLAND DEVELOPMENT	500
0424	MISSION SQUARE 457 / 304745	60858.55
0425	DRS 457	6405
0426	AFLAC	1045.2
0428	BANK OF AMERICA 941	300449.65
0429	AWC EMPLOYEE BENEFIT TRUST	431892.5
0431	DEPARTMENT OF RETIREMENT SYSTEMS	365735.76
0432	DEPARTMENT OF LABOR AND INDUSTRIES	24391.61
0434	UNITED WAY OF KING COUNTY	200
0436	NATIONAL LIFE OF VERMONT	615.85
0448	UPS STORE KENMORE	83.52
0449	ACF WEST INC	84.63
0450	AURORA RENTS	4077.03
0473	ARTS OF KENMORE	4750
0483	PAT'S TREES AND LANDSCAPE INC.	1541.4
0484	CITY WIDE FENCE COMPANY, INC	18654.25
0494	SECRETARY OF STATE	292.86
0497	DAY WIRELESS SYSTEMS	187.18
0542	AMERICAN SOCIETY OF COMPOSERS	420
0550	KING COUNTY RECORDER'S OFFICE	277.5
0558	SNOHOMISH COUNTY	4732
0586	QUADIENT LEASING USA, INC.	710.14
0588	ENVIRONMENTAL SYSTEMS RESEARCH INST	32022.6
0610	WA STATE DEPT OF TRANSPORTATION	328.68
0685	PACE ENGINEERS, INC.	3792
0689	DIGITAL REPROGRAPHICS SERVICES INC.	126.27
0690	BUILDERS EXCHANGE OF WASHINGTON INC	243
0692	HDR ENGINEERING, INC	252655.58
0696	AMERICAN GENERAL LIFE GPO/400S	1412.55
0781	QUALITY BUSINESS SYSTEMS INC.	1914.38
0817	GRAINGER	2662.55
0851	EVERMARK, LLC	264.86
0868	JAYMARC AV	1612.97
0892	JACOBS ENGINEERING GROUP	24455.02
0898	ZONAR SYSTEMS	528.21
0899	SHRED IT, C/O STERICYCLE, INC>	2195.26
0913	KENMORE ELEMENTARY	2500
0937	ZUMAR	1650.95
0981	COMCAST BUSINESS	1186.74
0994	GORDON THOMAS HONEYWELL	13545
1003	iWORQ SYSTEMS	2800
1010	WESTLAKE HARDWARE WA-153	2393.16
1045	HORIZON DISTRIBUTORS INC	1278.62
1047	SARAH ROBERTS	23519.08
1052	FIRE PROTECTION, INC	13557.61
1053	INTERNATIONAL CODE COUNCIL, INC	77.62
1068	WA STATE DEPT OF LABOR & INDUSTRIES	243.1
1123	AM TEST, INC	1400
1140	PAWS	440
1168	SCHINDLER ELEVATOR CORPORATION	1913.85

VIII. C. Approve

Total Check #s 52210 through 52297 totaling \$270,032.49...

Vendor Purchasing Report

For Date Range 06/01/2023 - 06/09/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1197	MILLER STEPHENS, MARY	5000
1216	ADVANCE TESTING & SERVICE INC	1815
1267	ALBIREO ENERGY LLC/AUTOMATED CONTROLS	3241.45
1297	GOVERNMENT FINANCE RESEARCH GROUP	1995
1299	VERIZON WIRELESS	240.2
1313	BOTHELL KENMORE CHAMBER OF COMMERCE	2100
1322	AABCO BARRICADE COMPANY INC.	793.22
1331	KBA INC.	165025.92
1333	WELWEST CONSTRUCTION INC.	11325
1337	STATE OF WA DEPT. OF LICENSING	2.16
1345	SHERWIN WILLIAMS CO. #8099	110.13
1358	ALPHAGRAPHICS	606.26
1383	CHICAGO TITLE	416.98
1385	AZTECA SYSTEMS, LLC/CITYWORKS	42751.83
1390	UTILITIES UNDERGROUND LOCATION CTR	963.63
1403	OSBORN CONSULTING INC.	244575.05
1410	SEATTLE & KING COUNTY PUBLIC HEALTH	833
1431	BRIEN, GAYLYNN	250
1452	CITY OF KENT	500
1456	HESTON PHOTOGRAPHY	1302.95
1459	FLEMINGS HOLIDAY LIGHTING LLC	1598.51
1478	HERBIG, NIGEL	97.33
1482	HIGHWIRE	2059.7
1485	WA ASSOC OF PUBLIC RECORDS OFFICERS	25
1504	SCORE	70820.15
1524	GRANICUS LLC	6372.73
1544	METROPOLITAN TRANS. COMMISSION	2000
1547	LOYUK, SAMANTHA	513.5
1550	THE EVP GROUP	7500
1555	LINCOLN NATIONAL LIFE INSURANCE	9180.69
1591	ULINE	1719.37
1596	NW ENVIRONMENTAL TRAINING CENTER	195
1603	ALPHA SUPPORTED LIVING SERVICES	250
1629	WESTERN DISPLAY FIREWORKS, LTD.	13750
1634	SREBNIK, DEBRA	1670.99
1673	KPFF CONSULTING ENGINEERS	183279.56
1682	PUBLIC AGENCY TRAINING COUNCIL	425
1689	MOTT MACDONALD GROUP, INC.	41459.1
1711	SOFTWAREONE, INC.	16135.49
1731	NORTHWEST ARBORICULTURE LLC	9307
1732	PERFORMANCE SYSTEMS INTEGRATION LLC	330.31
1739	FIX AUTO	6440.95
1747	FOOTPRINT PROMOTIONS	27.53
1754	RFI ENTERPRISES INC.	1582.28
1763	REID, JAMES FALCONER	14276.25
1795	CABOT DOW ASSOCIATES	6606.25
1816	NAVIA	18917.93
1828	QUALITY BUSINESS SYSTEMS / WELLS FARGO	2768.32
1838	AVIDIA HEALTH	1515.3
1884	HEIDELBERG MATERIALS	1920.23
1885	NATIONAL BARRICADE CO., LLC	1137.73
1889	WILLIAMS, KASTNER & GIBBS PLLC	1739.5
1900	ASPECT CONSULTING LLC	4525
1914	MCMAMARA SIGNS	2235.03
1930	T MOBILE USA, INC.	4152.75
1932	U.S. BANK N.A. / CUSTODY	90
1943	BALDWIN DESIGN WORKS, LTD.	1469
1960	WALTER E. NELSON CO.	1393.38

VIII. C. Approve

Total Check #s 52210 through 52297 totaling \$270,032.49...

Vendor Purchasing Report

Page 35 of 70
For Date Range 01/01/2023 - 06/09/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
1979	MSPT XXII, LLC C/O FLYWAY RETAIL + LIVING	3000
1980	HRA VEBA TRUST	20545.92
1991	WASHINGTON STATE TREASURER	4451
1993	HYAS GROUP, LLC	3750
1994	LAKE CITY PARTNERS ENDING HOMELESSNESS	1125
1999	KING COUNTY POLICE CHIEFS ASSOCIATION	50
2004	RED BARN ENGINEERING, INC.	24830
2047	PUGET SOUND PLANTS	1678.11
2048	SMS CLEANING, INC.	32475
2052	J. A. BRENNAN ASSOCIATES, PLLC	26200.96
2078	WA RECREATION & PARK ASSOC.	1250
2081	SHANNON & WILSON, INC.	2850
2126	SCHWARZWALTER, MARK	218
2137	ECIVIS, INC.	4000
2142	MISSION SQUARE / 109964	251783.15
2175	ELECTRONIC BUSINESS MACHINES	917.81
2176	CANON FINANCIAL SERVICES, INC.	1330.4
2183	SISKUN POWER EQUIPMENT	877.85
2194	CONFLUENCE ENVIRONMENTAL COMPANY	1596.42
2209	MORUP SIGNS, INC.	1431.3
2210	PACWEST MACHINERY	16537.27
2221	O'REILLY/FIRST CALL	199.17
2236	COMCAST	10415.22
2249	KING COUNTY BAR ASSOCIATION	450
2250	NAMI EASTSIDE	2625
2252	TRUGREEN	2318.71
2254	U.S. BANK PURCHASE CARDS	118401.12
2259	MINUTEMAN PRESS	3809.76
2262	DILIGENT CORPORATION	36005.82
2270	LAKESIDE INDUSTRIES	1185.78
2282	RICK BURNSTEAD CONSTRUCTION, LLC	2932
2284	ENVIROTECH	7973.66
2285	QUALITY WATER FINANCIAL	912.95
2311	BEST BEST & KRIEGER LLP ATTORNEYS AT LAW	4433.5
2327	PACIFIC AIR CONTROL, INC.	3649.81
2330	PROMOTIONS NOW	236.05
2334	NORTHSHORE YOUTH SOCCER ASSOC.	55
2338	58 STARS TRAVEL	2442.6
2353	NORTHSHORE SCHOOLS FOUNDATION	750
2360	O'CAIN, MELANIE	295.5
2361	BFI 4 LLC	2000
2369	MARIA SZABLYA RIVAS	150
2377	NORTH URBAN HUMAN SVCS ALLIANCE	1000
2379	JENNIFER DIXON	5273.66
2386	CECCANTI, INC.	401677.46
2389	JET CITY CLEANING	7186.24
2392	DEPARTMENT OF COMMERCE	47219.75
2393	SEATTLE PUMP & EQUIPMENT CO./JETTERS NORTHW	457.47
2396	ZIPLY FIBER	4134.39
2403	AMERICALL	759.6
2413	ICLEI	1200
2425	THOMCO CONSTRUCTION, INC.	957478.27
2431	ALPINE PRODUCTS INC.	420.1
2437	LOUDEDGE, INC.	1125
2459	NELSON ELECTRIC, INC.	10334.8
2464	D.P. NICOLI, INC.	1366.59
2465	PRECISION CONCRETE CUTTING	6355.87
2468	DAVIDSON MACRI SWEEPING, INC.	4157.38

VIII. C. Approve

Total Check #s 52210 through 52297 totaling \$270,032.49...

Vendor Purchasing Report

Page 36 of 70
For Date Range 01/01/2023 - 06/09/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2484	LUKASZ LISOWSKI	322.64
2486	CASCADIA LAW GROUP	5259.38
2489	THE ORIGINAL POOP BAGS	2919.74
2503	NORTH AMERICAN SAFETY, INC.	3098.5
2511	SALCIDO, LETICIA	80.32
2530	CASCADIA CONSULTING GROUP, INC.	50291.25
2531	BCN TELECOM, INC.	3222.16
2537	HUNTINGTON TECHNOLOGY FINANCE	44525.18
2540	BRIGHT SPARK EARLY LEARNING SERVICES	675
2545	KLB CONSTRUCTION, INC.	202865.64
2561	PRR, INC	73331.77
2570	H.D. FOWLER COMPANY	3073.35
2573	GCP WW HOLDCO, LLC	1365.75
2577	APPLEONE EMPLOYMENT SERVICES	21776.84
2578	CENTRICITY GIS, LLC	1625
2579	CHANIN KELLY-RAE CONSULTING LLC	30975
2589	ABRACADABRA PRINTING	1350.56
2598	WAGNER ARCHITECTS	72492
2609	DTG RECYCLE	2538.08
2617	STRIDER CONSTRUCTION CO., INC.	755155.43
2618	STEPHANIE LUCASH	718.91
2641	VENTILATION POWER CLEANING, INC.	10970.9
2642	WASHINGTON AUDIOLOGY SERVICES, INC.	1080.5
2660	WASHINGTON FEDERAL BANK	22174.94
2661	JASON RICHARD SPERLING	600
2667	CREATION ORGANICS, LLC	2182.38
2691	E SQUARED SYSTEMS, LLC	264.24
2692	PREMIER MEDIA GROUP	1000
2700	ORION ENVIRONMENTAL COMPLIANCE & CONSULTIN	1861.75
2707	ONTRA MARKETING GROUP	300
2725	NICKOLAI MEDVEDITSKOV	10786.6
2728	NARWHAL MET, LLC	800
2731	ROBERT SAYRE-MCCORD	148.8
2736	PAUL LEE	43255.1
2737	THERESA TIMMES KING	150
2738	JULIANA FISHER	150
2745	HOME COMFORT ALLIANCE	228.48
2747	CHRISTINE CABATIT	298.49
2748	GOURAV MITRA	250
2750	MID SOUND FISHERIES	250
2751	MERANDA DIRECTO	311.85
2752	MEADOWDALE MARINA LLC	7500
2755	CITY OF KIRKLAND	41049.69
2756	DIVYA GATTU	150
2757	KAT ZUO	100
2758	ALEXA'S CATERING INC.	1531
2759	SAID HAMOOD	150
2761	KARA VAN LUCHENE	150
2762	APPLIANCE REPAIR MM LLC	78.73
2763	LA CONNER INN	758
2764	RHOMAR INDUSTRIES, INC.	42.96
2765	TRUSTEES OF THE HAMLINE UNIVERSITY OF MINNESC	4433.02
2767	GAMES2U	572.5
2769	DEBUG MOBILITY PRODUCTS	2865
2770	EARTHCRAFT SERVICES, INC.	5505
2771	GIRL SCOUTS OF WESTERN WA	150
2772	POLYGON WLH LLC	7500
2773	REGIONAL CRISIS RESPONSE AGENCY	41049.69

VIII. C. Approve

Total Check #s 52210 through 52297 totaling \$270,032.49...

Vendor Purchasing Report

Page 37 of 70
For Date Range 01/01/2023 - 06/09/2023

Vendor Set: Vendor Set 01

Vendor	Name	Volume
2774	KISHORE SERALATHAN	17731.35
2775	LIUBOV UZIK	150
2776	KERALA ASSOCIATION OF WASHINGTON	250
2778	OUTCOMES BY LEVY, LLC	9900
2779	SYDNEY DANZIGER	150
2780	XEROX CORPORATION	608.85
2781	PANIC, ANXIETY, AND STRESS SUPPORT INC.	398.46
2782	HILLIS CLARK MARTIN & PETERSON P.S.	2625
2783	IRUM YASIR BUTT	250
2784	WA STATE PUBLIC HEALTH LABORATORIES	250
2785	RICH HARTMAN'S BELLINGHAM FORD LINCOLN	58612.64
2786	HAMPSON DEVELOPMENT SERVICES LLC	6534.55
2787	KENNETH RIDOUT	7500
2788	PHOENIX UNITED INVESTMENT LLC	7500
2789	SCHEMATA WORKSHOP INC.	16447.5
2790	TRIPLE POINT LLC	35360.4
2791	BUSINESS STREET, LLC	40000
2792	STRATEGIES 360, INC.	10616.67
2793	ERGOLOGY LLC	1100
2795	KALE CARLSON	1915.67
2796	KING COUNTY REGIONAL HOMELESSNESS AUTHORITY	38000
2797	SAMUEL RODRIGUEZ	150
2798	STEPHENS & KLINGE LLP, IOLTA	728
2800	MELINDA MERRELL	1331.47
2801	PULTEGROUP	1
Vendor Set Vendor Set 01 Total:		8165675.69

VIII. C. Approve
Total Check #s 52210 through 52297 totaling \$270,032.49...



City Council Agenda Bill City of Kenmore, WA

Subject/Topic:

Speed Limit Reduction from 35 MPH to 30 MPH on 73rd Avenue NE between NE 192nd Street and NE Bothell Way

Proposed Council Action/Motion:

Adopt Resolution 23-399 to reduce the speed limit on NE 73rd Avenue between NE 192nd Street and NE Bothell Way from 35 MPH to 30 MPH.

For Council Meeting Agenda of: 6/26/2023

Department: Engineering – Public Works

Prepared by: Tobin Bennett-Gold, PE
Traffic Engineer

Initial & Date

Approved by Department Head:

JFV

Approved by City Attorney:

5/30/23

Approved by Finance Director:

Approved by City Manager:

RK

Exhibits/Attachments:

Attachment A: Resolution 23-399

Attachment B: Speed limit reduction map

Summary:

Current travel speeds on 73rd Av between 192nd St and Bothell Wy support a speed limit reduction from 35 MPH to 30 MPH. This change is further supported by channelization changes included in the 73rd Av Overlay project, which is currently in progress and will be completed later this summer. Adopting this resolution will make the speed limit change effective when new signs are installed; this signing change is planned to be completed as part of the 73rd Av Overlay project.

Information/Background:

On March 14th, 2022, staff presented a proposal for reducing speed limits along arterial and collector roads in the City of Kenmore. Results were presented to Council on the engineering assessment of the current speed limits and travel speeds on these roads. Based on the engineering study of roads included in this assessment, the following was included in the recommendations for speed limit reductions on 73rd Av south of 192nd St:

73rd Av south of 192nd St is promising, except for the straightaway containing the Kenmore Elementary school zone. The school zone is where the speed feedback signs are being put in, and not long from now we'll have photo enforcement going in at this location too, which despite limited enforcement times, can only help move speeds in the right direction. Additionally we have an overlay planned here which will allow us to make low-cost channelization changes which will also support our speed reduction goals. If we can get

speeds down in general in this area that would be enough to reduce the regulatory speed limit in the corridor south of 192nd St. One project at a time we'll eventually get this part of 73rd Av where it needs to be to support a lower speed limit, but we'll need to wait and see just how soon we hit that target.

The City Council has adopted the Model Traffic Ordinance (MTO), codified at Chapter 10.05 of the Kenmore Municipal Code (KMC). The MTO provides the City Council with the authority to decrease or increase speed limits pursuant to RCW 46.61.415. Under this statute, to alter the maximum speed limit on a City road, the City traffic engineer must first carry out an engineering and traffic investigation and determine that the maximum speed permitted on a street is greater or less than is reasonable or safe under the existing conditions, and the traffic engineer should then issue a recommendation to City Council to change the speed limit accordingly. The City Council must then adopt a resolution, by simple majority, to change the speed limit.

Recent speed studies on 73rd Av between 192nd St and Bothell Wy show that current travel speeds are consistent with a 30 MPH speed limit, and the changes included in the current overlay project are expected to support further reductions in travel speed once the project is complete. These changes include, but are not limited to, installation of bicycle lanes and other multimodal facility improvements, and narrower motor vehicle travel lanes.

The speed limit change included in this resolution is for a reduction from 35 MPH (current speed) to 30 MPH (reduced speed), however, the long-term goal for the 73rd Av corridor (including the segment where 204th St continues the corridor alignment) is to reduce the speed limit to 25 MPH from Bothell Wy to north City limits. This goal is contingent on the following considerations:

- The section of the 73rd Av south of 192nd St may or may not show travel speeds appropriate for a 25 MPH hour speed limit once the overlay project is complete. The Engineering Department will observe the effects of the project changes and determine at a later date whether further speed limit reductions are appropriate, or whether additional changes are needed to encourage travel speeds appropriate with a 25 MPH speed limit.
- The section of 73rd Av north of 192nd St shows speeds which are appropriate for the current 35 MPH speed limit, but do not support any reduction in speed limit at this time. Substantial changes are needed in this section of the corridor to bring about travel speed reductions which would support any reduction in the speed limit. The Engineering Department has pursued grant funding for projects in this area, but has so far not been able to secure funding for projects which would support reduced travel speeds in this area. Pursuing opportunities to support lower travel speeds on 73rd Av north of 192nd St is an ongoing effort for the Engineering Department, and a speed limit reduction in this section of the 73rd Av corridor will be considered when travel speeds are appropriate for the reduced speed limit.

Note: The section of 73rd Av between Bothell Wy and 175th St has no signed speed limit and thereby has a regulatory speed limit of 25 MPH per KMC 10.25.010. This segment is approximately 250 ft in length and there is no recommendation for signing or speed limit changes on this segment of 73rd Av.

Fiscal Consideration:

VIII. D. Adopt Resolution No. 23-399 to reduce the speed limit on NE 73r...

Speed limit reductions for this road requires only that speed limit signs be replaced to reflect the new speed limit, and that temporary supplementary awareness signing be installed; this work is included in the scope of the 73rd Av Overlay project.

City Council Priority or Budget Objective Being Addressed:

Priority #3: Focus on and emphasize multimodal transportation in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel.

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 23-399**

**A RESOLUTION OF THE CITY COUNCIL OF
KENMORE, WASHINGTON, ESTABLISHING A NEW
REDUCED SPEED LIMIT OF 30 MPH ON NE 73RD
AVENUE BETWEEN NE 192ND STREET AND NE
BOTHELL WAY.**

WHEREAS, under Kenmore Municipal Code 10.05.010, Kenmore adopted the Washington Model Traffic Ordinance; and

WHEREAS, under Washington Administrative Code 308-330-270, after an engineering and traffic investigation by the City traffic engineer, the City Council may, by resolution, change a speed limit; and

WHEREAS, an engineering investigation was performed for 73rd Avenue NE between NE 192nd Street and NE Bothell Way; and

WHEREAS, the investigation established that 73rd Avenue NE between NE 192nd Street and NE Bothell Way warrants reduced speed limit compared to the current speed of travel; and

WHEREAS, lower speed limits support and encourage motor vehicle travel at lower and more appropriate travel speeds; and

WHEREAS, lower travel speeds for motor vehicles lead to reduced risk of motor vehicle crashes, reduced severity of injuries for crashes that do occur, and a reduced risk that such crashes will result in fatal injury for all road users; and

WHEREAS, reducing the risk of crashes and the risk of crash injury supports the City of Kenmore's Target Zero goal of achieving zero pedestrian and bicyclist fatalities by 2025; and

WHEREAS, reducing the risk of crashes and the risk of crash injury supports the Kenmore City Council priorities to focus on and emphasize multimodal transportation in the City of Kenmore with a specific focus on pedestrian, bicycle, and other means of travel, and to enhance public safety;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. New Speed Limit Adopted. The speed limit on 73rd Avenue NE between NE 192nd Street and NE Bothell Way is hereby established 30 mph (reduced from 35 mph). Such new speed limit will be effective immediately upon the installation of corresponding speed limit signage.

Section 2. Filing of Program. As required by RCW 35.77.010, the City Manager or designee is authorized and directed to file a copy of this resolution, together with the attached Exhibit, with

the Secretary of the Washington Department of Transportation within thirty (30) days of adoption of this resolution.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 26TH DAY OF JUNE 2023

CITY OF KENMORE

Nigel Herbig, Mayor

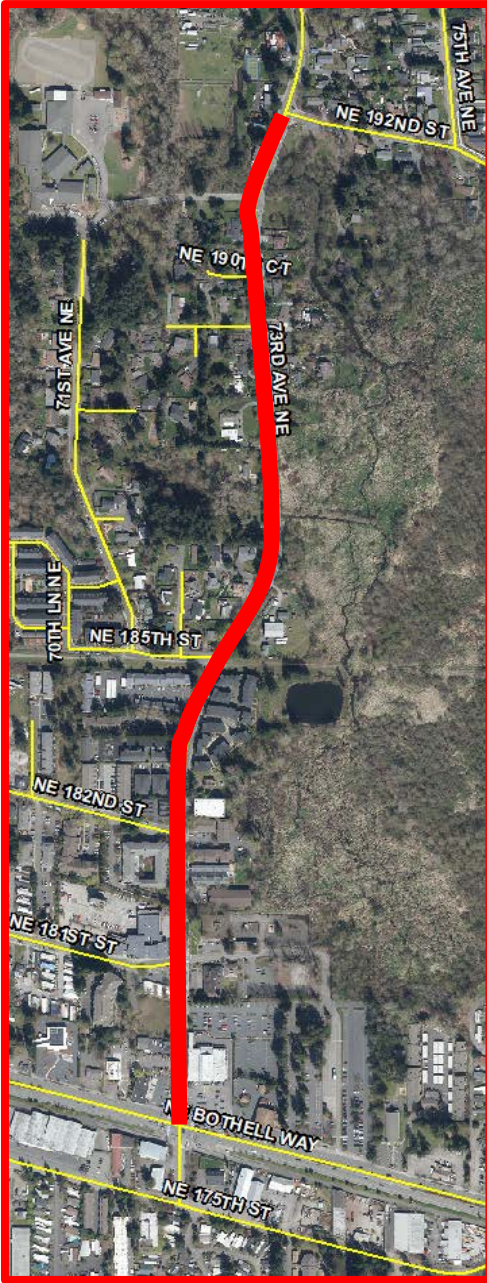
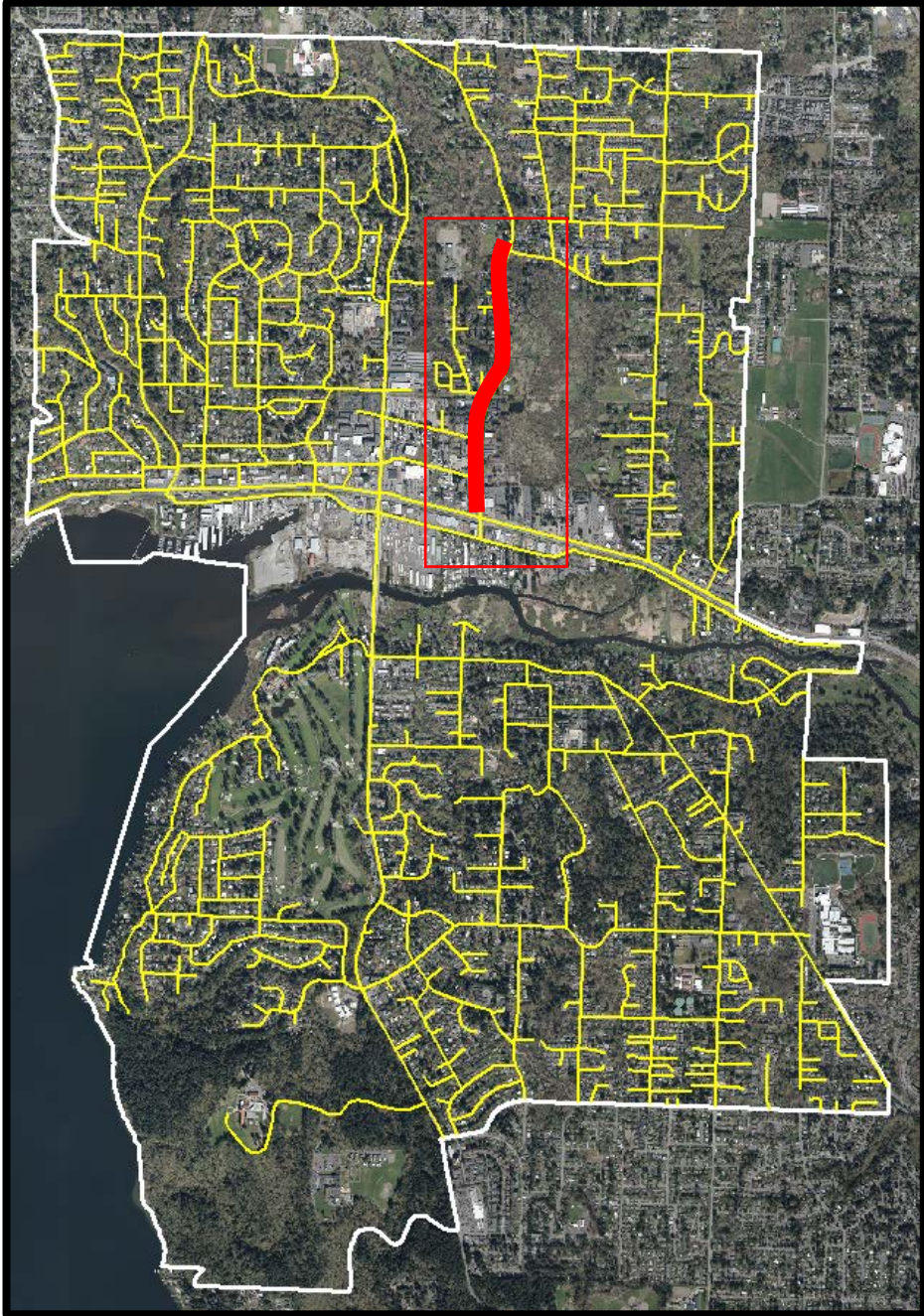
ATTEST/AUTHENTICATED:


Anastasiya Warhol, City Clerk

APPROVED AS TO FORM:

Dawn Reitan, City Attorney

ATTACHMENT B: SPEED LIMIT REDUCTION MAP



 SPEED LIMIT REDUCED
FROM 35 TO 30 MPH



City Council Business Agenda Item City of Kenmore, WA

Subject/Topic:

Washington State Department of
Transportation Grant Acceptance

For Council Meeting Agenda of: June 26, 2023

Departments: Public Works Engineering

Prepared by: John Vicente

Proposed Council Action/Motion:

Accept \$2,766,455 of Safe Routes to Schools funding for the Arrowhead Sidewalk and NE 192nd St Sidewalk Projects and \$2,222,636 of Ped/Bike funding for the 80th Ave NE Ped/Bike Project and authorize the City Manager to execute the appropriate agreements with WSDOT.

Approved by Department Head:

Approved by City Attorney:

Approved by Finance Director:

Approved by City Manager:

Initial & Date

JV 5/31/2023

N/A

MM 5/31/2023

RK 5/31/2023

Exhibits/Attachments: NA

Summary:

City staff are requesting city council accept the \$2,766,455 in Safe Routes to Schools (SRTS) funds and \$2,222,636 in Pedestrian/Bicycle (Ped/Bike) fund and authorize the City Manager to execute the appropriate agreements with the Washington State Department of Transportation for the 80th Ave NE Ped/Bike, Arrowhead Sidewalk, and NE 192nd St Sidewalk projects.

Information/Background:

In 2022, the City applied for funding with the Washington State Transportation (WSDOT) Safe Routes to Schools Program for the Arrowhead Sidewalk Project and NE 192nd St Sidewalk project. In 2022, the City also applied for funding under the Pedestrian/Bicycle program for the 80th Ave NE Ped/Bike Project. The City was notified on May 19, 2023 that project funds in the amount of \$2,766,455 from SRTS Program and \$2,222,636 from the Ped/Bike Program were awarded to the projects.

The 80th Ave NE Ped/Bike project is located on 80th Ave NE between SR522 and NE 185th St and will construct new sidewalks to close gaps on both sides of the street, add bike lanes, 3 rectangular rapid flashing beacons (RRFB) and improve the connection to the Burke Gilman Trail.

The Arrowhead Sidewalk project is located on Arrowhead Dr between NE 151st St and 64th Ave NE and will construct new sidewalk on the west/south side of Arrowhead Drive, 1 RRFB, school zone flashing signs, and traffic calming devices.

The NE 192nd St Sidewalk project is located on NE 192nd St between 73rd Ave NE and 75th Ave NE. and will construct new sidewalk on the north side of NE 192nd St, close the gap on the east side of 75th Ave NE at NE 193rd Ct, and install a school zone flashing beacon on NE 192nd St.

Staff anticipates that design for all three projects will begin in late fall 2023/early winter 2024 and the project advertisements for a contractor is expected in the first quarter of 2026.

Fiscal Consideration:

These grants cover approximately 90% of the total project cost of each project. The remainder of the project cost will be funded with City funds and discussed with council at a later council date.

These projects will also require the addition of another full-time engineering staff person to manage the projects. These projects will cover the cost of this new position. Approval of the new position will be brought to the council during the CIP amendments discussion/approval in July 2023.

Council Priority/Budget Being Addressed:

Council Priority 3: Enhance multimodal transportation including pedestrian and bicycle safety.



City Council Agenda Bill City of Kenmore, WA

<p>Subject/Topic: Requesting City Council approval to apply for a boundary line adjustment to eliminate a parcel line that conflicts with future construction of the Plymouth Affordable Housing project at 6532 NE Bothell Way.</p> <p>Proposed Council Action/Motion: Motion to authorize City staff to initiate/apply for a Boundary Line Adjustment (BLA) process for the property located at 6532 NE Bothell Way (parcel numbers 794630-0195 and 794630-0196), sign the BLA application, and take all actions necessary to process the same.</p>	<p>For Council Meeting Agenda of: June 26, 2023</p> <p>Department: City Manager's Office</p> <p>Prepared by: Tambi Cork, Housing and Human Services Manager</p> <table><thead><tr><th></th><th><u>Initial & Date</u></th></tr></thead><tbody><tr><td>Approved by Department Head:</td><td><u>SLL, 6/6/23</u></td></tr><tr><td>Approved by City Attorney:</td><td><u>DFR, 6/7/2</u></td></tr><tr><td>Approved by Finance Director:</td><td><u>MM, 6/8/23</u></td></tr><tr><td>Approved by City Manager:</td><td><u>RGK, 6/12/23</u></td></tr></tbody></table> <p>Exhibits/Attachments: A. Parcel Map</p>		<u>Initial & Date</u>	Approved by Department Head:	<u>SLL, 6/6/23</u>	Approved by City Attorney:	<u>DFR, 6/7/2</u>	Approved by Finance Director:	<u>MM, 6/8/23</u>	Approved by City Manager:	<u>RGK, 6/12/23</u>
	<u>Initial & Date</u>										
Approved by Department Head:	<u>SLL, 6/6/23</u>										
Approved by City Attorney:	<u>DFR, 6/7/2</u>										
Approved by Finance Director:	<u>MM, 6/8/23</u>										
Approved by City Manager:	<u>RGK, 6/12/23</u>										
<p>Summary: Requesting approval from the City Council to authorize staff to initiate/apply for a Boundary Line Adjustment (BLA) for City-owned property located at 6532 NE Bothell Way (parcel numbers 794630-0195 and 794630-0196), sign the BLA application, and take all actions necessary to process the same. The BLA is a necessary part of the Plymouth Affordable Housing Project.</p>											
<p>Information/Background: Affordable housing is the City Council's #2 priority, and the City is dedicating more than \$5 million of its own resources to an affordable housing development located at 6532 Bothell Way NE (parcel numbers 794630-0195 and 794630-0196). The Plymouth Housing development ("Project") will include a mix of 100 studio and one-bedroom units built to serve residents at 30% or below of the area median income (AMI).</p> <p>As part of the Project, a boundary line adjustment is required to eliminate a parcel line that runs diagonally (approximately east-west) through the property (see Exhibit A). A building permit cannot be issued for the property if a conflicting property line exists (the current property line would run through the proposed building). The BLA will eliminate the east-west parcel line and combine the two parcels into one. With City Council's approval, City staff will apply for the necessary BLA.</p>											

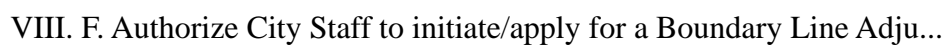
Fiscal Consideration:

City Council allocated half of Kenmore's \$6.4 million American Rescue Plan Act funds to this project, provided \$1.89 million in City-owned land conveniently located near downtown and transportation networks, and partnered with A Regional Coalition for Housing (ARCH) who committed a further \$3 million to the project.

The City will need to hire a professional land surveyor to prepare the BLA map and lot closure calculations. The estimated cost is approximately \$5,000 in General Fund dollars for this work.

City Council Priority or Budget Objective Being Addressed:

Kenmore City Council Priority #2: Increase and preserve the options for affordable housing stock.





City Council Agenda Bill City of Kenmore, WA

<p>Subject/Topic: Revised 2023 Fee Schedule to waive permit fees for new accessory dwelling units (ADUs); Resolution No. 23-400.</p> <p>Proposed Council Action/Motion: Approve Resolution No. 23-400, adopting the City of Kenmore's 2023 Fee Resolution – Version 2.</p>	<p>For Council Meeting Agenda of: <u>June 26, 2023</u></p> <p>Department: <u>Development Services</u></p> <p>Prepared by: <u>Samantha Loyuk, Development Services Director</u></p> <table><thead><tr><th></th><th><u>Initial & Date</u></th></tr></thead><tbody><tr><td>Approved by Department Head:</td><td><u>SL 6/5/23</u></td></tr><tr><td>Approved by City Attorney:</td><td><u>DR 6/8/23</u></td></tr><tr><td>Approved by Finance Director:</td><td><u>MM 6/8/23</u></td></tr><tr><td>Approved by City Manager:</td><td><u>RK 6/16/23</u></td></tr></tbody></table> <p>Exhibits/Attachments: 1. Resolution no. 23-400 2. Resolution no. 23-400 Exhibit A: 2023 Fee Schedule – Version 2</p>		<u>Initial & Date</u>	Approved by Department Head:	<u>SL 6/5/23</u>	Approved by City Attorney:	<u>DR 6/8/23</u>	Approved by Finance Director:	<u>MM 6/8/23</u>	Approved by City Manager:	<u>RK 6/16/23</u>
	<u>Initial & Date</u>										
Approved by Department Head:	<u>SL 6/5/23</u>										
Approved by City Attorney:	<u>DR 6/8/23</u>										
Approved by Finance Director:	<u>MM 6/8/23</u>										
Approved by City Manager:	<u>RK 6/16/23</u>										
<p>Summary: Given the ongoing housing crisis and the general lack of housing type choices in Kenmore, allowing for and encouraging Accessory Dwelling Units (ADUs) is a tool in helping to alleviate these problems. In 2020, the Kenmore City Council amended the Kenmore Municipal Code to allow for more ADU opportunities. To further encourage establishment of new ADUs, the fee resolution is being updated to waive certain permit fees for ADUs. Waived fees include building, plumbing, and mechanical permit fees for new ADUs. Fees collected by the city for other government agencies (like the State Building Code Council Surcharge) are negligible and will be collected and remitted to the State of Washington.</p> <p>The City Council can revert back to imposing ADU permit fees at any time, but staff recommend waiving the fee for at least two years to provide sufficient time for property owners to 1) learn about the fee waiver and 2) make plans to take advantage of it. City staff will report back in the summer of 2024 and 2025 on how many property owners have taken advantage of the ADU fee waiver and give an assessment of whether the fee waiver has incentivized more ADUs to be built.</p>											
<p>Information/Background: As part of Kenmore's housing strategy, the city continues to plan for a range of densities and housing types for all needs and incomes by preserving, improving, and expanding housing stock (Comprehensive Plan, Housing Element Section 5-1, 2022). ADUs play an important role in the City's housing strategy and represent a unique housing type. In 2020, the city amended ADU regulations to encourage development of ADUs, including extinguishment of the owner occupancy requirement after the first six months of consecutive occupancy. As of 2023, there have been 66 ADUs permitted in Kenmore.</p>											

By providing a financial incentive (waiver of certain permit fees), the proposed fee resolution reflects Kenmore's commitment to diversified housing options by incentivizing developers and property owners to establish ADUs.

Waived fees include building, plumbing, and mechanical permit fees for new ADUs. Fees collected by the city for other government agencies (like the State Building Code Council Surcharge) are negligible and will be collected and remitted to the State of Washington. Fees for permits to alter or expand (i.e., addition/remodel) existing ADUs will not be waived.

Fiscal Consideration:

In 2022, Development Services department issued six (6) permits for new ADUs. The building, plumbing, and mechanical permit revenues generated last year from ADU permit applications totaled \$27,447.81. If permit applications remain consistent with the year prior, the total revenue reduction for the remainder of 2023 is estimated at \$13,723.91.

Council Goal/Budget Being Addressed:

- City Council Priority #2: Increase and preserve the options for affordable housing stock.

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 23-400**

**A RESOLUTION OF THE CITY COUNCIL OF KENMORE, WASHINGTON,
REVISING THE CITY FEE SCHEDULE TO ELIMINATE CERTAIN PERMIT
FEES FOR NEW ACCESSORY DWELLING UNITS; ADOPTING THE 2023 FEE
SCHEDULE – VERSION 2; REPEALING RESOLUTION NO. 22-390; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, for the convenience of Kenmore residents and other city customers, the City Council has adopted all City fees by resolution pursuant to Ordinance No. 02-0139; and

WHEREAS, establishing new accessory dwelling units (ADUs) provides diversified and increase housing options; and

WHEREAS, the City Council supports access to a variety of attainable housing options like ADUs and desires to reduce financial barriers to obtain such permits; and

WHEREAS, the City Council desires to eliminate certain permit fees for new ADU permit applications; and

WHEREAS, the City Council desires to adopt a revised fee schedule which eliminates building permit fees for new ADU permit applications as set forth in this resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Adoption. The City Council adopts the "City of Kenmore, Washington 2023 Fee Schedule – Version 2", as set forth in "Exhibit A", attached hereto and incorporated by reference.

Section 2. Effective date. The fees adopted by this resolution shall be effective on July 1, 2023.

Section 3. Repealed. Resolution No. 22-390 is hereby repealed, effective July 1, 2023.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON AT A REGULAR MEETING THEREOF THIS 26TH DAY OF JUNE, 2023.

CITY OF KENMORE

Nigel Herbig, Mayor

ATTEST/AUTHENTICATED:

Anastasiya Warhol, City Clerk

APPROVED AS TO FORM:

Dawn Reitan, City Attorney

Table of Contents

	Page(s)
1. Business Registration and Licenses	1-2
2. Code Enforcement	2-3
3. Comprehensive Plan and Development Regulation Amendments	3
4. Development Services	3-15
General	3
Development Agreement	3
Pre-application	3-4
Zoning and Land Use	4-5
Subdivision - Preliminary Application Review	5
Shoreline Management Permit	5-6
Special Reviews	6-7
Engineering: General Permitting & Inspections	7-8
Engineering: Subdivision Plan Review & Inspections	8-9
Building Permits	10-11
Plumbing Permits	11
Mechanical Permits	11-12
Impact Fees	12-13
Fire Department Review	13
Right of Way Permits	13-14
Special Events Permits & Memorial Sign	15
5. Animal Care & Control	15-16
Animal License and Registration	15
Animal Business and Activity Permits	15
Civil Penalties	15-16
Service Fees	16
6. Miscellaneous (including rental fees)	16-17
7. Public Records Request	17
8. Surface Water	17-18
Surface Water Management Service Charge	17-18
Stormwater Capital Facilities	18

Note: A plus sign (+) in the margin of the fee schedule indicates a change from the previous schedule

1. Business Registration and Licenses

Business Registration	2023 Fee
General Business - New Application for a new business	\$10
General Business - Renewal	\$10
Home Occupation - New Application for a new business	\$10
Home Occupation - Renewal	\$10
The business registration program is managed through Washington State Department of Revenue (DOR). The City registration fee is in addition to the DOR administration fee, which is currently \$90 for new or re-opened businesses, \$19 for new city registration and \$10 for renewals.	
Regulatory Business Licenses	
Adult Entertainment	

Device	\$50 each
Operator	\$500 per year
Premises	\$200 per year
Panoram Manager License	\$50 per year
Adult Cabaret	
Operator	\$500 per year
Cabaret Manager License	\$50 per year
Cabaret Entertainer License	\$50 per year
Adult Retail Business License	\$500 per year
Heavy Manufacturing Business	\$200 per year
Live Entertainment: music (other than mechanical); boxing or wrestling; pool halls; and bowling alleys	\$200 per year \$100 per six months \$50 per day
Junk Shop License	\$300 per year
Junk Wagon License	\$40 per year
Marijuana Business License	\$500 per year
Massage Business and Public Bathhouse	\$150 per year
Massage Practitioner	\$50 per year
Theaters	\$100 each screen per year
Pawnbroker	\$500 per year
Peddler/Solicitor	No fee
Secondhand dealer	\$40 per year
Renewal of License, registration or permit late penalty	10% of required fee
Transferability of license of permit	\$25

2. Code Enforcement

Code Enforcement	2023 Fee
Inspection/Posting	\$50
Re-inspection	\$50
Abatement	Actual City Costs
Abatement Hearing	\$360
Hearing Officer	\$215 per hour
Notice of Violation Appeal Hearing	\$125
Removal of Declaration	\$20
Violation of a Stop Work Order	\$500/day
Failure to perform Fire Watch	\$412/day
Violation of International Fire Code	\$255/day
Work without a permit (all types)	2 times permit cost

Housing Code Enforcement	2023 Fee
Inspection/Posting	\$255 per hour
Re-Inspection plus Notice and Order	\$510
Hourly Rate	\$255
Appeal Fee	\$128 each
Closing Fee	\$255

Contract Abatement Fee	15% of the contract
Late Fee	25% of the amount due
Hearing Officer	\$215 per hour

The Following Fees Apply to all Enforcement Actions:	
Inspection Warrant	\$350 each
Attorney Fees	As established by the City Attorney contract for legal services
Paralegal Services	\$60 per hour
Notary Services	\$10
Abatement	Actual City Costs
Code Enforcement Administrative Fee	15%

3. Comprehensive Plan and Development Regulation Amendments

Type	2023 Fee
Prescreening/threshold review fee	\$200
Annual amendment cycle fee (applicants whose amendment proposals are approved for consideration by the City Council)	\$400

4. Development Services

General Fees	2023 Fee
Development Review Technology Fee. Applies to all fees listed in Section 4. Except items marked with an asterisk "*" are exempt from the technology fee	5%
Hourly Rate	\$130
Additional excessive reviews and inspection fees. Applies to all development permits; additional plan review or inspections required by changes, additions or revisions to the plans or excess reviews of re-submittals will be billed at an hourly rate. Hourly fees throughout this section may be billed in 1/2 hour intervals.	Hourly
Where the original permit cost was less than or equal to the cost of an extension, the renewal fee shall be 25% of the original permit cost. Applies to all development	25%
For use of outside consultants for plan review and inspections	Actual Cost
Attorney cost relating to a private development	Actual Cost
Late penalty on Development Permits	1.5% of balance due

Development Agreement	2023 Fee
Threshold review with City Council	\$233
Development Agreement requested by the applicant (proposal is approved for consideration by the City Council)	\$5,820 + City Attorney fees
Development Agreement requested by the City	No fee

Pre-application	2023 Fee
Pre-application review fee (first pre-application)	No fee
Pre-application review fee (subsequent pre-application)	
Base fee	\$650

After five hours	Hourly
Pre-application review fee (affordable housing projects)	No fee

Zoning and Land-use	2023 Fee
Site plan application fee (Land-use permit associated to KMC 18.105)	
Up to \$100,000 project value	\$1,012
\$100,001 - \$1,000,000 project value	\$3,225
> \$1,000,000 project value	\$3,225 + \$1,010 for each \$1M or portion thereof
Major revision requiring new public hearing	\$2,719
Minor revisions submitted after preliminary approval (not necessitating additional hearings)	\$890
Construction permit site plan review (1 hour)	\$130
Construction permit site plan review (beyond 1 hour)	Hourly
Landscape and tree management plan review	
Initial plan review based on site area	
0 – 1 site acre	\$563
> 1 – 2 site acres	\$1,021
> 2 site acres	\$1,021 + \$198 for each acre or portion over 2 thereof
Each plan revision review	\$394
Landscape and tree management inspections	
Landscape installation inspection	\$288
Landscape maintenance bond release inspection	\$228
Request for site specific rezone	\$2,988
Conditional use permits (CUP) and special use permits (SUP)	
Administrative CUP	\$2,192
SUP with public hearing	\$2,819
Daycare with 24 children or less	\$1,615
Request for time extension	\$101
Variances (including variances from KMC 18.55)	
Application review	\$1,603
Request for time extension	\$101
Boundary line adjustment	\$721
Communications facility application fee	\$1,718
Conditional Use permit (CUP)	\$4,749
Minor Adjustment	\$3,100
Major Adjustment	\$10,787
+ Accessory dwelling unit	No fee
Change of use (zoning only)	\$1,208
Land use inspections	Hourly
Reasonable use exception	\$1,564

Legal lot status request	\$464
Public agency and utility exception	\$1,564
Zoning letter inquiry/request	\$209
Design review	Hourly
Temporary Use Permit	\$839
Affordable Housing Monitoring Fee	\$50/unit
Request for code interpretation	Hourly
Multi-Family Tax Exemption (MFTE) Application	\$590
Public notice mailing fee	Actual cost of supplies and postage, or a minimum of \$233, whichever is greater

Subdivision - Preliminary Application Review	2023 Fee
Preliminary short subdivisions (9 lots or less)	
Base fee	\$535
Plus per lot	\$1,086
Revision to approved preliminary	Hourly
Short subdivision alteration	Hourly
Request for time extension	\$101
Preliminary subdivisions (10 lots or more)	
Base fee	\$1,607
Plus per lot	\$1,315
Major revision requiring new public hearing	\$2,977
Minor revisions submitted after preliminary approval (not necessitating additional hearings)	\$890
Request for time extension	\$101
Subdivision alterations or subdivision vacations	
With public hearing	\$3,746
Without public hearing	\$1,818
Binding site plan	
Final Binding Site Plan	\$2,867
(building permit, as-built or site plan review-based plan)	
Conceptual plan	\$5,277
Revision to a preliminary approved plan	\$1,290
Revision to a final binding site plan	\$1,433

Shoreline Management Permit	2023 Fee
Substantial development permit	
Total cost of proposed development:	
Up to and equal to \$100,000	\$2,075
Over \$100,000	Hourly
Single-family joint use dock	\$2,071
Shoreline conditional use permit	\$2,641
Shoreline variance	
Up to and equal to \$100,000 project value	\$2,641
>\$100,000 project value	Hourly

Shoreline re-designation	\$17,901
Shoreline review of other permits or approvals for conditions	\$394
Shoreline exemption	\$1,001
Supplemental fees	
Request for a time extension	\$101
Shoreline permit revision	Hourly
Surcharge when public hearing required	\$827
Permit compliance inspections	Hourly

Special Reviews	2023 Fee
State Environmental Policy Act (SEPA) review	
Environmental checklist (Projects)	
Base fee	\$1,830
After six hours	Hourly
All fixed and contract costs	Actual Cost
Environmental checklist (Non-Projects)	Hourly
Draft Environmental Impact Statement (DEIS), Final Environmental Impact Statement (FEIS), Supplemental Environmental Impact Statement (SEIS) or addenda preparation and review costs – including scoping, writing, editing, publishing, mailing, distributing and contract administration:	
Deposit – a percentage of total estimated cost	33%
All fixed and contract costs	Actual Cost
Staff preparation and review cost	Hourly
Critical areas review	
Applicants will be eligible for a refund of the portion of the base fee that is less than the city's costs (including consultants, public notice (as necessary) and other associated expenses).	
Review of residential building permits, shoreline permits, individual short subdivision, boundary line adjustments and right-of-way use permits:	
Site review base fee	\$1,583
Plus, per hour	Hourly
Review of commercial building permits, grading permits, engineering permits, subdivisions, PUDs, declassifications, variances, conditional use permits and unclassified use permits:	
Site review base fee	\$1,583
Plus, per hour	Hourly
Flood plain determination – certificate of elevation	\$470
Plus, per hour	Hourly
Review of mitigation plan compliance, per hour	Hourly
Critical areas inspection	Hourly
Inspection and monitoring, per hour	Hourly
Appeals	
Appeals to the hearing examiner from decisions of the City	\$128
Departmental review of non-departmental permits	Hourly

Review and monitoring of master drainage plans, per hour	
Review of SEPA and/or Critical areas exemption (not relating to SSDX)	Hourly
Base fee	\$520
After four hours	Hourly

Engineering: General Permitting & Inspections		2023 Fee
Parking Review		
New or additional spaces		
First 0-25 spaces		\$30/each space
Next 26-50		\$26/each space
Next 51-75		\$22/each space
Next 76-150		\$22/each space
Anything above 150		\$14/each space
Minimum fee		\$377
Tree Removal		
Review		\$130
Inspection		\$65
Replacement Inspection		\$65
Single-family drainage review		
Base Fee		\$303
Addition/rebuild drainage		\$377
New non-plat SFR drainage		\$862
Commercial/Multi-family drainage plan review		
Base Fee		\$726
Total distributed area		
0 – .50 site acre		\$1,429
.51 – 1 site acre		\$1,971
1.1 – 2 site acres		\$3,601
2.1 – 5 site acres		\$7,905
5.1 – 10 site acres		\$9,522
More than 10 acres		\$10,600
Traffic Impact Analysis review		
Level 1 (10 P.M. peak hour trips or less)		\$430
Level 2 (11-75 P.M. peak hour trips)		\$1,022
Level 3 (Over 75 P.M. peak hour trips)		\$2,044
Road standards/drainage standards variance		\$255
Wet season grading variance		Hourly
Small Project Grading permits:		
Projects that do not exceed 500 cubic yards (volume and disturbed area) and that do not require engineered drawings as determined by the director.		\$382
Large Project Grading permits		
Disturbed Area	Base fee	Per acre
Up to 1 acre	\$224 +	\$1,004.90
>1 acre	\$486 +	\$753.37
Grading plan revision		Hourly

Grading permit operation monitoring (inspection fee when not associated to a Bond Quantity Worksheet)			
The operation monitoring fee shall be calculated by adding the applicable amount from the Annual Volume Table (below) to an amount equal to \$215 per acre disturbed and not rehabilitated during the monitoring period, to a maximum of \$10,000.			
Annual Volume Table			
Volume deposited or removed	Base Fee		Per 100 cubic yards
0 to 3,000 cubic yards	\$0	+	\$125.33
>3,000 to 10,000 cubic yards	\$3,257	+	\$21.09
>10,000 to 20,000 cubic yards	\$4,802	+	\$6.25
>20,000 to 40,000 cubic yards	\$5,465	+	\$3.07
>40,001 cubic yards	\$5,975	+	\$1.47
Reclamation bond release inspection			\$327
Re-inspection of non-bonded actions			\$286
Construction inspections (when associated to a Bond Quantity Worksheet)			
Bond quantities worksheet amount (line T)	Initial fee + additional fee based on bond		
\$0 – \$30,000	\$272 + \$146 / \$1,000 bond		
>\$30,000 – 120,000	\$2,877+ \$62 / \$1,000 bond		
>\$120,000	\$8,549 + \$18 / \$1,000 bond		
Additional inspection after 1 year	Hourly		
Maintenance bond inspections			
Bond quantities worksheet amount (line T)	Initial fee + additional fee based on bond		
\$0 – \$30,000	\$588 + \$18.77 / \$1,000 bond		
>\$30,000 – 120,000	\$982 + \$6.13 / \$1,000 bond		
>\$120,000	\$1,489 + \$2.08 / \$1,000 bond		

Engineering: Subdivision Plan Review and Inspections	
Short subdivision engineering plan review	
Short subdivision 4 lots or less	
Base fee	\$2,664
Plus per lot	\$266
Short subdivision 5 to 9 lots	
Base fee	\$5,299
Plus per lot	\$266
Additional review in excess of initial fees	Hourly
Short subdivision utility ROW permit review	\$260
Short subdivision utility ROW permit inspection	\$260
Subdivision engineering plan review	
Subdivision 30 lots or less	
Base fee	\$7,929
Plus per lot	\$43
Subdivision 31 lots or more	
Base fee	\$8,571
Plus per lot	\$21
Revisions and re-submittals	
Each occurrence	\$151

Additional review in excess of initial fees		Hourly
Subdivision utility ROW permit review		\$520
Subdivision utility ROW permit inspection		\$520
Planned unit development, townhomes, multi-family & condominiums engineering plan review		
30 units or less		
Base fee		\$7,929
Plus per lot		\$58
31 units or more		
Base fee		\$8,827
Plus per lot		\$30
Revisions and re-submittals		
Each occurrence		\$151
Additional review in excess of initial fees		Hourly
Utility ROW permit review		\$520
Utility ROW permit inspection		\$520
Construction inspections (when associated to a Bond Quantity Worksheet)		
Bond quantities worksheet amount (line T)		Initial fee + additional fee based on bond
\$0 – \$30,000		\$272 + \$146 / \$1,000 bond
\$30,001 – 120,000		\$2,877 + \$62 / \$1,000 bond
\$120,000 or more		\$8,549 + \$18 / \$1,000 bond
Additional inspection after 1 year		Hourly
Subdivision final approval		
Final short subdivision 4 lots or less		\$2,454
Final short subdivision 5 to 9 lots		\$4,946
Final short subdivision alteration		\$912
Final subdivision 30 lots or less		
Base Fee		\$7,439
Plus per lot		\$89
Final subdivision 31 lots or more		
Base Fee		\$8,263
Plus per lot		\$60
Subdivision alteration		\$1,375
Modification of a recorded building envelope		\$690
Request for name change		\$245
Final planned unit development		\$5,785
Request for time extension		\$185
Request for name change		\$224
Final building site plan		\$3,933
Subdivision – post final fees		
Maintenance bond inspections		
Bond quantities worksheet amount		Initial fee + additional fee based on bond
\$0 – \$30,000		\$588 + \$18.77 / \$1,000 bond
>\$30,000 – 120,000		\$982 + \$6.13 / \$1,000 bond
>\$120,000		\$1,489 + \$2.08 / \$1,000 bond
Building Permits		

Building permit fees are based on valuation. The table below establishes the permit fee from the valuation. Valuation is determined by type of construction and square footage or from a contractor's bid. The most recent edition of the Building Safety Journal determines the type of construction and square footage factor.

+

With exception of fees collected by the City for other agencies (e.g., State Building Council Surcharge), building permit fees in this section do not apply to new accessory dwelling units (ADUs).

Valuation Table	
Total Valuation	Fee
\$1 – \$500	\$31
>\$500 – \$2,000	\$31 for the first \$500 plus \$3.80 for each additional \$100 or fraction thereof, to and including \$2,000.
>\$2,000 – \$25,000	\$89 for the first \$2,000 plus \$17.76 for each additional \$1,000 or fraction thereof, to and including \$25,000.
>\$25,000 – \$50,000	\$500 for the first \$25,000 plus \$12.52 for each additional \$1,000 or fraction thereof, to and including \$50,000.
>\$50,000 – \$100,000	\$823 for the first \$50,000 plus \$8.72 for each additional \$1,000 or fraction thereof, to and including \$100,000.
>\$100,000 – \$500,000	\$1,269 for the first \$100,000 plus \$7.37 for each additional \$1,000 or fraction thereof, to and including \$500,000.
>\$500,000 – \$1,000,000	\$4,117 for the first \$500,000 plus \$6.13 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.
>\$1,000,000	\$7,162 for the first \$1,000,000 plus \$4.91 for each additional \$1,000 or fraction thereof.
Building plan review (except basic)	65% of the building permit
Building plan review (basic)	25% of the building permit
Additional plan review required for changes, additions or revisions to plans (minimum charge ½ hour)	Hourly
Mobile Homes	
Mobile Home permit	\$1,057
Temporary mobile home permit	\$983
Temporary mobile home permit for hardship	\$1,057
Non-insignia mobile home inspection	\$844
Re-roof permits	
Single-family residential	\$235
Commercial and multi-family	Valuation Table
Condominium conversion review	
1 to 30 units	\$2,082
31 to 99 units	\$2,352
100 or more units	\$3,191
Plus per unit	\$354
Special plan review	Hourly
Pre-inspections	
Fire and flood damage	\$464
Minimum housing or other code compliance	\$464
Relocation of structure	\$381
Demolition inspection	\$381

Re-inspection	Hourly
Inspection outside of normal hours	Overtime hourly
Inspection for which no fee is specifically indicate	Hourly
Extension and renewal (extension for final inspection only)	
Single-family residential	\$135
All other permits	\$135
State Building Code Council surcharge (effective July 1, 2018)	
Residential building permits	
Base Fee	\$6.50
Plus per unit	\$2.00
Commercial building permits	
Base Fee	\$25.00
Plus per unit	\$2.00

Plumbing Permits	
+ Plumbing permit fees in this section do not apply to new accessory dwelling units	
New single-family (one and two dwellings) and townhouses	\$902/unit
Commercial and Multi-family	
Plumbing Permit	Valuation Table
Plumbing Permit Plan Review	65% of permit
Alteration or additions to one and two-family dwellings and townhouses	
Base Fee	\$132
Plus	
For each plumbing fixture on one trap or set of fixtures on one trap	\$13/each
Roof drain	\$13/each
Electric water heater	\$41/each
Water piping or water treating equipment	\$82/each
Back flow devices (other than atmospheric vacuum breakers)	\$82/each
Other	\$13/each

Mechanical Permits	
+ Mechanical permit fees in this section do not apply to new accessory dwelling units	
New single-family (one and two dwellings) and townhouses	\$422/unit
Commercial and Multi-family	
Mechanical Permit	Valuation Table
Mechanical Permit Plan Review	65% of permit
Alteration or additions to one and two-family dwellings and townhouses	
Base Fee	\$132
Plus	
For the installation or relocation of each floor furnace, including vent	\$165
For the installation or relocation of each suspended heating, recessed wall heater or floor-mounted unit heater	\$82
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$25

For the repair or alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$247
For each ventilation fan connected to a single duct	\$13
For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	\$13
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$13
Gas pipe (1-5 outlets)	\$82
Gas pipe (outlets over 5)	\$13/outlet
For each appliance of piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	\$165
Gas water heater	\$165

Transportation Impact Fees*		
ITE Land-Use Category	Net New Person Trips	Impact Fee
Single Mobility Unit Cost	N/A	\$7,233.57
Single-Family	1.45 per dwelling unit	\$11,773.39 per dwelling unit
Apartment	1.02 per dwelling unit	\$8,724.16 per dwelling unit
Condominium (includes townhomes)	0.85 per dwelling unit	\$7,317.04 per dwelling unit
Mobile Home	0.97 per dwelling unit	\$7,868.67 per dwelling unit
Hotel	0.87 per room	\$8,100.95 per room
Motel	0.68 per room	\$6,345.75 per room
Light Industrial	1.06 per 1,000 sq ft	\$12.50 per sq ft
Manufacturing	0.79 per 1,000 sq ft	\$9.42 per sq ft
Mini-Warehouse	0.28 per 1,000 sq ft	\$3.35 per sq ft
Marina	0.23 per boat berth	\$1,671.74 per boat berth
Golf Course	0.37 per acre	\$2,721.25 per acre
Movie Theater	0.09 per seat	\$469.44 per seat
Health/Fitness Club	4.30 per 1,000 sq ft	\$31.07 per sq ft
High School	1.18 per 1,000 sq ft	\$5.46 per sq ft
Church	0.67 per 1,000 sq ft	\$5.74 per sq ft
Hospital	1.13 per 1,000 sq ft	\$13.16 per sq ft
Nursing Home	0.27 per bed	\$1,736.88 per bed
General Office	1.75 per 1,000 sq ft	\$20.77 per sq ft
Medical Office	4.20 per 1,000 sq ft	\$46.95 per sq ft
Shopping Center	2.98 per 1,000 sq ft	\$8.88 per sq ft
Supermarket	7.39 per 1,000 sq ft	\$35.77 per sq ft
Convenience Market 24-hr	31.27 per 1,000 sq ft	\$93.20 per sq ft
Drive-in Bank	19.23 per 1,000 sq ft	\$28.60 per sq ft
Restaurant, Sit-down	4.80 per 1,000 sq ft	\$28.60 per sq ft
Fast Food, No Drive-up	15.92 per 1,000 sq ft	\$77.59 per sq ft
Fast Food, w/Drive-up	19.88 per 1,000 sq ft	\$100.82 per sq ft

Gas Station	9.80 per pump	\$40,569.30 per pump
Gas Station w/Convenience	7.24 per pump	\$30,678.71 per pump

Parks Impact Fee*		
Single-family residence		\$4,522.09/unit
Multi-family (includes duplex, triplex, townhomes, apartments, etc.)		\$3,468.68/unit
Mobile Home		\$2,260.46/unit

Schools Impact Fee*		
Single-family residence		\$17,963/unit
Multi-family (includes duplex, triplex, townhomes, apartments, etc.)		\$2,625/unit

Fire Department Review*		
The fire review fee will be assessed per the approved contract with the Northshore Fire District #16 for all single family, multi-family and commercial projects.		

Limited Use Right-of-Way Permits (Types A, B, C & Beautification)		
Application Fee (includes 1 hour review and 1 hour inspection)		\$219
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee	Fee = (use area) x \$20 per sq. ft. x days of usage/365 or a minimum of \$100, whichever is greater	
Beautification Permit		No Fee

Access Right-of-Way Permits		
Application Fee (includes 1 hour review and 1 hour inspection)		\$219
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee		
	Open to the Public	No fee
	Limited (not open to the public)	Fee = (use area) x value** x 25% or a minimum of \$100 whichever is greater
**value of adjacent land (in area, sq ft) according to the County Assessor records		

Encroachment Right-of-Way Permits		
Application Fee (includes 1 hour review and 1 hour inspection)		\$219
Review fee in excess of 1 hour		Hourly
Inspection fee in excess of 1 hour		Hourly
Use Fee	Fee = (use area) x value1** x No. of Years x 12% or a minimum of \$100 whichever is greater	
**value of adjacent land (in area, sq ft) according to the County Assessor records		

Utility Right-of-Way Permits* : all Utility Franchises and any other utility company or agency installing,

repairing, removing, and/or modifying telecommunication/cable facilities	
Application	\$215
Review	Hourly
Inspection	Hourly
Use fee	No Fee
Permit Extension	\$300
Violation of Lane Closure Hours	\$518
Accelerated Job Start	\$500
Work Without a Permit	\$1,000
See Section 4. Development Services for Current Hourly Rate	

Annual Use Payment for Use of Right-of-Way*	
Type of Equipment/Facility within the right-of-way	
Separate support structure (such as a monopole or lattice) used solely for wireless antenna, with antenna/receiver transmitter and/or equipment cabinet	\$5,000/year
Antenna/receiver transmitter (on an existing or replacement pole) and equipment cabinet	\$3,000/year
Antenna/receiver transmitter (on an existing or replacement pole) or equipment cabinet, but not both	\$2,000/year

State Route 522 driveway connection permit*
Fee structure. The following nonrefundable fee structure is established for the processing, review and inspection of the connection permit application. A description of each category can be found in section 12.85.040 of the KMC. Due to the potential complexity of Category II and Category III connection proposals, and required mitigation measures that may involve construction on SR 522, the city may require a developer agreement in addition to the connection permit.

The developer agreement may include, but is not limited to: plans; specifications; maintenance requirements; bonding requirements; inspection requirements; division of costs by the parties, where applicable; and provisions for payment by the applicant of actual costs incurred by the city in the review and administration of the applicant's proposal that exceed the required base fees in the following schedule:	
Category I – Base fee for one connection:	
· Agricultural, forest, utility operation and maintenance	\$50
· Residential dwelling units (up to 10)- single connection	\$50/dwelling
· Other, with 100 average weekday vehicle trip ends	\$500
· Fee per additional connection point	\$50
Category II – Base fee for one connection:	
· Less than 1,000 average weekday vehicle trip ends	\$1,000
· 1,000 to 1,500 average weekday vehicle trip ends	\$1,500
· Fee per additional connection point	\$250
Category III - Base fee for one connection:	
· 1,500 to 2,500 average weekday vehicle trip ends	\$2,500
· Over 2,500 average weekday vehicle trip ends	\$4,000
· Fee per additional connection point	\$1,000

Category IV – Base fee per connection:	\$100
Surety Bond. Prior to the beginning of construction of any connection, the city may require the permit holder to provide a surety bond as specified in WAC 468-34-020(3).	

Special Event Permit	
Application Fee	100*
Actual and indirect cost for City personnel involvement in event traffic control, fire safety, or other facility or event support, and the use of City equipment and other nonpersonnel expense.	Actual Cost

Memorial Sign	
Application fee and sign	\$300*

5. Animal Care and Control

Animal License and Registration	
Pet license - dog or cat	
Unaltered	\$60
Altered	\$30
Juvenile pet license - dog or cat	\$15
Discounted pet license - dog or cat	\$15
Replacement tag	\$5
Transfer fee	\$3
Guard dog registration	\$100
Exotic pet New	\$500
Renewal	\$250
Service animal	No fee
K-9 police dog	No fee

Late fees	
Received 45-90 days following license expiration	\$15
Received 90-135 days following license expiration	\$20
Received more than 135 days following license expiration	\$30
Received more than 365 days following license expiration	\$30 plus license fee(s) for any previous year pet was unlicensed

Animal Business and Activity Permits	
Hobby kennel and hobby cattery license	\$50
Private animal placement permit	No fee

Civil Penalties	
General	
No previous similar code violation within one year	\$50
One previous similar code violation within one year	\$100
Two previous similar code violation within one year	Double the rate of

	the previous penalty, up to a maximum of \$1,000.
Vicious animal or animal cruelty violations	
First violation within one year	\$500
Subsequent violations within one year	\$1,000
Dog leash law violations	
First violation within one year	\$25
Additional violation within one year	\$50
Animal abandonment	\$500
Unlicensed cat or dog	
Altered cat or dog	\$125
Unaltered cat or dog	\$250

Service Fees	
Adoptions – including licensing and spaying or neutering or the animal (based on adoptability/animal)	\$75-250
Spay or neuter deposit	\$150/animal
Impound or redemption - dogs, cats, or other small animals	
First impound within one year	\$45
Second impound within one year	\$85
Third impound within one year	\$125
Impound or redemption - livestock, small	\$45
Impound or redemption – livestock, large	\$45 or actual cost of sheltering, whichever is greater
Kenneling at King County animal shelter – per 24 hours or portion thereof in-field pick-up of an owner’s deceased unlicensed pet or pick-up of an unlicensed pet released voluntarily to the regional animal service section.	\$20
Owner-requested euthanasia (unlicensed pets)	\$50
Optional micro-chipping for adopted pets	\$25

6. Miscellaneous

Type	
Credit Card Service Fee	3%
NSF (insufficient check)	\$25
Use of City owned property, other than right-of-way, for event parking, storage or similar use	\$100/day
City Sponsored Event - Vendor Fees	
Food Vendor	\$50/day
Craft Vendor	\$50/day
Non-Profit Booth or Vendor	\$10/day
City Hall Facility Rental Fees	
Weekday Rental (Tue-Fri) - Resident	\$25/hour
Weekday Rental (Tue-Fri) - Non-Resident	\$50/hour
Saturday Rental - Resident	\$75/hour
Saturday Rental - Non-Resident	\$125/hour

Audio/Visual Rental	\$25
Damage Deposit (refundable)	\$250 min.
The Hangar (Kenmore Residents Only)	
Damage Deposit (for groups ≥ 30 people)	\$100*
Damage & Food Deposit (for groups ≥ 30 people)	\$150*
*50% of deposit will be forfeited if the event exceeds reserved time over 10 minutes	
*100% of the deposit will be forfeited for "no-shows"	
Public Safety Fees	
First three false alarms	No fee
Fourth and fifth false alarms	\$50 each
Sixth and additional false alarms	\$100 each
Rhododendron Park Shelter Rental Fee	
Kenmore Residents all day	\$150
Kenmore Residents half day	\$75
Non-Kenmore Residents all day	\$200
Non-Kenmore Residents half day	\$100
Moorlands Park Athletic Fields (athletic clubs may request up to a maximum 50% reduction if the club has at least 20% of eligible participants)	\$22/hour
Franchise Agreements Negotiations	
General	Actual Cost
Cable TV	Actual Cost*
*Reimbursement of actual costs may be subject to federal regulations relating to 5% gross revenue franchise fee cap	

7. Public Records Requests

Type	
Copy charges may be combined to the extent more than one type of charge applies to a particular request	
Review of requested records	No charge
Standard size black-and-white-photocopies (includes 8-1/2" x 11", 8-1/2"x14" and 11"x17")	
6 pages or less	No charge
7 or more pages (includes cost of first 6 pages)	15 cents/page
Scanned copies (converting a record from paper copy to an electronic format)	
10 pages or less	No charge
11 or more pages (including cost of first 10 pages)	10 cents/page
Uploading/attaching electronic files to digital storage media/device(s), a cloud-based storage or service, or emails (CD, DVD, thumb drive, email or cloud service).	
80 files or less	No charge
81 or more files (including cost of first 80 files)	5 cents/4 files
Transmission of public records in an electronic format	10 cents/gigabyte
Oversized documents such as building plans, maps, blueprints or large copy jobs	Actual Cost
Records copied to CD or DVD	\$1.00 per CD/DVD
Records copied to thumb/flash drive	Actual Cost
Mailing envelopes or packaging and postage	Actual Cost

8. Surface Water

Surface Water Management Service Charge		
Class	Impervious Area	2023 Rate
Residential	N/A	\$249.03 per parcel
Very Light	0 to ≤ 10%	\$249.03 per parcel
Light	> 10% to ≤ 20%	\$747.09 per acre
Moderate	> 20% to ≤ 45%	\$1,618.69 per acre
Moderately Heavy	> 45% to ≤ 65%	\$2,739.33 per acre
Heavy	> 65% to ≤ 85%	\$3,735.45 per acre
Very Heavy	> 85% to ≤ 100%	\$4,607.05 per acre
County Roads	N/A	N/A
State Highways	N/A	N/A

Stormwater Capital Facilities	
Single family residential development on a single parcel, including townhomes	\$3,500
All other development	Square feet of impervious area of the parcel (rounded down to the nearest whole square foot), divided by 2,500 (quotient rounded to nearest tenth), and multiplied by \$3,500. The minimum ERU shall be 1.0.