



City of Kenmore - 18120 68th Avenue NE - Kenmore, WA 98028
Phone: 425-398-8900 - E-mail: cityhall@kenmorewa.gov

City Council Special & Regular Meeting

ON-SITE

MONDAY, OCTOBER 23, 2023 - 6:00 PM

In addition, we try to provide access to the meeting virtually:

ZOOM LINK: <https://kenmorewa-gov.zoom.us/j/81572541978>

NOTE: As of 10/16 virtual participation in public comments or public hearings is suspended until further notice.

**When available, future virtual participation will require sign-up/pre-registration.
More information to come soon.**

Or One tap Mobile: US: +12532050468,,81572541978#

Or Telephone Dial US: +1 253 205 0468

Callers please dial *9 to raise and lower hand

Webinar ID: 815 7254 1978

If you are having difficulty accessing the meeting virtually, please contact mkang@kenmorewa.gov.

Technical Difficulties - If the virtual component of the meeting disconnects, and we cannot resolve technical difficulties to reconnect the virtual component, the in-person meeting will continue at City Hall if there is a quorum of the body to conduct business.

Land Acknowledgement to Honor First Peoples

We acknowledge that the City of Kenmore is situated upon the ancestral lands of the Snohomish, Snoqualmie, Sauk-Suiattle, Duwamish, Stillaguamish, Tulalip, Suquamish, Muckleshoot, and other tribes who are part of the Coast Salish Peoples. We recognize and express our deepest respect for their enduring stewardship and profound relationship with this land, which they have cherished and protected since time immemorial. We honor the First Peoples, acknowledge their vibrant cultures, and commit ourselves to learning from their wisdom in our journey to promote justice, equity, and mutual understanding. We pledge to stand alongside these communities in acknowledging past injustices and working towards a future that respects and celebrates the diverse heritage of this land.

I. CALL SPECIAL MEETING TO ORDER - 6:00 PM

II. STUDY SESSION AGENDA

- A. Climate Action Plan (CAP) Phase 2 Implementation, presented by Environmental Services Director Richard Sawyer and Climate Action Plan Program Manager Nina Rasmussen, *for study and discussion*

DISCUSSED

[Agenda Bill - Climate Action Plan Study Session \(updated 10/19/2023\)](#)

[Attachment 1 - CAP 2023 Annual Report \(updated 10/19/2023\)](#)

[Presentation - CAP Annual Report \(added 10/20/2023\)](#)

III. ADJOURN SPECIAL MEETING

IV. CALL REGULAR MEETING TO ORDER - 7:00 PM

V. ROLL CALL

VI. LAND ACKNOWLEDGEMENT

VII. FLAG SALUTE

VIII. AGENDA APPROVAL

IX. PROCLAMATION

- A. Hunger and Homelessness Awareness Week, to be accepted by Lake City Partners Ending Homelessness Executive Director William Towey
PROCLAIMED
[Hunger and Homelessness Awareness Week](#)

X. PRESENTATIONS

- A. Virtual Meeting Participation Update, presented by City Clerk Anastasiya Warhol
PRESENTED
- B. Puget Sound Energy (PSE) Presentation on Clean Energy Work, presented by Josh Jacobs, Vice President of Clean Energy Strategy and Planning
PRESENTED
[Presentation - PSE The Clean Energy Transformation](#)

XI. WHERE'S THE FUN?

XII. PUBLIC COMMENTS

- A. We welcome our community members to the Council's meeting. In this forum, the Council does not engage or dialogue with the public; the primary role of the Council is to listen. We will hear from our on-site guests. All guests must address comments to the Mayor and City Council. The Clerk will call your name when it is your turn. Please state your name and city of residence for the record and keep your comments to the allotted time. We will not split your time with others or reset your time except by express approval of the Presiding Officer. You can submit materials to the Council or Clerk in advance. Please do not comment about pending development projects on which the Council will make future decisions as those are quasi-judicial matters, and Councilmembers must limit their communications about such matters. This meeting is being recorded. Thank you for taking the time to express your comments. Please note that virtual public comment is temporarily suspended.

XIII. CONSENT AGENDA

APPROVED BY UNANIMOUS CONSENT

- A. Adopt Proposed Resolution No. 23-403 designating Arts of Kenmore (AOK) as a Local Arts Agency.
[Agenda Bill - AOK as a Local Arts Agency \(updated 10/19/2023\)](#)
[Attachment 1 - Proposed Resolution No. 23-403](#)
[Attachment 2 - Contributions to Arts of Kenmore](#)
- B. Authorize the City Manager to execute Amendment No. 15 of Contract No. 17-C1657 with Mott Macdonald in an amount not to exceed \$20,000.
[Agenda Bill - Amendment No. 15 of Contract No. 17-C1657](#)
[Attachment 1 - Amendment No. 15 Fee Estimate and Contract Budget Summary](#)
- C. Approve threshold decision and further review of the development agreement for an affordable housing project on City owned property located at 6532 Bothell Way NE, Kenmore, WA 98028.
(Attachment 1 - *linked in agenda bill*)
[Agenda Bill - Threshold Determination for 6532 Way NE Development Agreement \(added 10/19/2023\)](#)
[Attachment 2 - Conceptual Drawings \(added 10/19/2023\)](#)

XIV. BUSINESS AGENDA

- A. Public Services Element and Utilities Element of the Comprehensive Plan Updates, presented by Community Development Director Debbie Bent and Principal Planner Todd Hall, *for discussion*
DISCUSSED
[Agenda Bill - Public Services Element and Utilities Element \(updated 10/21/2023\)](#)
[Attachment 1- Draft Public Services Element, clean version \(updated 10/21/2023\)](#)
[Attachment 2 - Draft Public Services Element, with track changes \(updated 10/21/2023\)](#)
[Attachment 3 - Draft Utilities Element, clean version \(updated 10/21/2023\)](#)
[Attachment 4 - Draft Utilities Element, with track changes \(updated 10/21/2023\)](#)
- B. Review of Planning Commission Applications, presented by Community Development Debbie Bent and Principal Planner Todd Hall, *for discussion and direction*
DISCUSSED
[Agenda Bill - Planning Commission Applications \(updated 10/23/2023\)](#)
[Attachment 1 - Application Materials](#)
- C. 2024 State Legislative Agenda, presented by City Manager Rob Karlinsey and Thomas Gordon Honeywell State Lobbyist Shelly Helder,

for approval

DISCUSSED AND DIRECTION GIVEN

[Agenda Bill - 2024 State Legislative Agenda \(added 10/19/2023\)](#)

[Attachment 1 - 2024 State Legislative Agenda Draft \(added 10/19/2023\)](#)

[Attachment 2 - 2024 Kenmore Policy Statements Draft \(added 10/19/2023\)](#)

[Presentation - Preparing for the 2024 State Legislative Agenda \(added 10/19/2023\)](#)

XV. STAFF REPORTS

XVI. COUNCILMEMBER REPORTS & COMMENTS

XVII. ADJOURNMENT

UPCOMING MEETINGS

- A. Monday, October 30, 2023 6:30 PM - City Council Special Meeting
- Monday, November 13, 2023 5:30 PM - City Council Special and Regular Meeting
- Monday, November 20, 2023 7:00 PM - City Council Regular Meeting
- Monday, November 27, 2023 7:00 PM - City Council Regular Meeting

NOTICE OF POTENTIAL QUORUMS

[Click here for information about Potential Quorums of the City Council.](#) Now found on the City website under City Council Meetings.



City Council Agenda Bill City of Kenmore, WA

Subject/Topic: Climate Action Plan Implementation	For Council Meeting Agenda of: Oct 23, 2023 Department: Environmental Services Prepared by: Nina Rasmussen, Climate Action Plan Program Manager; Richard Sawyer, Environmental Services Director <table><tr><td></td><td><u>Initial & Date</u></td></tr><tr><td>Approved by Department Head:</td><td><u>RS 10/13</u></td></tr><tr><td>Approved by City Attorney:</td><td><u> N/A </u></td></tr><tr><td>Approved by Finance Director:</td><td><u> N/A </u></td></tr><tr><td>Approved by City Manager:</td><td><u>RGK 10/13</u></td></tr></table>		<u>Initial & Date</u>	Approved by Department Head:	<u>RS 10/13</u>	Approved by City Attorney:	<u> N/A </u>	Approved by Finance Director:	<u> N/A </u>	Approved by City Manager:	<u>RGK 10/13</u>
	<u>Initial & Date</u>										
Approved by Department Head:	<u>RS 10/13</u>										
Approved by City Attorney:	<u> N/A </u>										
Approved by Finance Director:	<u> N/A </u>										
Approved by City Manager:	<u>RGK 10/13</u>										
Proposed Council Action/Motion: Discussion and Feedback.	Exhibits/Attachments: <ul style="list-style-type: none">CAP 2023 Annual Report										
<p>The City Council's number one priority continues to be the implementation of the City's adopted Climate Action Plan (CAP), to promote environmental stewardship, and to restore and preserve habitat. Staff will present the attached CAP 2023 Annual Report to provide updates on climate work conducted to date, staff recommendations on climate actions to consider immediately (2023-2024), and ongoing actions to consider through 2029 that achieve the City's first GHG emissions reduction target of 50% in 2030.</p>											
Fiscal Consideration: Please refer to the attached CAP Implementation Report for details.											
City Council Priority or Budget Objective Being Addressed: <ol style="list-style-type: none">Implement the adopted Climate Action Plan and promote environmental stewardship, including water, air, forest, and habitat restoration and preservation.											



City of Kenmore, Washington

**City Council Meeting
October 23, 2023**

Climate Action Plan 2023 Annual Report

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · cityhall@kenmorewa.gov · www.kenmorewa.gov

II. A. Climate Action Plan (CAP) Phase 2 Implementation, presented by En...

CONTENTS

Executive Summary	4
Introduction	6
Community & Partnerships	9
Operating Budget & Grants.....	10
Climate Action Operating Budget	10
Climate Action Grants	10
CAP Current Implementation (2022 - 2023)	12
Climate Action Element – Comprehensive Plan Update	12
Education & Outreach	12
Greenhouse Gas Emissions Inventory	13
Grants Pursuit	13
CAP Community Workshop and Online Open House	14
Proposed CAP Implementation (2024 – 2029)	15
In Progress Items	15
Recommended Actions to Start/Continue	16
EV Infrastructure Plan	17
Green Power Program.....	19
Green Jobs Hub.....	20
Education & Outreach Program	22
Urban Forest Management Plan	23
Habitat Restoration	24
Replace Fish Passage Barrier Stream Culverts	25
Municipal Operations: Expand Solar at City Hall	26
Municipal Operations: Electrify City Fleet	27
LED Streetlight Replacement	28
Public Works Operations Center Solar	29
APPENDICES	30
Appendix A – CAP Action List	30

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

Appendix B – Community Workshop Actions Added by Public 36

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 Fax: (425) 481-3236 cityhall@kenmorewa.gov
www.kenmorewa.gov

EXECUTIVE SUMMARY

The City has developed and is implementing a climate action plan and the plan requires an annual update to the City Council. This update summarizes actions worked on this year and outlines proposed plans for 2024 through 2029.

2023 Recap Highlights

- Hired a Climate Action Program Manager
- Hired a part-time consultant (grants specialist)
- Grant research
- Developed and adopted a Climate Action Element (Comprehensive Plan)
- GHG emissions inventory update underway
- Starting a Climate Action Advisory Committee
- Education and outreach
- Develop expedited habitat conservation/restoration capital plan

2024-2029 Proposed Next Steps

- Develop an Urban Forest Management Plan (grant funded)
- Develop an EV Infrastructure Plan (grant funded)
- Ramp up education and outreach to the community (additional funding needed)
- Work in concert with the Financial Sustainability Plan process to strategize a funding plan to fund ongoing climate programs, including education and outreach
- Push for energy efficient buildings (education & outreach and incentives)
- Push for electric vehicles (education & outreach and incentives)
- Push for clean energy sources (lobbying efforts, education & outreach and incentives)
- Produce a Green Economy/Jobs Strategy
- Implement sustainable waste management initiatives, including more composting and recycling
- Increase energy efficiency of municipal operations (EV fleet, solar energy improvements, efficient streetlights)
- Move forward on more habitat conservation and restoration projects

Implementation of these actions is critical to achieve the City's GHG emissions reduction targets (50% by 2030 is the first target) and to increase the community's resiliency to climate impacts affecting the city now and into the future. Work in all sectors of the CAP is being done; however, resources are primarily focused on reducing emissions in *Buildings & Energy* and *Transportation & Land Use* community-wide, which account for over 91% of Kenmore's (community-wide) emissions, and in habitat conservation/restoration

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov •
www.kenmorewa.gov

and urban forest management, which are the primary actions identified for increasing community resiliency.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 Fax: (425) 481-3236 cityhall@kenmorewa.gov
www.kenmorewa.gov

INTRODUCTION

In 2020, the City Council set a vision and priority for creating a climate action plan for the City. After numerous outreach efforts, public engagement events, and many City Council meetings, the Kenmore City Council unanimously voted to adopt the first City of Kenmore Climate Action Plan (CAP) on May 16, 2022. The CAP establishes actions the City and community can take to reduce greenhouse gas (GHG) emissions 50% by 2030, 75% by 2040, and achieve net zero GHG emissions by 2050. The CAP also provides strategies to adapt to future climate change impacts. The strategies and actions in the CAP include five focus areas: Buildings & Energy, Transportation & Land Use, Consumption & Materials Management, Natural Systems & Water Resources, and Community Resilience & Wellbeing. Additionally, the City identifies actions it can take in its day to day operation of the City to reduce GHG emissions identified as Municipal Operations.

Reducing Greenhouse Gas Emissions

The following figure summarizes the primary sources of GHG emissions in the City. Knowing where the City's emissions come from helps guide where City resources and time should focus to achieve GHG emission reduction goals.

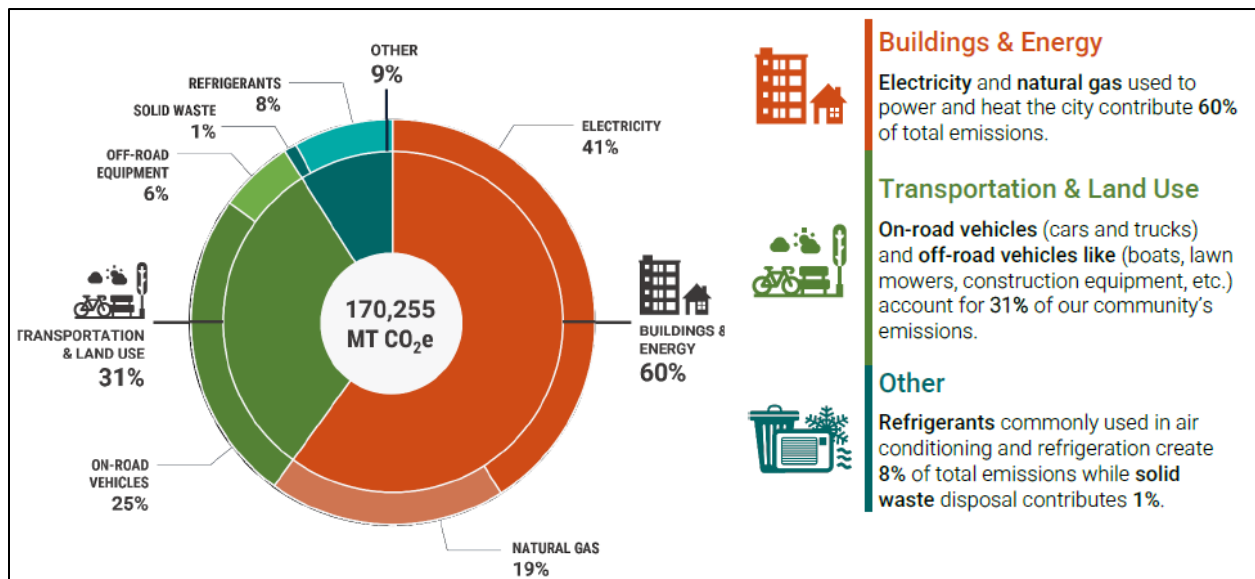


Figure 1: 2019 City of Kenmore GHG Emissions

The City's primary source of GHG emissions come from the electricity and natural gas used to power and heat the community. Transportation and land use come in second, which primarily includes the use of vehicles. These two sectors account for 91% of GHG emissions and efforts should be prioritized to implement actions here first.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov •
www.kenmorewa.gov

In addition to understanding where the City's GHG emissions come from, the figure below demonstrates that the City must support regional efforts to reduce emissions. Building and energy codes that push climate action must be supported and lobbied for, fuel standards must improve, and one of the most important factors in achieving our climate goals is to have a clean energy source powering our electrified homes, businesses, and vehicles by ensuring that the State Clean Energy Transformation Act (CETA) is successful.

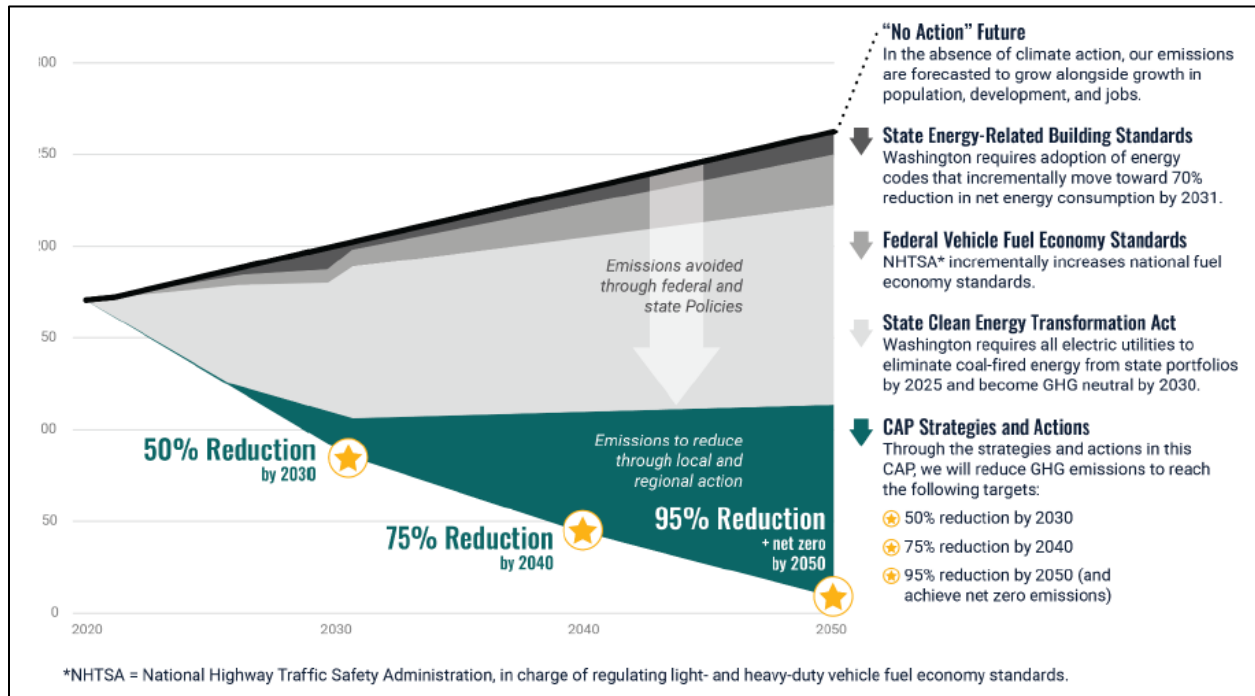


Figure 2: Emissions Reduction Goals and Key Actions

Increasing Community Resiliency and Adapting to Climate Impacts

An important aspect in Kenmore's climate planning and action is building resilience for communities and ensuring the ability to respond and adapt to climate impacts or events.

Being located on the shorelines of Lake Washington and the Sammamish River with miles of tributaries providing riparian habitat connected through urban forests, wetlands and floodplains provide the City with opportunities to counter impacts of climate change through conservation, restoration and protection of these natural resources. These natural environments provide carbon sequestration and can buffer some impacts of climate change in progress as local weather patterns change. Environmental stewardship needs to remain a priority.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

Additionally, as the City implements actions to achieve climate goals it must recognize that different members of the community face different challenges and not everyone has the same ability to adapt to these changes. Equity considerations will be included with any action the City implements.

To better anticipate potential adverse impacts, monitoring and evaluation is conducted on a regular basis. This includes regularly updated reports, such as Climate Vulnerability Assessments to better understand the local and regional risks and GHG emissions inventories to determine emissions trends. These evaluations can inform the direction of programming to best prepare for climate impacts.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov

COMMUNITY & PARTNERSHIPS

In completing climate action work it is crucial that the City of Kenmore forms partnerships to achieve regional and local goals. Additionally, receiving feedback, concerns, priorities and other input from the public is a necessary step to ensure Kenmore's work benefits all residents. Involving the community has occurred at various points in the planning process and will continue in future milestones and processes.

Some of Kenmore's existing partners include:

- King County-Cities Climate Collaboration (K4C)
 - K4C is a regional partnership that brings together local governments to accelerate climate action through joint efforts and resource sharing.
- ICLEI
 - ICLEI is an international organization that provides support to local jurisdictions in climate planning and reporting. ICLEI's ClearPath tool is used to track GHG emissions and determine projections for reductions.
- Olympia Community Solar
 - Kenmore's in-the-works residential solar campaign is being led by Olympia Community Solar, a regional non-profit that works to bring solar to more communities and that advocates for solar-friendly legislation.
- Northwest Electric & Solar
 - A local solar installer based in Kenmore, Northwest Electric & Solar has supported climate education through the Go Electric series and continues to be an involved participant in providing helpful solar knowledge to the community.
- Lake Forest Park & Shoreline
 - Kenmore began a partnership with the cities of Lake Forest Park & Shoreline earlier this year to host a summer seminar series. Staff are currently exploring other opportunities for collaboration with the cities.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

OPERATING BUDGET & GRANTS

Climate Action Operating Budget

City Council approved three funding sources to establish a climate action operating budget in March 2023. Ongoing Surface Water Management (SWM) funds are also budgeted to support climate action. The following table summarizes the current climate action operating budget.

Funding Source	Estimated Annual Revenue
Natural Gas Utility Tax	\$42,546
Solid Waste Utility Tax	\$175,120
TBD Vehicle License Fee	\$104,469
SWM Service Charge	\$20,000
Total Annual	\$342,135

Climate Action Grants

Grants are a critical component of the City's implementation plan and staff have been working, with assistance from a consultant hired earlier this year, to research, prioritize and, if feasible, apply for grant funds to support climate action.

- Urban & Community Forestry (Washington Department of Natural Resources)
 - This funding supports the development of an Urban Forest Management Plan, a tree canopy assessment, public tree inventories, education and outreach, and tree planting and pruning. Awards range between \$5,000-\$40,000 with a 50% match requirement.
- Climate Planning (Washington State Department of Commerce)
 - Funding to support the addition of climate elements in comprehensive plan updates. This may include implementation items related to a climate element. Kenmore has a formula funding designation of \$500,000 to be guaranteed through 2029. The current round of funding offers \$30 million in total to be dispersed.
- Charge Where You Are (Washington Department of Ecology)
 - Grant provides funding for EV charging installation for fleets and workplaces, multi-unit residential buildings, and publicly available charging. \$1 million is available covering up to \$10,000 per plug or up to 80% of project costs.
- Washington State Electric Vehicle Charging Program (Washington State Department of Commerce)

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

- Similar to the Ecology EV grant, this funding prioritizes multi-family, public, and fleet charging access, with a focus on overburdened areas. \$64 million is available, covering between \$7,500-\$85,000 per plug, depending on charger type.
- Climate Pollution Reduction Grant – Phase II (Environmental Protection Agency)
 - Phase II grants will be awarded to implement GHG reduction programs identified in a Priority Climate Action Plan in Phase I. Puget Sound Regional Council and Puget Sound Clean Air Agency will develop the plan with input from municipalities. Awards will be given in a range between \$2 million and \$500 million but will be very competitive. A collaborative approach is intended for successful applications.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

CAP CURRENT IMPLEMENTATION (2022 - 2023)

The City hired a Climate Action Program Manager in May 2023, established an ongoing funding source to support Climate Action staff and programs, developed and adopted a new Climate Action Element in the City's Comprehensive Plan, hired a consultant to work with the CAP Manager on researching and applying for grant opportunities, provided climate education and outreach at several city and partnered events, and continued meeting with City Council and the community to develop this continually evolving plan to progress the City towards its climate action goals.

Climate Action Element – Comprehensive Plan Update

Development of a Climate Action Element was identified as an action in the City's CAP. After the adoption of the CAP, the Growth Management Act added a Climate Element as a requirement in Comprehensive Plan updates moving forward. The City was awarded an \$80,000 grant to develop a Climate Element, which is currently on schedule for City Council adoption in November 2023.

The Climate Element establishes climate goals, objectives, and policies for consideration in all of the City's on-going and long-term planning. Citywide implementation efforts, including the City's primary implementation plan, the CAP, will be consistent with the Climate Element.

The Element was reviewed by City Planning Commission and the community from February - June 2023 and City Planning Commission provided their final recommendation for City Council action in June 2023. Staff completed SEPA and Commerce review by September 2023 and presented the draft Climate Element to City Council in September 2023. The Climate Element is currently scheduled to be adopted November 2023.

Education & Outreach

Education and outreach efforts are one of the primary tools for implementing change needed to achieve the City's climate goals. The following opportunities were provided to the community throughout 2023.

Go Electric Series

The City of Kenmore partnered with the cities of Shoreline and Lake Forest Park to implement a summer seminar series around home electrification. Each city hosted an event to inform residents about clean energy and energy efficient options in their homes. The topic areas presented were induction stoves, home solar, and heat pumps. Staff plan on continuing this partnership to provide additional seminars and workshops in the future.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov

Farmers Market Outreach

Staff engaged Farmers Market attendees through climate trivia and educational materials over the summer. Residents were asked how much they knew about climate change to help establish a baseline for future education needs. Staff also focused on educating children through activities and youth-tailored information.

Concert Series Outreach

Staff provided hands-on activities and games for concert attendees to learn about surface water and water quality. The Adopt-a-Drain program was promoted alongside other actions people could take related to climate change.

25th Anniversary Celebration Outreach

Kenmore's 25th anniversary was an opportunity to engage residents about the climate work that has been done thus far and Kenmore's climate plans for the future. Staff promoted the community workshop and encouraged residents to provide feedback in person and online. Energy and transportation were focus areas and staff showcased the electric GEM utility vehicle as an example

Information Pieces Via the City's Media Channels

The City has published a number of climate and environmental stewardship articles in its various media, including the quarterly newsletter, weekly top four listserv, and other channels.

Greenhouse Gas Emissions Inventory

An update to Kenmore's Greenhouse Gas Emissions Inventory is underway. Cascadia Consulting created Kenmore's first inventory for 2019. The current update will provide information for 2021 to assess trends in emissions reductions. In 2024 an additional update will be completed by staff to provide 2023 emissions numbers and additional trends. The 2021 update is being reviewed for methodology to ensure a capture of all appropriate activities and a resulting robust inventory.

Grants Pursuit

In addition to the grants identified above, staff have spent considerable effort researching a number of funding opportunities to support Kenmore's climate action work. While not

18120 68th Ave NE, Kenmore, WA 98028

every opportunity has been a good fit and Kenmore was not always likely to be a competitive applicant, it is important to continue to research upcoming grants to continue to see progress in the City's climate goals.

CAP Community Workshop and Online Open House

The City of Kenmore hosted a community workshop in September 2023 to gather feedback from the public on existing project options and to have the public put forward their own project ideas. An online open house mirrored the content of the workshop and allowed for further reach. The open house was open for two weeks with a survey to gather feedback and a forum to pose projects. There was ample participation with several new projects and priorities noted. The feedback gathered in both formats helped to inform the CAP implementation recommendations below.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

PROPOSED CAP IMPLEMENTATION (2024 – 2029)

In Progress Items

The following table highlights actions that are currently in progress. These actions are possible through utilizing existing staff, resources, or upcoming grants.

Sector	Action
Buildings & Energy	Local and regional review of building/energy codes and lobbying efforts to promote CAP goals.
	Solarize Kenmore
	Support development of community solar projects
	Green Power Program
Transportation & Land Use	Encourage transition to electric vehicles
	Incorporate environmental justice criteria into land use decisions
	Provide dense, mixed-use, transit-oriented developments and affordable housing
	EV infrastructure plan and charging stations
Consumption & Materials Management	City facility composting
	Conduct education, outreach, and technical assistance to promote recycling and composting
	Green purchasing policy, incl. contracts and goods
	Require fast food/take out compostables in restaurants
	Require vendors at city events to compost/recycle
	Requiring composting + recycling in res + commercial
	Strengthen construction and demolition (C&D) diversion requirements
Municipal Operations	Embed climate action considerations in City planning efforts
	Retrofit + solarize city buildings
Community Resiliency & Wellbeing	Advisory committee
	Strengthen transportation resiliency
	Green jobs strategy + hub
	Education & Outreach Program
Natural Systems & Water Resources	Habitat restoration + long term stewardship
	Protect, preserve, and restore local waterways
	Stream Culvert replacements
	Develop an Urban Forest Management Plan and increase tree canopy

18120 68th Ave NE, Kenmore, WA 98028

Recommended Actions to Start/Continue

Staff have received input from City Council, City Planning Commission, the community, and regional partners on a variety of implementation actions and strategies to consider for the City. Implementing every option isn't feasible; therefore, staff have identified actions that are impactful, feasible and fundable. The table below summarizes staff recommended actions and more detail on each action is provided on the following pages. A list of actions identified prior to the community workshop is listed in Appendix A. This list also tallies community votes and compares relative impact to cost. Appendix B shows additional identified projects from the community.

Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans
<i>FSP – CAP Team will work with Financial Sustainability Plan Staff & Task Force</i> <i>Grant – Project relies on grant for funding</i> <i>CAOB – Project is funded through existing Climate Action Operating Budget with staff time and/or direct funds</i> <i>SWM – Project is funded through Surface Water Management Fund</i> <i>GF – General Fund</i>		

18120 68th Ave NE, Kenmore, WA 98028

EV Infrastructure Plan

Action:	Develop an EV Infrastructure Plan and expand access to public EV charging
Source:	CAP: TL 3.2, Expand EV Charging CAE: Objective 3.3, Increase the percentage of electric vehicles (EV), electric equipment, and other low emission transportation modes operating within the city.
Description:	Develop a comprehensive EV infrastructure charging strategy that encompasses fleet, public, and private property charging. Plan would ensure charger installations are placed in high-demand and high-convenience areas and serve a broad range of the city. Increase number of EV charging stations throughout the city to encourage a faster transition to EVs.
Implementation Considerations:	Strategy planning lead time may delay implementation of EV charger placement. Requires coordination and cooperation of commercial businesses and multi-family housing complexes.
Key City Department(s):	Environmental Services: Project Management Engineering: Review Operations: Review, installation, maintenance Development Services: Review
Regional Partnerships:	Possibility to develop a regional strategy with neighboring cities
Deliverable:	EV Infrastructure Plan EV charging projects
Impact Potential:	Moderate potential for GHG emissions reduction.
Staffing	0.15 FTE Environmental Services Project Manager 0.10 FTE Fleet & Facilities Manager 0.10 FTE Maintenance Worker 0.05 FTE GIS Analyst 0.15 FTE Engineer
Consultant	Planning: EV Infrastructure Plan development
Budget	\$1,866,000 (2024-2029 Estimated Cost) \$251,000 (Average Annual Cost) Grant support may be possible through the Washington Department of Commerce for plan development. Additional rebates and grants are possible for EV charging installation.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

Solarize Kenmore Program

Action:	Implement a Solarize Kenmore Program
Source:	CAP: BE 2.1, Incentivize a full transition to electric or solar energy in existing buildings CAE: Goal 4, Eliminate GHG Emissions from Buildings through Energy Efficiency and Electrification.
Description:	Work with a regional solar educator and local installers to promote residential solar to residents. Residents would be able to take advantage of a bulk discount during the campaign period and be walked through the process with the educating organization.
Implementation Considerations:	Control and implementation of the project would largely lie in the hands of the solar educator. Equity – Bulk discount does not provide substantially easier means for low-moderate income households to implement.
Key City Department(s):	Environmental Services: Project Management, Education & Outreach
Regional Partnerships:	Build partnerships with local installers, solar non-profits
Deliverable:	Report on campaign from solar educator including GHG reductions
Impact Potential:	Moderate potential for GHG emissions reduction. Moderate potential for community resiliency.
Staffing	0.10 FTE Environmental Services Project Manager
Consultant	NA
Budget	\$14,000 (2024 Estimated Cost) Program costs shouldered by partner organization. Budget accounts for staff time needed to assist in program implementation.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov •
www.kenmorewa.gov

Green Power Program

Action:	Encourage residential enrollment in PSE's Green Power Program
Source:	CAP: BE2.2, Encourage enrollment in PSE's Green Power Program CAE: Goal 4, Eliminate GHG Emissions from Buildings through Energy Efficiency and Electrification.
Description:	Transition homes and businesses in the community to PSE Green Power program, which provides renewable energy sourcing. Kenmore would subsidize the additional cost on electricity bills that would be required, especially for low-income residents. Monitoring and evaluation would be required to report impacts. Education and outreach would be implemented to gain buy-in and participation from residents.
Implementation Considerations:	Incentive programs for community – need to develop criteria for low-income prioritization
Key City Department(s):	Environmental Services: Project Management, administration, education & outreach
Regional Partnerships:	PSE
Deliverable:	PSE Report – number of Kenmore program participants, quantified kWh moved to clean energy
Impact Potential:	High potential for GHG emissions reduction.
Staffing	0.025 FTE Environmental Services Program Manager 0.20 FTE Administrative 0.125 FTE Education & Outreach
Consultant	NA
Budget	\$357,000 (2024-2029 Estimated Cost) \$59,500 (Average Annual Cost)

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

Green Jobs Hub

Action:	Transform Kenmore into a Green Jobs hub and bolster the green economy
Source:	CAP: CR 2.2, Develop a green jobs strategy CAE: Goal 15, Support a Resilient and Green Local Economy Community workshop: 1 st highest overall comment
Description:	Establish Kenmore as a business center for green jobs, green innovation and industry. This involves a multi-pronged approach to incentivize companies in the green economy to move/do business in Kenmore and to build a green workforce. Specific action items include: <ul style="list-style-type: none"> • Green jobs economic feasibility study • Joining EnviroStars as a community partner • Recruit green tech employers for any future Lakepointe development • Host green events (summits, job fairs, trainings)
Implementation Considerations:	Economic feasibility study may delay implementation of other actions
Key City Department(s):	Environmental Services: Project Management, administration City Manager's Office: Economic development, outreach
Regional Partnerships:	Potential to partner with local schools, universities, businesses, and land owners
Deliverable:	Green Jobs Economic Feasibility Study Green jobs projects Green jobs, companies (as percentages of total Kenmore workforce and businesses)
Impact Potential:	Moderate potential for community resiliency.
Staffing	0.025 FTE Environmental Services Program Manager 0.8 FTE Economic Development Manager (new)
Consultant	Planning: Green Jobs Economic Feasibility Study
Budget	\$978,000 (2024-2029 Estimated Cost) \$147,500 (Average Annual Cost) Staff anticipate the availability of grants to cover the Economic Feasibility Study. Costs for implementation could vary wildly based on the program options identified in the study.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

Community Climate Advisory Committee

Action:	Establish a Climate Advisory Committee comprised of Kenmore residents, business owners, and students
Source:	CAP: CR 1.2, Co-create climate communications with Kenmore's communities
Description:	Implement a committee to advise the City Manager on climate-related issues. The committee will work closely with City staff to review plans, reports, and strategies for climate action. The committee may also lead volunteer activities, events, and other outreach needs.
Implementation Considerations:	
Key City Department(s):	Environmental Services: Project Management, administration
Regional Partnerships:	Local community groups, neighborhoods, schools, business associations
Deliverable:	Advisory reports Community projects
Impact Potential:	Low potential for community resiliency.
Staffing	0.05 FTE Environmental Services Program Manager 0.05 FTE Administrative
Consultant	NA
Budget	\$102,000 (2024-2029 Estimated Cost) \$17,000 (Average Annual Cost)

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

Education & Outreach Program

Action:	Establish an Education & Outreach program to support climate projects and goals
Source:	CAP: BE 2.2, Encourage enrollment in PSE's Green Power Program; TL 3.1, Encourage transition to electric vehicles; CM 2.2, Conduct education, outreach, and technical assistance to promote recycling and composting; NS 1.1, Conduct outreach and education on water conservation strategies; NS 1.2, Utilize educational campaigns to encourage low-impact, drought-resistant landscape development and design
Description:	An Education and Outreach program will support various climate projects and goals and establish key programming to reach youth, low-income residents, business owners, and others. An Education and Outreach Specialist would be hired to implement the program. Each category of projects has needs for education and outreach in some form, which this role would fill. The program would include reports on number of students reached, events held, and other key metrics.
Implementation Considerations:	Funding may only provide staffing for term-limited position to fulfill specific projects.
Key City Department(s):	Environmental Services: Project Management
Regional Partnerships:	Local community groups, neighborhoods, schools, business associations
Deliverable:	Outreach reports
Impact Potential:	Low potential for community resiliency.
Staffing	1.0 FTE Education & Outreach Specialist (new)
Consultant	NA
Budget	<p>\$720,000 (2024-2029 Estimated Cost) \$120,000 (Average Annual Cost)</p> <p>Budget covers cost to hire new position. The amount listed is the high-end estimate for a full-time position. Other options such as intern support and/or part-time staffing would significantly lower budget.</p> <p>Grant funding may be available to fund position in part as it relates to specific projects.</p>

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

Urban Forest Management Plan

Action:	Develop an Urban Forest Management Plan Increase Tree Canopy
Source:	CAP: NS & WR Strategy 2, Preserve and restore natural systems CAE: Policy CA-5.1.2, Develop an Urban Forest Management Plan Community Workshop: 2 nd highest overall comment
Description:	Develop an Urban Forest Management Plan to preserve, maintain and increase the city's tree canopy. Implementation can include updated regulations, programs to incentivize community participation (e.g. tree giveaways, tree planting events), and improved forest management practices on public properties.
Implementation Considerations:	Leverage other conservation/restoration projects Landscaping, tree and critical area standards/regulations Incentive programs for community Establishment protocols to consider (watering, inspections)
Key City Department(s):	Environmental Services: Project Management Engineering: Review Development Services: Review, Permits Operations: Maintenance
Regional Partnerships:	NA
Deliverable:	Urban Forest Management Plan Tree planting projects Tree canopy (as percentage coverage and number of trees)
Impact Potential:	High potential for community resiliency. High potential for carbon sequestration.
Staffing	0.05 FTE Environmental Services Project Manager 0.05 FTE Environmental Services Technician 0.10 FTE Maintenance Worker 0.05 FTE GIS Analyst 0.025 FTE Administrative
Consultant	Planning: UFMP Development Arborist: Design, inspection Engineering: Design, permits (if needed) Property Acquisition
Budget	\$563,000 (2023-2029 Estimated Cost) \$93,833 (Average Annual Cost) Grant funding for development of the UFMP is anticipated.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov •
www.kenmorewa.gov

Habitat Restoration

Action:	Protect, preserve, and restore local streams, shoreline and wetlands through habitat restoration, conservation, and long-term stewardship.
Source:	CAP: NS & WR Strategy 2, Preserve and restore natural systems Community Workshop: 4th highest overall comment
Description:	Protect, preserve, and restore local waterways: Partner with local and regional environmental groups and other jurisdictions (e.g., Conservation Corps, King County, and other cities along Sammamish River) to restore and protect Lake Washington, Sammamish River, Swamp Creek, and other critical waterways through actions such as invasive species removal, water quality monitoring (e.g., harmful algae), and riparian habitat restoration and conservation.
Implementation Considerations:	Land Acquisition Environmental Review Permitting Establishment (watering, inspections)
Key City Department(s):	Environmental Services: Project Management Engineering: Review Development Services: Review, Permits Operations: Maintenance
Regional Partnerships:	NA
Deliverable:	Restoration Projects Land Acquisition/Conservation
Impact Potential:	High potential for community resiliency. High potential for carbon sequestration.
Staffing	0.10 FTE Environmental Services Project Manager (New) 0.05 FTE Environmental Services Technician 0.10 FTE Maintenance Worker 0.05 FTE GIS Analyst 0.025 FTE Administrative
Consultant	Engineering: Design, permits (if needed) Property Acquisition
Budget	\$8,452,600 (2023-2029 Estimated Cost) \$1,408,800 (Average Annual Cost) Project is highly competitive for conservation and restoration grants. Grant reimbursement of 50%-75% is anticipated for projects. Budget would be provided by SWM Fund.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 Fax: (425) 481-3236 cityhall@kenmorewa.gov
www.kenmorewa.gov

Replace Fish Passage Barrier Stream Culverts

Action:	Remove and Replace Fish Passage Barrier Culverts and Restore Riparian Habitat
Source:	CAP: NS & WR Strategy 2, Preserve and restore natural systems Community Workshop: 4th highest overall comment
Description:	Remove or replace fish passage barrier culverts and ensure they are adequately sized to accommodate increased peak flows resulting from climate impacts. Any new or replacement culverts will be fish passable, particularly for migrating salmonid species. Engage the public in restoring native salmon populations via public outreach campaigns.
Implementation Considerations:	Land Acquisition Environmental Review Long Design and Permit Schedules Fish Windows (Construction) Utility Coordination
Key City Department(s):	Environmental Services: Project Management Engineering: Review Development Services: Review, Permits Operations: Maintenance
Regional Partnerships:	NA
Deliverable:	Completed Culvert Projects
Impact Potential:	High potential for community resiliency. High potential for carbon sequestration.
Staffing	0.9 FTE Environmental Services Project Manager (New) 0.025 FTE Administrative
Consultant	Engineering: Design, permits Property Acquisition
Budget	\$15,987,200 (2023-2029 Estimated Cost) \$2,664,433 (Average Annual Cost) Grants are anticipated to reimburse 50% of construction costs. Budget would be provided from SWM Fund.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov · www.kenmorewa.gov

Municipal Operations: Expand Solar at City Hall

Action:	Install additional solar panels at City Hall to maximize roof area and potential power output.
Source:	CAP: MO 1.2, Retrofit existing buildings to be energy efficient and carbon neutral CAE: Goal 4, Eliminate GHG Emissions from Buildings through Energy Efficiency and Electrification.
Description:	Increase City Hall solar output capacity by installing additional solar panels and/or replacing existing solar panels as needed.
Implementation Considerations:	Permitting
Key City Department(s):	Environmental Services: Project Management Operations: Facilities Management Operations: Maintenance
Regional Partnerships:	NA
Deliverable:	Solar Panels Electrical Upgrades (if required)
Impact Potential:	High impact for municipal operations. Low impact for overall community emissions.
Staffing	0.10 FTE Facilities and Fleet Management Supervisor 0.05 FTE Facilities Maintenance Worker
Consultant	Electrician: Design, installation, permits (if needed)
Budget	\$197,500 (Estimated Install Cost) \$2,500 (Ongoing Maintenance) Staff anticipate utilizing grants to cover most of the installation cost.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 Fax: (425) 481-3236 cityhall@kenmorewa.gov
www.kenmorewa.gov

Municipal Operations: Electrify City Fleet

Action:	Replace existing city fleet vehicles with electric vehicles (EV) when current vehicles reach the end of their lifespan. New vehicles added to the fleet shall be EV.
Source:	CAP: MO 2.2, Electrify the City's fleet CAE: Policy CA-3.3.1, Convert public-owned fleets to zero-emission vehicles as they need to be replaced (e.g., electric or renewably produced hydrogen) and as soon as feasible.
Description:	<p>In 2024, the City operates a fleet of approximately 11 passenger vehicles (car/SUV), 9 light trucks (e.g. Ranger, F150), 4 heavy trucks (e.g. F350 and larger). Additionally, the City operates one sweeper and one backhoe, which is included in this program.</p> <p>Vehicle lifespan can vary depending on usage, but 10 years is generally used for planning purposes. The City has 21 vehicles scheduled for replacement in 2024-2029, including the sweeper and the backhoe.</p> <p>Currently, based on state contract pricing, a premium of approximately 25% is expected on purchasing EV versus a gas-powered counterpart (e.g. 2023 Ford F150 base price is \$35,674 and 2023 Ford Lightning is \$44,792). This program funds the premium for upgrading to EV.</p> <p>Charging infrastructure will be required to support electric fleet. Installation of charging infrastructure can vary, and daily use vehicles will require dedicated chargers.</p>
Implementation Considerations:	<p>Some vehicles do not have comparable EV (e.g., large trucks)</p> <p>Potential long-term savings on charging versus gas</p> <p>Requires installation of charging infrastructure</p>
Key City Department(s):	<p>Environmental Services: Project Management</p> <p>Operations: Fleet Management</p>
Regional Partnerships:	NA
Deliverable:	<p>Electric vehicles</p> <p>Charging Infrastructure</p>
Impact Potential:	<p>High impact for municipal operations.</p> <p>Low impact for overall community emissions.</p>
Staffing	0.10 FTE Facilities and Fleet Management Supervisor
Consultant	NA
Budget	<p>\$602,750 (2023-2029 Estimated Cost)</p> <p>\$100,460 (Average Annual Cost)</p> <p>Staff anticipate that grants may become available for EV infrastructure installation.</p>

18120 68th Ave NE, Kenmore, WA 98028

LED Streetlight Replacement

Action:	Replace existing city streetlights with high efficiency LED lights.
Source:	CAE: Goal 4, Eliminate GHG Emissions from Buildings through Energy Efficiency and Electrification.
Description:	In 2023, the City operates approximately 1,341 streetlights. 309 streetlights are already LED, but 1,032 still need to be converted.
Implementation Considerations:	Upfront cost to replace streetlights Ongoing energy cost savings expected to be \$68,837, annually
Key City Department(s):	Operations
Regional Partnerships:	NA
Deliverable:	LED lights on all City operated streetlights
Impact Potential:	High impact for municipal operations. Low impact for overall community emissions.
Staffing	0.10 FTE Facilities and Fleet Management Supervisor
Consultant	Contractor will conduct installation.
Budget	\$460,000 (Estimated Installation Cost) Staff anticipate \$200,000 in grants are available for installation of LED lights reducing installation costs to \$260,000. Annual energy costs for streetlights is currently about \$243,974 and with LED lights that will reduce to about \$175,137.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov • www.kenmorewa.gov

Public Works Operations Center Solar

Action:	Install a solar panel system at the Public Works Operations Center.
Source:	CAP: CAE: Goal 4, Eliminate GHG Emissions from Buildings through Energy Efficiency and Electrification.
Description:	The Public Works Operations Facility will be constructed “solar ready” meaning that the site will be designed to accommodate solar, conduit will be available for wiring and the electrical room will have capacity for upgrading. This action provides for the installation of solar after the site is constructed sometime in 2024-2025.
Implementation Considerations:	PWOC will be “solar ready”
Key City Department(s):	Environmental Services: Project Management Operations: Facilities Management
Regional Partnerships:	NA
Deliverable:	Solar system installation
Impact Potential:	High impact for municipal operations. Low impact for overall community emissions.
Staffing	0.10 FTE Facilities and Fleet Management Supervisor
Consultant	System will be installed by a contractor.
Budget	\$240,000 (Installation Cost Estimate) Staff anticipate that grants may become available for solar infrastructure installation.

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov •
www.kenmorewa.gov

APPENDICES

Appendix A – CAP Action List

The following tables show all the actions provided by the CAP and additional actions identified by City Council and staff. Most items listed were presented to the public during the CAP Community Workshop and votes are tallied signifying public support. Items that were not presented are listed as “NA” under the Community Votes column. The diamonds indicate actions that staff are currently pursuing (included in the above In Progress Items chart). The check marks indicate items included in the recommended actions to start/continue.

Each action has a listed cost/impact ratio providing an estimated comparison of the outcome of the action versus the costs put into it. Costs and impacts are estimated on a “high”, “medium”, and “low” scale to determine the ratio.

+ = Higher impact than cost

o = Neutral

- = Higher cost than impact

Table 1: CAP action list for sector. Community input (if applicable) from September 2023 workshop. Cost/Impact considers cost relative to GHG emissions reduction potential or resiliency potential.

Sector	Action	Community Votes	Cost/Impact Ratio
Buildings & Energy	Advocate for increased electricity grid reliability	13	+
	Convert streetlights to LED ✓	16	o
	Energy audits for residents and businesses	10	o
	Heat pump incentives, rebates	29	o
	Ban gas-powered tools + replacement incentive	15	o
	Local and regional review of building/energy codes and lobbying efforts to promote CAP goals. ♦♦	NA	+
	PSE Green Direct	NA	+
	PSE Green Power – Community ✓*	21	+
	Solar incentives	NA	o
	Solarize Kenmore ♦♦✓	12	+
	Support development of community solar projects ♦♦	24	o

18120 68th Ave NE, Kenmore, WA 98028

Table 2: CAP action list for sector. Community input (if applicable) from September 2023 workshop. Cost/Impact considers cost relative to GHG emissions reduction potential or resiliency potential.

Sector	Action	Community Votes	Cost/Impact Ratio
Transportation & Land Use	Bike infrastructure – parking and charging	22	o
	Encourage transition to electric vehicles ♦♦	16	+
	Evaluate the development code related to landslide and flooding hazards	NA	o
	Incorporate environmental justice criteria into land use decisions ♦♦	15	+
	Micromobility/alternative transportation options	11	+
	Provide dense, mixed-use, transit-oriented developments and affordable housing ♦♦	19	o
	Trolley on wheels NS circularity	14	o
	EV infrastructure plan and charging stations ♦♦✓	12	+

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov •
www.kenmorewa.gov

Table 3: CAP action list for sector. Community input (if applicable) from September 2023 workshop. Cost/Impact considers cost relative to GHG emissions reduction potential or resiliency potential.

Sector	Action	Community Votes	Cost/Impact Ratio
Consumption & Materials Management	Apply for Re+ grant to support business implementation	NA	+
	City facility composting ♦♦	NA	o
	Conduct city-wide waste audit and adopt waste prevention and diversion goals	11	o
	Conduct education, outreach, and technical assistance to promote recycling and composting ♦♦	21	o
	Green purchasing policy, incl. contracts and goods ♦♦	11	+
	Partner with Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs	NA	+
	Require fast food/take out compostables in restaurants ♦♦	20	+
	Require vendors at city events to compost/recycle ♦♦	14	o
	Requiring composting + recycling in res + commercial ♦♦	23	+
	Strengthen construction and demolition (C&D) diversion requirements ♦♦	16	+
	Support sustainable local food economy	29	o

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 • Fax: (425) 481-3236 • cityhall@kenmorewa.gov •
www.kenmorewa.gov

Table 4: CAP action list for sector. Community input (if applicable) from September 2023 workshop. Cost/Impact considers cost relative to GHG emissions reduction potential or resiliency potential.

Sector	Action	Community Votes	Cost/Impact Ratio
Municipal Operations	Backup power for critical facilities	NA	+
	Electrify City fleet ✓	17	-
	Embed climate action considerations in City planning efforts ♦♦	NA	+
	LID requirements in new/remodeled construction projects	14	o
	Prioritize sequestration opportunities on public lands	13	o
	PSE Green Power - Municipal ✓	21	+
	Require new City buildings to be energy efficient (adopt efficiency standards)	14	o
	Retrofit + solarize city buildings ♦♦✓	15	-
	Transition to native or drought-tolerant plants on City properties	31	+

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

Table 5: CAP action list for sector. Community input (if applicable) from September 2023 workshop. Cost/Impact considers cost relative to GHG emissions reduction potential or resiliency potential.

Sector	Action	Community Votes	Cost/Impact Ratio
Community Resiliency & Wellbeing	Advisory committee 00✓	NA	o
	Conduct a study to expand on WSDOT's vulnerability assessment	8	-
	Create climate emergency resilience hubs	17	o
	Green Jobs Strategy ✓	34	o
	Mitigate impacts of green gentrification	NA	+
	Education & Outreach Program ✓	19	+
	Leverage strategic partnerships (Eastside Climate Challenge, EERC, UW Bothell, PERK, Citizens' Climate Lobby, People for Climate Change, etc.)	13	+
	Provide free or discounted air filter box fans	14	o
	Strengthen transportation resiliency 00	NA	o
	Study and evaluate air quality and extreme heat interactions	9	-
	Climate Action Tracking Platform/Coordination Effort (e.g., BrightAction)	NA	o

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

Table 6: CAP action list for sector. Community input (if applicable) from September 2023 workshop. Cost/Impact considers cost relative to GHG emissions reduction potential or resiliency potential.

Sector	Action	Community Votes	Cost/Impact Ratio
Natural Systems & Water	City-wide stream + stream buffer delineation	NA	o
	City-wide wetland + buffer delineation	NA	o
	Conduct outreach and education on water conservation strategies	NA	+
	Design and install flood prevention projects	11	o
	Develop an urban landscape strategy or framework	14	o
	Habitat restoration + long term stewardship 00✓	29	o
	Incentivize infiltration & LID on private property	20	o
	Natural Yard Care, Native plant, and LID workshops	22	+
	Protect, preserve, and restore local waterways 00✓	NA	o
	Stream Culvert replacements 00		o
	Develop an Urban Forestry Management Plan 00✓	19	o
	Increase tree canopy 00✓	33	o

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

Appendix B – Community Workshop Actions Added by Public

The following actions were provided by participants at the CAP Community Workshop and the Online Open House in September 2023. The “Stickers” column indicates support for these items from other attendees.

Comment	Category	Stickers
Assistance for electrical conversions needed to decarbonize local homes. These transitions are very complex, especially for older homes.	Buildings & Energy	
Call out PSE for being a fossil fuel corp. with fake green-energy programs (op-ed from City Council).	Buildings & Energy	18
Don't build an indoor aquatic center - huge gas consumer	Buildings & Energy	
Implement a commercial building emission standard (similar to Seattle's upcoming standard)	Buildings & Energy	6
Accelerate coding policy to require more efficient buildings, EV charging ready and LEED Gold+	Buildings & Energy	
No particle board, black mold	Buildings & Energy	
Require low carbon steel and cement in new buildings	Buildings & Energy	
Smart grid/load optimization to level-load energy needs	Buildings & Energy	
No cost permit for solar panels	Buildings & Energy	
Form a public utility district with surrounding communities to replace PSE. No coal or natural gas.	Buildings & Energy	
Educate adults with seminars, workshops and connections to companies who can provide green services.	Community Resilience	
Incentives for local tourism to show region natural beauty in a safe manner to travel companies (ecotourism)	Community Resilience	1
This would be partnering with NEMCo	Community Resilience	
End asphalt plant in Kenmore. Test all our waters for PCB and dioxins. Dirt too.	Community Resilience	2
Focus education on misinformation and disinformation	Community Resilience	
Locate appropriate places to install interactive water features to help people stay cool	Community Resilience	2

18120 68th Ave NE, Kenmore, WA 98028

Pea patch	Community Resilience	
Plastic bag ban means no plastic bags - "reusable" bags (plastic) should be included in the ban.	Consumption & Materials Management	2
Have a "waste monitor" at city events to ensure all waste ends up in the receptable intended for it	Consumption & Materials Management	
Compost at schools	Consumption & Materials Management	2
No need to ban gas lawn mowers. Public is already moving to electric mowers.	Consumption & Materials Management	1
I think we should ban small gas-powered equipment (leaf blowers, lawn mowers, etc.)	Consumption & Materials Management	
Pea patch/community gardens	Consumption & Materials Management	1
Ban single use plastics of all kinds (bags, straws, spoons, etc.)	Consumption & Materials Management	
Replace fireworks with an alternative (e.g., drone)	Consumption & Materials Management	
Acquire a kei truck > other large work trucks	Municipal Operations	1
Increase climate action budget (do more of these great ideas)	Municipal Operations	5
Upgrade city hall and all city buildings from current LEAD [sic] rating to zero emissions and include composting toilets.	Municipal Operations	1
Green roofs on city buildings with native plants	Municipal Operations	3
No more leaded aviation gas burned over Kenmore	Municipal Operations	
Restore Lake Washington Shoreline - No New Docks	Natural Systems & Water	
Rain Barrel Collection - Homes recycle commercial building rainwater	Natural Systems & Water	

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

No more parking lots, especially in our natural areas. No new parking lot at Twin Springs.	Natural Systems & Water	
Annual native plant giveaway	Natural Systems & Water	
Rainwater collection encouraged in gardens to mitigate runoff into streams/Puget Sound	Natural Systems & Water	2
Swamp Creek invasive knotweed removal	Natural Systems & Water	1
Improve salmon spawning habitat (completely restore, stop buffer encroachment)	Natural Systems & Water	9
Incentivize/support lawns, pollinator gardens	Natural Systems & Water	
Plant shrubs, not trees along roadways	Natural Systems & Water	
Prohibit dogs/humans swimming in creeks during spawning season	Natural Systems & Water	1
Promote nonnative pollinator plants in urban environments. Native plants don't perform well in heat	Natural Systems & Water	
City should plan and identify locations for rain gardens and conifer trees with public ROW	Natural Systems & Water	
City should identify heavily forested neighborhoods as "urban forests." Educate and help property owners protect this resource. Encourage lawn removal and planting of nonnative habitat plants	Natural Systems & Water	
City should partner with KC parks to create a continuous tree canopy with native shrubs along BG trail	Natural Systems & Water	
City should pay property owners to permanently protect significant and exceptional trees on private property	Natural Systems & Water	
City should update city development standards for landscaping	Natural Systems & Water	
Tolt Pipeline trail to 185th station (trip 10mi to 3mi)	Transportation & Land Use	
On call electric fleet to provide rides to and from transit stops (as Bellevue's model)	Transportation & Land Use	3
Build boardwalks instead of removing trees with concrete busting roots	Transportation & Land Use	
Sound Transit link lite [sic] rail station here	Transportation & Land Use	3
Code for business/commercial bike parking and safety	Transportation & Land Use	2

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

Not electric vehicles but non-petroleum vehicles	Transportation & Land Use	
More local work (i.e., offices, retail) to reduce need to travel out of Kenmore to work	Transportation & Land Use	1
Expand bicycle infrastructure north/south with access to B-G trail	Transportation & Land Use	3
Mindful on which company to partner with on microtransport	Transportation & Land Use	
Move away from NA zoning & favor European like Netherlands	Transportation & Land Use	
City should develop urban design plan for the TOD and downtown that emphasizes LID	Transportation & Land Use	

18120 68th Ave NE, Kenmore, WA 98028

Office: (425) 398-8900 · Fax: (425) 481-3236 · cityhall@kenmorewa.gov ·
www.kenmorewa.gov

Climate Action Plan Annual Report

October 23, 2023



CITY OF KENMORE

ENVIRONMENTAL SERVICES



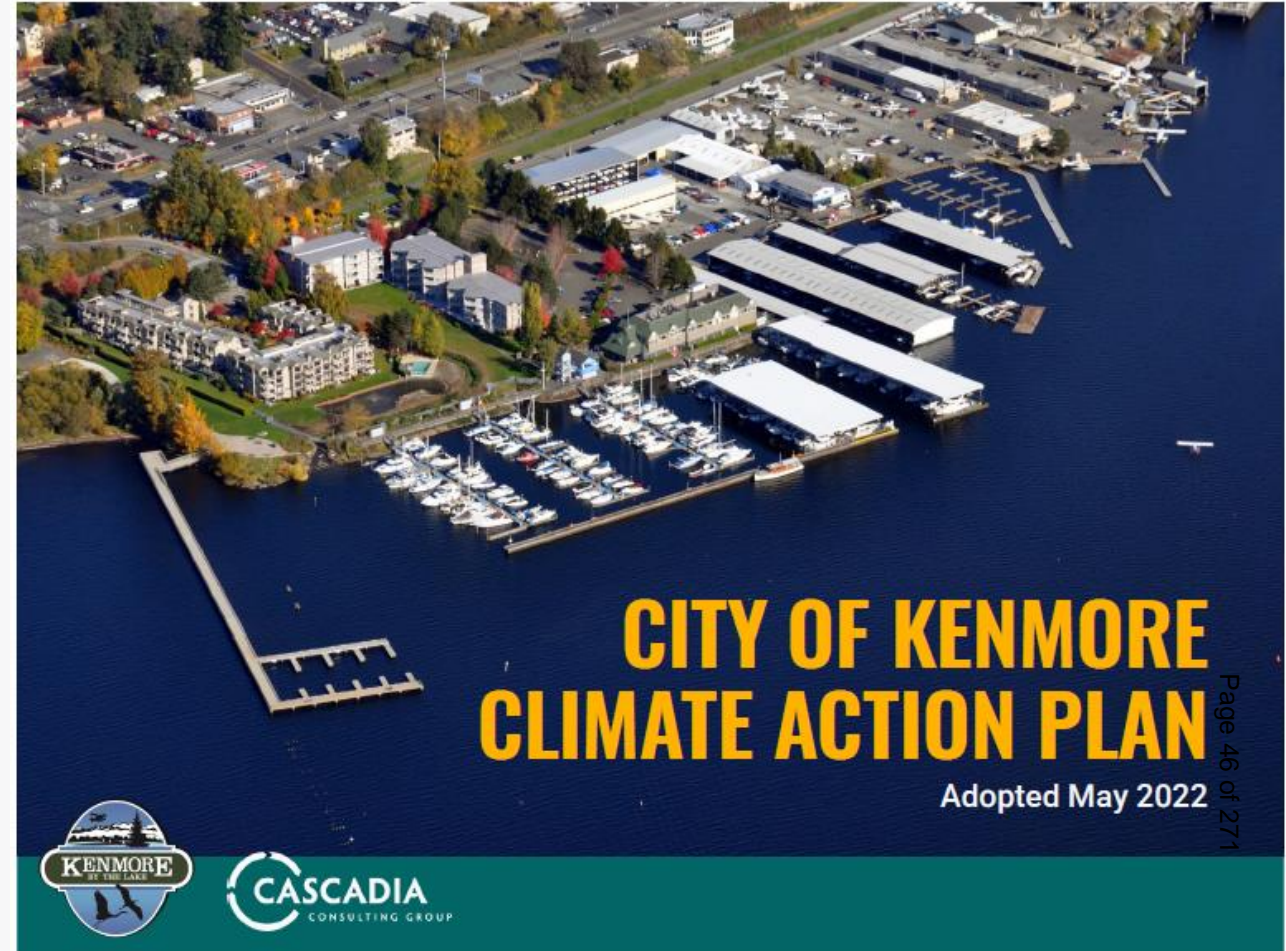
AGENDA



CITY OF KENMORE

ENVIRONMENTAL SERVICES

- **Introduction/Background**
 - GHG Emissions
 - 2023 Climate Action Recap
 - Operating Budget & Grants
- **CAP Next Steps**
- **Discussion**





Introduction

For the discussion this evening:

City Council is already familiar with the City's Climate Action Plan (CAP) and Climate Action Element

Staff are focusing discussion and looking for direction on high impact GHG emission reduction and resiliency actions:

- Buildings & Energy (60% of GHG emissions)
- Transportation & Land Use (31% of GHG emissions)
- Habitat Conservation & Restoration (highest rated natural systems resilience action)
- Green Economy/Jobs (highest rated community resilience action)

GHG Emissions Refresher

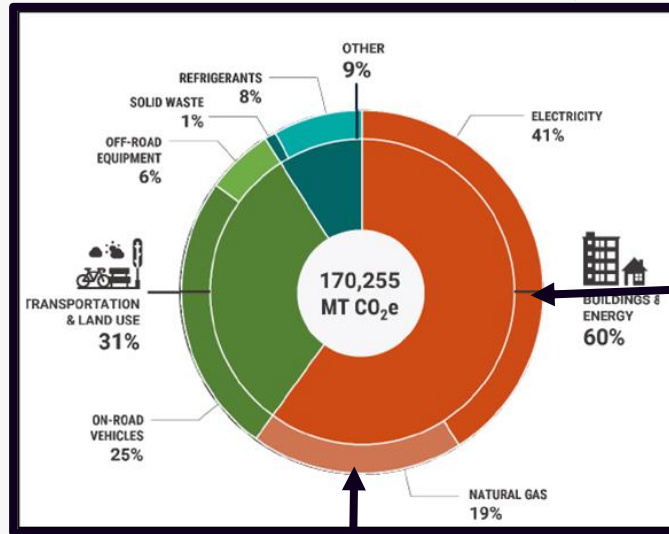


Power, heat, and gas for homes and businesses produce the largest portion of GHG Emissions.

City Actions

Cleaner energy source
Efficient use of energy

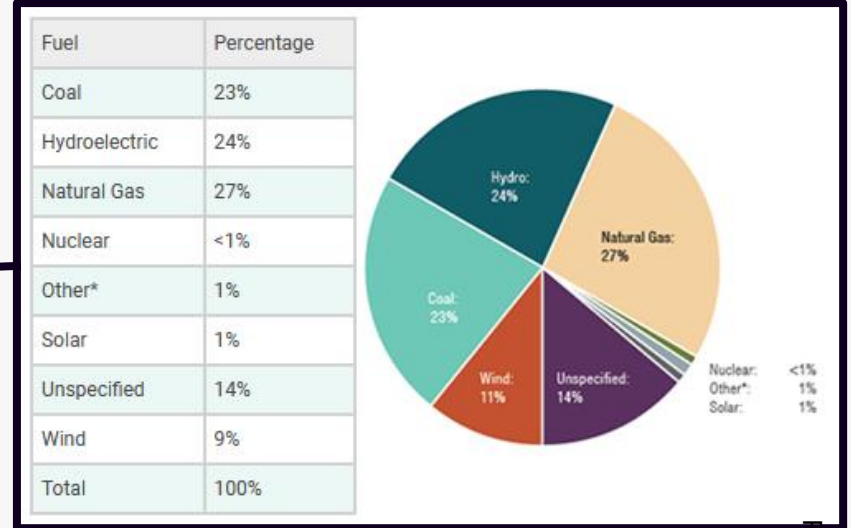
Kenmore GHG Emissions (2019)



124,376,988 kWh

66,075 MTCO2e
GHG Emissions

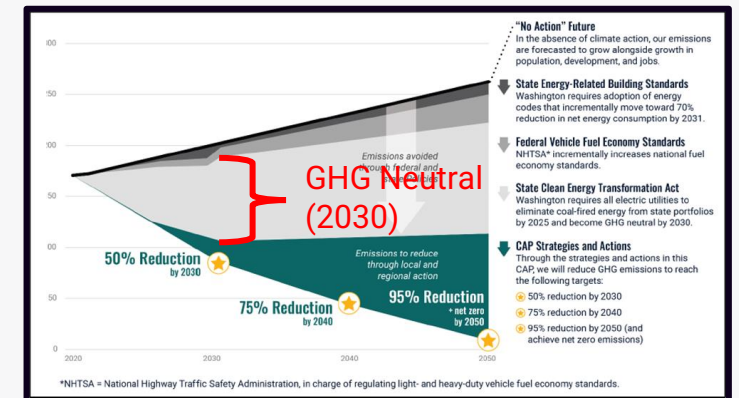
PSE Electricity Fuel Mix (2020)



5,868,305
Therms

30,210 MTCO2e
GHG Emissions

Natural Gas (PSE)



GHG Emissions Refresher



CITY OF KENMORE
ENVIRONMENTAL SERVICES

Vehicles and combustion-powered equipment are the second largest GHG emissions source.

City Actions

- Encourage electric & alternate fuel vehicles
- Provide EV & alternative fuel infrastructure

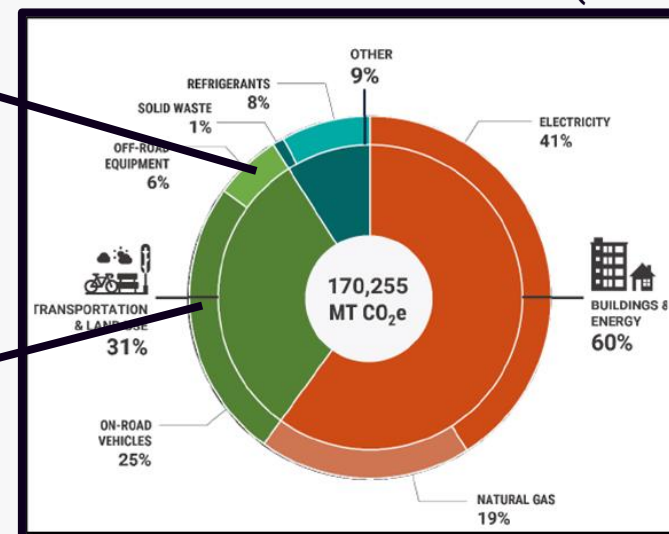


10,215 MTCO₂e
GHG Emissions
Tools, equipment,
Construction, etc.
(Modeled, EPA)



103,424,796 VMT
(Modeled, based on
PSRC data)
42,564 MTCO₂e
GHG Emissions

Kenmore GHG Emissions (2019)



2023 Climate Action Recap



- Completed/On-going
 - Funded a CAP operating budget (CAOB)
 - Hired a Climate Action Program Manager
 - Hired a part-time consultant (grants specialist)
 - Grant research
 - Education and outreach
 - CAP Next Steps Recommendations (tonight)
- November
 - Develop and adopt a Climate Action Element for Comprehensive Plan update (\$80K grant funded)
 - Start a Climate Action Advisory Committee
 - Adopt an expedited habitat conservation/restoration capital improvement plan (SWM)
- December (End of Year)
 - GHG emissions inventory update
 - Grant agreements

Budget with existing resources and grants



CITY OF KENMORE CLIMATE ACTION PLAN

Climate Action Operating Budget

Operating Expenditures (Funded)	2024	2025	2026	2027	2028	2029
Salaries & Benefits	\$ 175,000.00	\$ 182,000.00	\$ 189,280.00	\$ 196,851.20	\$ 204,725.25	\$ 212,914.26
Community Outreach & Education Programs	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00
Consulting (Grants, projects, technical assistance)	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Waste Management Programs (Recycling, Composting)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
EV Infrastructure Plan (Grant Funded)	\$ 110,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Urban Forest Management Plan (Grant Funded)	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Green Economy Feasibility Plan (Grant Funded)	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Climate Advisory Committee	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
Solar Programs	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
CAP Monitoring, Updates, GHG Inventory	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00	\$ 10,000.00	\$ 10,000.00
Total Expenditures	\$ 622,000.00	\$ 319,000.00	\$ 326,280.00	\$ 373,851.20	\$ 341,725.25	\$ 349,914.26
Operating Revenues						
Beginning Fund Balance	\$ -	\$ 30,135.00	\$ 53,270.00	\$ 69,125.00	\$ 37,408.80	\$ 37,818.55
Natural Gas Utility Tax	\$ 42,546.00	\$ 42,546.00	\$ 42,546.00	\$ 42,546.00	\$ 42,546.00	\$ 42,546.00
Solid Waste Utility Tax	\$ 175,120.00	\$ 175,120.00	\$ 175,120.00	\$ 175,120.00	\$ 175,120.00	\$ 175,120.00
TBD Vehicle License Fee	\$ 104,469.00	\$ 104,469.00	\$ 104,469.00	\$ 104,469.00	\$ 104,469.00	\$ 104,469.00
SWM Transfer	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Grants (Expected)	\$ 210,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Grants (Unsecured)	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 652,135.00	\$ 372,270.00	\$ 395,405.00	\$ 411,260.00	\$ 379,543.80	\$ 379,953.55
Operating Fund Balance	\$ 30,135.00	\$ 53,270.00	\$ 69,125.00	\$ 37,408.80	\$ 37,818.55	\$ 30,039.29

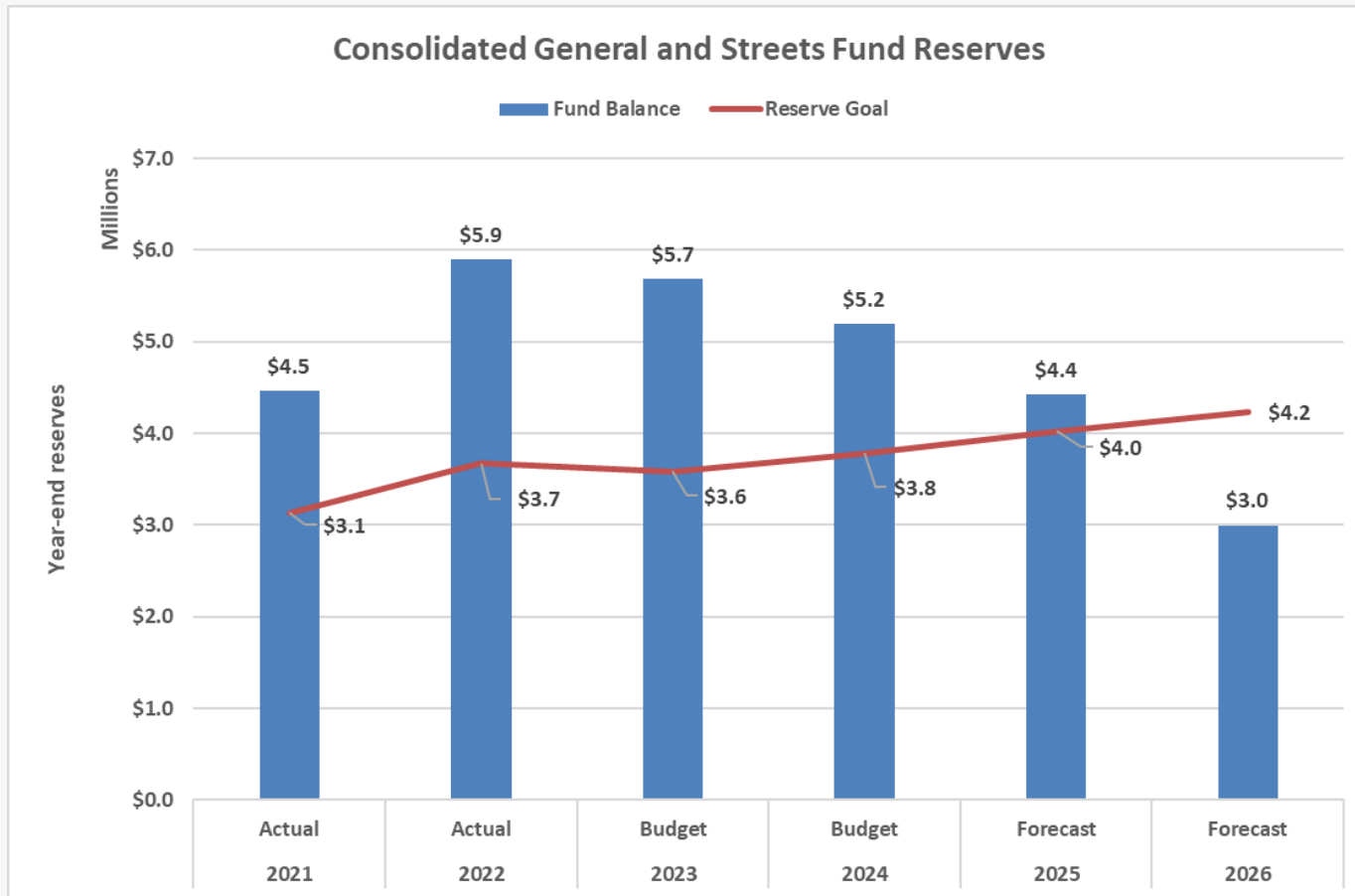
Budget with existing resources and grants



Additional CAP Natural Systems & Water actions were funded through the SWM Capital Fund.

Climate Action Project (SWM Funded)						
Capital Expenditures	2024	2025	2026	2027	2028	2029
Stream Culvert Projects (SWM CIP)	\$ 2,593,600.00	\$ 1,175,100.00	\$ 9,903,500.00	\$ 2,315,000.00	\$ -	\$ -
Habitat Conservation/Restoration Programs (SWM CIP)	\$ 600,000.00	\$ 1,378,000.00	\$ 1,447,000.00	\$ 3,530,500.00	\$ 1,245,800.00	\$ 851,300.00
Total	✓\$ 3,193,600.00	✓\$ 2,553,100.00	✓\$ 11,350,500.00	✓\$ 5,845,500.00	✓\$ 1,245,800.00	✓\$ 851,300.00
Capital Revenues						
SWM CIP Total	\$ 3,193,600.00	\$ 2,553,100.00	\$ 11,350,500.00	\$ 5,845,500.00	\$ 1,245,800.00	\$ 851,300.00

Budget – Citywide Picture



- City of Kenmore faces upcoming structural deficit in operating budget
- Recession, inflation, and other factors could cause reserves to decline sooner than projected
- City's financial health must be prioritized
- Recommendation: New CAP funding to be considered within the context of the Financial Sustainability Plan process

Programs that need Additional Funding



Recommend that additional CAP program costs be reviewed with the FSP to determine funding.

Expenditures (Under FSP Review)	2024	2025	2026	2027	2028	2029
EV Infrastructure Plan Implementation	\$ 311,000.00	\$ 311,000.00	\$ 311,000.00	\$ 311,000.00	\$ 311,000.00	\$ 311,000.00
Solarize Program Incentives (Additional Funding)	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Green Energy Program Incentives (Green Power, Direct, Comm)	\$ 59,500.00	\$ 59,500.00	\$ 59,500.00	\$ 59,500.00	\$ 59,500.00	\$ 59,500.00
Green Economy	\$ 146,333.00	\$ 146,333.00	\$ 146,333.00	\$ 146,333.00	\$ 146,333.00	\$ 146,333.00
Climate Advisory Committee (Additional Funding)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additional Community Outreach & Education Programs	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
Urban Forestry Management Plan Implementation	\$ 77,167.00	\$ 77,167.00	\$ 77,167.00	\$ 77,167.00	\$ 77,167.00	\$ 77,167.00
City Facilities Solar Expansion	\$ 197,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
City Fleet Electrification	\$ 100,458.00	\$ 100,458.00	\$ 100,458.00	\$ 100,458.00	\$ 100,458.00	\$ 100,458.00
LED Streetlight Replacement (with \$200,000 grant)	\$ 86,667.00	\$ 86,667.00	\$ 86,667.00	\$ -	\$ -	\$ -
Public Works Operations Center	\$ -	\$ 240,000.00	\$ -	\$ -	\$ -	\$ -
Total	✓ \$ 1,063,625.00	✓ \$ 1,106,125.00	✓ \$ 866,125.00	✓ \$ 779,458.00	✓ \$ 779,458.00	✓ \$ 779,458.00

Budget (Grant Summary)



Grant	Project(s) Supported	Anticipated Funds
DNR Urban & Community Forestry	Urban Forest Management Plan, tree planting	\$100,000+
State Commerce Climate Planning (formula funds)	EV Infrastructure Plan, Green jobs economic feasibility study	\$500,000 – We’re on it!
Ecology Charge Where You Are	EV charger installation – multi-family, public, fleet	\$10k/plug
WA State Commerce EV Charging Program	EV charger installation – priority for multi family	\$7.5k/plug
EPA Climate Pollution Reduction Grant	Green jobs strategy, education & outreach, EV & transportation needs, municipal solar, others	\$2M+ - would need to be shared through a joint application, more info to come

Next Steps



CITY OF KENMORE

ENVIRONMENTAL SERVICES



Proposed Next Actions



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

FSP – CAP Team will work with Financial Sustainability Plan Staff & Task Force

Grant – Project relies on grant for funding

CAOB – Project is funded through existing Climate Action Operating Budget with staff time and/or direct funds

SWM – Project is funded through Surface Water Management Fund

GF – General Fund

EV Infrastructure Plan & Charging



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

- Develop comprehensive EV infrastructure charging strategy
- Increase number of EV charging stations throughout the city to encourage a faster transition to EVs
- Educate public on incentives, rebates

2024-2029 Cost:

\$1,976,000

Grants anticipated to cover plan, some chargers

Measurable Impact:

Annual average MT CO2e reduction per car: **1.95 MT**

Reduction will only increase as PSE moves toward cleaner energy

Budget:

Future costs, including ongoing maintenance and additional chargers, will be under FSP review.

Solarize Kenmore Program



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

- Partner with Olympia Community Solar and local installers to promote residential solar
- Residents take advantage of a bulk discount during the campaign period and are walked through the process

2024-2029 Cost:

\$0 - 150,000 (depending on level of subsidy and length of program it could be as high as the City wants)

Measurable Impact:

Annual average MT CO2e reduction per home:
5.04 MT

Green Power Program



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

- Promote renewable energy programs including Green Power, Green Direct, and Solar Choice.
- Program option would subsidize the additional cost on electricity bills that would be required, especially for low-income residents.
- Monitoring and evaluation would be required to report impacts. Education and outreach would be implemented to gain buy-in and participation from residents.

2024-2029 Cost:

\$357,000 (if City provided subsidy/incentive program)

Measurable Impact:

Annual average MT CO2e reduction per home: **5.04 MT**

Budget:

Under FSP review

Green Jobs Hub



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

- Establish Kenmore as a business center for green jobs, green innovation and industry
- Specific action items include:
 - Green jobs economic feasibility study
 - Joining EnviroStars as a community partner
 - Recruit green tech employers for any future Lakepointe development
 - Host green events (summits, job fairs, trainings)

2024-2029 Cost:

\$978,000 (study, additional staff, business incentives)

Grant anticipated to cover feasibility study

Impact:

Economic resiliency

Budget:

Under FSP review

Climate Advisory Committee



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

- Implement a committee to advise the City Manager on climate-related issues
- The committee will work closely with City staff to review plans, reports, and strategies for climate action. The committee may also lead volunteer activities, events, and other outreach needs

2024-2029 Cost:

\$102,000 (community projects, member stipends)

Impact:

Community involvement in resilience planning

Budget:

Identified project costs will be under FSP review

Education & Outreach Program

Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

- Supports various climate projects and goals and establishes key programming to reach youth, low-income residents, business owners, and others
- An Education and Outreach Specialist would be hired. Many projects have needs for education and outreach in some form, which this role would fill
- Program would include reports on number of students reached, events held, and other key metrics

2024-2029 Cost:

\$720,000 (additional staff, program materials)
Grants are anticipated to cover specific projects

Impact:

Community resiliency, education & outreach

Budget:

Under FSP review; additional grants may come available

Urban Forest Management Plan



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

- Develop Urban Forest Management Plan to preserve, maintain and increase the city's tree canopy.
- Implementation can include updated regulations, programs to incentivize community participation (e.g., tree giveaways, tree planting events), and improved forest management practices on public properties.

2024-2029 Cost:

\$563,000 (plan, trees and material purchasing, maintenance, program staff)

Grants are anticipated to cover the plan, tree planting, and tree maintenance

Impact:

Carbon sequestration

Budget:

Additional needs not covered by grants will be under FSP review

Habitat Conservation & Restoration

Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:
Protect, preserve, and restore local waterways including Lake Washington, Sammamish River, Swamp Creek, smaller tributaries and other critical habitat. Replace stream culverts with fish passable box culverts.

2024-2029 Cost:
\$25,039,800

Impact:
Carbon sequestration, flood protection, fish passage, conservation and habitat restoration

Budget:
Funded through SWM 2024-2029 CIP

Expand solar at City Hall



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

Increase solar output on City Hall with installation of additional solar panels.

2024-2029 Cost:

\$197,500

Grants are anticipated

Impact:

TBD

Budget:

Under FSP Review

Electrify City fleet



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

Replace city vehicles and equipment with electric vehicles and equipment.

2024-2029 Cost:

\$602,750 (additional EV cost and EV infrastructure improvements)

Measurable Impact:

Annual average reduction of **0.85 MT CO₂e** per vehicle

Budget:

Under FSP Review

LED streetlight replacement



Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:

Replace 1,032 streetlights with more efficient LED lights.

2024-2029 Cost:

\$460,000

\$200,000 in grants are available &
\$68,837 reduction in annual operating cost

Measurable Impact:

Reduction of **0.27** MTCO₂e

Reduction will increase over time as PSE adopts cleaner energy

Budget:

Under FSP Review

Public Works Operations Center solar

Proposed Action	Funding Source	
	2023-2024	Ongoing
EV Infrastructure Plan (EV charging)	Grant (plan)	Grants (implementation) FSP (implementation)
Solarize Kenmore Program	CAOB	CAOB
Green Power Program (w/ incentive program)	CAOB (Outreach)	FSP (Incentives) Grants
Green Jobs hub	Grant (feasibility study) CAOB	FSP (implementation)
Climate Advisory Committee	CAOB	FSP Grants
Education & Outreach Program	Grants CAOB	Grants FSP
Urban Forest Management Plan	Grant (plan)	FSP (implementation) Grants
Natural systems & habitat restoration	SWM Grants, Loans	SWM Grants, Loans
Expand solar at City Hall	Grant	FSP (implementation) GF, SWM
Electrify City fleet		FSP (implementation) GF, SWM
LED Streetlight replacement		FSP (implementation) Grants, GF
Public Works Operations Center solar		Grants, GF, SWM, Loans

Overview:
Install solar panels and associated infrastructure at the PWOC.

2024-2029 Cost:
\$240,000
Grants are anticipated

Impact:
TBD depending on size and energy needs

Budget:
Funded through SWM CIP & Facilities CIP

Expanded Next Actions



Sector	Action
Buildings & Energy	Local and regional review of building/energy codes and lobbying efforts to promote CAP goals.
	Solarize Kenmore
	Support development of community solar projects
	Green Power Program
Transportation & Land Use	Encourage transition to electric vehicles
	Incorporate environmental justice criteria into land use decisions
	Provide dense, mixed-use, transit-oriented developments and affordable housing
	EV infrastructure plan and charging stations
Consumption & Materials Management	City facility composting
	Conduct education, outreach, and technical assistance to promote recycling and composting
	Green purchasing policy, incl. contracts and goods
	Require fast food/take out compostables in restaurants
	Require vendors at city events to compost/recycle
	Requiring composting + recycling in res + commercial
	Strengthen construction and demolition (C&D) diversion requirements

Sector	Action
Municipal Operations	Embed climate action considerations in City planning efforts
	Retrofit + solarize city buildings
Community Resiliency & Wellbeing	Advisory committee
	Strengthen transportation resiliency
	Green jobs strategy + hub
	Education & Outreach Program
Natural Systems & Water Resources	Habitat restoration + long term stewardship
	Protect, preserve, and restore local waterways
	Stream Culvert replacements
	Develop an Urban Forest Management Plan and increase tree canopy

Timeline



CAP Action Implementation																											
			2023	2024				2025				2026					2027				2028				2029		
Project	Start	Days	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
EV Infrastructure Plan (EV charging)																											
Solarize Kenmore Program																											
Green Power Program																											
Green Jobs Hub																											
Climate Advisory Committee																											
Education & Outreach Program																											
Urban Forest Management Plan																											
Natural systems & habitat restoration																											
Expand solar at City Hall																											
Electrify City fleet																											
Grants, CAOB																											
FSP																											

Next Steps



- Discuss and receive direction from City Council on proposed actions
- Continue grant pursuance and leverage partnerships
- Participate in the Financial Sustainability Plan process

Thank you!

Questions?
nrasmussen@kenmorewa.gov



CITY OF KENMORE

ENVIRONMENTAL SERVICES

City of Kenmore, Washington Proclamation

WHEREAS, for the past several years, the National Coalition for the Homeless and the National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless, including the shortage of affordable housing in Kenmore for very low-income residents; and to encourage support for homeless assistance services providers as well as community service opportunities for students and school service organizations; and

WHEREAS, no parent should have to send a child to school hungry, no baby should be without the comfort of the nourishment needed for mental and physical growth; no elderly person's health should be jeopardized by lack of appropriate foods; and

WHEREAS, all people should have access to safe, health, and affordable homes within their communities; and

WHEREAS, the rise of costs due to gentrification, lack of publicly owned affordable housing; and the aftermath of the COVID-19 pandemic have exacerbated both food insecurity and the homelessness crisis; and

WHEREAS, the City has partnered with many organizations committed to sheltering and providing services to as we as meals and food supplies to people experiencing homelessness; and

WHEREAS, the Kenmore City Council has elevated increasing and preserving the options for affordable housing as its number one priority for 2024.

NOW THEREFORE, I, Nigel Herbig, Mayor of the City of Kenmore, on behalf of the City Council, do hereby proclaim **November 11-18, 2023** to be **Hunger and Homelessness Awareness Week** throughout the City of Kenmore.

IN WITNESS WHEREOF, signed this 23rd day of October 2023.

Signed: _____ Attested: _____
Nigel Herbig, Mayor Anastasiya Warhol, City Clerk

The Clean Energy Transformation

Kenmore City Council

Oct. 23 2023



**PUGET
SOUND
ENERGY**

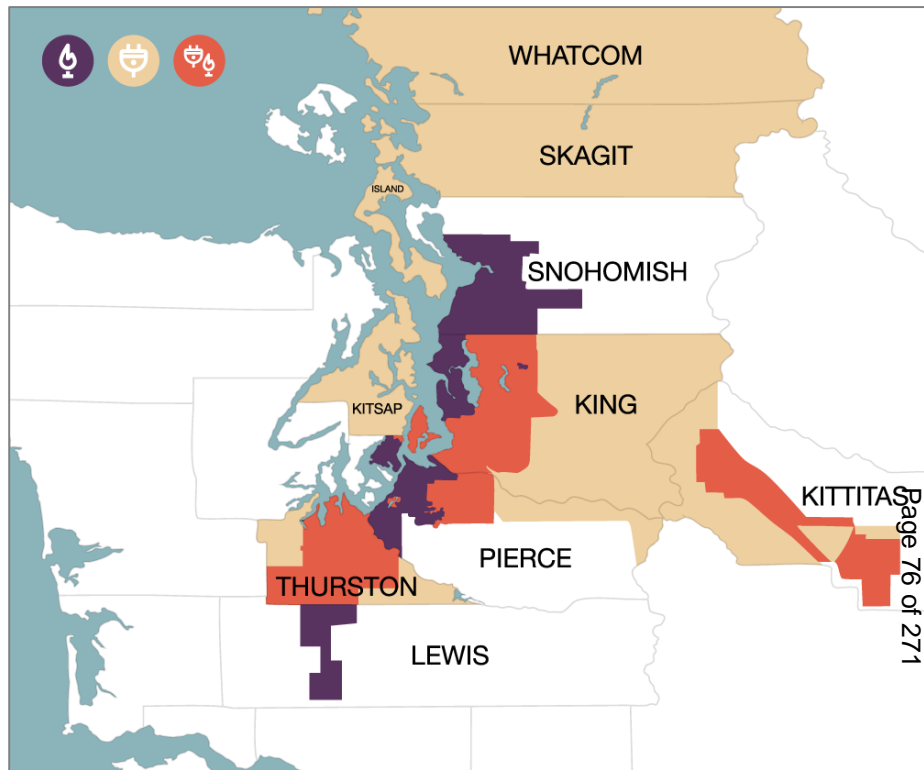
Puget Sound Energy

- ◆ Service area: 6,000 square miles, primarily in Western Washington
- ◆ Over 1.2 million electric customers
- ◆ Nearly 900,000 natural gas customers
- ◆ 3,300 employees
- ◆ 6,656 MW of generation capacity (owned, operated, or under long-term contract)¹
- ◆ 23,700 miles electric distribution system; 2,900 miles electric transmission² system
- ◆ 12,955 miles natural gas pipeline; 13,351 miles natural gas service lines

Data as of December 2022

¹. Puget Energy Form 10K, Annual Report for the fiscal year ended December 31, 2022, page 15. <https://www.pugetenergy.com/pages/filings.html>

². Includes jointly owned transmission



Washington State's Clean Energy Transformation Act incorporated into PSE's future resource plans

Presented by Puget Sound Energy (PSE) in support of Washington's Clean Energy Work.

Clean Energy Milestones

2025

Eliminate coal-fired resources from its allocation of electricity to Washington retail electric customers, 700 MW total capacity removed

Target of 60% clean resource portfolio

2030

Over 6,700 MW new nameplate capacity needed to meet CETA and resource adequacy

Reduced market reliance at peak

Expand transmission capacity

Target of 80% clean resource portfolio

2045

Explore new and emerging options to drive diversity in our energy supply with a target nameplate of nearly 15,000 MW of incremental resources

Target of 100% clean resource portfolio

Resources Additions (Nameplate MW)	Total by 2030	Total by 2045
Demand Side Resources		
Conversation ¹	281	818
Demand Response	337	445
	618	1,265
Distributed Energy Resources		
DER Solar	552	2,124
Net metered Solar	284	1,393
CEIP Solar	79	79
New DER Solar	189	652
DER Storage ²	187	267
	739	2,392
Supply Side Resources		
CETA Compliant Peaking Capacity ³	711	5,588
Wind	1,400	3,650
Solar	700	2,290
Green Direct	100	100
Hybrid (Total Nameplate)	1,450	7,748
Hybrid Wind	600	800
Hybrid Solar	400	398
Hybrid Storage	450	550
Biomass	-	-
Nuclear	-	-
Standalone Storage	1,000	1,800
	5,360	11,174
Total	6,717	14,830

Page 77 of 271

(1) Conservation in winter peak capacity includes energy efficiency, codes and standards, and distribution efficiency; (2) Distributed Energy Resources (DER) storage includes CEIP storage additions, non-wires alternatives, and distributed storage additions; (3) CETA compliant peaking capacity is functionally similar to natural gas peaking capacity, but operates using non-emitting hydrogen or biodiesel fuel.

This information is confidential; it is not to be relied on by any 3rd party without prior written consent.

3



We're committed to reducing emissions from the gas system

- Leveraging conservation
- Low-carbon fuels
- Targeted electrification
- Reducing methane emissions from our operations



1 : 2

On a cold winter's day, the gas system provides **more than 2X the energy** provided by the electric system to our customers.

The future of energy will include more local investment and be enabled through customer partnerships



Distributed energy resources and microgrids



Demand response



Transportation electrification

We all play a part in the clean energy transition

Join us at pse.com/TOGETHER



City Council Agenda Bill City of Kenmore, WA

<p>Subject/Topic: Resolution 23-403, Designating Arts of Kenmore (AOK) as a Local Arts Agency</p> <p>Proposed Council Action/Motion:</p> <p>Motion adopting Resolution 23-403 Designating Arts of Kenmore as a Local Arts Agency</p>	<p>For Council Meeting Agenda of: 10/23/23</p> <p>Department: Community Development</p> <p>Prepared by: Debbie Bent, Community Development and Rob Karlinsey, City Manager</p> <table><tr><td></td><td><u>Initial & Date</u></td></tr><tr><td>Approved by Department Head:</td><td><u>DB, 10/2/23</u></td></tr><tr><td>Approved by City Attorney:</td><td><u>DR, 10/9/23</u></td></tr><tr><td>Approved by Finance Director:</td><td><u>n/a</u></td></tr><tr><td>Approved by City Manager:</td><td><u>RK 10/12/23</u></td></tr></table> <p>Exhibits/Attachments:</p> <ol style="list-style-type: none">1. Resolution 23-403 designating Arts of Kenmore as a local arts agency for the city.2. Contributions to Arts of Kenmore		<u>Initial & Date</u>	Approved by Department Head:	<u>DB, 10/2/23</u>	Approved by City Attorney:	<u>DR, 10/9/23</u>	Approved by Finance Director:	<u>n/a</u>	Approved by City Manager:	<u>RK 10/12/23</u>
	<u>Initial & Date</u>										
Approved by Department Head:	<u>DB, 10/2/23</u>										
Approved by City Attorney:	<u>DR, 10/9/23</u>										
Approved by Finance Director:	<u>n/a</u>										
Approved by City Manager:	<u>RK 10/12/23</u>										
<p>Summary:</p> <p>At the 9/25/23 Council meeting, the Council passed a motion requesting staff bring forward a resolution designating Arts of Kenmore as a local art agency. Attachment #1, Resolution 23-403 is included on the 10/23/23 Council agenda for approval.</p>											
<p>Background:</p> <p>At the 7/17/23 Council Meeting, Council direction to staff was to explore designating Arts of Kenmore as a Local Arts Agency. At the 9/25/23 Council meeting staff asked for Council direction on adopting a resolution designating Arts of Kenmore as a local arts agency.</p>											
<p>Fiscal Consideration:</p> <p>The City provides \$950 to Arts of Kenmore for each exhibit at the City Hall art gallery. Approximately \$5,000 per year is designated in the adopted 2023-2024 biennial budget for this purpose (City Hall art gallery).</p>											
<p>City Council Priority or Budget Objective Being Addressed:</p> <p>Priority #10: foster and create fun</p>											

**CITY OF KENMORE
WASHINGTON
RESOLUTION NO. 23-403**

A RESOLUTION OF THE CITY COUNCIL OF KENMORE,
WASHINGTON, DESIGNATING ARTS OF KENMORE 501(c)(3)
NONPROFIT ORGANIZATION AS A LOCAL ARTS AGENCY FOR THE
CITY OF KENMORE

WHEREAS, the City of Kenmore encourages arts and cultural events in the community; and

WHEREAS, the mission of the Arts of Kenmore is to curate creative platforms that engage community, encourage dialogue, create a distinct sense of place and beauty, and promote arts and cultural experiences; and

WHEREAS, since 2012 the City of Kenmore has contracted with the Arts of Kenmore and provided funding for operation of the City Hall art gallery rotating exhibits; and

WHEREAS, the Arts of Kenmore may fund and produce art and cultural projects independent of the City; and vice versa is also true; and

WHEREAS, over the years, the Arts of Kenmore has served as the fiscal agent for a number of community led art programs including painted downtown fire hydrants, As If Theatre, Popup Storywalk, and the mural at St. Vincent de Paul, to name a few; and

WHEREAS, funding for Local Arts Agencies can come from a variety of sources including various grants (e.g., county and state grants), donations, and fundraising; but to be eligible for federal grant funding through the National Endowment for the Arts, designation as a Local Art Agency may be required; and

WHEREAS, the City of Kenmore encourages the Arts of Kenmore to pursue a variety of funding sources to fund its operations and ongoing programs;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Arts of Kenmore 501 (c)(3) Non-Profit Organization is hereby officially designated as a Local Arts Agency for the City of Kenmore for five years commencing from the effective date of the resolution.

**PASSED BY THE CITY COUNCIL OF THE CITY OF KENMORE, WASHINGTON AT
A REGULAR MEETING THEREOF THIS 23rd DAY OF OCTOBER, 2023.**

CITY OF KENMORE

Nigel Herbig, Mayor

ATTEST/AUTHENTICATED:

Anastasiya Warhol, City Clerk

APPROVED AS TO FORM:

Dawn Reitan, City Attorney

Year/Description	Contribution
2022 Total	\$4,750.00
Poetic Expressions Exhibit	\$950.00
Calm Seas Exhibit	\$950.00
Anna Zachariah Exhibit	\$950.00
Austins Awesome Art Exhibit	\$950.00
Stalking the Wild Sparrow Exhibit	\$950.00
2021 Total	\$3,800.00
Spring Art Show	\$950.00
Summer Art Show	\$950.00
Fall Art Show	\$950.00
Winter Art Show	\$950.00
2020 Total	\$7,850.00
Connecting Art and Conservation Exhibit	\$950.00
Life on the Slough Exhibit	\$950.00
Skate Park Street Art Exhibit	\$950.00
Grant for Pandemic Expenses	\$5,000.00
2019 Total	\$3,032.54
Artwork Hanging System	\$182.54
Youth Art VI Exhibit	\$950.00
Gallery Exhibit	\$950.00
Gallery Exhibit	\$950.00
2018 Total	\$5,500.00
Collage Squared Exhibit	\$950.00
Wood Bench for City Hall	\$1,500.00
Mayors Appreciation Award	\$200.00
Gallery Exhibit	\$950.00
Hispanic and Cultural Juried Exhibition	\$950.00
Ellen Bursteed Art Exhibit	\$950.00
2017 Total	\$3,800.00
A Day in the Life of Kenmore Contest	\$950.00
Youth Art V Exhibit	\$950.00
Irina Milton Exhibit	\$950.00
SR522 Let's Beautify The Project Exhibit	\$950.00
2016 Total	\$5,294.76
Six Separate Gallery Exhibits	\$5,294.76
2015 Total	\$3,397.50
Four Separate Gallery Exhibits	\$3,397.50
2014 Total	\$992.75
Four Separate Gallery Exhibit	\$992.75
Recycling Juried Exhibit	
Colored Pencil Juried Exhibit	
Textiles Juried Exhibit	
Youth Art Show	
2013 Total	\$840.00

Four Separate Gallery Exhibits	\$840.00
Drawing Juried Exhibit	
City Art Collection	
Watercolor Juried Exhibit	
Youth Art Show	
2012 Total	\$500.00
One Gallery Exhibit	\$500.00
2005-2011 Total	\$3,500
Annual Contributions of \$500 for Art Purchase	\$3,500
2005-2022 Total Contributions	\$43,257.55

SEVEN WAYS LOCAL ARTS AGENCIES WORK IN, WITH, AND FOR THEIR COMMUNITIES



ADVOCACY & POLICY

LAAs can serve both as thought leaders and policy creators on a wide range of topics and issues.

Examples: Arts education, creative economy, economic/community development, workforce development, cultural tourism, disaster preparedness and response, research, health, inter-cultural understanding and general quality of life.

FACILITIES

LAAs can be responsible for the development and management of arts and cultural facilities and venues.

Examples: Live/work space, rehearsal and performance spaces, gallery space, hands-on art centers, or arts organization and creative entrepreneur incubators.

FUNDING & FINANCING

LAAs can provide direct investment in the arts and culture community through grants and other financial support programs for artists and arts and cultural organizations or groups.

Examples: Operating/project support grants, technical assistance/capacity building grants, non-competitive project/program sponsorships, fellowships, grants for professional development/special project stipends, public/private matches, crowdfunding initiatives, leveraging funds via bonds, facilitating collaboratives or micro-lending.

PARTNERSHIPS & PLANNING

LAAs can play a key role in uniting and connecting with local partners to address community needs and make their communities more healthy, vibrant and equitable.

Examples: Working with public schools, the Convention and Visitor Bureau, Chamber of Commerce, cultural planning, health and human service providers, colleges and universities, disaster preparedness and response and a wide range of city and state government agencies.

PROGRAMS & EVENTS

LAAs can be the organization responsible for providing free or broad public arts and cultural experiences and opportunities to their community.

Examples: After school arts education programs, public art, free concerts in the park, exhibitions, heritage and preservation efforts, festivals or special events.

SERVICES

LAAs can provide a portfolio of services to support the creative economy and arts and culture ecosystem.

Examples: Professional and creative workforce development workshops or classes, incubation and fiscal sponsor services, marketing, administrative/back office services, box office, or discipline specific workshops and trainings.

VISIBILITY

LAAs can leverage their broader network and resources to drive public goodwill and communicate the importance and value of arts and culture in healthy, equitable and vibrant communities.

Examples: Community-wide marketing campaigns, Cultural tourism, civic engagement initiatives, arts and cultural event calendars, festivals, multi-sector programs, research, convenings/focus groups or media partnerships.

AOK is happy to do everything we are doing but we need to be mindful of our volunteer bandwidth and fiscal sustainability.

Page 87 of 271

We want to be a great asset and partner with the City and need to determine what that PARTNERSHIP is if it is relevant, especially in context of the City's *For the Love of Kenmore* (FLOK) initiative inspiring citizens to create "love notes" for the community.

We are asking for City for funding and recognition as a viable 4th cultural area of economic development. We are not necessarily seeking LAA status, and that needs to be sorted out with 4Culture's guidance to find a mutual partnership with the City of Kenmore.

AOK is seeking partial funding for part-time staffing (Exec Dir, Operations, Marketing, and Development) as we have outgrown and are no longer sustainable as an all-volunteer modality. Our growth is impacted by community-driven FLOK projects. The result is AOK provides project facilitation & fiscal oversight for 1 to 3 community-driven projects (temporary installations, murals, and permanent sculpture) annually, projects that are outside the City's Arts Policy purview.

Our 3 prong plan is to reach a reasonable part-time salary(s) goal: 1/3 ask from the City, 1/3 from grants and the remaining 1/3 via Board fundraising — \$20K Director, \$10K each: Operations, Development, Marketing.

Tricia & I rebuilt AOK from the ashes (2019-present), created initiatives in direct response to City's FLOK & community's interests. Developed legal initiatives that align with industry policy and best practices. We are, however, stepping down as Director & Operations Dir by year end so best case scenario would be to post these job opportunities before year end 2023.

Assessment

- Facilitating community-driven FLOK projects is not sustainable as an entirely volunteer organization
 - too many obstacles w/o appropriate funding and City fully vested in partnership
- AOK was denied ArtsWA (state) funding for 2nd year [partly] due to our programming not being Crosscut enough, ie., specific focus on serving under-represented & DEIA — Pride Steps will help get funding!
- BUSINESS Plan moving forward to build a more viable & sustainable PARTNERSHIP with City
- BEST CASE SCENARIO for AOK's sustainability will be to hire staff: Director, Operations, Development, Marketing

Options

1. ASK for designated City funding — \$40K to 50K annually to support Part-Time staff employment:
 - \$20K Director, \$10K each: Operations, Development, Marketing
 - Business plan is 3 prong: 1/3 ask from the City, 1/3 from grants, and 1/3 via Board fundraising.
 - Salary Goal totals (\$120K): \$60K Executive Director, \$30K Operations, \$15K each: Development, Marketing
 - City funding would also enable AOK to offer health benefits through BK Chamber!
2. City contracts AOK per individual community-driven project(s)
 - AOK would provide fiscal oversight & project facilitation
 - advantages include accessing AOK liability, tax deductible contributions, controlled City communications, permit navigation, project Committee qualifies for grants under AOK Fiscal Sponsorship, industry knowledge for non-infrastructure placemaking installations, etc.
 - Estimated ASK would be \$10K-15K per project based on industry standards: plus added \$1,500/day for community engaged installations: ie., community paint days
3. Reduce Fiscal Sponsorship services
 - Remove services for community-driven urban art projects entirely
 - AOK would maintain FS Umbrella (oversight only) for As If Theatre, PopUp StoryWalk, and future organizations.
4. Close AOK and release 501c3 nonprofit status.
 - should it come to this, we will connect the City with local agencies that provide fiscal sponsorship (Shunpike) and mural project management (Urban Artworks).

CULTURAL Facility — We are also seeking to attain a multi-use brick & mortar space for arts & culture: exhibitions, theatre, events, etc.

— Five local nonprofits are interested: AOK, As If Theatre, Kenmore Heritage Soc, MOSA (Museum of Special Arts), Dandelion Drama (children's theatre), Maker's Space (Suzanne Tseng).

— An arts & culture facility would align with the City's tourism economy and qualify for Port Authority funding

— See below: 4Culture's Building for Equity: Cultural Facilities Funds, and the attached Auburn's new cultural facility: demonstrates capital project planning & budget.

Page 88 of 271

4Culture — Building for Equity: Cultural Facilities Funds

Building for Equity is part of a joint initiative between 4Culture, Executive Dow Constantine, and the King County Council that will support cultural building projects and **create a pathway to racial equity** in our facilities funding.

Building for Equity: Cultural Facilities grants provide funding for building, remodeling, and buying specialized space that houses and facilitates cultural work in King County. A total of \$1,100,000 is available in the funding pool.

This grant is a part of 4Culture and King County's **Building for Equity initiative** to support cultural building projects and create a pathway to racial equity in cultural facilities funding. To help us achieve this goal, applicants must show an ongoing commitment to a racial equity practice, fill out the Equity in Development and Construction Assessment, and projects receiving \$100,000 will be required to meet a Cultural Space Contribution Requirement.

Who is this For?

Communities that have historically faced barriers to purchasing and stewarding cultural space are at the center of this program. The goal is to create pathways toward a racially equitable cultural landscape King County.

Why Racial Equity?

With a focus on racial equity, 4Culture funds, supports, and advocates for culture to enhance the quality of life in King County. We acknowledge that systematic inequity takes many forms—racism, sexism, ableism, transphobia, heterosexism, and more. Our focus on racial equity provides us with the tools we use to dismantle all oppressions.

By centering communities that have historically faced barriers to purchasing and stewarding cultural space, Building for Equity is modeling a new facilities funding program. The goal of this program is to create pathways toward a racially equitable cultural landscape in King County.

If your organization is looking to secure, acquire, build or improve your cultural space and you need resources beyond these grants, we're here to help.

Maya Santos, Program Manager

maya.santos@4culture.org

(206) 263-0691

Lauren Miles, Support Specialist lauren.miles@4culture.org

(206) 263-3210



City Council Agenda Bill City of Kenmore, WA

<p>Subject/Topic:</p> <p>ḲaḲwadis (Tl' awh-ah-dees) Park Waterfront & Natural Open Space Access Project Amendment No. 15 to Mott MacDonald Professional Services Contract 17-C1657 for final Engineering Support Services.</p> <p>Proposed Council Action/Motion:</p> <p>Authorize the City Manager to execute Amendment No. 15 of Contract 17-C1657 with Mott MacDonald in an amount not to exceed \$20,000.</p>	<p>For Council Meeting Agenda of: October 23, 2023</p> <p>Department: Community Development</p> <p>Prepared by: Maureen Colaizzi, Parks Project Manager</p> <table border="0"><tr><td>Approved by Department Head:</td><td><u>TH 10/10/23</u></td></tr><tr><td>Approved by City Attorney:</td><td><u>N/A</u></td></tr><tr><td>Approved by Finance Director:</td><td><u>MM 10/10/23</u></td></tr><tr><td>Approved by City Manager:</td><td><u>RGK 10/10</u></td></tr></table> <p>Exhibits/Attachments:</p> <p>Attachment 1: Amendment No. 15 Fee Estimate & Contract Budget Summary</p>	Approved by Department Head:	<u>TH 10/10/23</u>	Approved by City Attorney:	<u>N/A</u>	Approved by Finance Director:	<u>MM 10/10/23</u>	Approved by City Manager:	<u>RGK 10/10</u>
Approved by Department Head:	<u>TH 10/10/23</u>								
Approved by City Attorney:	<u>N/A</u>								
Approved by Finance Director:	<u>MM 10/10/23</u>								
Approved by City Manager:	<u>RGK 10/10</u>								
<p>Summary:</p> <p>Staff recommends that Council approve a motion authorizing the City Manager to execute Amendment No. 15 of Contract 17-C1657 with Mott MacDonald in an amount not to exceed \$20,000.00 and extend the contract agreement from 8/31/2023 until 5/31/2024 to complete final engineering support services through completion of Plant Establishment for the ḲaḲwadis (Tl' awh-ah-dees) Park Waterfront & Natural Open Space Access Project.</p>									
<p>Information/Background:</p> <p>Attachment 1 includes the updated fee estimate and full contract budget summary. Amendment No. 15 in an amount of \$14,564.00 for a total contract amount of \$1,759,677.00. Council authorization of Amendment No. 15 gives the City Manager authority to approve an additional \$5,436.00 for a full amount of \$20,000 if required. This fee increase is estimated to support review of contractor non-conformance repair shop drawings, material submittals, mock-up and final installation of repairs, environmental permit agency inspection and recording, and landscape architecture site visit and progress meetings, inspections and reporting for completion for the 1-year Contractor Plant Establishment contract work.</p> <p>Mott MacDonald was selected through RFQ 15-C1375 for Waterfront Access Improvements for Squires Landing Park to provide consulting services from concept plan through engineering support services during construction. On February 27, 2017, City Council passed a motion giving the authority to the City Manager to execute Contract 17-C1657 for an amount up to \$503,200 to advance the Squire's Landing Park project from conceptual design through preliminary design and environmental</p>									

permitting. Contract 17-C1657 was executed by the City Manager on March 15, 2017, for a total contract amount of \$455,215. Contract 17-C1657 has been amended 14 times as follows:

- **Original Contract #17-C1657**: signed 3/15/17 for \$455,215. Council Authorize up to \$503,200 on 2/27/17 – a potential increase of \$47,985 -that was not used until Amendment 3.
- **Amendment No. 1**: signed 9/27/17 extended the contract from 12/31/17 to 4/30/18 & amended tasks but not the contract amount.
- **Amendment No. 2**: signed 4/16/18 extended the contract from 4/30/18 to 10/31/18.
- **Amendment No. 3**: signed 10/05/18 increased the contract from \$455,215 to \$502,862.86 for an increase of \$47,647.86 to address environmental; regulatory agency questions. This amendment was within Council authorization from the original contract authorization on 2/27/17.
- **Amendment No. 4**: signed 10/16/18 extended the contract from 10/31/18 to 8/31/19 & increased the contract from \$502,862.86 to \$611,614.47 for an increase of \$108,751.61 to conduct additional data collection and design work to support the shoreline permit and SEPA permit applications in Phase 1. On 10/15/18 Council Authorized \$108,762 for a total contract amount of \$611,614.47 .
- **Amendment No. 5**: signed 6/25/19 extended the contract from 8/31/19 to 8/31/20 & increased the contract from \$611,614.47 to \$1,051,549.40 for an increase of \$439,935 to complete Phase 2, 60-90% design. On 6/17/19, the City Council authorized up to \$20,065 to the full amount of \$460,000 if required.
- **Amendment No. 6**: signed 8/12/19 increased the contract from \$1,051,549.40 to \$1,059,208.40 for an increase of \$7,659 to assist with the land conversion process associated with the project. This amendment was within Council authorization from Amendment 5.
- **Amendment No. 7**: signed 11/12/19 increased the contract from \$1,059,708.40 to \$1,126,581.40 for an increase of \$67,373 to incorporate the off-site mitigation from the Log Boom Park project into the Phase 2 design to prepare the design for permit applications. On 11/12/19, the City Council authorized an increase of \$67,373 for a total contract amount of \$1,126,581.40. Amendment 8 also extended the contract
- **Amendment No. 8**: signed 8/4/20 increased the contract from \$1,126,581.40 to \$1,367,371.40 for an increase of \$240,790 to complete Phase 3 final design and bid documents. On 07/27/20, the City Council authorized up to \$250,000 or an additional \$9,210. Amendment 8 also extends the contract from 08/31/2020 until 08/31/21.
- **Amendment No. 9**: signed 6/30/21 increased the contract amount from \$1,367,371.40 for an increase of \$9,209.60 to a new contract amount of \$1,376,581.00 to complete final design to address regulatory agency questions that were unforeseen. This amendment was within Council authorization from Amendment 8 authorized on 7/27/20. Amendment 9 also extends the contract from 08/31/21 until 08/31/22.
- **Amendment No.10**: signed 8/9/21 increased the contract amount from \$1,376,581 for an increase of \$258,551 to a new contract amount of \$1,635,132 to complete bid support and begin construction engineering support services. This amendment was authorized by City Council up to \$50,000 on 7/26/21.
- **Amendment No. 11**: signed 11/18/22 increased the contract amount by \$49,990 from \$1,635,132 to a new total contract amount of \$1,685,122 to support Phase 4 Construction Engineering Support as authorized by City Council on 7/26/21.
- **Amendment No. 12**: signed 11/28/22 extended the contract ending date from 8/31/22 until 8/31/23.
- **Amendment No 13**: signed 3/23/23 increased the contract amount from \$1,685,122 for an increase of \$49,064 for a total contract amount of \$1,734.186 to complete As-Built drawings,

zero year and bank stabilization monitoring and reporting. This amendment was authorized by the City Council up to \$60,000 if required on 2/27/23.

- **Amendment No 14:** signed on 9/21/23 increased the contract by \$10,927.00 for a new contract amount of \$1,745,113.0. This amendment was within City Council authorization on 2/27/23.

Fiscal Consideration:

A budget adjustment is not required. The authorized amount of \$20,000 to the Mott MacDonald Contract 17-C1657 is within the project budget of \$1,390,000 adopted by City Council in September 2023.

Council Goal/Budget Objective Being Addressed:

Council 2023-2024 Priority #5: Complete Walkways & Waterways Projects.

[illegible]

Rates are subject to 5% escalation rate in 2024.

Mott MacDonald
Client: City of Kenmore
Project Name: City of Kenmore Park Improvement Project
Project Location: Squire's Landing Park
MM Project No. 353381

CONTRACT NO. 17-C1657 - AMENDMENT # 15

EXHIBIT B - BUDGET SUMMARY DRAFT

	Contracted		Amendment #1		Amendment #3		Amendment #4		Amendment #5		Amendment #6		Amendment #7		Amendment #8		Amendment #9		Amendment #10		Amendment #11		Amendment #13		Amendment #14		Amendment #15		New Contracted Amount	
Squire's Landing Park	Task #	Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	Rev Budget	Task #	New Budget
Kickoff Meeting	1.1	\$ 2,734.00	1.1		1.1	\$ 700.00	1.1		1.1		1.1		1.1		1.1		1.1		1.1		1.1		1.1		1.1		1.1		1.1	\$ 3,434.00
Data Collection	1.2	\$ 106,266.00	1.2		1.2		1.2	\$ 51,393.80	1.2		1.2		1.2		1.2		1.2		1.2		1.2		1.2		1.2		1.2		1.2	\$ 157,659.80
Mitigation Strategy-Planning	1.3	\$ 25,404.00	1.3		1.3	\$ 3,084.88	1.3	\$ 2,438.34	1.3		1.3		1.3		1.3		1.3		1.3		1.3		1.3		1.3		1.3		1.3	\$ 30,927.22
Conceptual Design Updates	1.4	\$ 22,485.00	1.4		1.4	\$ 9,175.27	1.4		1.4		1.4		1.4		1.4		1.4		1.4		1.4		1.4		1.4		1.4		1.4	\$ 31,660.27
Regulatory Pre-Application	1.5	\$ 17,569.00	1.5		1.5	\$ 7,012.76	1.5	\$ 7,377.74	1.5		1.5		1.5		1.5		1.5		1.5		1.5		1.5		1.5		1.5		1.5	\$ 31,959.50
Public Outreach	1.6	\$ 4,925.00	1.6		1.6		1.6		1.6		1.6		1.6		1.6		1.6		1.6		1.6		1.6		1.6		1.6		1.6	\$ 4,925.00
Preliminary Design	1.7	\$ 160,909.00	1.7		1.7	\$ 20,848.15	1.7	\$ 16,560.07	1.7		1.7		1.7		1.7		1.7		1.7		1.7		1.7		1.7		1.7		1.7	\$ 198,317.22
Permitting	1.8	\$ 72,300.00	1.8		1.8	\$ 1,800.00	1.8	\$ 5,242.85	1.8		1.8		1.8		1.8		1.8		1.8		1.8		1.8		1.8		1.8		1.8	\$ 79,342.85
Regulatory Assistance - Post Sub	1.9	\$ 3,875.00	1.9	\$ (15,221.00)	1.9	\$ 150.00	1.9	\$ 21,545.38	1.9		1.9		1.9		1.9		1.9		1.9		1.9		1.9		1.9		1.9		1.9	\$ 25,570.38
Project Management	1.10	\$ 23,527.00	1.10		1.10	\$ 2,467.70	1.10	\$ 4,193.44	1.10		1.10		1.10		1.10		1.10		1.10		1.10		1.10		1.10		1.10		1.10	\$ 30,188.14
Water Temperature Monitoring (New)	1.11	\$ 15,221.00	1.11	\$ 15,221.00	1.11	\$ 2,409.09	1.11		1.11		1.11		1.11		1.11		1.11		1.11		1.11		1.11		1.11		1.11		1.11	\$ 17,630.09
Permit Level Design (90%)	2.1		2.1		2.1		2.1		2.1	\$ 305,316.82	2.1		2.1	\$ 39,556.00	2.1		2.1		2.1		2.1		2.1		2.1		2.1		2.1	\$ 344,872.82
Meetings	2.2		2.2		2.2		2.2		2.2	\$ 41,007.46	2.2		2.2	\$ 8,163.00	2.2		2.2		2.2		2.2		2.2		2.2		2.2		2.2	\$ 49,170.46
Regulatory Permitting Support	2.3		2.3		2.3		2.3		2.3	\$ 60,789.20	2.3	\$ 604.00	2.3	\$ 14,455.00	2.3		2.3		2.3		2.3		2.3		2.3		2.3		2.3	\$ 75,848.20
Project Management	2.4		2.4		2.4		2.4		2.4	\$ 32,821.73	2.4		2.4	\$ 5,199.00	2.4		2.4		2.4		2.4		2.4		2.4		2.4		2.4	\$ 38,020.73
Hazardous Building Materials Survey	2.5		2.5		2.5		2.5		2.5		2.5	\$ 7,054.72	2.5		2.5		2.5		2.5		2.5		2.5		2.5		2.5		2.5	\$ 7,054.72
KC Easement & SW Modifications	3.1		3.1		3.1		3.1		3.1		3.1		3.1	\$ 42,212.00	3.1		3.1		3.1		3.1		3.1		3.1		3.1		3.1	\$ 42,212.00
Final Design	3.2		3.2		3.2		3.2		3.2		3.2		3.2	\$ 176,009.00	3.2	\$ 22,435.60	3.2	\$ 42,975.00	3.2		3.2		3.2		3.2		3.2		3.2	\$ 241,419.60
Bidding Assistance	3.3		3.3		3.3		3.3		3.3		3.3		3.3	\$ 22,569.00	3.3	\$ (13,226.00)	3.3	\$ 8,444.00	3.3		3.3		3.3		3.3		3.3		3.3	\$ 17,787.00
Construction Support	4.1		4.1		4.1		4.1		4.1		4.1		4.1		4.1		4.1	\$ 207,132.00	4.1	\$ 49,990.00	4.1	\$ 17,490.00	4.1	\$ 10,927.00	4.1	\$ 14,564.00	4.1	\$ 300,103.00	4.1	\$ 300,103.00
Post-Construction Support	4.2		4.2		4.2		4.2		4.2		4.2		4.2		4.2		4.2		4.2		4.2	\$ 31,574.00	4.2		4.2		4.2		4.2	\$ 31,574.00
MM Totals		\$ 455,215.00		\$ -		\$ 47,647.85		\$ 108,751.62		\$ 439,935.21		\$ 7,658.72		\$ 67,373.00		\$ 240,790.00		\$ 9,209.60		\$ 258,551.00		\$ 49,990.00		\$ 49,064.00		\$ 10,927.00		\$ 14,564.00		\$ 1,759,677.00

Note: Amendment no. 12 extended the term of the agreement, no change in contract amount.



City Council Agenda Bill City of Kenmore, WA

Subject/Topic: Threshold Determination for 6532 Bothell Way NE Development Agreement	For Council Meeting Agenda of: October 23, 2023 Department: City Manager's Office Prepared by: Tambi Cork, HHS Manager Approved by Department Head: <u>SLL 10/18/23</u> Approved by City Attorney: <u>DFR 10/18/23</u> Approved by Finance Director: <u>N/A</u> Approved by City Manager: <u>RK</u>
Proposed Council Action/Motion: Motion to approve threshold decision and further review of the development agreement for an affordable housing project on City owned property located at 6532 Bothell Way NE, Kenmore, WA, 98028.	Initial & Date Exhibits/Attachments: 1. June 21, 2022 Agenda Bill Materials 2. Conceptual Drawings
Summary: Motion to approve development agreement threshold decision.	
Information/Background: The City of Kenmore issued a Request for Proposal (RFP) #22-C2789 seeking partners to help build affordable housing units in Kenmore at real property located at 6532 Bothell Way NE, Kenmore, WA, 98028. RFP #22-C2789 is located at: RFP 22-C2789 Affordable Housing Development Proposal (kenmorewa.gov) The City received three RFP responses and presented the RFP Affordable Housing Development Proposal from Plymouth Housing Group (Plymouth) to the City Council at the May 31, 2022, meeting. The agenda materials for the May 31, 2022, public meeting include Plymouth's RFP Response to construct and operate a six-floor apartment building to include one hundred (100) residential units and approximately 2,184 SF of commercial space. Plymouth's proposal committed that 100% of the residential units would serve persons at 30% or below the area median income (AMI) (Affordable Housing Project). The May 31, 2022, agenda materials, which also include site construction and design depictions, are located at: Kenmore - Document Center (civicweb.net) . At the City Council's June 21, 2022, meeting, City staff again presented Plymouth's proposed Affordable Housing Project, as reflected in the agenda materials (Ex. 1). City staff requested approval of the following motions from the Council:	

Proposed Council Action/Motion: Motions to (1) approve the selection of the Proposal submitted by Plymouth Housing in response to City RFP 22-2789, and authorize the City to move forward with creating a partnership with Plymouth Housing and A Regional Coalition for Housing to develop affordable housing consistent with the Plymouth Housing Proposal; (2) allocate \$3.2 million in American Rescue Plan Act funds for the development of affordable housing in the City consistent with the Plymouth Housing Proposal, and (3) provide staff direction to initiate negotiations with Plymouth Housing and/or ARCH for a property transfer agreement, development agreement, and any other necessary agreements.

(Ex. 1). The City Council unanimously approved all three motions, including approving staff to initiate negotiations with Plymouth Housing and/or ARCH for a property transfer agreement, development agreement and any other necessary agreements.

The City Council's approval of a threshold decision for a development agreement ensures procedural compliance with the City's code which provides:

The city council shall make a threshold decision on each application for a development agreement at a regular meeting of the city council. If a majority of the whole council approves further review of the development agreement, the agreement shall be processed as described in this section. No threshold decision is needed for development agreement applications for an increased density bonus for affordable housing located on property owned or controlled by a religious organization as defined in RCW 36.01.290.

KMC 18.110.050.B. Accordingly, to ensure procedural compliance with the code, the action being requested of Council is to approve the threshold decision to move forward with processing the application for the Affordable Housing Project development agreement. The threshold decision is just a first step which approves further processing of the agreement but is not a decision to approve or deny a development agreement. Accordingly, to move forward with processing a development agreement for the Affordable Housing Project on real property located at 6532 Bothell Way NE, Kenmore, WA 98028, staff recommends approval of the proposed motion.

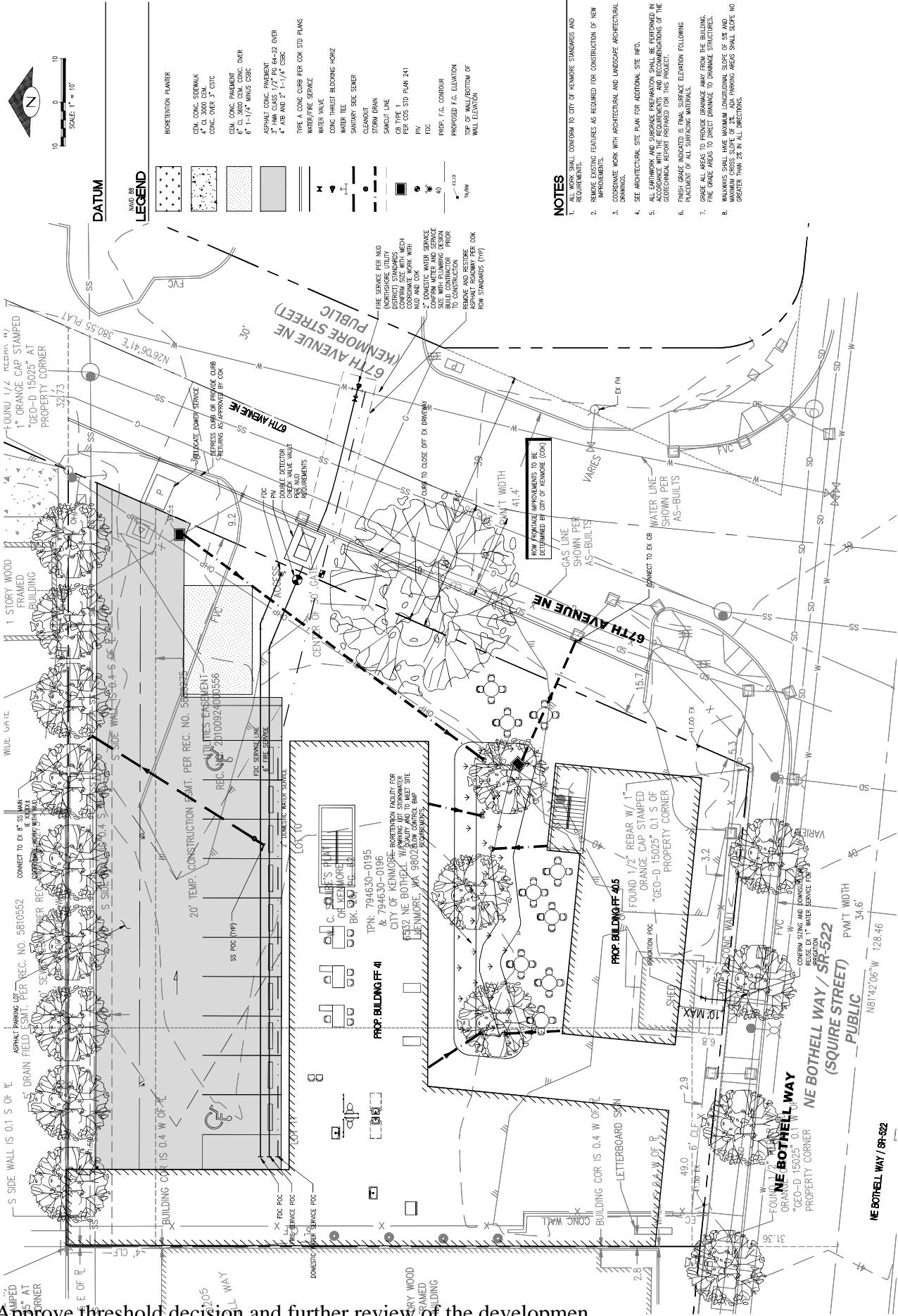
A development agreement provides flexibility from specific zoning code regulations pursuant to Chapter 18.110 KMC to allow for public benefits, such as the provision of affordable housing for persons making 30% AMI or less.

Fiscal Consideration:

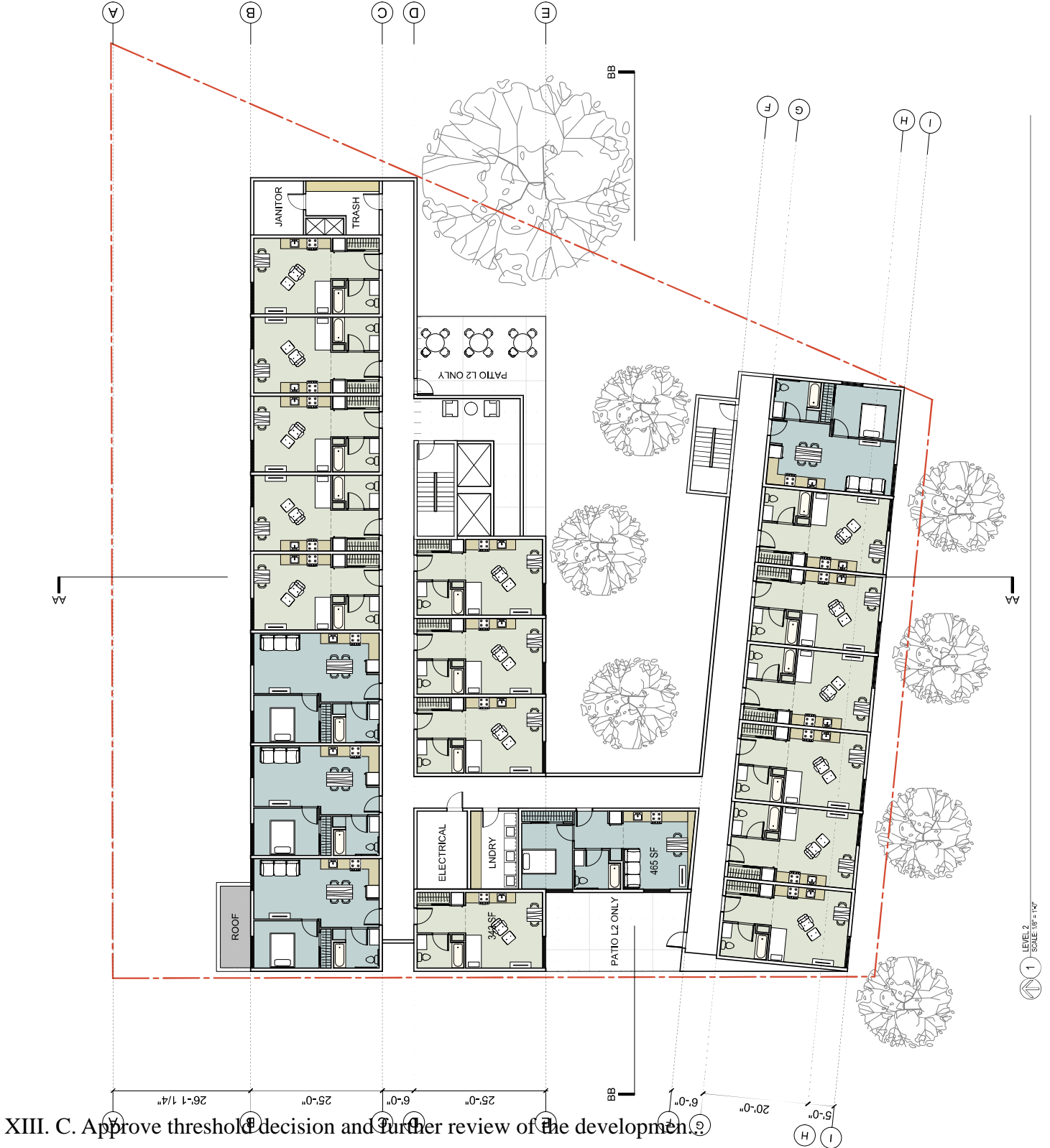
At the June 21, 2022, Council Meeting, \$3.2 million in American Rescue Plan Act (ARPA) funding was allocated to this project. There are no additional financial considerations due to this threshold decision.

City Council Priority or Budget Objective Being Addressed:

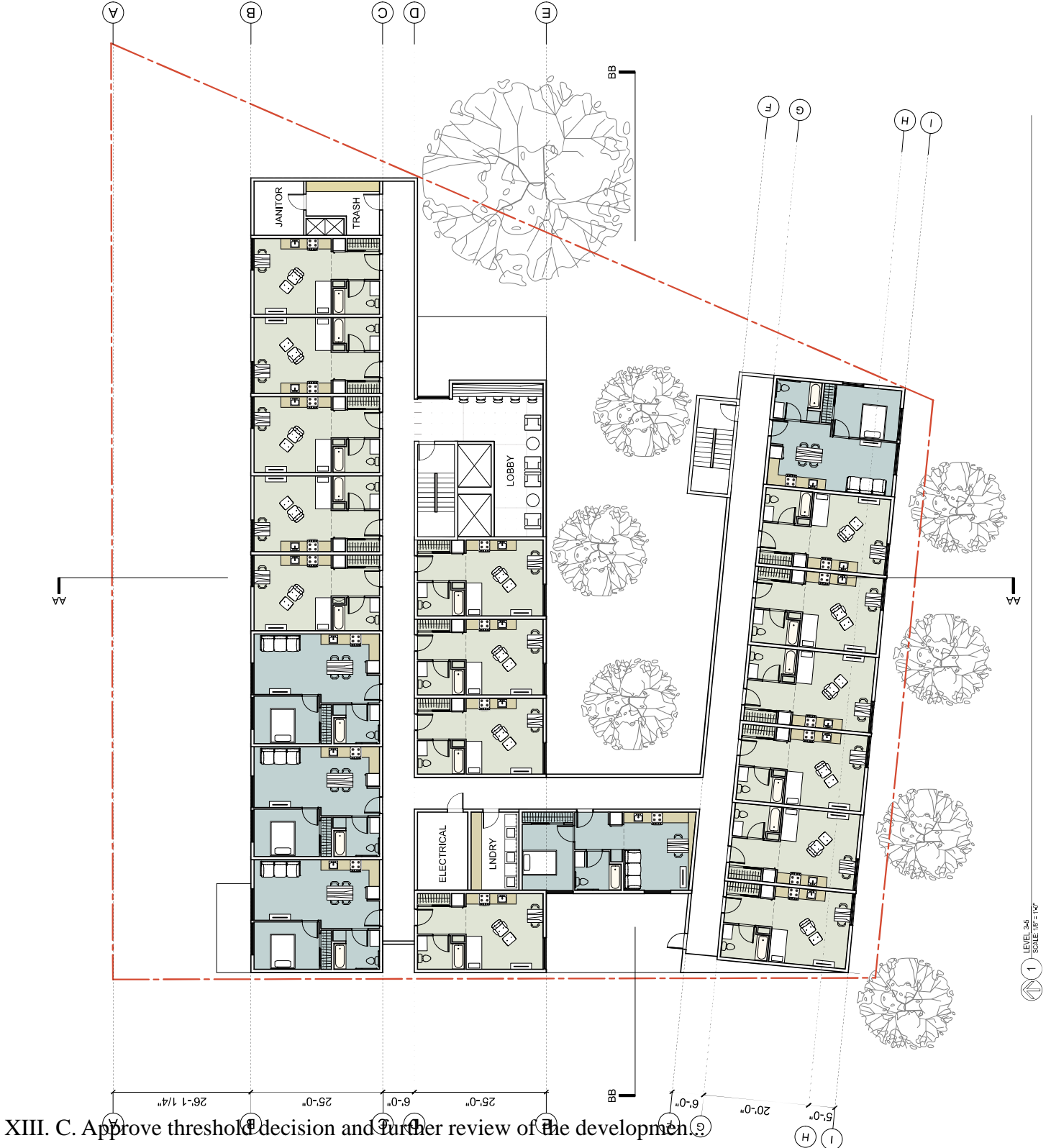
2. Increase and preserve the options for affordable housing stock.



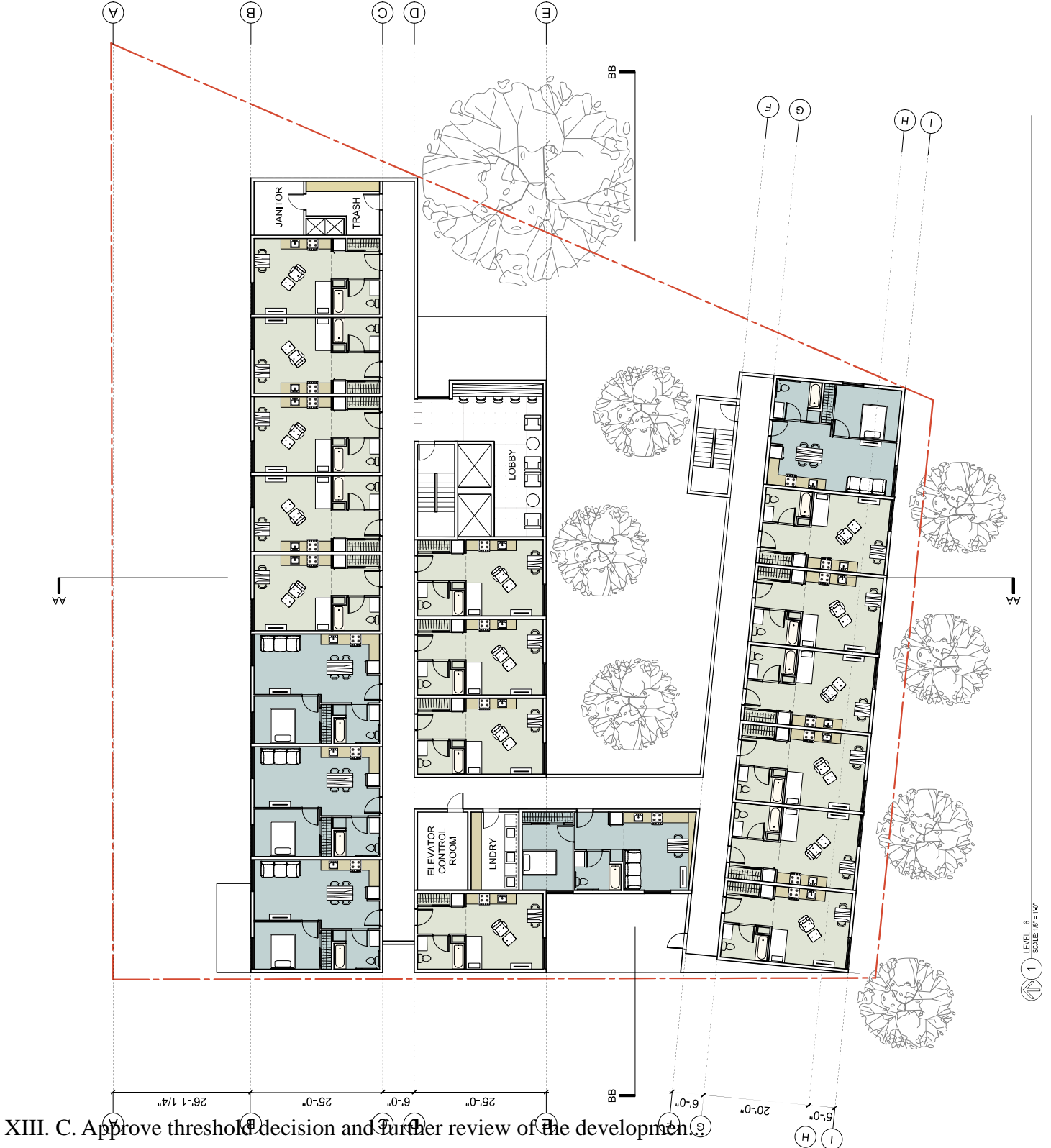
XIII. C. Approve threshold decision and further review of the developmen...



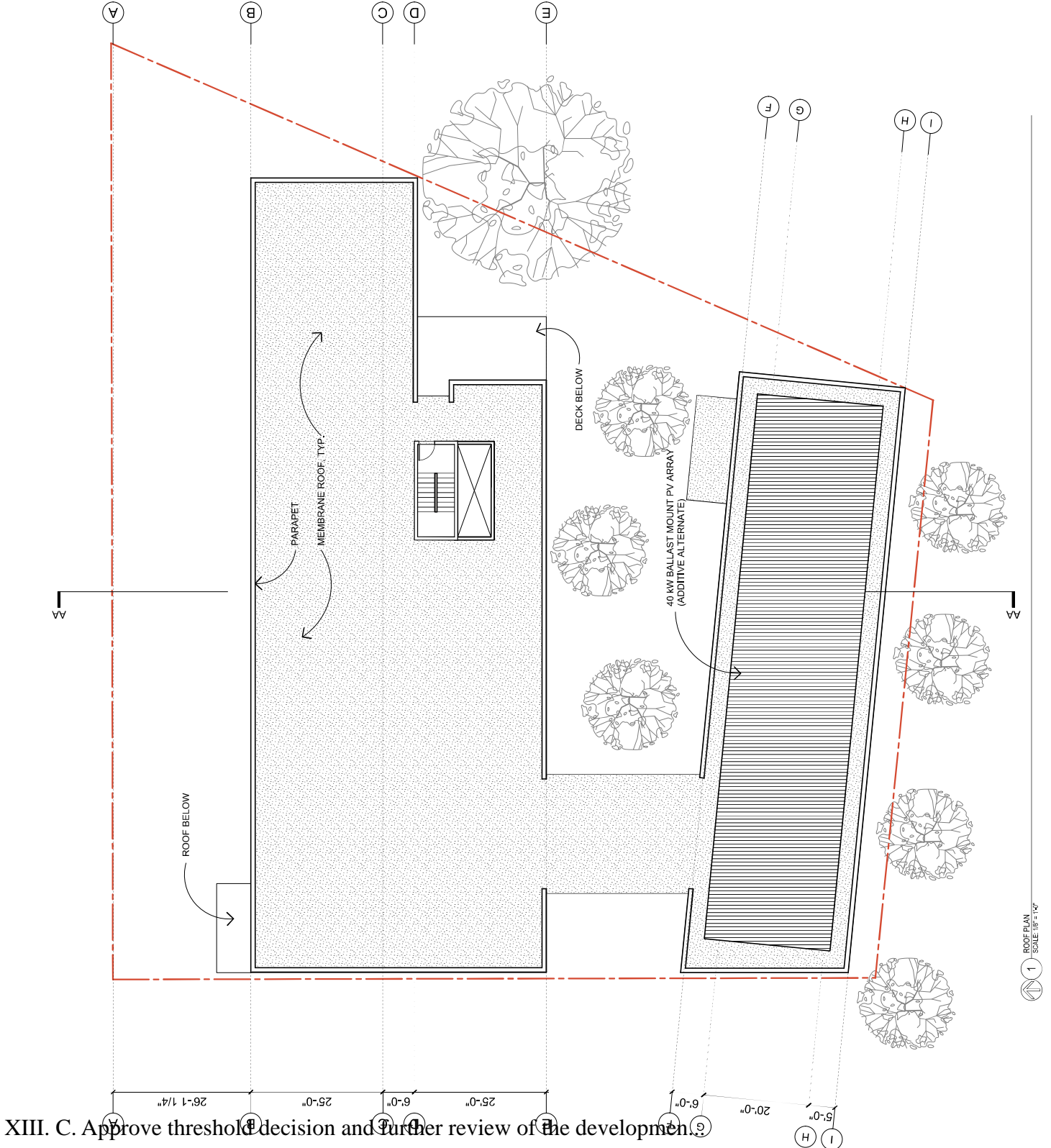
XIII. C. Approve threshold decision and further review of the development.



XIII. C. Approve threshold decision and further review of the development.



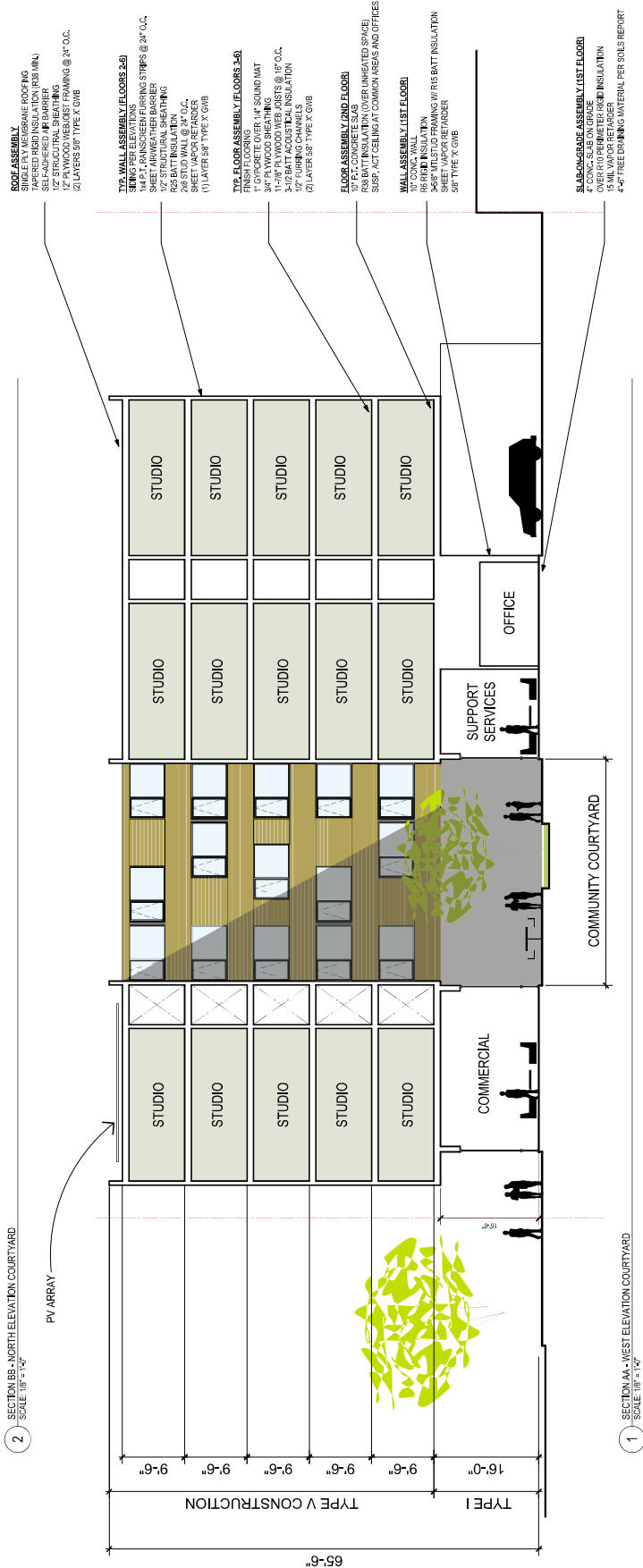
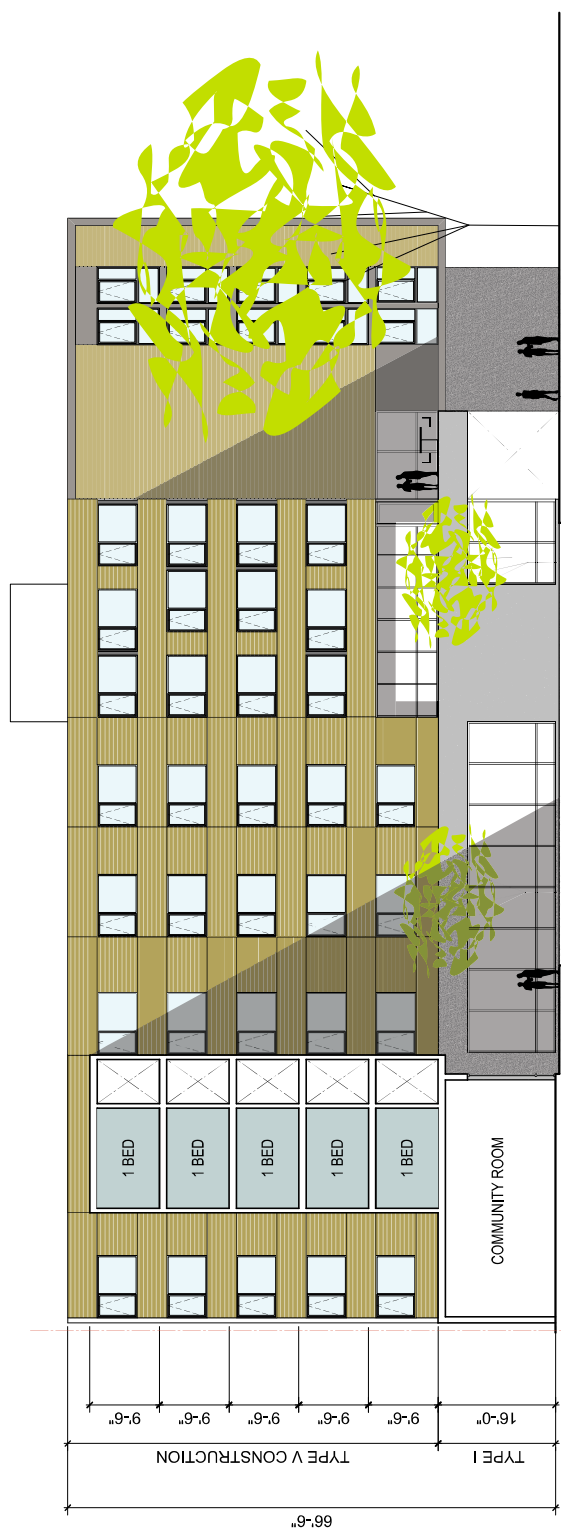
XIII. C. Approve threshold decision and further review of the development.



XIII. C. Approve threshold decision and further review of the development.

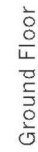












WALSH
CONSTRUCTION CO.



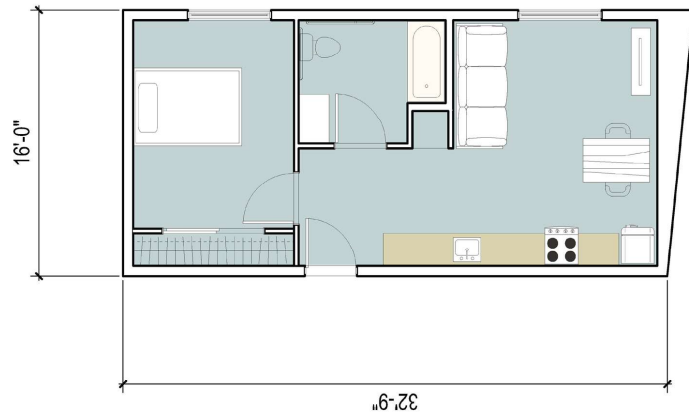
Floors 2 - 6

Affordable Living for Seniors in Downtown Kenmore
Kenmore Senior Housing

Plymouth
Housing
Building Better. Transforming Lives.

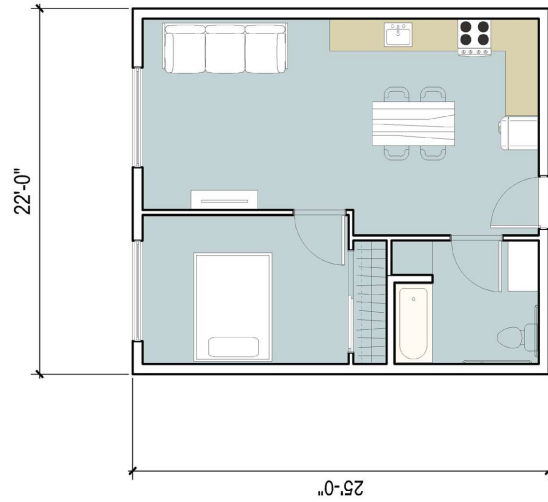
Environmental Works
COMMUNITY DESIGN CENTER

WALSH
CONSTRUCTION CO.



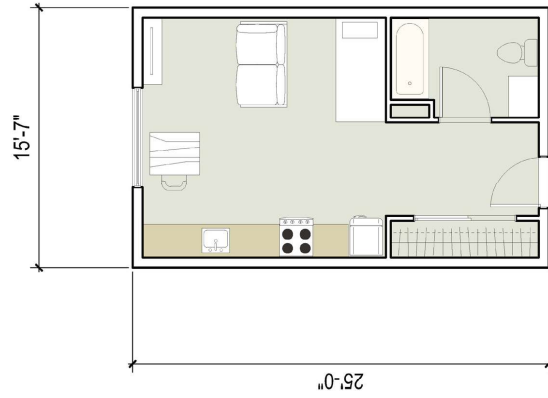
A

1 BEDROOM: 465 SF.



B

1 BEDROOM: 495 SF.



C

STUDIO: 343 SF.

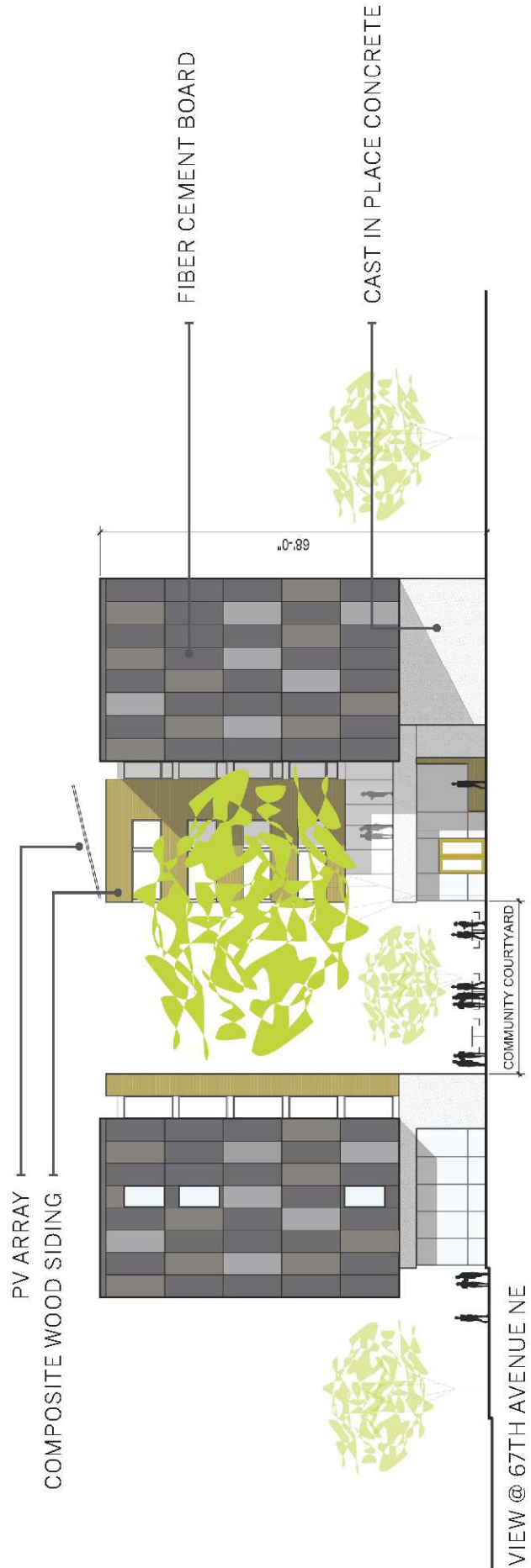
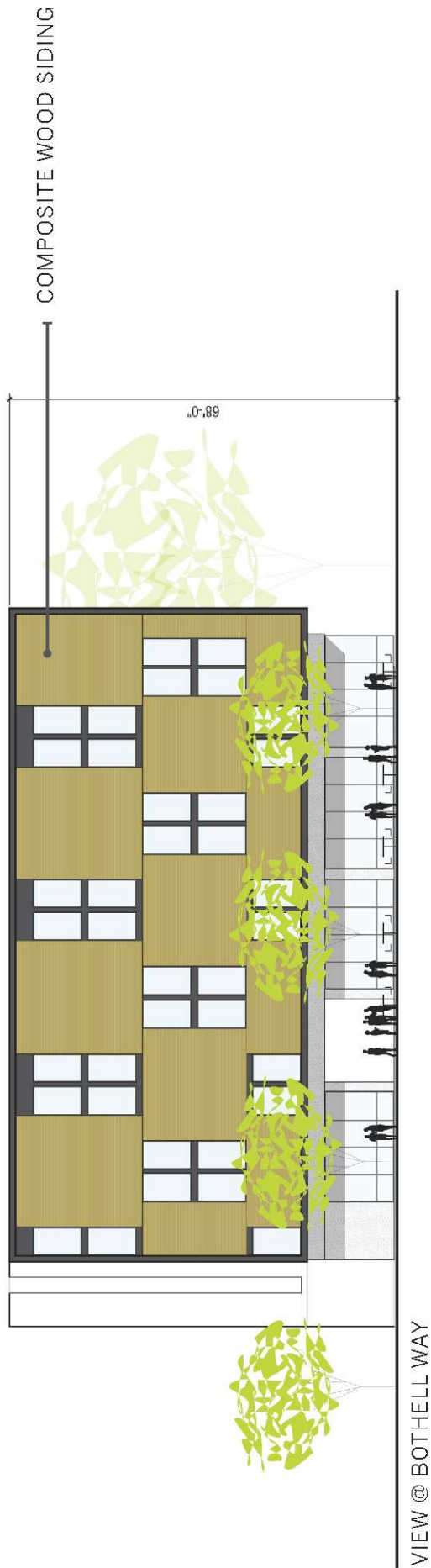
Unit Plans

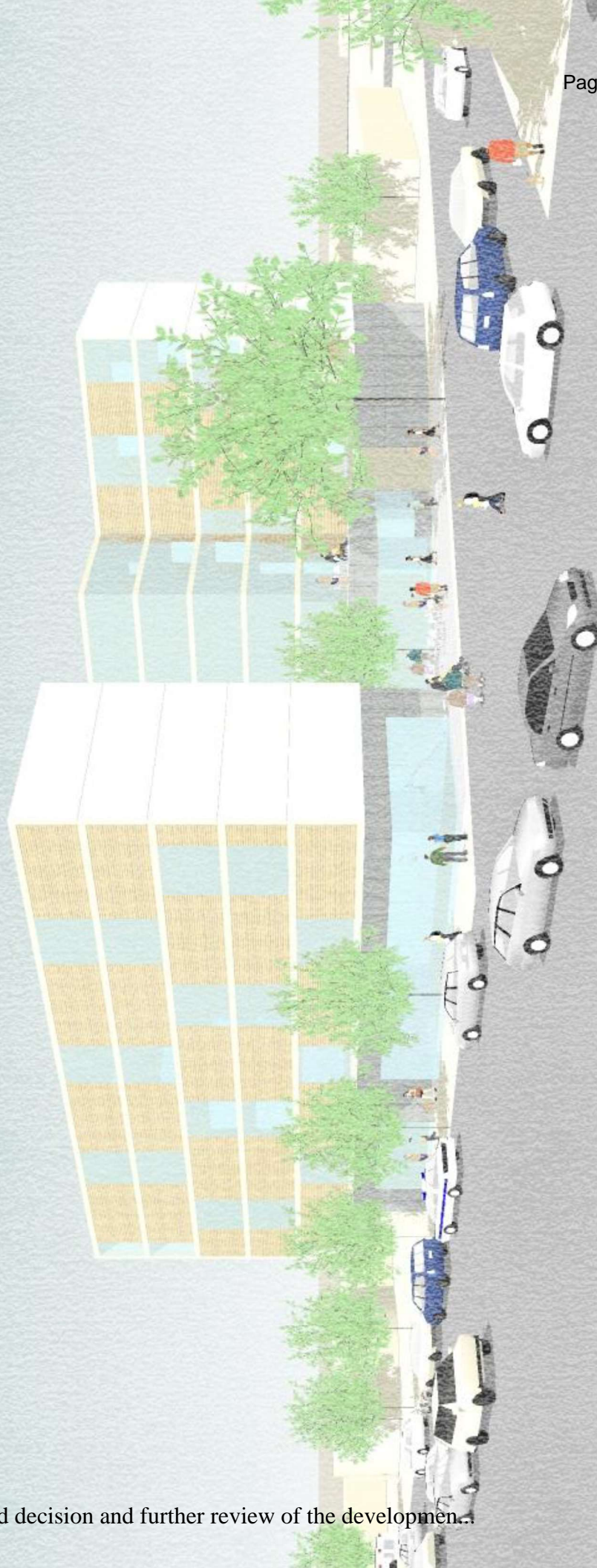
Affordable Living for Seniors in Downtown Kenmore
Kenmore Senior Housing



XIII. C. Approve threshold decision and further review of the developmen...









City Council Agenda Bill City of Kenmore, WA

<p>Subject/Topic: Comprehensive Plan – Public Services Element and Utilities Element, <i>discussion and review</i></p> <p>Proposed Council Action/Motion:</p> <p>No action requested; Information and discussion</p>	<p>For Council Meeting Agenda of: 10/23/23</p> <p>Department: Community Development</p> <p>Prepared by: Debbie Bent, Community Development Director and Todd Hall, Principal Planner</p> <table><tr><td></td><td>Initial & Date</td></tr><tr><td>Approved by Department Head:</td><td>DB</td></tr><tr><td>Approved by City Attorney:</td><td>NA</td></tr><tr><td>Approved by Finance Director:</td><td>NA</td></tr><tr><td>Approved by City Manager:</td><td>RK</td></tr></table> <p>Exhibits/Attachments:</p> <p>Attachment 1: Draft Public Services Element, clean version</p> <p>Attachment 2: Draft Public Services Element, edited version</p> <p>Attachment 3: Draft Utilities Element, clean version</p> <p>Attachment 4: Draft Utilities Element, edited version</p>		Initial & Date	Approved by Department Head:	DB	Approved by City Attorney:	NA	Approved by Finance Director:	NA	Approved by City Manager:	RK
	Initial & Date										
Approved by Department Head:	DB										
Approved by City Attorney:	NA										
Approved by Finance Director:	NA										
Approved by City Manager:	RK										
<p>Summary:</p> <p>As part of the Comprehensive Plan update, City must adopt a revised Public Services Element and Utilities Element. At this meeting, City staff will provide an update on any changes made to each element as part of recent discussion during Planning Commission recommendations on October 16, 2023, and receive additional comments from the City Council. By the end of the year, City Council will adopt each of the revised elements.</p>											
<p>Information/Background:</p> <p>On October 16, the Planning Commission presented their recommendations for approval of each element. City Council provided comments to staff for both elements and the following tables summarize Council direction provided to staff and resulting actions.</p>											
<table><tr><th colspan="2">PUBLIC SERVICES ELEMENT</th></tr><tr><th>Council Comments/Direction</th><th>Staff Response</th></tr><tr><td>'Franchise negotiations' and 'events and volunteerism' were deleted under the General Administration functions in first paragraph on Page 9-4.</td><td>Staff recognized these were inadvertently deleted and should be included. These functions are also further mentioned in other sections of the element. Staff has removed the strikethrough for both of these items.</td></tr></table>		PUBLIC SERVICES ELEMENT		Council Comments/Direction	Staff Response	'Franchise negotiations' and 'events and volunteerism' were deleted under the General Administration functions in first paragraph on Page 9-4.	Staff recognized these were inadvertently deleted and should be included. These functions are also further mentioned in other sections of the element. Staff has removed the strikethrough for both of these items.				
PUBLIC SERVICES ELEMENT											
Council Comments/Direction	Staff Response										
'Franchise negotiations' and 'events and volunteerism' were deleted under the General Administration functions in first paragraph on Page 9-4.	Staff recognized these were inadvertently deleted and should be included. These functions are also further mentioned in other sections of the element. Staff has removed the strikethrough for both of these items.										

Adults and couples wouldn't see themselves as categorized in 'Family Services.' Where would they be represented?	The title category is renamed to 'Individual and Family Services' to reflect the broader category. Discussing with Tambi Cork, Housing and Human Services Manager, sometimes the individual can include children seeking services outside their family (i.e., children under 13+ can seek mental health treatment without parental consent).
Plymouth Housing is providing housing case management, a key human service, and will also be bringing in additional human services to meet the needs of the residents and other individuals. Would be good to include this.	Per Tambi Cork and Stephanie Lucash, Deputy City Manager, noted the City does not yet know what services will be provided on the ground floor of the building and case management services will only be provided for Plymouth residents. Since this project is still under development, a more generalized statement has been provided regarding Plymouth Housing on page 9-8.
The 9-8-8 and WA Warm Line are also associated with Crisis Connections and should be mentioned.	The two services have now been listed on page 9-6 under 'Individual and Family Services.'
The list of services in all human services categories seems like a variety of services that are provided around the region and not necessarily associated with Kenmore. Consider paring this list down to those agencies who operate in Kenmore, working in jurisdictions adjacent or close to Kenmore, or have a countywide presence relevant to Kenmore.	Agencies not provided within or near Kenmore have been removed. Note that this is not a comprehensive list. The City recently hired Tambi Cork, Housing and Human Services Manager. Under the leadership of the City Manager's office, she will be evaluating and expanding the City's human services programming, including the development of a human services need assessment in partnership with a UW Bothell student. This will be available to the community in the later part of 2024.
In the Implementation section, there is an idea to have a human services guide. However, as soon as this is published it's out of date. Consider removing this.	This has been removed from the Implementation section on Page 9-31.

UTILITIES ELEMENT

Council Direction

There are still parcels not on sewer in the city. Make sure there's a policy to ensure that parcels move from septic to sewer.

Staff Response

Policy U-1.1.10 on page 10-21 states, "Ensure new development is served by the public sanitary sewer system." While there is no policy that forces existing parcels served by a septic system to be connected to the city's sanitary sewer, there may be instances when there is redevelopment of a parcel to then be connected to sewer. This is on a case-by-case basis, depending on the lot. Principal Planner Hall can provide further explanation, if necessary.

Ensure there's a policy for encouraging recycling for multi-family development.	Added new Policy U-4.2.2 on page 10-25 to read, "Support King County and waste-hauler programs to work with property owners of multi-family to begin recycling and composting."
Ensure there is a policy that aligns with state direction limiting expansion of natural gas lines and a move to renewable energy.	Policy U-3.1.6 on page 10-22 states, "Support the transition from the use of natural gas to the use of green and renewable energy sources."

Next Steps

On October 23, the City Council will have the opportunity to give additional direction to staff on how the draft elements should move forward. Staff will provide updated drafts incorporating City Council-directed changes for both elements. Staff is anticipating Council adopt both elements at their November 27, 2023, meeting.

Fiscal Consideration:

The Community Development Department received \$125,000 in grant funds for the Comprehensive Plan update (half in 2022/2023 and half in 2023/2024). The Department has also received grant funding to support the development of other Elements, including Middle Housing.

City Council Priority or Budget Objective Being Addressed:

The following 2023-2024 City Council Priorities are being addressed by the Public Services and Utilities element updates, including Priority 4: "Develop and Implement a Diversity Equity, and Inclusion Policy Program", and; Priority 9: "Foster community engagement and participation."

PUBLIC SERVICES ELEMENT

INTRODUCTION

The Public Services Element focuses on public participation and communication, efficient municipal services, human services, library services, emergency services, and education. Public services and facilities are a key determinant in the community's quality of life and the capacity of the City to address future development.

Growth Management Act Requirements

A goal of the Growth Management Act (GMA) is to ensure that those public facilities and services necessary to support development are adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards. GMA also encourages development in urban areas where adequate public facilities and services exist or can be provided in an efficient manner.

VISION 2050

VISION 2050 recognizes that public services are essential to the day-to-day operation of the region, helping make communities safe, healthy, prosperous, and resilient. Policies in VISION 2050 support equitable access to services for all members of the community.

Countywide Planning Policies

The King County Countywide Planning Policies overarching goal for public services is that residents have timely and equitable access to the services needed to advance public health and safety, protect the environment, and carry out the Regional Growth Strategy. Coordination between jurisdictions and service providers should result in providing residents with a full range of services.

The Countywide Planning Policies also support planning across all jurisdictions and agencies in King County to address community resilience.

EXISTING CONDITIONS

Overview

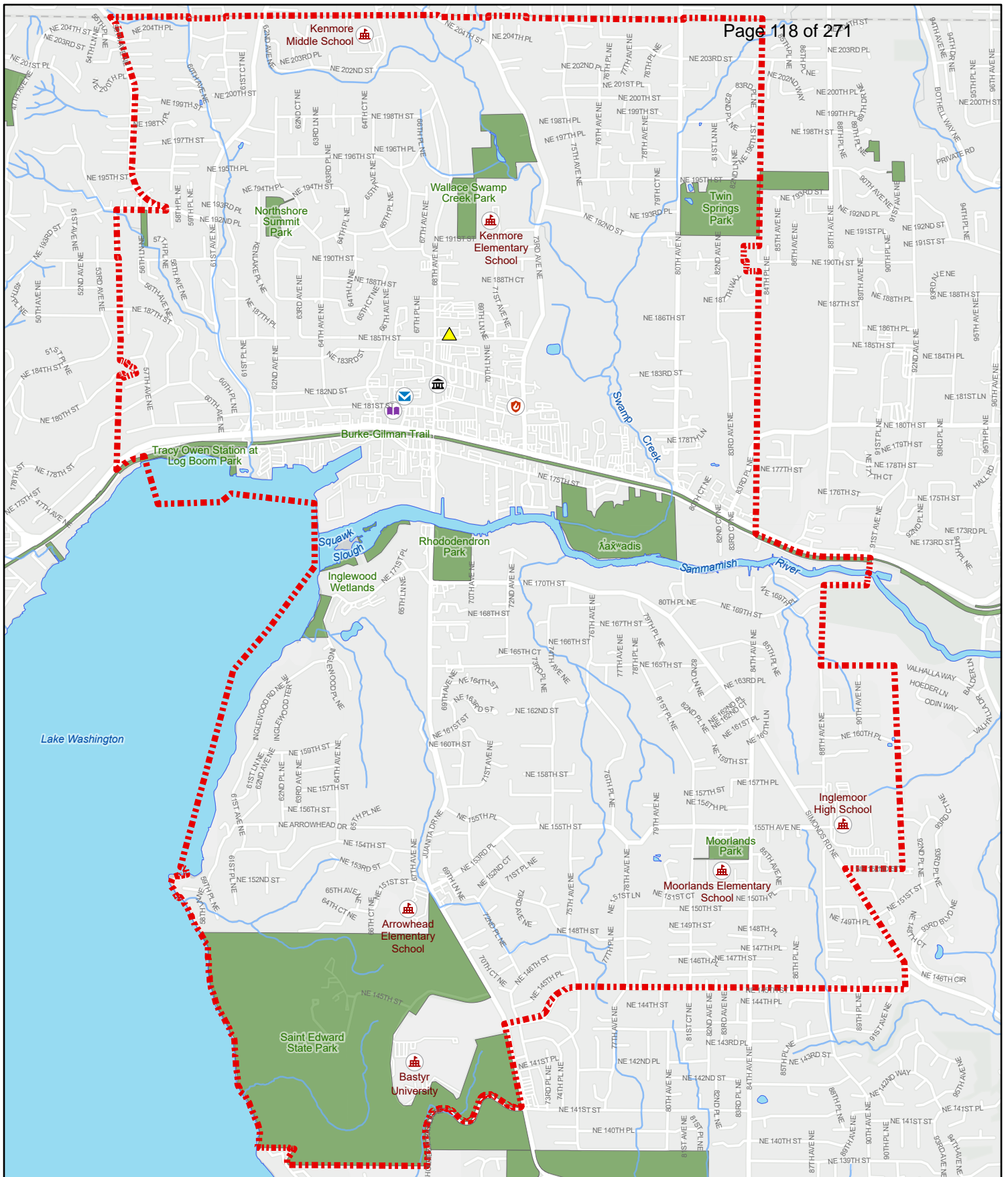
Multiple agencies and districts provide services in the Kenmore City limits, including a fire district and two school districts. Several governmental buildings that house special district and City functions are located in the City. Governmental facilities are located on **Figure PS-1**. This Element focuses on City services, human services, emergency services, and education. Parks and recreation are more fully addressed in the **Parks, Recreation and Open Space Element**, and water and sewer services are addressed in the **Utilities Element**.

City Services

The City of Kenmore has a council-manager form of government. Seven City Council members are elected at large by the registered voters in the City. The City Council elects a Mayor from among the Council members to serve a two-year term as the Chairperson of the Council. The City Council also appoints a City Manager who manages the day-to-day operations of the City.

In addition to the City Manager, there are 49 regular positions as of February 2023, organized into seven departments: City Manager, Public Works, Engineering, Environmental Services, Finance and Administration, Community Development, and Development Services.

City Attorney and all legal and court services are provided on a contract basis. An additional staff member serves under contract as Police Chief, coordinating public safety resources. There are approximately 2.00 regular City employees per 1,000 population (assuming the Year 2022 population of 24,090).












-  City Hall
-  Library
-  Schools
-  Post Office
-  Fire Station
-  Northshore Utility District
-  Streams
-  Parks
-  City Boundary



FIGURE PS-1
City of Kenmore

0 1,250 2,500 5,000 Feet



Map Date: Aug 2023

The City is responsible for the following services:

- General administration includes city management functions, including day-to-day direction to, and leadership of, the organization, human resources, franchise negotiations, communications, events and volunteerism, economic development, human services, affordable housing development, City Council policy and administrative support, and government relations. Oversight of the City's public safety and legal assistance contracts (police, court, jail, prosecutor, public defender, City Attorney, animal control) is housed in the City Manager's department as is the City's DEIA (Diversity, Equity, Inclusion, and Accessibility) program. General administration also includes the City Clerk and records management functions for the City.
- Finance and Administration: Finance and Administration handles all aspects of finance, including budget development, cash and investment management, accounting and preparation of quarterly financial reports, the annual financial report, accounts receivable, cashing, general ledger, and payroll. This department also manages information technology.
- Community Development: Community Development functions include developing City Council policy recommendations on land use regulation and comprehensive planning, and planning and managing the capital improvement program for parks. The City's emergency management functions are handled in-house through Community Development in coordination with the Northshore Emergency Management Coalition (NEMCo) and other regional partners. NEMCo includes the City of Kenmore, Lake Forest Park, the Shoreline Fire Department, and the Northshore Utility District.
- Development Services manages development permit review and inspections. Land use permits, right-of-way permits, engineering permits, and commercial and residential building permits are received and issued at City Hall. Development Services also is responsible for code enforcement, including resolution and abatement of code violations.
- Engineering: Engineering functions include traffic engineering, multimodal traffic monitoring and improvements, managing the six-year transportation improvement program, and Target Zero implementation. Transportation planning and development of the City's road standards also are part of Engineering.
- Public Works: Public Works functions include maintenance of parks, streets, and storm water facilities, events and volunteerism, recreational programming, and fleet management. Public Works functions also include maintenance of City facilities, including City Hall.
- Environmental Services: Environmental Services develops policy recommendations on surface water policy, manages maintenance of stormwater facilities, and has primary responsibility for actions related to the Climate Action Plan. The City's GIS functions are located in Environmental Services.

Most City functions are managed in the 21,000 square foot City Hall building at 18120 68th Avenue NE. At the time of construction, it was anticipated that the building would be adequate to house City functions (not including Public Works operations) for twenty years or more. A new Public Works facility (replacing the temporary use of City property on SR-522) is proposed on NE 202nd Street, and permit review for that facility is anticipated in 2023.

Human Services

Many residents of Kenmore require a broad range of human services to meet their daily needs. These services generally fall into three categories: **family services, senior services, and youth services**. The types of services range from transportation for seniors, to recreational opportunities for teens, to family counseling, to homeless services and mental health services. Generally, the lower the income of the family or individual, the greater is their need for subsidized assistance to make the service affordable.

Services currently provided to Kenmore residents generally are made available through several very strong agencies located outside of the City limits. As a result, the current location of service providers is not convenient to many Kenmore residents in need of the services they offer.

The following sections provide a partial inventory of services available in the Kenmore area. Services were selected because of a Kenmore location, a known Kenmore clientele, or because funding has been provided by the City to serve the area.

Individual and Family Services (including Mental Health Services)

An array of services is available serving the needs of Kenmore families:

- **Childcare providers** in Kenmore have a capacity for approximately 628 children, include daycares, preschools, Champions after-school programs at Arrowhead and Moorlands elementary schools, and a Northshore YMCA after-school program at Kenmore Elementary School.
- **The Kenmore Elementary PTA** Social Service Crisis Support program provides crisis support for Kenmore Elementary students, which includes emergency food, clothing, counseling, medical, and transportation costs.
- **The Center for Human Services'** two Family Support Centers provide early learning, youth development, parent education/support and community resources to the residents of North King County. The family centers are located in Bothell and Shoreline, and the agency partners to provide services on-site at churches and low-income housing complexes in Woodinville, Kenmore, Lake Forest Park and Shoreline.
- **The Northshore YMCA**, located in Bothell, services the Kenmore area. It provides physical fitness programs and parent-child programs at the site in addition to a variety of youth and senior programs. A gym, pool, weight room and meeting rooms are located in its facility. The YMCA offers scholarships for those who are unable to afford services.
- **Hopelink**, with centers in Kirkland and Shoreline, is the largest provider in the area of services for low and moderate-income families. Its services include a food bank, emergency and transitional housing, employment programs, transportation, utility assistance, and other emergency financial assistance. In 2013, Hopelink opened a food bank in Kenmore through a partnership with Northlake Lutheran Church.
- **The Kenmore Family Emergency Shelter**, operated by **Hopelink**, provides short-term housing for families in crisis on a month-to-month basis.

- 1 • **Mary's Place** provides housing, resources, employment services, and community to families
2 in need. Their Kenmore location provides 70 beds for parents and their kids.
3
- 4 • **Crisis Connections (formerly Crisis Clinic) 2-1-1 Community Information Line** provides
5 information and referral services to all King County residents by coaching callers on how best
6 to present their problem, explaining how the social service system works, and empowering
7 callers to find solutions when there are no resources.
- 8 • **24-hour Crisis Line**, a service of **Crisis Connections**, provides emergency telephone
9 intervention for all King County residents in crisis or emotional distress every day of the year,
10 listening and providing feedback and referrals to other agencies or direct linkage to
11 emergency mental health services as needed.
- 12 • **9-8-8 Suicide & Crisis Lifeline** is a service of **Crisis Connections** and is available 24/7 for
13 those who are suffering from mental health-related distress.
- 14 • **WA Warm Line** is a peer support line operated by **Crisis Connections** for people who are living
15 with emotional and mental health challenges. Calls are answered by specifically-trained
16 volunteers who have lived experience with mental health challenges.
- 17 • **The HealthPoint Dental Program**, with a location in Bothell, offers affordable dental services
18 to low income and marginalized communities in suburban King County.
- 19 • **The Health Point Medical Program**, also located in the Bothell center, offers family practice,
20 obstetric, and pediatric medical services with supportive behavioral health and case
21 management programs.
- 22 • **Seattle-King County Public Health** is a provider of basic health services including maternity
23 support services and case management services for young mothers. Services are available
24 through the Northshore Public Health Center in Bothell.
- 25 • **Northshore Youth and Family Services (NYFS)**, located in Bothell, provides a full spectrum of
26 mental health counseling and substance use treatment services for individuals, couples,
27 families, and at-risk youth.
- 28 • **Crisis Response Center**, operated by Connections Health Solutions, is a joint effort of the City
29 of Kenmore and partner cities Bothell, Kirkland, Lake Forest Park and Shoreline, to provide
30 behavioral health care to north and northeast King County residents. The Crisis Response
31 Center, set to open in 2024, will provide a spectrum of care services, from walk-in mental
32 health urgent care to continued stabilization of behavioral health or substance use crises.
- 33 • **Lifewire (formerly Eastside Domestic Violence Program)** provides a variety of direct services
34 designed to address the immediate needs of survivors of domestic violence and their children
35 in north and east King County.
- 36 • **Mobile Integrated Health**, currently operating out of Station 51 (in Kenmore), is a team of fire
37 personnel (social workers and EMT) that follow up with "low acuity callers," of individuals that
38 fall outside of typical 911 response (i.e., fall prevention, home health, mental health, etc.). This
39 is funded by a 2020-2025 King County Medic One / EMS levy.

Other Human Services

- The City presently provides funding for human services through awards to individual agencies. The City also participates in an interlocal agreement with Bellevue, Issaquah, Kirkland, Mercer Island, Sammamish, Redmond, and Shoreline to pool a portion of human services funds into single contracts with approved human services programs. The City of Bellevue is the lead administrator of these funds.
- Beginning in the 2023-2024 biennium, the City will participate in an interlocal agreement between the King County Regional Homelessness Authority and four other North King County cities—Bothell, Lake Forest Park, Shoreline, and Woodinville—to administer the already approved human services funding for programs that address homelessness.

Senior Services (Including Mental Health Services)

Services for Kenmore seniors are made available primarily through two area non-profit organizations:

- **The Northshore Senior Center** is the primary provider of senior services for Kenmore residents. Among the services available are: adult day programs, senior transportation services; health, nutrition and exercise programs; occupational therapy; and an extensive list of outings and social events. The Senior Center provides services at its Bothell location. It also delivers some services at multiple sites throughout the area, including in Kenmore. The Kenmore Senior Center, located at 6910 NE 170th Street in Rhododendron Park, offers a variety of activities (such as social activities, educational programs, and health courses).
- **The Northshore YMCA** in Bothell is the only other major provider of senior programs. Senior fitness programs and social activities are available.

Youth Services (Including Mental Health Services)

While a wide range of activities is available to Kenmore youth, only a-few facilities are actually located in the community:

- In addition to its teen leadership and Youth in Government programs, the **Northshore YMCA** in Bothell provides teen recreational activities at its pool and gym and at off-site locations. The Drop-In Youth Center program provides a place for teens and tweens to meet friends, play games, and get homework support. They host summer and outdoor leadership camps at Wallace Swamp Creek Park and partner with the City of Kenmore to subsidize swim lessons for 5th to 12th graders living in Kenmore.
- **Friends of Youth** provides shelter and transitional housing for homeless youth. The Youth Haven Emergency Shelter in Kirkland provides 24-hour emergency shelter to youths aged 7-17.
- **Northshore Youth & Family Services** provides counseling out of its Bothell facility and at Cascadia College. It also offers a teen-parenting program for first-time teen moms.
- **The Disability Empowerment Center (formerly Alliance of People with disAbilities)** has offices in Seattle and Redmond where they offer youth programs for King County youths aged

14 and up with disabilities. The programs teach new skills and provide information about community resources to help participants lead successful adult lives.

- **Crisis Clinic Teen Link** is an anonymous help line answered by teen volunteers each evening from 6-10 p.m., providing a confidential, safe place for youth to seek comfort and support.
- **The Kenmore Public Schools** are a major source of in-community services. The schools offer counseling and referral as well as health services.
- **NAMI Eastside's Youth Mental Health Program** partners with families, educators, and other organizations serving youth to share mental health education through presentations and in-depth classes to East King County schools and communities. The Youth Ambassadors Program engages students to become mental health advocates to inspire and support peers within Eastside classrooms.
- **Seattle Children's Hospital** treats youth and teens for anxiety, ADHD, autism, depression, bipolar disorder and other mood disorders, eating disorders, gender-affirming care, prenatal exposure to drugs and alcohol, psychotic disorders, and sleep problems.

Supportive Housing

Plymouth Housing

The City of Kenmore has partnered with Plymouth Housing to build the city's first supportive housing building. The mid-rise development will include 100 units with a mix of studio and one-bedroom apartments. The building will serve individuals who previously experienced homelessness, including seniors, veterans, and persons with disabilities who are living at 30% of the area median income and below, and who can live independently but may require some additional support. Plymouth Housing is planning to provide case management services for residents and other services will be provided on the ground floor, which has yet to be determined. The project is expected to break ground in mid-2024.

Library Services

The King County Library System (KCLS) has been providing library service to the Kenmore area since the 1930s. In 1999 Kenmore residents formally annexed into the library district. Today Kenmore Library is one of fifty community libraries in the KCLS service area.

The Kenmore Library originated in 1957 through the efforts of the Kenmore Elementary School PTA. Opening day was July 21, 1958. The site was a small red barn on 73rd Avenue NE near where Swamp Creek crosses the road. KCLS provided books and services and the community contributed funds and labor. In 1976, the Kenmore Library relocated into a 2,112 sq. ft. modular building at 18138 73rd NE.

In July 2011, the library moved again into a new 10,000 square foot library at 6531 NE 181st Street in Kenmore's downtown. The new facility was funded by a \$172 Million capital bond approved by voters in 2004, and the Civic Design Honor by The American Institute of Architects (AIA), Washington Chapter, in 2012.

In 2021, the Kenmore Library loaned over 256,000 digital and hard copy items, compared with Lake Forest Park Library's 255,000 items and Bothell Library's 885,000 items checked out. Across the library system, borrowers downloaded 7.8 million digital titles in 2021, making KCLS the second highest digital circulating library in the U.S., and number 4 in the world.

Residents in Kenmore also use the Bothell Regional Library, the Lake Forest Park Medium Library, and the Kingsgate Large Library branches. Kenmore residents enjoy borrowing privileges at all KCLS locations, and access library materials, programs, and services via the KCLS web site *kcls.org*.

Fire/Emergency Services

Combined King County Fire Protection District No. 16 – Northshore Fire Department and Shoreline Fire Department

The Northshore Fire Department (District) provides fire prevention, fire suppression, and emergency medical services to the Cities of Kenmore and Lake Forest Park. On June 1, 2022, the District initiated a contract for services with the Shoreline Fire Department (SFD). The District still remains as a governing entity, but all operations are now the responsibility of the SFD. The District will continue gathering revenues to transfer to SFD and ensure that the contract is being followed, but all employees except for the District Board Secretary transferred employment to SFD.

The SFD employs about 188 personnel operating out of five different stations and serving approximately 97,000 people across 24 square miles, including; Shoreline, Woodway, Lake Forest Park, and Kenmore. Additionally, the Shoreline Paramedic program provides advanced life support (ALS) services to Bothell and a portion of Woodinville, serving a population of over 164,000 in an area of approximately 37 square miles. Two fire stations primarily serve the Kenmore area, one in Lake Forest Park and one centrally located in downtown Kenmore at 7220 NE 181st Street.

The SFD is a full-service fire department with employees in the following divisions:

- Administration
- Legislative Services (Board of Commissioners)
- Fire Suppression
- Emergency Medical Services/Basic Life Support (EMS/BLS)
- Emergency Medical Services/Basic Life Support (EMS/ALS)
- Fire Prevention
- Community Outreach
- Training
- Fleet and Facilities
- Information Technology (IT) Services

The minimum operational staffing level every day is 33 personnel during the day, dropping to 31 at night. These responders staff 4 engines, 1 ladder truck, 4 aid cars plus an additional day-shift aid car, 1 battalion chief, 3 medic units, and 1 medical services officer. There are a minimum of 5 personnel on duty at Station 51 in Kenmore and five personnel on duty at Station 57 in Lake Forest Park during the day, dropping to 3 at night.

In 2022, SFD is forecasting that it will respond to about 3,698 requests for service in the Lake Forest Park/Kenmore area. The majority of calls received are for medical emergencies—including motor vehicle accidents with or without injury (2,589 calls = 70%). The remaining 1,109 calls will be for other types of emergency issues such as; smell of smoke/carbon monoxide incidents, gasoline spills, downed power lines, cancelled calls, fires in structures/automotive vehicles, assistance with low-acuity patient care, and minor flooding issues. Within this response area in 2022, the overall average response time is 4:37 minutes.

The number of calls for service typically increases between one and two percent per year, but it is anticipated that the call volume will grow at a higher rate in the near future due to increased growth. The majority of the increase will be in Kenmore due to its higher projected growth rate.

The need for additional staffing is regularly evaluated by the Fire District. As the City grows over time, it is anticipated that additional staffing will be required.

The District's facilities are relatively new and were constructed with consideration of future growth trends. The Kenmore station can accommodate additional response units when the increase in the number of calls for service dictates additional staffing.

The District has automatic aid agreements with all of its neighboring jurisdictions. These mutually beneficial agreements reduce response times, especially in the fringe areas of a jurisdiction. They also provide additional staffing for labor intensive incidents such as structure fires and incidents involving technical rescues. The contract for services with the SFD provides greater staffing levels, depth, and flexibility, allowing for more services to be provided from within the organization.

Police Services

Kenmore contracts with the King County Sheriff's Office (KCSO) for one police chief (sergeant) and 13 police officers, including 12 patrol officers, and a burglary/larceny detective. The City also contracts for various support services, i.e. major crimes, marine services, etc. Since police services are contracted from the King County Sheriff's Office, all vehicles and equipment are provided by the County in the overall cost of the contract. All of the Kenmore officers work out of an office on the second floor of Kenmore City Hall.

As of 2022, in addition to the 14 commissioned officers, support staff and specialty unit partial FTEs are provided through the contract with KCSO. Support staff and specialty units, such as 911 Call Center staff and patrol supervision, provide for an additional 4.04 FTEs. In all, commissioned officers assigned to Kenmore amount to a level of service of about 0.59 officers per 1,000 population.

To ensure effective communication with all Kenmore residents, the KCSO contracts with translator and interpreter providers. The police force also has officers who are bilingual or multilingual.

Dispatch calls for service between 2017 and 2021 were as follows:

In 2019, KCSO began reporting crime statistics using the National Incident Based Reporting System (NIBRS). This format is required by the federal government, and separates crimes into three categories: Crimes Against Persons, Crimes Against Property, and Crimes Against Society.

In Kenmore, Crimes Against Persons offenses most frequently include assault and domestic violence protection order violations. Crimes Against Property offenses in Kenmore tend to include burglary, theft, fraud, and vandalism. Crimes Against Society is a narrow set of offenses where a crime typically does not involve an individual victim, such as drug or weapon offenses.

When reviewing data by patrol district, sector E-2 in the northeast portion of the City generates more dispatched calls for service than the other patrol districts. Refer to **Figure PS-2** for patrol districts.

In Kenmore as a whole, the crime rate is shown in **Table PS-A**.

TABLE PS-A
KENMORE CRIME RATE STATISTICS PER 1,000 POPULATION

OFFENSE	2019	2021
Crimes Against Persons	4.0	4.0
Crimes Against Property	14.6	16.2
Crimes Against Society	0.4	0.3

Source: Police Services Data, 2021.

Police response times between 2017 and 2021 are shown in **Table PS-B**. Response times vary by the priority nature of the call. The variation in Critical Dispatch times is due to a number of factors, such as how many officers are on duty at the time of the call, the time of day the call was received, and traffic congestion.

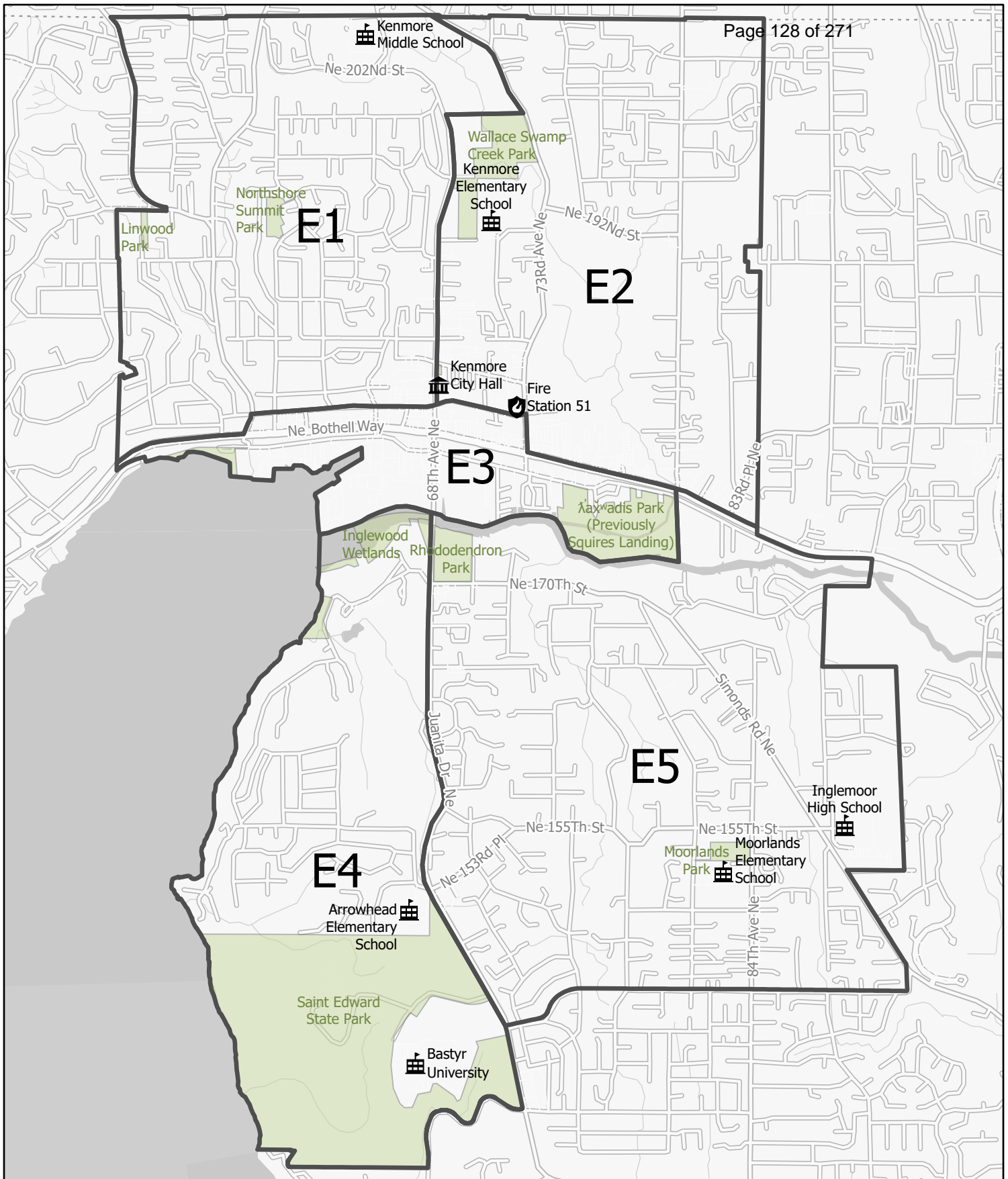
The need for additional staffing for police services will increase as the population grows. Staffing needs are evaluated based on increases in calls for service and response times. Additional support staff and facilities needs will continued to be evaluated based on agency and industry standards.






Kenmore officers do not provide service to patrol districts in unincorporated areas. Kenmore has a shared supervision agreement with the City of Shoreline, also a KCSO contract city. Shoreline patrol supervisors oversee Kenmore officers when Kenmore's sole supervisor (the Police Chief), is not on-duty.

TABLE PS-B
POLICE RESPONSE TIMES

DATE	PRIORITY	AVERAGE RESPONSE TIME
2017	X	3.36 min.
	1	6.53 min.
	2	8.23 min.
2019	X	2.95 min.
	1	6.68 min.
	2	8.78 min.
2021	X	3.28 min.
	1	7.46 min.
	2	8.95 min.
Notes: Priority X Critical Dispatch – In progress events that pose obvious danger to life Priority 1 Immediate Dispatch – Events requiring immediate police action Priority 2 Prompt Dispatch – Less critical situations that may escalate Note: The variation in Critical Dispatch times is due to factors such as staffing availability, number of calls received, etc.		

Source: Police Services Data, 2021.



-  City Hall
-  Fire Station
-  School
-  Police Patrol District
-  Park

City of Kenmore Patrol Districts



0 1,250 2,500 5,000
Feet



Map Date: Aug 2023

Community Court

In 2023, the City of Kenmore will join the City of Shoreline's Community Court. A community court is an alternative problem-solving court. It differs from traditional court by identifying and addressing the underlying challenges of court participants that may contribute to further criminal activity. Its goal is to build stronger and safer neighborhoods and reduce recidivism through a rehabilitative approach.

A community resource center is an integral component of community court, and it is open to all members of the public in addition to community court participants. Kenmore residents are welcome to visit Shoreline's community resource center to find out about services in the area (education, job training, legal, recovery, mental health, etc.).

Regional Crisis Response Agency (RCR)

In 2022, Kenmore partnered with the Cities of Bothell, Kirkland, Lake Forest Park and Shoreline to form a new entity called the Regional Crisis Response Agency (RCR). The new RCR program offers seven day a week crisis response coverage to strengthen community/police partnerships, increase the connection of at-risk individuals with effective behavioral health services and treatments, enhance community and first responder safety by reducing the potential for police use of physical force, and reduce repeat calls for service. Police and mental health "navigators" respond together to incidents involving persons in crisis with underlying behavioral health conditions. The new entity should be operating by the second quarter of 2023.

Emergency Management

Kenmore partners with Lake Forest Park, the Shoreline Fire Department, and the Northshore Utility District for the City's emergency management services through the Northshore Emergency Management Coalition (NEMCo). The City's Comprehensive Emergency Management Plan (CEMP) provides a framework for organizational activities during disaster operations, focusing on minimizing the effects of the disaster and facilitating recovery. NEMCo's focus is to engage the "whole community" to prevent, protect against, mitigate, respond to, and recover from all types of emergencies and disasters through education and volunteer coordination. NEMCo provides a number of emergency preparedness training opportunities throughout the year for those interested in volunteering or for those who just want to be better prepared at home. The City also joins King County in adopting a hazard mitigation plan to assess natural and human-caused hazards and identify mitigating measures to address those hazards.

Public Schools

The Northshore School District primarily serves seven jurisdictions: King County, Snohomish County, the City of Bothell, the City of Brier, the City of Kenmore, the City of Kirkland, and the City of Woodinville. The District boundaries are shown in **Figure PS-3**.

Lake Washington School District serves King County and the Cities of Kirkland and Redmond. The northern boundary of this District bisects St. Edward State Park in Kenmore. Refer to **Figure PS-4**. As there is no residential population living with school-age children in this area, no services are provided in Kenmore and no additional information on the Lake Washington School District is included in the Element. The Northshore School District is addressed below.

Northshore School District

Five schools are located within Kenmore City limits, including three elementary schools, one middle school and one high school:

- Arrowhead Elementary
- Kenmore Elementary
- Moorlands Elementary
- Kenmore Middle School
- Inglemoor High School

Schools in the immediate vicinity of the City include Sorenson Early Childhood Center, Westhill, Lockwood, and Shelton View Elementaries; Canyon Park and Northshore Middle Schools; Bothell and Innovation Lab High Schools; and Northshore Family Partnerships (K-9) and Northshore Networks (K-12). These nearby schools serve a portion of Kenmore residents. Northshore School District counts home school students in the District through enrollment in Northshore Family Partnerships (NFP) and by tracking families' submittal of a Declaration of Intent to home school. Those submitting a Declaration do not participate in NFP. In 2022-2023, 209 students in the District participated in NFP; 417 families submitted a Declaration of Intent to Home School.

Attendance boundaries for the high schools show that the greater part of Kenmore is within the Inglemoor High School attendance boundaries. However, students on the north side of Kenmore and those east of 82nd Avenue NE, 83rd Avenue NE, and portions of 80th Avenue NE, are within the Bothell High School attendance boundaries.

School Classroom Size, Capacities, and Deficiencies

The Northshore School District establishes its level of service by defining class size goals. The base standard for elementary schools is 24 students per classroom. For middle and high schools, the base standard is 26 students per classroom. The student capacity of a school is determined by the classroom size goal as well as the building area.

The total instructional capacity and scheduled capacity of the schools within Kenmore and outside of Kenmore, which serve Kenmore residents, are shown in **Table PS-C**. To provide planning time and space for teacher preparation, and meet required instructional needs, some facilities will only support a design capacity utilization of 85%. Scheduled capacity reflects the specific programs that take place in each room.

Capacity information includes portables at the school. To optimize instructional program flexibility and maximum service levels in the most cost-effective way possible, the District maintains 10-15% of its total design capacity in portables.

TABLE PS-C
NORTHSHORE – SCHOOL STUDENT CAPACITIES AND ENROLLMENT

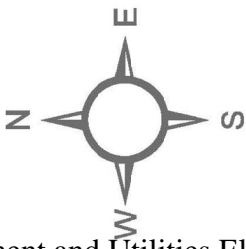
3

SCHOOL	TOTAL INSTRUCTIONAL CAPACITY	Sep-23 ENROLLMENT (FTEs)	% INSTRUCTIONAL CAPACITY
ELEMENTARY			
Arrowhead	406	283	69%
Kenmore	486	381	78%
Lockwood	619	572	92%
Moorlands	697	607	87%
Shelton View	499	499	100%
Westhill	520	410	78%
MIDDLE SCHOOL			
Canyon Park	988	899	90%
Kenmore	822	733	89%
Northshore	966	834	86%
HIGH SCHOOL			
Inglemoor	1,494	1,353	90%
Bothell	1,515	1,569	103%

Source: 2023 Capital Facilities Plan NSD



Northshore School District



- Elementary Schools**
- 1 Arrowhead Elementary
 - 20 Canyon Creek Elementary
 - 3 Cottage Lake Elementary
 - 4 Crystal Springs Elementary
 - 14 East Ridge Elementary
 - 23 Fernwood Elementary
 - 19 Frank Love Elementary
 - 22 Hollywood Hill Elementary
 - 5 Kenmore Elementary
 - 15 Kokanee Elementary
 - 9 Lockwood Elementary
 - 6 Maywood Hills Elementary
 - 10 Moorlands Elementary
 - 29 Ruby Bridges Elementary
 - 11 Shelton View Elementary
 - 24 Sunrise Elementary
 - 21 Wellington Elementary
 - 7 Westhill Elementary
 - 13 Woodin Elementary
 - 26 Woodmoor Elementary

- Administrative/Resources**
- 96 Administration Building
 - 99 Support Services
 - 86 Transportation Center

- Middle Schools**
- 43 Canyon Park Middle School
 - 42 Kenmore Middle School
 - 46 Leota Middle School
 - 47 Northshore Middle School
 - 44 Skyview Middle School
 - 45 Timbercrest Middle School

- High Schools**
- 71 Bothell High School
 - 72 Inglemoor High School
 - 77 Innovation Lab High School
 - 74 North Creek High School
 - 59 Secondary Academy for Success
 - 73 Woodinville High School
- Other**
- 81 Northshore Networks at Bear Creek (1-12)
 - 82 Northshore Family Partnership at Bear Creek (K-8)
 - 31 Sorenson Early Childhood Center (Pre-K)
 - 71 Adults Transitioning to Independence at Bothell HS
 - 99 Adult Transition Pathways at Support Services

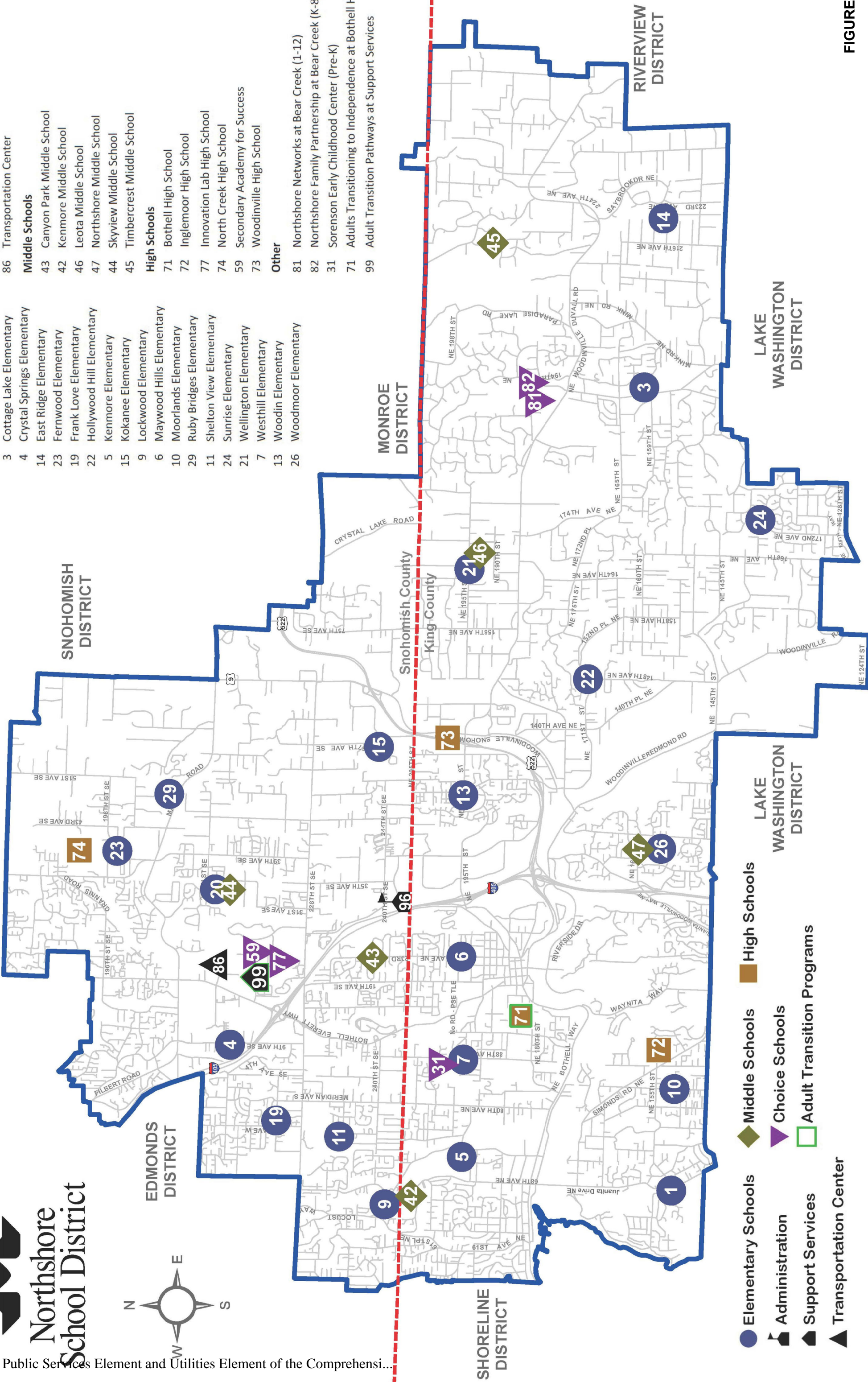


FIGURE PS-3

XIV. A. Public Services Element and Utilities Element of the Comprehensive...



Future Growth

According to the School District, growth continues to outpace school capacity and has fully exhausted capacity increases from relocating building programs, portable additions, grade reconfiguration, and boundary changes. Growth has been concentrated in northern, central, and southern portions of the District and is accelerating at the secondary level.

A \$425 million 2022 capital bond approved by voters includes eight new projects to add permanent capacity across the District at all grade levels. Improvements planned for schools in the District that may impact Kenmore include:

- The Inglemoor High School modernization project that proposes replacing the 6 portables on site with permanent classrooms and adding 10 additional permanent classrooms. Also proposed are a new athletic support space, a new commons, and a new main office complex to support increased capacity. Part 1 completion is estimated in 2026.
- The Kenmore Elementary School modernization project that proposes replacing 9 portables with permanent classrooms and adding 2 additional permanent classrooms. Also proposed are a new gym, commons, main office complex, a fully inclusive playground, and improved site circulation to support increased capacity. Estimated completion is 2025.

Impact Fees

Impact fees from new development can be used to purchase land for school sites, make site improvements, construct schools and purchase/install temporary facilities (portables).

Northshore School District updated its student-generation factor for both single family and multi-family and townhome units in early 2022. The townhome generation factor was new with the 2022 update. The District's student-generation rate for multi-family dwelling units is much lower than for single-family homes. The student-generation rate, when isolated for townhomes only, shows that more students are residing in those units than in traditional multi-family units.

Bastyr University

Bastyr University is located along Juanita Drive on privately owned property adjacent to St. Edward State Park. The University was founded in 1978 in Seattle by practicing naturopathic physicians and moved to its location in Kenmore in 1996. In 2012, the University opened a second campus in San Diego, California.

The University is a leading institution of science-based natural medicine and is the largest university for the natural health arts and sciences fields in the U.S. The University offers baccalaureate, masters and doctoral degree programs, along with two certificate programs. Areas of study include:

- Naturopathic Medicine
- Nutrition
- Acupuncture
- Counseling Psychology
- Health Psychology
- Herbal Sciences
- Holistic Landscape Design

- Integrated Human Biology
- Midwifery
- Maternal-Child Health Systems
- Public Health

Bastyr University also provides a number of other services and benefits to Kenmore residents as well as the greater Seattle community. The Bastyr Center for Natural Health, located in Seattle, provides full services in acupuncture, counseling, naturopathic medicine, and nutrition. The University also offers continuing education courses for both health care professionals and the general public.

In 2022, the University estimated an enrollment of 742 students over the two campuses, with 487 students in Kenmore. The average student to faculty ratio is 9:1.

The University has a ten-year Master Plan, approved by the City, which sets out future enrollment projections and proposed development. The Master Plan approval extends through December 31, 2025.

GOALS, OBJECTIVES, AND POLICIES

Following are the public services goals, objectives and policies.

GOAL PS-1. ENSURE THAT CITY GOVERNMENT REMAINS OPEN AND RESPONSIVE TO ITS COMMUNITY.

OBJECTIVE PS-1.1 Strengthen engagement between government and the people.

Policy PS-1.1.1 Strive for communication with residents, business owners, property owners, and others by:

- Providing newsletters to the general public and working with local news-papers to provide information about the City, public meetings, plans, programs, policies, and regulations.
- Using signage, as appropriate, to alert the community to City meetings and events.
- Using the City web site and social media to provide information about the City, its elected officials, public meetings, plans, programs, policies and regulations.
- Using other methods of communication, such as focus groups, advisory committees, and consultations to inform the community, business, and development community about City plans, programs, policies, and regulations.
- Coordinating with public and private schools to involve youth in the City's plans and programs, such as park and recreation plans, volunteer programs, and other aspects of City plans and programs that would benefit from youth involvement.

Policy PS-1.1.2 Prior to action on City plans and regulations, seek and integrate public input through public workshops, meetings, and hearings.

Policy PS-1.1.3 Support community engagement techniques that will encourage a diversity of voices, including those that have historically been underrepresented.

Policy PS-1.1.4 Provide translation and interpretation services whenever possible to involve community members who do not speak English. Use transcreation when possible.

OBJECTIVE PS-1.2 Actively seek public involvement.

Policy PS-1.2.1 Encourage City staff and elected officials to regularly attend civic and community organization meetings.

Policy PS-1.2.2 Seek broad representation on boards, commissions, and advisory groups.

Policy PS-1.2.3 Work with civic organizations to educate the general public on the responsibilities of government and their participation.

Policy PS-1.2.4 Establish ongoing communications with community-based organizations representing constituencies whose voices are not regularly heard.

OBJECTIVE PS-1.3 Encourage and facilitate charitable giving, community service and volunteerism.

Policy PS-1.3.1 Provide for recruiting, training, organization, and recognition of volunteers within the community to address appropriate public needs.

GOAL PS-2. PROVIDE EFFICIENT MUNICIPAL SERVICES THAT MEET THE NEEDS OF THE COMMUNITY.

OBJECTIVE PS-2.1 When appropriate, contract with the County, other cities, public agencies and private providers for the cost-efficient delivery of quality municipal services.

Policy PS-2.1.1 Establish clear level of service standards, and regularly evaluate alternatives for the cost-effective delivery of services.

Policy PS-2.1.2 On a regular basis, evaluate contracts for the delivery of service.

Policy PS-2.1.3 Ensure the availability of County services in proportion to the City's financial contributions.

OBJECTIVE PS-2.2 Provide sufficient resources, staffing, and procedures to provide quality City-managed services to the community.

Policy PS-2.2.1 Annually review the achievement of Comprehensive Plan goals, objectives and policies, as well as progress towards implementing functional and capital facility plans. Determine through the budget review process if resources and staffing are sufficient to meet desired outcomes.

OBJECTIVE PS-2.3 Develop and implement permit processes that are timely, predictable, and fair to all affected parties.

Policy PS-2.3.1 Review development regulations to ensure they are necessary and directly relate to implementation of the Comprehensive Plan and other State and Federal mandates. Eliminate duplicative and unnecessary regulations.

Policy PS-2.3.2 Provide procedures to process permits in a timely fashion.

Policy PS-2.3.3 Implement uniform application, public notice, permit review, and appeal procedures.

Policy PS-2.3.4 Strive to involve the public in the permit process such that their comments may be heard and considered:

- a. Provide public notice of major development proposals;

- b. Encourage, and facilitate where possible, early communication between developers and neighbors about the project and its impacts; and,
- c. Educate the public about development rules and help them effectively participate in the development and land use regulation process. Reports and documents should be made available in advance and available on the City's website, at City Hall, the library, and other appropriate locations. Translation and interpretation services should be provided whenever possible.

GOAL PS-3. SUPPORT AND PROVIDE A HIGH LEVEL OF POLICE PROTECTION, FIRE SUPPRESSION, AND EMERGENCY SERVICES.

OBJECTIVE PS-3.1 Provide and maintain a police system sufficient to meet the community's public safety needs.

Policy PS-3.1.1 Provide community crime education programs. Provide or encourage those programs or activities that stimulate neighborhood cohesiveness such as Neighborhood Watch programs, community clubs, and others.

Policy PS-3.1.2 Support youth participation in the King County Explorer Program.

Policy PS-3.1.3 Include "Crime Prevention through Environmental Design" components in site design guidelines for new development.

Policy PS-3.1.34 Enhance the public safety system by providing support services to persons in crisis with underlying behavioral health conditions during incident response.

OBJECTIVE PS-3.2 Support the fire service provider in its efforts to provide a Fire Prevention, Fire Suppression and Emergency Medical Services response system sufficient to meet the community's public safety needs.

Policy PS-3.2.1 Continue to coordinate review of development plans with the Northshore Fire Department and the Northshore Utility District to ensure Uniform Fire Code and fire flow requirements are met.

Policy PS-3.2.2 Continue to coordinate efforts to maintain an effective fire code inspection program with the Northshore Fire Department, to ensure that all commercial, multifamily, and public facilities developments provide safe environments for the public to live, work and visit.

OBJECTIVE PS-3.3 In coordination with surrounding jurisdictions and special districts, establish an effective emergency management system.

Policy PS-3.3.1 Establish emergency management procedures for the City in consultation with the Northshore Utility District, the Northshore Fire Department, adjacent jurisdictions, King County, Snohomish County, and the State.

Policy PS-3.3.2 Participate in regional emergency management programs.

Policy PS-3.3.3 Work with the community to educate the public about emergency preparedness and encourage community members to be prepared for natural disasters.

GOAL PS-4. SUPPORT THE PROVISION OF QUALITY EDUCATIONAL OPPORTUNITIES TO THE KENMORE COMMUNITY.

OBJECTIVE PS-4.1 Support public and private education providers in providing the best education for members of the community.

Policy PS-4.1.1 Coordinate and communicate with the appropriate school districts on issues of mutual interest including, school facility location/expansion, impacts of new development, impacts of school facilities and activities on the community, parks and recreation programs, population and growth projections, and school involvement in the community.

OBJECTIVE PS-4.2 Encourage diverse and continuing education opportunities.

Policy PS-4.2.1 Recognize Bastyr University as an important institution providing higher education in the region. Establish regular communication with the University regarding traffic and circulation, parks and recreation, and other areas of community concern.

Policy PS-4.2.2 Support continuing education programs offered by the University of Washington campuses, Bastyr University, Shoreline Community College, Cascadia College, and other providers.

OBJECTIVE PS-4.3 Provide adequate library services in the community.

Policy PS-4.3.1 In partnership with the King County Library System, encourage increased local library services to the Kenmore community.

GOAL PS-5. SUPPORT THE PROVISION OF EQUITABLE, EFFECTIVE AND ACCESSIBLE HUMAN SERVICES THAT ADDRESS COMMUNITY NEEDS

OBJECTIVE PS-5.1 Collaborate with existing human service providers to provide a robust network of human services including those for families, seniors, and youth in the Kenmore community.

Policy PS-5.1.1 Increase coordination among providers of services with the aim of expanding services to Kenmore residents. Work with the talent base already available in the service provider community to develop comprehensive approaches to meet the needs of residents. Consider the following roles for active City involvement:

- a. Convene meeting(s) of providers serving Kenmore to develop plans for increased or more focused services in Kenmore.
- b. Encourage service providers to offer services, classes, outreach materials, and information in multiple formats and languages.

- c. Improve community information on services available to Kenmore residents. City Hall should continue to be a central source for information on services available to Kenmore residents.

OBJECTIVE PS-5.2 Make health and human services more accessible to the Kenmore community.

Policy PS-5.2.1 Help make health and human services more accessible and less subject to the barriers of inadequate transportation and facilities space. Consider the following roles for active City participation:

- a. Facilitating improved transportation services for Kenmore residents. The City should work with Metro transportation services and Sound Transit staff to develop increased transit service within Kenmore and between Kenmore and neighboring communities.
- b. Supporting partnerships between schools and local service agencies for space to operate youth programs and services at school sites.

Policy PS-5.2.2 Support the efforts of the Northshore Senior Center, including the Kenmore Senior Center, to provide a variety of recreational, social, educational, and wellness programs to the Kenmore community.

Policy PS-5.2.3 Make Kenmore a healthy place to live, learn and thrive by providing parks and open space for active and passive recreation, protecting air and water quality, supporting opportunities to walk and bicycle, and organizing community events that celebrate all ages, abilities, and cultural backgrounds.

OBJECTIVE PS-5.3 Recognize the City's limited resources by applying municipal funds to fill gaps in services or to leverage federal, state or regional funding received.

Policy PS-5.3.1 Encourage agencies and human services providers to update information on community needs and available services, with recommendations on how providers might reduce or eliminate gaps in service for Kenmore residents.

Policy PS-5.3.2 Utilize Federal, State and County funding, or other grant funding, to help expand programs to fill gaps in services.

IMPLEMENTATION STRATEGIES`

These Public Services policies would require new or increased commitments of City resources to prepare new regulations, review/amend existing regulations, create educational or incentive programs, or coordinate with adjacent jurisdictions.

New programs, rules, or regulations would be needed to address:

- Encouraging agencies and human services providers to update information on community needs and available services, with recommendations on how providers might reduce or eliminate gaps in service for Kenmore residents.
 - Development of a recreational guide to promote locations and opportunities for physical activity.
 - Development of a translation/interpretation protocol for City projects and programs.
- Additional or continuing efforts would need to be made to coordinate with adjacent jurisdictions or participate in regional programs, including:
- Coordinate with the combined Northshore Fire Department/Shoreline Fire Department in their development review and inspection programs
 - Participate in regional emergency management systems
 - Coordinate with school districts, Bastyr University, University of Washington-Bothell, and Cascadia College.
 - Coordinate with the Library District
 - Facilitate meeting(s), coordinate and partner with human service providers
 - Conduct a needs assessment to evaluate the demand for human services, social services and mental health services and what services are available or essential to support the daily needs of Kenmore residents

REFERENCES

- Bastyr University website: (<http://www.bastyr.edu>) and personal communication from Jeanne Galloway, VP of Advancement and Enrollment Services, to Lauri Anderson, Principal
- City of Kenmore website: <http://www.kenmorewa.gov>.
- King County Library System (December 2022). Personal communication from Benjamin Resler, Operations Manager, to Lauri Anderson, Principal Planner.
- King County Library System website: <http://www.kcls.org>.
- King County Sheriff's Office (December 2022). Personal communication from Police Chief Brandon Moen to Lauri Anderson, Principal Planner.
- Northshore Fire District (December 2022). Personal communications from Shoreline Fire Department Fire Chief Matt Cowan to Lauri Anderson, Principal Planner.
- Shoreline Fire Department website: <http://www.shorelinefire.com>.
- Northshore School District 417 (2022). 2022 Capital Facilities Plan, Bothell, WA.
- Northshore School District 417 (December 2022). Personal communications from Dawn Mark, Director of Facilities Planning and Enrollment, to Lauri Anderson, Principal Planner.
- Northshore School District website: <https://www.nsd.org>.

PUBLIC SERVICES ELEMENT

INTRODUCTION

The Public Services Element focuses upon citizen/public participation and communication, efficient municipal services, human services, library services, emergency services, and education, and human services. Public services and facilities are a key determinant in the community's quality of life and the capacity of the City to address future development.

Growth Management Act Requirements

A goal of the Growth Management Act (GMA) is to ensure that those public facilities and services necessary to support development are adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards. GMA also encourages development in urban areas where adequate public facilities and services exist or can be provided in an efficient manner.

VISION 2050

VISION 2050 recognizes that public services are essential to the day-to-day operation of the region, helping make communities safe, healthy, prosperous, and resilient. Policies in VISION 2050 support equitable access to services for all members of the community.

Countywide Planning Policies

The King County Countywide Planning Policies' overarching goal for public services is that residents have timely and equitable access to the services needed in order to advance public health and safety, protect the environment, and carry out the Regional Growth Strategy. Coordination between jurisdictions and service providers should result in providing residents with a full range of services.

The Countywide Planning Policies also support planning across all jurisdictions and agencies in King County to address community resilience.

EXISTING CONDITIONS/FORECAST OF FUTURE NEEDS

Overview

Multiple agencies and districts provide services in the Kenmore City limits, including a fire district and two school districts. Several governmental buildings that house special district and City functions are located in the City. Governmental facilities are located on **Figure PS-1**. This Element focuses on City services, human services, emergency services, and education. Parks and recreation are more fully addressed in the **Parks, Recreation and Open Space Element**, and water and sewer services are addressed in the **Utilities Element**.

City Services

The City of Kenmore has a council-manager form of government. Seven City Council members are elected at large by the registered voters in the City. The City Council elects a Mayor from among the Council members to serve a two-year term as the Chairperson of the Council. The City Council also appoints a City Manager who manages the day-to-day operations of the City.

In addition to the City Manager, there are 30.7549 regular positions as of January 2015February 2023, organized into fiveseven departments: City Manager, Public Works, Engineering, Environmental Services, Finance and Administration, Community Development, and Development Services.

City Attorney and all legal and court services are provided on a contract basis. An additional staff member serves under contract as Police Chief, coordinating public safety resources. There are approximately 1.482.00 regular City employees per 1,000 population (assuming the Year 20142022 population of 21,37024,090).

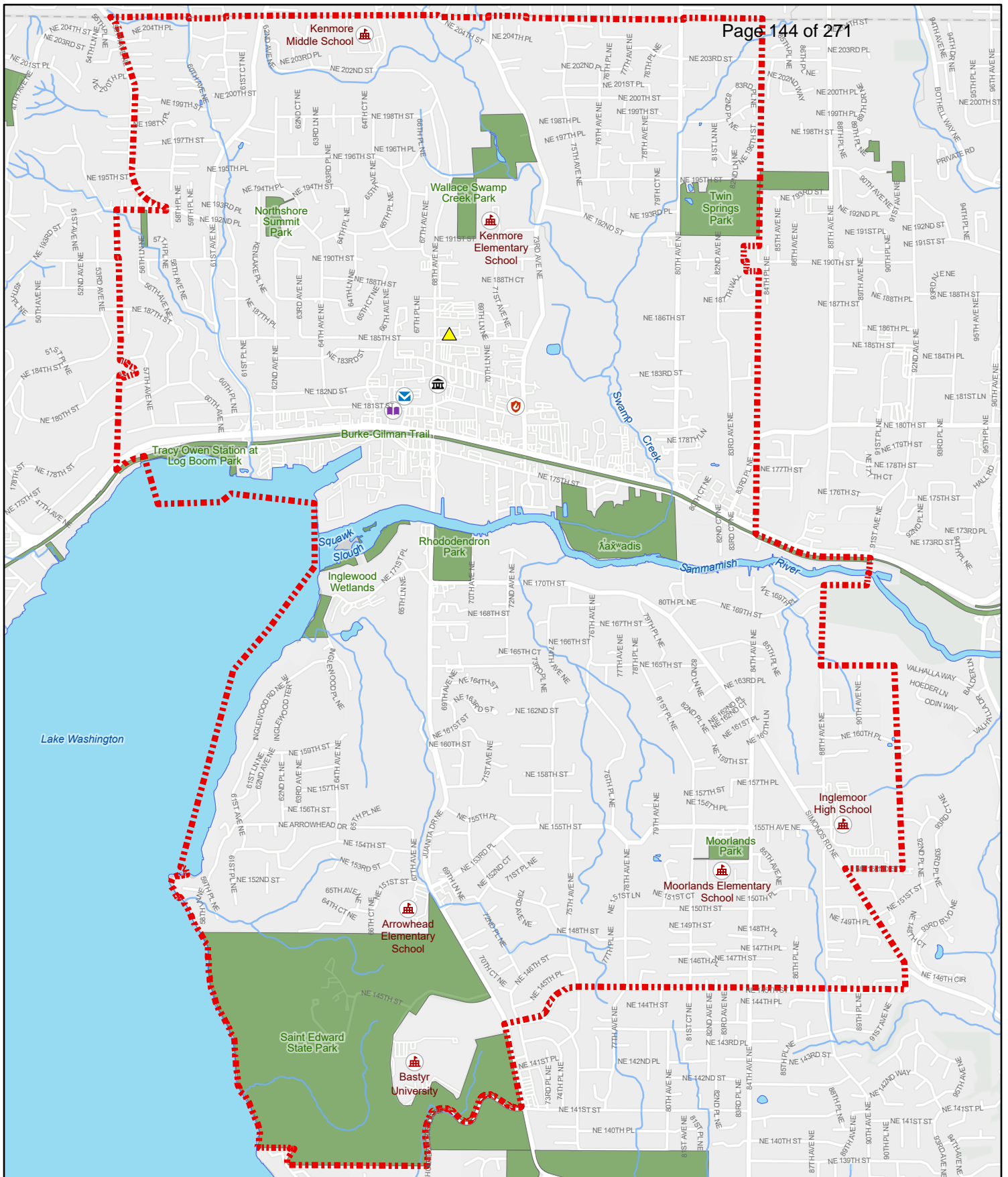


FIGURE PS-1
City of Kenmore

0 1,250 2,500 5,000 Feet



Map Date: Aug 2023

The City is responsible for the following services:

- **General Administration** City Manager (general administration): General administration includes all aspects of the finance and City Clerk functions for the City, including cash and investment management, accounting and preparation of quarterly financial reports, the annual financial report, accounts receivable, cashing, general ledger, payroll, records retention, information technology, and human resources. General administration also includes city management functions, including day-to-day direction to, and leadership of, the organization, human resources, franchise negotiations, communications, events and volunteerism, economic development, human services, affordable housing development, City Council policy and administrative support, and government relations. Oversight of the City's public safety and legal assistance contracts (police, court, jail, prosecutor, public defender, City Attorney, animal control) is housed in the City Manager's department as is the City's DEIA (Diversity, Equity, Inclusion, and Accessibility) program. General administration also includes the City Clerk and records management functions for the City.
- **Finance and Administration:** Finance and Administration handles all aspects of finance, including budget development, cash and investment management, accounting and preparation of quarterly financial reports, the annual financial report, accounts receivable, cashing, general ledger, and payroll. This department also manages information technology.
- **Public Safety:** Public safety functions include police, jail, prosecuting attorney, public defender, and court services, and animal control, all of which are contracted with King County. The City's emergency management functions are handled in-house in coordination with the Northshore Fire Department and other regional partners.
- **Community Development:** Community Development functions include developing City Council policy recommendations on such matters as land use regulations and comprehensive planning, and planning and managing the capital improvement program for parks. The City's emergency management functions are handled in-house through Community Development in coordination with the Northshore Emergency Management Coalition (NEMCo) and other regional partners. NEMCo includes the City of Kenmore, Lake Forest Park, the Shoreline Fire Department, and the Northshore Utility District.
- **Development Services** manages development, and permit review and inspections. Land use permits, right-of-way permits, engineering permits, and commercial and residential building permits are received and issued at City Hall. Development Services also is responsible for code enforcement, including resolution and abatement of code violations.
- **Engineering** Public Works: Public works Engineering functions include management of the City's transportation capital improvement program, traffic engineering, multimodal traffic monitoring and improvements, managing the six-year transportation improvement program, and Target Zero implementation. Transportation planning and development of the City's road standards also are part of Engineering.
- **Public Works:** Public Works functions include maintenance of parks, and streets, surface water policy and maintenance of storm water facilities, engineering services, events and

volunteerism, recreational programming, and fleet management. Public Works functions also include maintenance of City facilities, including City Hall.

- **Environmental Services:** Environmental Services develops policy recommendations on surface water policy, manages maintenance of stormwater facilities, and has primary responsibility for actions related to the Climate Action Plan. The City's GIS functions are located in Environmental Services.

Most City functions are managed in the 21,000 square foot City Hall building at 18120 68th Avenue NE. At the time of construction, it was anticipated that the building would be adequate to house City functions (not including Public Works operations) for twenty years or more. A new Public Works facility (replacing the temporary use of City property on SR-522) is proposed on NE 202nd Street, and permit review for that facility is anticipated in 2023.

Human Services

Many residents of Kenmore require a broad range of human services to meet their daily needs. These services generally fall into three categories: **Adult and family services, senior services, and youth services.** The types of services range from transportation for seniors, to recreational opportunities for teens, to family counseling, to homeless services and mental health services. Generally, the lower the income of the family or individual, the greater is their need for subsidized assistance to make the service affordable.

Services currently provided to Kenmore residents generally are made available through several very strong agencies located outside of the City limits. As a result, the current location of service providers is not convenient to many Kenmore residents in need of the services they offer.

The following pages provide a partial inventory of services available in the Kenmore area. Services were selected because of a Kenmore location, a known Kenmore clientele, or because funding has been provided by the City to serve the area.

Individual and Family Services (including Mental Health Services)

An array of services is available serving the needs of Kenmore families:

- ~~Seventeen (17) childcare providers in Kenmore have a capacity for approximately 628 children, including daycares, preschools, Champions after-school programs at Arrowhead and Moorlands elementary schools, and a Northshore YMCA after-school program at Kenmore Elementary School.~~
- ~~Child Care Resources Homeless Program, based in Seattle, provides funding for child care for homeless children in King County to allow their family the time they need to work on finding housing or a job.~~
- **The Kenmore Elementary PTA** Social Service Crisis Support program provides crisis support for Kenmore Elementary students, which includes emergency food, clothing, counseling, medical, and transportation costs.
- **The Center for Human Services'** two Family Support Centers provide early learning, youth development, parent education/support and community resources to the residents of North

King County. The family centers are located in Bothell and Shoreline, and the agency partners to provide services on-site at churches and low-income housing complexes in Woodinville, Kenmore, Lake Forest Park and Shoreline.

- **The Northshore YMCA**, located in Bothell, services the Kenmore area. It provides physical fitness programs and parent-child programs at the site in addition to a variety of youth and senior programs. A gym, pool, weight room and meeting rooms are located in its facility. The YMCA offers scholarships for those who are unable to afford services.
- **Hopelink**, with centers in Kirkland and Shoreline, is the largest provider in the area of services for low and moderate-income families. Its services include a food bank, emergency and transitional housing, employment programs, transportation, utility assistance, and other emergency financial assistance. In 2013, Hopelink opened a food bank in Kenmore through a partnership with Northlake Lutheran Church.
- **The Kenmore Family Emergency Shelter**, operated by Hopelink and currently undergoing remodeling, will provide eleven apartments for emergency shelter for homeless families, provides short-term housing for families in crisis on a month-to-month basis.
- **Mary's Place** provides housing, resources, employment services, and community to families in need. Their Kenmore location provides 70 beds for parents and their kids.
- **Crisis Connections (formerly Crisis Clinic) 2-1-1 Community Information Line** provides information and referral services to all King County residents by coaching callers on how best to present their problem, explaining how the social service system works, and empowering callers to find solutions when there are no resources.
- **Crisis Connections (formerly Crisis Clinic) 24-hour Crisis Line**, a service of Crisis Connections, provides emergency telephone intervention for all King County residents in crisis or emotional distress every day of the year, listening and providing feedback and referrals to other agencies or direct linkage to emergency mental health services as needed.
- **9-8-8 Suicide & Crisis Lifeline** is a service of Crisis Connections and is available 24/7 for those who are suffering from mental health-related distress.
- **WA Warm Line** is a peer support line operated by Crisis Connections for people who are living with emotional and mental health challenges. Calls are answered by specifically-trained volunteers who have lived experience with mental health challenges.
- **The HealthPoint Dental Program**, with a location in Bothell, offers affordable dental services to low income and marginalized communities in suburban King County.
- **The Health Point Medical Program**, also located in the Bothell center, offers family practice, obstetric, and pediatric medical services with supportive behavioral health and case management programs.
- **Seattle-King County Public Health** is a provider of basic health services including maternity support services and case management services for young mothers. Services are available through the Northshore Public Health Center in Bothell.

- 1 • **Northshore Youth and Family Services (NYFS)**, located in Bothell, provides drug and alcohol
2 prevention programs for youth and mental health programs for individuals and families a full
3 spectrum of mental health counseling and substance use treatment services for individuals,
4 couples, families, and at-risk youth.
- 5 • **Crisis Connections (formerly Crisis Clinic) 24-hour Crisis Line** provides emergency telephone
6 intervention for all King County residents in crisis or emotional distress every day of the year,
7 listening and providing feedback and referrals to other agencies or direct linkage to
8 emergency mental health services as needed.
- 9 • **Crisis Response Center**, operated by Connections Health Solutions, is a joint effort of the City
10 of Kenmore and partner cities Bothell, Kirkland, Lake Forest Park and Shoreline, to provide
11 behavioral health care to north and northeast King County residents. The Crisis Response
12 Center, set to open in 2024, will provide a spectrum of care services, from walk-in mental
13 health urgent care to continued stabilization of behavioral health or substance use crises.
- 14 • **Lifewire (formerly Eastside Domestic Violence Program)** provides a variety of direct services
15 designed to address the immediate needs of survivors of domestic violence and their children
16 in north and east King County.
- 17 • ~~**Wonderland Developmental Center** in Shoreline serves children with developmental~~
18 ~~disabilities and their families.~~
- 19 • ~~**ATWORKatWork!**, based in Bellevue, is a provider of employment training and case~~
20 ~~management for persons with disabilities.~~
- 21 • **Mobile Integrated Health**, currently operating out of Station 51 (in Kenmore), is a team of fire
22 personnel (social workers and EMT) that follow up with “low acuity callers,” of individuals that
23 fall outside of typical 911 response (i.e., fall prevention, home health, mental health, etc.). This
24 is funded by a 2020-2025 King County Medic One / EMS levy.
- 25 • ~~**Various Other agencies** also provide services to families in Kenmore.~~

26 Other Human Services

- 27 • The City presently provides funding for human services through awards to individual
28 agencies. The City also participates in an interlocal agreement with Bellevue, Issaquah,
29 Kirkland, Mercer Island, Sammamish, Redmond, and Shoreline to pool a portion of human
30 services funds into single contracts with approved human services programs. The City of
31 Bellevue is the lead administrator of these funds.
- 32 • Beginning in the 2023-2024 biennium, the City will participate in an interlocal agreement
33 between the King County Regional Homelessness Authority and four other North King County
34 cities—Bothell, Lake Forest Park, Shoreline, and Woodinville—to administer the already
35 approved human services funding for programs that address homelessness.

36 Senior Services (Including Mental Health Services)

37 Services for Kenmore seniors are made available primarily through two area non-profit
38 organizations:

- **The Northshore Senior Center** is the primary provider of senior services for Kenmore residents. Among the services available are: adult day programs, senior transportation services; health, nutrition and exercise programs; occupational therapy; and an extensive list of outings and social events. The Senior Center provides services at its Bothell location. It also delivers some services at multiple sites throughout the area, including in Kenmore. The Kenmore Senior Center, located at 6910 NE 170th Street in Rhododendron Park, offers a variety of activities (such as social activities, educational programs, and health courses).
- **The Northshore YMCA** in Bothell is the only other major provider of senior programs. Senior fitness programs and social activities are available.

Youth Services (Including Mental Health Services)

While a wide range of activities is available to Kenmore youth, only a few facilities are actually located in the community:

- In addition to its teen leadership and Youth in Government programs, the Northshore YMCA in Bothell provides teen recreational activities at its pool and gym and at off-site locations. The Drop-In Youth Center program provides a place for teens and tweens to meet friends, play games, and get homework support. They host summer and outdoor leadership camps at Wallace Swamp Creek Park and partner with the City of Kenmore to subsidize swim lessons for 5th to 12th graders living in Kenmore.
- The Northshore YMCA in Bothell provides teen recreational activities at its pool and gym, and events off-site, in addition to its teen leadership and Youth in Government programs. The Drop In Teens program provides a place for teens to meet friends, play games and get homework support. A Late Night program on Saturdays also is available. The Northshore YMCA operates the Hang Time after school program at Kenmore Junior High.
- **Friends of Youth** provides shelter and transitional housing for homeless youth. The Youth Haven Emergency Shelter in Kirkland serves youth ages 11-17 provides 24-hour emergency shelter to youths aged 7-17.
- **Northshore Youth & Family Services** provides counseling out of its Bothell facility and at Cascadia College. It also offers a teen-parenting program for first-time teen moms.
- The Disability Empowerment Center (formerly Alliance of People with disabilities) has offices in Seattle and Redmond where they offer youth programs teach skills to prepare for King County youths aged 14 and up with disabilities for life as an adult. The programs teach new skills and provide information about community resources to help participants lead successful adult lives.
- **Crisis Clinic Teen Link** is an anonymous help line answered by teen volunteers each evening from 6-10 p.m., providing a confidential, safe place for youth to seek comfort and support.
- **The Kenmore Public Schools** are a major source of in-community services. The schools offer counseling and referral as well as health services.
- NAMI Eastside's Youth Mental Health Program partners with families, educators, and other organizations serving youth to share mental health education through presentations and in-

depth classes to East King County schools and communities. The Youth Ambassadors Program engages students to become mental health advocates to inspire and support peers within Eastside classrooms.

- **Seattle Children's Hospital** treats youth and teens for anxiety, ADHD, autism, depression, bipolar disorder and other mood disorders, eating disorders, gender-affirming care, prenatal exposure to drugs and alcohol, psychotic disorders, and sleep problems.

Supportive Housing

Plymouth Housing

The City of Kenmore has partnered with Plymouth Housing to build the city's first supportive housing building. The mid-rise development will include 100 units with a mix of studio and one-bedroom apartments. The building will serve individuals who previously experienced homelessness, including seniors, veterans, and persons with disabilities who are living at 30% of the area median income and below, and who can live independently but may require some additional support. Plymouth Housing is planning to provide case management services for residents and other services will be provided on the ground floor, which has yet to be determined. The project is expected to break ground in mid-2024.

The City presently provides funding for human services through awards to individual agencies. The City also participates in an interlocal agreement with Bellevue, Issaquah, Kirkland, Mercer Island, Sammamish, Redmond, and Shoreline to pool a portion of human services funds into single contracts with approved human services programs. The City of Bellevue is the lead administrator of these funds.

Library Services

The King County Library System (KCLS) is one of the busiest library systems in the U.S. and includes 48 public libraries throughout King County (excluding those in Seattle). KCLS has served Kenmore since before incorporation, has been providing library service to the Kenmore area since the 1930s. In 1999 Kenmore residents formally annexed into the library district. Today Kenmore Library is one of fifty community libraries in the KCLS service area.

The Kenmore Library originated in 1957 through the efforts of the Kenmore Elementary School PTA. Opening day was July 21, 1958. The site was a small red barn on 73rd Avenue NE near where Swamp Creek crosses the road. KCLS provided books and services and the community contributed funds and labor. In 1976, the Kenmore Library relocated into a 2,112 sq. ft. modular building at 18138 73rd NE.

In 1976 the Kenmore Library was relocated into a 2,112 sq. ft. modular building at 18138 73rd NE. In July 2011, the library moved again into a new 10,000 square foot library at 6531 Northeast NE 181st Street in Kenmore's downtown. The new facility was funded by a \$172 Million capital bond approved by voters in 2004, and received The new facility was awarded the Civic Design Honor by The American Institute of Architects (AIA), Washington Chapter, in 2012.

In 2013, the Kenmore Library had 332,267 checkouts, compared with Lake Forest Park's 256,136 checkouts and Bothell's 1,168,305 checkouts. KCLS as a whole had more eBooks downloaded in

2013 than any other library system in the country. In 2021, the Kenmore Library loaned over 256,000 digital and hard copy items, compared with Lake Forest Park Library's 255,000 items and Bothell Library's 885,000 items checked out. Across the library system, borrowers downloaded 7.8 Million digital titles in 2021, making KCLS the second highest digital circulating library in the U.S., and number 4 in the world.

Residents in Kenmore also use the Bothell Regional Library, the Lake Forest Park Medium Library, and the Kingsgate Large Library Branches. Kenmore residents enjoy borrowing privileges at all KCLS locations, and access library materials, programs and services via the KCLS web site kcls.org.

Kenmore established a Library Advisory Board in 2007 to serve in an advisory capacity to Kenmore City officials on matters regarding the Kenmore Library. Advisory Board members also act as a liaison between the Kenmore Library, the City of Kenmore, and KCLS. The Library Advisory Board consists of eight voting members who serve three-year terms. All members are appointed by, and serve at the pleasure of, a majority of the Kenmore City Council.

Fire/Emergency Services

Combined King County Fire Protection District No. 16 – Northshore Fire Department and Shoreline Fire Department

The Northshore Fire Department (District) provides fire prevention, fire suppression, and emergency medical services to the Cities of Kenmore and Lake Forest Park. On June 1, 2022, the District initiated a contract for services with the Shoreline Fire Department (SFD). The District still remains as a governing entity, but all operations are now the responsibility of the SFD. The District will continue gathering revenues to transfer to SFD and ensure that the contract is being followed, but all employees except for the District Board Secretary transferred employment to SFD. It operates from two fire stations, Station 51 in Kenmore, and Station 57 in Lake Forest Park.

In total, the Fire District serves over eleven square miles. The estimated population served is approximately 33,000. The State Office of Financial Management (OFM) reports year 2014 population estimates of 21,370 and 12,750 for Kenmore and Lake Forest Park, respectively. The SFD employs about 188 personnel operating out of five different stations and serving approximately 97,000 people across 24 square miles, including; Shoreline, Woodway, Lake Forest Park, and Kenmore. Additionally, the Shoreline Paramedic program provides advanced life support (ALS) services to Bothell and a portion of Woodinville, serving a population of over 164,000 in an area of approximately 37 square miles. Two fire stations primarily serve the Kenmore area, one in Lake Forest Park and one centrally located in downtown Kenmore at 7220 NE 181st Street. Both fire stations serve the Kenmore area, as well as other parts of the District and adjacent jurisdictions. Station 51 is centrally located within the downtown commercial area of Kenmore at 7220 NE 181st Street.

At the time of this writing, the District employs 48.5 full time employees, 40 of which are uniformed personnel including firefighters, lieutenants, and Battalion Chiefs. The other eight and a half employees make up the Fire Prevention, Training, and Administrative Divisions of the District. At any given time in the District, there is a minimum of nine emergency responders on duty. Out of the nine responders, there is a minimum of six on duty at Station 51 in Kenmore, and three on duty at Station 57 in Lake Forest Park. The proportional distribution of staffing between

the two fire stations closely aligns with the number of calls for service and the population served between the two cities. The SFD is a full-service fire department with employees in the following divisions:

- Administration
- Legislative Services (Board of Commissioners)
- Fire Suppression
- Emergency Medical Services/Basic Life Support (EMS/BLS)
- Emergency Medical Services/Basic Life Support (EMS/ALS)
- Fire Prevention
- Community Outreach
- Training
- Fleet and Facilities
- Information Technology (IT) Services

The minimum operational staffing level every day is 33 personnel during the day, dropping to 31 at night. These responders staff 4 engines, 1 ladder truck, 4 aid cars plus an additional day-shift aid car, 1 battalion chief, 3 medic units, and 1 medical services officer. There are a minimum of 5 personnel on duty at Station 51 in Kenmore and five personnel on duty at Station 57 in Lake Forest Park during the day, dropping to 3 at night.

During 2014, out of a total of 3,525 requests for service, the majority of calls received were for medical emergencies—including motor vehicle accidents with or without injury and extrication (2,666 calls = 76%). Another 444 calls (12.5%) pertained to other types of emergency issues, including someone smelling smoke, carbon monoxide incidents, gasoline spills, downed power lines and other hazards (including a few calls for service that were cancelled once District personnel arrived on the scene). Seventy-one fire responses (2%) involved fires in structures, automotive vehicles, public utilities and outside areas. Ninety-one non-emergency requests for assistance (2.5%) involved helping citizens with lock-outs, assisting with patient care, and even addressing minor flooding issues.

In 2022, SFD is forecasting that it will respond to about 3,698 requests for service in the Lake Forest Park/Kenmore area. The majority of calls received are for medical emergencies—including motor vehicle accidents with or without injury (2,589 calls = 70%). The remaining 1,109 calls will be for other types of emergency issues such as; smell of smoke/carbon monoxide incidents, gasoline spills, downed power lines, cancelled calls, fires in structures/automotive vehicles, assistance with low-acuity patient care, and minor flooding issues. Within this response area in 2022, the overall average response time is 4:37 minutes.

The number of calls for service has increased by 10.3% over the last ten years (3,196 in 2004 and 3,525 in 2014). It is anticipated that the call volume will continue to increase at this relatively stable rate. However, the majority of the increase will be in Kenmore due to its higher rate of projected growth. The number of calls for service typically increases between one and two percent per year, but it is anticipated that the call volume will grow at a higher rate in the near future due to increased growth. The majority of the increase will be in Kenmore due to its higher projected growth rate.

The need for additional staffing is regularly evaluated by the Fire District. As the City grows over time, it is anticipated that additional staffing will be required.

The District's facilities are relatively new and were constructed with consideration of future growth trends taken into consideration. The Kenmore station can accommodate additional response units when the increase in the number of calls for service dictates additional staffing.

Within Kenmore in 2013, the average response times for priority fire or EMS calls for service was 3:42 minutes for areas north of the Sammamish River and 5:53 minutes for areas to the south of the River.

The District has automatic aid agreements with all of its neighboring jurisdictions. These mutually beneficial agreements reduce response times, especially to in the fringe areas of a jurisdiction. They also provide additional staffing for labor intensive incidents such as structure fires and incidents involving technical rescues. In 2014, the District received assistance from neighboring agencies 241 times, and provided assistance 621 times. The contract for services with the SFD provides greater staffing levels, depth, and flexibility, allowing for more services to be provided from within the organization.

Police Services

Kenmore contracts with the King County Sheriff's Office (KCSO) for one police chief (sergeant) and 13 police officers, including 12 patrol officers, and a burglary/larceny detective. The City also contracts for various support services, i.e. major crimes, bomb disposal, marine services, etc. Since police services are contracted from the King County Sheriff's Office, all vehicles and equipment are provided by the County in the overall cost of the officers contract. All of the Kenmore officers work out of an office on the second floor of Kenmore City Hall at 18120 68th Avenue NE.

As of 2013 2022, the City had in addition to the 14 commissioned officers, with support staff and specialty unit partial FTEs are provided through the contract with KCSO services equaling 15.97 FTEs, and the level of service was about 75 officers per 1,000 population (including commissioned officers). Support staff and specialty units, such as 911 Call Center staff and patrol supervision, provide for an additional 4.04 FTEs. In all, commissioned officers assigned to Kenmore amount to a level of service of about 0.59 officers per 1,000 population.

To ensure effective communication with all Kenmore residents, the KCSO contracts with translator and interpreter providers. The police force also has officers who are bilingual or multilingual.

Dispatch calls for service between 2008 2017 and 2013 2021 were as follows:

- 2008 – 3,130

- 2010 – 3,287

- 2013 – 3,342

- 2017 – 4,253

- 2019 – 3,964

- 2021 – 3,610

Crimes are divided into Part I and Part II offenses. Part I offenses include criminal homicide, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft, and arson. Part II offenses include all other crimes not considered Part I, such as simple assaults, forgery/counterfeiting, fraud, embezzlement, stolen property, prostitution, sex offenses (except forcible rape or prostitution), drug violations, gambling, offenses against the family and children, driving under the influence, liquor violations, drunkenness, disorderly conduct, etc.

In 2019, KCSO began reporting crime statistics using the National Incident Based Reporting System (NIBRS). This format is required by the federal government, and separates crimes into three categories: Crimes Against Persons, Crimes Against Property, and Crimes Against Society.

In Kenmore, Crimes Against Persons offenses most frequently include assault and domestic violence protection order violations. Crimes Against Property offenses in Kenmore tend to include burglary, theft, fraud, and vandalism. Crimes Against Society is a narrow set of offenses where a crime typically does not involve an individual victim, such as drug or weapon offenses.

In Kenmore, Part I offenses tend to include burglary and larceny cases. Part II offenses in Kenmore tend to include assault, forgery/fraud, vandalism, and driving while under the influence.

When reviewing data by patrol district, sector E-2 in the northeast portion of the City generates more dispatched calls for service than the other patrol districts. Refer to **Figure PS-2** for patrol districts.

In Kenmore as a whole, the crime rate is shown in **Table PS-A**.

TABLE PS-A
KENMORE CRIME RATE STATISTICS PER 1,000 POPULATION

OFFENSE	2008	20102019	20132021
Part I – Crime Rate	18	21	17
Part II – Crime Rate	33	38	24
Crimes Against Persons		4.0	4.0
Crimes Against Property		14.6	16.2
Crimes Against Society		0.4	0.3

Source: Police Services Data, 20132021.

Police response times between 20082017 and 20132021 are shown in the **Table PS-B**. Response times vary by the priority nature of the call. The variation in Critical Dispatch times is due to a number of factors, such as how many officers are on duty at the time of the call, the time of day the call was received, ~~or~~and traffic congestion.

~~Staffing needs are determined through the contracting process. The need for additional staffing for police services will increase as the population grows. Staffing needs are evaluated based on increases in calls for service and response times. Additional support staff and facilities needs will continued to be evaluated based on agency and industry standards.~~

~~Facility/equipment repair or renovation needs do not apply since police services are contracted as these items are provided for in the police contract.~~

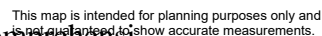
~~Dedicated officers under contract to citiesKenmore officers do not provide service to patrol districts in unincorporated areas. Kenmore has a shared supervision agreement with the City of Shoreline, also a KCSO contract city. Shoreline patrol supervisors oversee Kenmore officers when Kenmore's sole supervisor (the Police Chief), is not on-duty.~~

TABLE PS-B
POLICE RESPONSE TIMES

DATE	PRIORITY	AVERAGE RESPONSE TIME
2008	X	4.06 min.
	1	7.25 min.
	2	10.74 min.
2010	X	2.55 min.
	1	6.79 min.
	2	10.23 min.
2013	X	3.64 min.
	1	5.57 min.
	2	8.13 min.
<p>Notes:</p> <p>Priority X Critical Dispatch – In progress events that pose obvious danger to life</p> <p>Priority 1 Immediate Dispatch – Events requiring immediate police action</p> <p>Priority 2 Prompt Dispatch – Less critical situations that may escalate</p> <p>Note: The variation in Critical Dispatch times is due to factors such as staffing available, number of calls received, number of months included in assessment, etc.</p> <p>Source: Police Services Data, 2013.</p>		

TABLE PS-B
POLICE RESPONSE TIMES

DATE	PRIORITY	AVERAGE RESPONSE TIME
2017	X	3.36 min.
	1	6.53 min.
	2	8.23 min.
2019	X	2.95 min.
	1	6.68 min.
	2	8.78 min.
2021	X	3.28 min.
	1	7.46 min.
	2	8.95 min.
Notes: Priority X Critical Dispatch – In progress events that pose obvious danger to life Priority 1 Immediate Dispatch – Events requiring immediate police action Priority 2 Prompt Dispatch – Less critical situations that may escalate Note: The variation in Critical Dispatch times is due to factors such as staffing availability, number of calls received, etc. Source: Police Services Data, 2021.		



Community Court

In 2023, the City of Kenmore will join the City of Shoreline's Community Court. A community court is an alternative problem-solving court. It differs from traditional court by identifying and addressing the underlying challenges of court participants that may contribute to further criminal activity. Its goal is to build stronger and safer neighborhoods and reduce recidivism through a rehabilitative approach.

A community resource center is an integral component of community court, and it is open to all members of the public in addition to community court participants. Kenmore residents are welcome to visit Shoreline's community resource center to find out about services in the area (education, job training, legal, recovery, mental health, etc.).

Regional Crisis Response Agency (RCR)

In 2022, Kenmore partnered with the Cities of Bothell, Kirkland, Lake Forest Park and Shoreline to form a new entity called the Regional Crisis Response Agency (RCR). The new RCR program offers seven day a week crisis response coverage to strengthen community/police partnerships, increase the connection of at-risk individuals with effective behavioral health services and treatments, enhance community and first responder safety by reducing the potential for police use of physical force, and reduce repeat calls for service. Police and mental health "navigators" respond together to incidents involving persons in crisis with underlying behavioral health conditions. The new entity should be operating by the second quarter of 2023.

Emergency Management

Kenmore partners with Lake Forest Park, the Shoreline Fire Department, and the Northshore Utility District for the City's emergency management services through the Northshore Emergency Management Coalition (NEMCo). The City's Comprehensive Emergency Management Plan (CEMP) provides a framework for organizational activities during disaster operations, focusing on minimizing the effects of the disaster and facilitating recovery. NEMCo's focus is to engage the "whole community" to prevent, protect against, mitigate, respond to, and recover from all types of emergencies and disasters through education and volunteer coordination. NEMCo provides a number of emergency preparedness training opportunities throughout the year for those interested in volunteering or for those who just want to be better prepared at home. The City also joins King County in adopting a hazard mitigation plan to assess natural and human-caused hazards and identify mitigating measures to address those hazards.

Public Schools

The Northshore School District primarily serves seven jurisdictions: King County, Snohomish County, the City of Bothell, the City of Brier, the City of Kenmore, the City of Kirkland, and the City of Woodinville. The District boundaries are shown in **Figure PS-3**.

Lake Washington School District serves King County and the Cities of Kirkland and Redmond. The northern boundary of this District bisects St. Edward State Park in Kenmore. Refer to **Figure PS-4**. As there is no residential population living with school-age children in this area, **no services**

are provided in Kenmore and no additional information on the Lake Washington School District is included in the Element. The Northshore School District is addressed below.

Northshore School District

Five schools are located within Kenmore City limits, including three elementary schools, one junior high/middle school and one high school:

- Arrowhead Elementary
- Kenmore Elementary
- Moorlands Elementary
- Kenmore Junior High/Middle School
- Inglemoor High School

Schools in the immediate vicinity of the City include Sorenson Early Childhood Center, Westhill, Lockwood, and Shelton View Elementaries; Canyon Park and Northshore Junior High/Middle Schools; and Bothell and Innovation Lab High Schools; and Northshore Family Partnerships (K-9) and Northshore Networks (K-12). These nearby schools serve a portion of Kenmore residents. Northshore School District counts home school students in the District through enrollment in Northshore Family Partnerships (NFP) and by tracking families' submittal of a Declaration of Intent to home school. Those submitting a Declaration do not participate in NFP. In 2022-2023, 209 students in the District participated in NFP; 417 families submitted a Declaration of Intent to Home School.

Attendance boundaries for the high schools show that the greater part of Kenmore is within the Inglemoor High School attendance boundaries. However, students on the north east side of Kenmore, and those east of 82nd Avenue NE, 83rd Avenue NE, and portions of 80th Avenue NE, are within the Bothell High School attendance boundaries.

The Northshore School District will open a new high school, North Creek, in north Bothell off 35th Avenue between 188th and 192nd streets in Snohomish County and implement grade reconfiguration (move to K-5 elementary, 6-8 middle and 9-12 high schools) in the fall of 2017 to provide greater academic and other opportunities for students. Boundary adjustments will also be made in fall 2017 to create a service area and feeder pattern for North Creek High School and to help balance districtwide enrollment.

School Classroom Size, Capacities, and Deficiencies

The Northshore School District establishes its level of service by defining class size goals. Refer to Table PS-C. The base standard for elementary schools is 24 students per classroom. For middle and high schools, the base standard is 26 students per classroom. The student capacity of a school is determined by the classroom size goal as well as the building area.

TABLE PS-C
NORTHSHORE SCHOOL DISTRICT
STANDARD OF SERVICE

CLASSROOM TYPE	AVERAGE STUDENTS PER CLASSROOM
ELEMENTARY (K-6)	

CLASSROOM TYPE	AVERAGE STUDENTS PER CLASSROOM
Kindergarten	22
Regular, alternative, EAP	24
Special education, mid-level	12
Special education, functional skills & academics	8
Integrated regular & special education	21
JUNIOR HIGH (7-9)	
Regular, alternative	27
Special education, mid-level	12
Special education, functional skills & academics	8
SENIOR HIGH (10-12)	
Regular, alternative	27
Special education, mid-level	12
Special education, functional skills & academics	8
Vocational education	27

Source: 2016 Capital Facilities Plan, Northshore School District 417

The **design total instructional** capacity and scheduled capacity of the schools within Kenmore and outside of Kenmore, which serve Kenmore residents, are shown in **Table PS-DC**. To provide planning time and space for teacher preparation, and meet required instructional needs, some facilities will only support a design capacity utilization of 85%. Scheduled capacity reflects the specific programs that take place in each room.

Capacity information includes portables at the school. To optimize instructional program flexibility and maximum service levels in the most cost-effective way possible, the District maintains 10-15% of its total design capacity in portables.

TABLE PS-DC
NORTHSHORE – SCHOOL STUDENT CAPACITIES AND ENROLLMENT

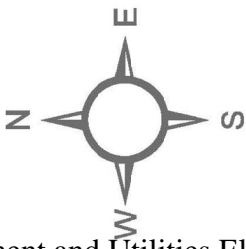
SCHOOL	DESIGN TOTAL INSTRUCTIONAL CAPACITY	2016 SCHEDULED CAPACITY ¹	2016 SEPT 2023 ENROLLMENT (FTEs)	% UTILIZED SCHEDULED INSTRUCTIONAL CAPACITY
ELEMENTARY				
Arrowhead	597406	453	423283	9369%
Kenmore	646486	571	561381	9878%
Lockwood	669619	561	612572	11092%
Moorlands	765697	704	787607	11287%
Shelton View	574499	503	527499	105100%
Westhill	598520	527	493410	9478%
JUNIOR HIGH/MIDDLE SCHOOL				
Canyon Park	1,258988	1,063	809899	7690%

Kenmore	1,054,822	940	623,733	66.90%
Northshore	1,195,966	1,066	737,834	69.86%
SENIOR-HIGH SCHOOL				
Inglemoor	2,125,149	1,873	1,350,135	72.90%
Bothell	2,251,151	1,960	1,638,156	84.10%

⁴ Sources: 2016/2023 Capital Facilities Plan, NSD. Reflects the different types of school spaces (classrooms, gym, music room, etc.) and programmatic requirements that may limit number of students per class and



Northshore School District



- Elementary Schools**
- 1 Arrowhead Elementary
 - 20 Canyon Creek Elementary
 - 3 Cottage Lake Elementary
 - 4 Crystal Springs Elementary
 - 14 East Ridge Elementary
 - 23 Fernwood Elementary
 - 19 Frank Love Elementary
 - 22 Hollywood Hill Elementary
 - 5 Kenmore Elementary
 - 15 Kokanee Elementary
 - 9 Lockwood Elementary
 - 6 Maywood Hills Elementary
 - 10 Moorlands Elementary
 - 29 Ruby Bridges Elementary
 - 11 Shelton View Elementary
 - 24 Sunrise Elementary
 - 21 Wellington Elementary
 - 7 Westhill Elementary
 - 13 Woodin Elementary
 - 26 Woodmoor Elementary

- Administrative/Resources**
- 96 Administration Building
 - 99 Support Services
 - 86 Transportation Center

- Middle Schools**
- 43 Canyon Park Middle School
 - 42 Kenmore Middle School
 - 46 Leota Middle School
 - 47 Northshore Middle School
 - 44 Skyview Middle School
 - 45 Timbercrest Middle School

- High Schools**
- 71 Bothell High School
 - 72 Inglemoor High School
 - 77 Innovation Lab High School
 - 74 North Creek High School
 - 59 Secondary Academy for Success
 - 73 Woodinville High School
- Other**
- 81 Northshore Networks at Bear Creek (1-12)
 - 82 Northshore Family Partnership at Bear Creek (K-8)
 - 31 Sorenson Early Childhood Center (Pre-K)
 - 71 Adults Transitioning to Independence at Bothell HS
 - 99 Adult Transition Pathways at Support Services

EVERETT DISTRICT

SNOHOMISH DISTRICT

EDMONDS DISTRICT

MONROE DISTRICT

SHORELINE DISTRICT

LAKE WASHINGTON DISTRICT

LAKE WASHINGTON DISTRICT

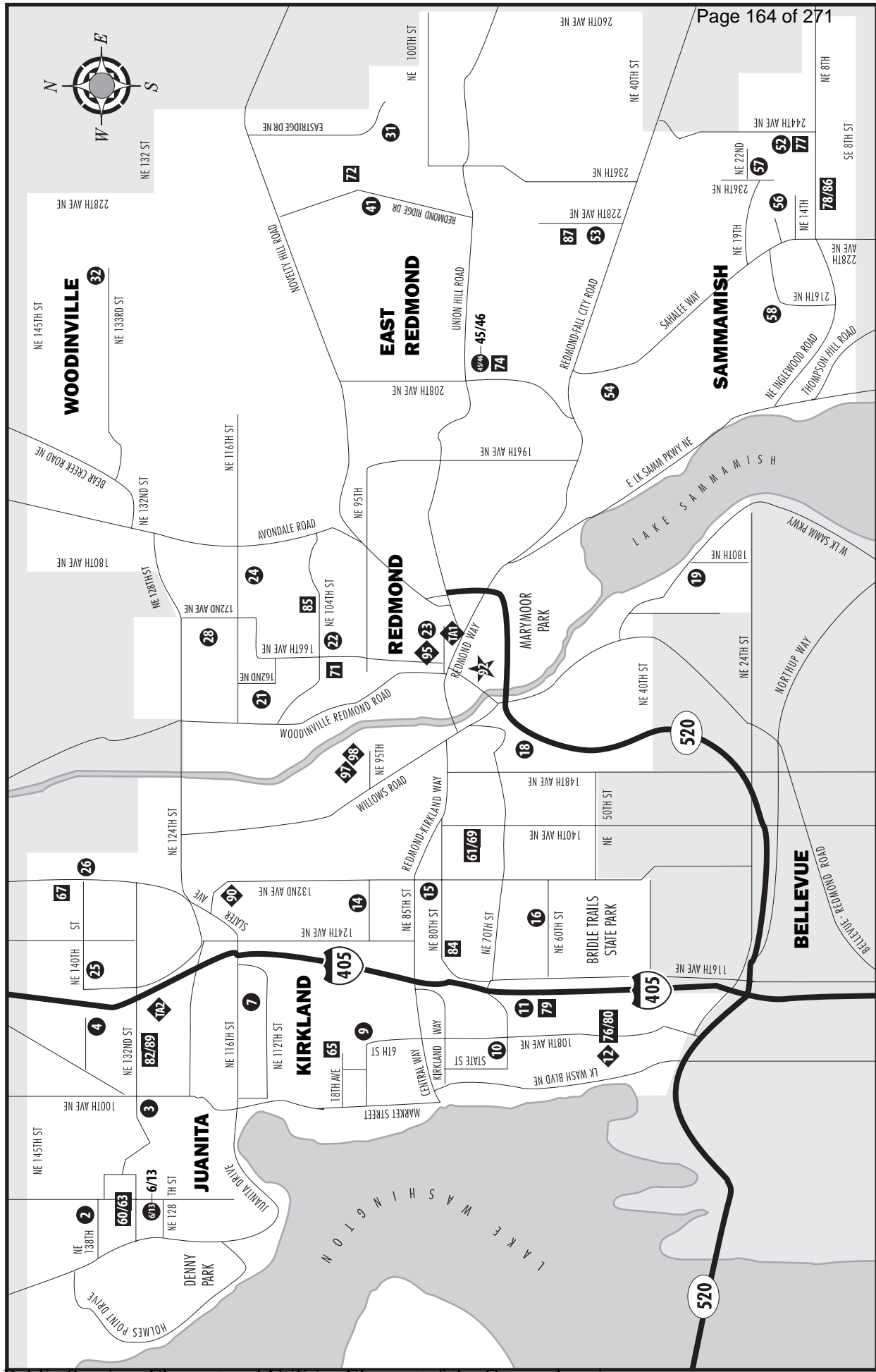
RIVERVIEW DISTRICT

- Elementary Schools
- ◆ Middle Schools
- High Schools
- 🏢 Administration
- 🏠 Support Services
- 🚶 Transportation Center
- ▼ Choice Schools
- Adult Transition Programs

FIGURE PS-3

LAKE WASHINGTON SCHOOL DISTRICT

XIV. A. Public Services Element and Utilities Element of the Comprehensive...



Future Growth

To determine planned improvements, the District projects student enrollment at the elementary, junior and senior high levels. Increases in enrollment at the elementary level continue to drive capacity challenges, particularly in the north half of the district (Northshore School District 417, 2014 Capital Facilities Plan). Projected enrollment in 2025 is 22,798 FTE, compared with a projected enrollment of 19,753 FTE in 2015. According to the School District, growth continues to outpace school capacity and has fully exhausted capacity increases from relocating building programs, portable additions, grade reconfiguration, and boundary changes. Growth has been concentrated in northern, central, and southern portions of the District and is accelerating at the secondary level.

A \$425 million 2022 capital bond approved by voters includes eight new projects to add permanent capacity across the District at all grade levels. Improvements planned for schools in the District that may impact Kenmore include:

- Construction of the new North Creek comprehensive high school;
- Construction of a new elementary school in the north end of the district;
- Improvements to existing District facilities including but not limited to mechanical systems, flooring, building controls, roofing, boilers, circulation, security, casework and seismic upgrades;
- Improvements to District facilities to meet current ADA requirements;
- Energy efficiency improvements; and
- Upgrades to playfields and gymnasiums, including tracks, tennis courts, athletic fields, and artificial turf.
- The Inglemoor High School modernization project that proposes replacing the 6 portables on site with permanent classrooms and adding 10 additional permanent classrooms. Also proposed are a new athletic support space, a new commons, and a new main office complex to support increased capacity. Part 1 completion is estimated in 2026.
- The Kenmore Elementary School modernization project that proposes replacing 9 portables with permanent classrooms and adding 2 additional permanent classrooms. Also proposed are a new gym, commons, main office complex, a fully inclusive playground, and improved site circulation to support increased capacity. Estimated completion is 2025.

Impact Fees

Impact fees are calculated based upon the District's cost per dwelling unit and from new development can be used to purchase land for school sites, make site improvements, construct schools and purchase/install temporary facilities (portables).

Northshore School District updated its student-generation factor for both single family and multi-family and townhome units in early 2022. The townhome generation factor was new with the 2022 update. The District's student-generation rate for multi-family dwelling units is much lower than for single-family homes. The student-generation rate, when isolated for townhomes only, shows that more students are residing in those units than in traditional multi-family units.

Along with the opening of North Creek High School and grade reconfiguration, the District is making several boundary line adjustments in 2017 to increase District-wide facility utilization and

accommodate planned growth. They also have identified the need for a new elementary school in the northern part of the District.

Bastyr University

Bastyr University is located along Juanita Drive on privately owned property adjacent to St. Edward State Park. The University was founded in 1978 in Seattle by practicing naturopathic physicians and moved to its location in Kenmore in 1996. In 2012, the University opened a second campus in San Diego, California.

The University is a leading institution of science-based natural medicine and is the largest university for the natural health arts and sciences fields in the U.S. The University offers 18 baccalaureate, masters and doctoral degree programs, along with two certificate programs, in the following. Areas of study include:

- Naturopathic Medicine
- Nutrition
- Acupuncture and Oriental Medicine
- Exercise Science
- Counseling Psychology
- Health Psychology
- Herbal Sciences
- Holistic Landscape Design
- Integrated Human Biology
- Midwifery
- Ayurvedic Sciences
- Maternal-Child Health Systems
- Public Health

Bastyr University also provides a number of other services and benefits to Kenmore residents as well as the greater Seattle community. The Bastyr Center for Natural Health, located in Seattle, provides full services in acupuncture, counseling, naturopathic medicine, and nutrition. The University also offers continuing education courses for both health care professionals and the general public.

In 2013/20142022, the University estimated an enrollment of over 1,123742 students over the two campuses, with 487 students in Kenmore. There is a full-time faculty of 76, part-time adjunct faculty totaling 189, and 8 research faculty. The average student to faculty ratio is 9:1.

The University has a ten-year Master Plan, approved by the City, which sets out future enrollment projections and proposed development. The Master Plan approval extends through December 31, 20202025.

GOALS, OBJECTIVES, AND POLICIES

Following are the public services goals, objectives and policies.

GOAL PS-1. ENSURE THAT CITY GOVERNMENT REMAINS OPEN AND RESPONSIVE TO ITS INFORMED CITIZENRY COMMUNITY.

OBJECTIVE PS-1.1 Strengthen communication engagement between government and the people.

Policy PS-1.1.1 Strive for communication with citizens residents, business owners, property owners, and others by:

- Providing a newsletters to the general public and working with local news-papers to provide information about the City, public meetings, plans, programs, policies, and regulations.
- Using signage, as appropriate, to alert citizens the community to City meetings and events.
- Using the City web site and social media to provide information about the City, its elected officials, public meetings, plans, programs, policies and regulations.
- Using other methods of communication, such as focus groups, advisory committees, and consultations to inform the community, business, and development community about City plans, programs, policies, and regulations.
- Coordinating with public and private schools to involve youth in the City's plans and programs, such as park and recreation plans, volunteer programs, and other aspects of City plans and programs that would benefit from youth involvement.

Policy PS-1.1.2 Prior to action on City plans and regulations, seek and integrate public input through public workshops, meetings, and hearings.

Policy PS-1.1.3 Support community engagement techniques that will encourage a diversity of voices, including those that have historically been underrepresented.

Policy PS-1.1.4 Provide translation and interpretation services whenever possible to involve community members who do not speak English. Use transcreation when possible.

OBJECTIVE PS-1.2 Actively seek public involvement.

Policy PS-1.2.1 Encourage City staff and elected officials to regularly attend civic and community organization meetings.

Policy PS-1.2.2 Seek broad representation on boards, commissions, and advisory groups.

Policy PS-1.2.3 Work with civic organizations to educate the general public on the responsibilities of government and their participation.

Policy PS-1.2.4 Establish ongoing communications with community-based organizations representing constituencies whose voices are not regularly heard.

OBJECTIVE PS-1.3 Encourage and facilitate charitable giving, community service and volunteerism.

Policy PS-1.3.1 Provide for recruiting, training, organization, and recognition of volunteers within the community to address appropriate public needs.

GOAL PS-2. PROVIDE EFFICIENT MUNICIPAL SERVICES THAT MEET THE NEEDS OF THE COMMUNITY.

OBJECTIVE PS-2.1 When appropriate, contract with the County, other cities, public agencies and private providers for the cost-efficient delivery of quality municipal services.

Policy PS-2.1.1 Establish clear level of service standards, and regularly evaluate alternatives for the cost-effective delivery of services.

Policy PS-2.1.2 On a regular basis, evaluate contracts for the delivery of service.

Policy PS-2.1.3 Ensure the availability of County services in proportion to the City's financial contributions.

OBJECTIVE PS-2.2 Provide sufficient resources, staffing, and procedures to provide quality City-managed services to the community.

Policy PS-2.2.1 ~~Prepare an annual report on~~ **Annually review** the achievement of Comprehensive Plan goals, objectives and policies, as well as progress towards implementing functional and capital facility plans. Determine through the budget review process if resources and staffing are sufficient to meet desired outcomes.

OBJECTIVE PS-2.3 Develop and implement permit processes that are timely, predictable, and fair to all affected parties.

Policy PS-2.3.1 Review development regulations to ensure they are necessary and directly relate to implementation of the Comprehensive Plan and other State and Federal mandates. Eliminate duplicative and unnecessary regulations.

Policy PS-2.3.2 Provide procedures to process permits in a timely fashion.

Policy PS-2.3.3 Implement uniform application, public notice, permit review, and appeal procedures.

Policy PS-2.3.4 Strive to involve the public in the permit process such that their comments may be heard and considered:

- a. Provide public notice of major development proposals;
- b. Encourage, and facilitate where possible, early communication between developers and neighbors about the project and its impacts; and,
- c. Educate the citizenspublic about development rules and help them effectively participate in the development and land use regulation process. Reports and documents should be made available in advance and available on the City's website, at City Hall, the library, and other appropriate locations. Translation and interpretation services should be provided whenever possible.

GOAL PS-3. SUPPORT AND PROVIDE A HIGH LEVEL OF POLICE PROTECTION, FIRE SUPPRESSION, AND EMERGENCY SERVICES.

OBJECTIVE PS-3.1 Provide and maintain a police system sufficient to meet the community's public safety needs.

Policy PS-3.1.1 Provide community crime education programs. Provide or encourage those programs or activities that stimulate neighborhood cohesiveness such as Neighborhood Watch programs, community clubs, and others.

Policy PS-3.1.2 Support youth participation in the King County Explorer Program.

Policy PS-3.1.3 Include "Crime Prevention through Environmental Design" components in site design guidelines for new development as discussed in the Land Use Element.

Policy PS-3.1.34 Enhance the public safety system by providing support services to persons in crisis with underlying behavioral health conditions during incident response.

OBJECTIVE PS-3.2 Support the fire service provider in its efforts to provide a Fire Prevention, Fire Suppression and Emergency Medical Services response system sufficient to meet the community's public safety needs.

Policy PS-3.2.1 Continue to coordinate review of development plans with the Northshore Fire Department and the Northshore Utility District to ensure Uniform Fire Code and fire flow requirements are met.

Policy PS-3.2.2 Continue to coordinate efforts to maintain an effective fire code inspection program with the Northshore Fire Department, to ensure that all commercial, multifamily, and public facilities developments provide safe environments for citizensthe public to live, work and visit.

OBJECTIVE PS-3.3 In coordination with surrounding jurisdictions and special districts, Establish an effective emergency management office and system.

Policy PS-3.3.1 Establish emergency management procedures for the City in consultation with the Northshore Utility District, the Northshore Fire Department, adjacent jurisdictions, King County, Snohomish County, and the State.

Policy PS-3.3.2 Participate in regional emergency management programs.

Policy PS-3.3.3 Work with the community to educate ~~citizens~~ **the public** about emergency preparedness and encourage ~~citizens~~ **community members** to be prepared for natural disasters.

GOAL PS-4. SUPPORT THE PROVISION OF QUALITY EDUCATIONAL OPPORTUNITIES TO THE KENMORE COMMUNITY.

OBJECTIVE PS-4.1 Support public and private education providers in providing the best education for members of the community.

~~Policy PS-4.1.1 Inventory public and private education facilities.~~

Policy PS-4.1.21 Coordinate and communicate with the appropriate school districts on issues of mutual interest including, school facility location/expansion, impacts of new development, impacts of school facilities and activities on the community, parks and recreation programs, population and growth projections, and school involvement in the community.

OBJECTIVE PS-4.2 Encourage diverse and continuing education opportunities.

~~Policy PS-4.2.1 Inventory public and private education programs that serve Kenmore.~~

Policy PS-4.2.21 Recognize Bastyr University as an important institution providing higher education in the region. Establish regular communication with the University regarding traffic and circulation, parks and recreation, and other areas of community concern.

Policy PS-4.2.32 Support continuing education programs offered by the University of Washington — ~~Bothell campus~~ **campuses**, Bastyr University, Shoreline Community College, and Cascadia College, ~~the King County Library System~~, and other providers.

OBJECTIVE PS-4.3 Provide adequate library services in the community.

Policy PS-4.3.1 In partnership with the King County Library System, encourage increased local library services to the Kenmore community.

GOAL PS-5. SUPPORT THE PROVISION OF **EQUITABLE, EFFECTIVE AND ACCESSIBLE HUMAN SERVICES THAT ADDRESS COMMUNITY **CONCERNS** **NEEDS****

OBJECTIVE PS-5.1 ~~Coordinate~~ **Collaborate with existing human service providers to **make the most effective use of resources committed to provide a robust network of human services including those for families, seniors, and youth, health, etc.** in the Kenmore community.**

Policy PS-5.1.1 Increase coordination among providers of services with the aim of expanding services to Kenmore residents. Work with the talent base already available in the service provider community to develop comprehensive approaches to meet the needs of residents. Consider the following roles for active City involvement:

a. Convene meeting(s) of providers serving Kenmore to develop plans for increased or more focused services in Kenmore.

b. Encourage service providers to offer services, classes, outreach materials, and information in multiple formats and languages.

c. Improve community information on services available to Kenmore residents. City Hall should continue to be a central source for information on services available to Kenmore residents.

OBJECTIVE PS-5.2 Make health and human services more accessible to the Kenmore community.

Policy PS-5.2.1 Help make health and human services more accessible and less subject to the barriers of inadequate transportation and facilities space. Consider the following roles for active City participation:

a. Facilitating improved transportation services for Kenmore residents. The City should meetwork with Metro transportation services and Sound Transit staff to develop increased transit service within Kenmore and routes between Kenmore and neighboring communities.

b. Supporting partnerships between schools and local service agencies for space to operate youth programs and services at school sites.

Policy PS-5.2.2 Support the efforts of the Kenmore Senior Program, and the Northshore Senior Center, including the Kenmore Senior Center, to provide a variety of recreational, social, educational, and wellness programs to the Kenmore Community.

Policy PS-5.2.3 Help prevent obesity through programs that mMake Kenmore a healthy place to live, learn and thrive by providing parks and open space for active and passive recreation, protecting air and water quality, supporting opportunities to walk and bicycle, and organizing community events that celebrate all ages, abilities, and cultural backgrounds.

OBJECTIVE PS-5.3 Recognize the City's limited resources by applying municipal funds to fill gaps in services or to leverage federal, state or regional funding received.

Policy PS-5.3.1 Encourage agencies and human services providers to update information on community needs and available services, with recommendations on

how providers might reduce or eliminate gaps in service for Kenmore residents.

Policy PS-5.3.2 Utilize Federal, and State and County funding, or other grant funding, to help expand programs to fill gaps in services.

IMPLEMENTATION STRATEGIES

These Public Services policies would require new or increased commitments of City resources to prepare new regulations, review/amend existing regulations, create educational or incentive programs, or coordinate with adjacent jurisdictions.

New programs, rules, or regulations would be needed to address:

- Preparation of an annual report on the status of Comprehensive Plan goals, objectives, and policies, and implementing plans
- Inventorying educational facilities and programs serving Kenmore.
- Encouraging agencies and human services providers to update information on community needs and available services, with recommendations on how providers might reduce or eliminate gaps in service for Kenmore residents.
- Development of a guide to human services agencies serving Kenmore, including contact information.
- Development of a recreational guide to promote locations and opportunities for physical activity.

Additional or continuing efforts would need to be made to coordinate with adjacent jurisdictions or participate in regional programs, including:

- Coordinate with the combined Northshore Fire Department/Shoreline Fire Department in their development review and inspection programs
- Participate in regional emergency management systems
- Coordinate with school districts, and Bastyr University, University of Washington-Bothell, and Cascadia College.
- Coordinate with the Library District
- Facilitate meeting(s), coordinate and partner with human service providers
- Conduct a needs assessment to evaluate the demand for human services, social services and mental health services and what services are available or essential to support the daily needs of Kenmore residents

REFERENCES

Bastyr University website: (<http://www.bastyr.edu/>) and personal communication from Jeanne Galloway, VP of Advancement and Enrollment Services, to Lauri Anderson, Principal Planner.

1 City of Kenmore (2013). Annual Police Service Highlights and Data (2013), Kenmore, WA.

2 City of Kenmore website: <http://www.kenmorewa.gov/>.

3 King County Library System (~~February 2015~~December 2022). Personal communication from
4 ~~Karen Hardiman~~Benjamin Resler, Operations Manager, to Lauri Anderson, ~~Senior~~Principal
5 Planner.

6 King County Library System website: <http://www.kcls.org/>.

7 King County Sheriff's Office (~~February 2015~~December 2022). Personal communication from
8 Police Chief ~~Cliff Sether~~Brandon Moen to Lauri Anderson, ~~Senior~~Principal Planner.

9 Northshore Fire ~~Department~~District (~~February 2015~~December 2022). Personal communications
10 from ~~Shoreline Fire Department~~ Fire Chief ~~Jim Torpin~~Matt Cowan to Lauri Anderson,
11 ~~Senior~~Principal Planner.

12 ~~Northshore~~Shoreline Fire Department website: <http://www.northshoreshorelinefire.com/>.

13 **Northshore School District 417 (20132022). 20162022 Capital Facilities Plan, Bothell, WA.**

14 Northshore School District 417 (~~April 2015~~December 2022). Personal communications from
15 ~~Leanna Albrecht~~Dawn Mark, Communications Director~~Director of Facilities Planning and~~
16 ~~Enrollment~~, to Lauri Anderson, ~~Senior~~Principal Planner.

17 Northshore School District website: <http://www.new.nsd.org/site/default.aspx?PageID=1>
18 <https://www.nsd.org>.

UTILITIES ELEMENT

INTRODUCTION

Purpose

City residents rely on a number of basic services that help define their quality of life and maintain their health and well being. Water supply and sewage and solid waste disposal systems and the delivery of natural gas, electricity, and telecommunication services are considered “utilities.” These services are often taken for granted, yet without coordination and conscientious planning for future growth, service may be interrupted, inadequate, or prohibitively expensive. The Utilities Element addresses electricity, telecommunications (telephone, cable, internet), and natural gas provision as well as water, wastewater, and solid waste services. The Element also addresses conservation and recycling.

The utilities element is consistent with and supports other elements of the Comprehensive Plan. For example, by setting goals, policies and objectives for the provision of efficient and sustainable utilities to serve existing development and anticipated growth identified in the Land Use element. The importance of infrastructure efficiency and reliability, a focus on conservation, the reduction of fossil fuels and greenhouse gas emissions, and a shift to renewable energy sources is a focus of this element. The Utilities Element is consistent with the Climate Action Element for improving infrastructure resiliency to climate impacts for improving climate resiliency to climate impacts and reducing greenhouse gas emissions.

Growth Management Act Requirements

The Growth Management Act (GMA) has the goal of ensuring that those public facilities and services necessary to support development shall be adequate to serve the development at the time development is available for occupancy and use without decreasing current service levels below locally established minimum standards. A Utilities Element is required to address the general location, proposed location and capacity of existing and proposed utilities, including electrical lines, telecommunication lines, and natural gas lines.

VISION 2050

The overall vision in the multicounty planning policies (VISION 2050) is that public facilities and services will support the region’s growing communities in a coordinated, fair, efficient, and cost-effective manner. VISION 2050 emphasizes conservation measures and the use of renewable energy resources. Planning for the provision of telecommunication infrastructure to provide access to residents and businesses in all communities, especially underserved areas, also is emphasized.

Countywide Planning Policies

The King County Countywide Planning Policies (CPPs) include general policies to ensure adequate infrastructure for planned development within the King County Urban Growth Boundary. Growth is to be directed to centers and urbanized areas with existing infrastructure capacity.

CPP policies focus on providing utilities in an efficient and cost-effective manner. They support water conservation as a means to reduce future need, along with recycling and reuse of solid waste. The CPPs encourage investment in low-carbon, renewable, and alternative energy resources to help meet the County's long-term energy needs, reduce environmental impacts associated with traditional energy supplies, and increase community sustainability.

As in VISION 2050, the CPPs support equitable provision of telecommunication infrastructure and affordable, convenient, and reliable broadband internet access to businesses, and to households of all income levels, with a focus on underserved areas.

EXISTING CONDITIONS/FORECAST OF FUTURE NEEDS

Electricity

Puget Sound Energy (PSE) is a private utility providing electric and natural gas service to homes and businesses in the Puget Sound region and portions of Eastern Washington, covering 10 counties and approximately 6,000 square miles. PSE provides electrical power to more than 1.2 million electric customers throughout 8 counties. Within the City of Kenmore, PSE serves approximately 16,779 metered customers.

Existing Distribution System

To provide the City of Kenmore with electricity, PSE builds, operates, and maintains an extensive integrated electric system consisting of generating plants, transmission lines, substations, switching stations, sub-systems, overhead and underground distribution systems, attachments, appurtenances, and metering systems.

PSE generates approximately 46 percent of the electricity for its customers from its own generation plants—hydro, gas, coal, solar and wind. PSE currently has about 3,500 megawatts of power-generating capacity and purchases the rest of its power supply from a variety of other utilities, independent power producers and energy marketers across the western United States and Canada. In 2022, PSE provided 3,794,770 MWh of renewable energy produced from wind and hydropower facilities.

The PSE electric transmission facilities in City of Kenmore are important components of the electric energy delivery grid serving the city and Puget Sound region. As electricity reaches the City, the voltage is reduced and redistributed through lower-voltage transmission lines, distribution substations, overhead and underground distribution lines, smaller transformers, and to individual meters. PSE operates and maintains approximately 5.8 miles of 115 kilovolt (kV) high-voltage transmission lines, 1 switching station, 2 substations, 66 miles of overhead and 48 miles of underground 12kV distribution lines in Kenmore.

Regulatory Environment

PSE's operations and rates are governed by the Washington Utilities and Transportation Commission (WUTC). PSE electric utility operations and standards are further governed by the

1 Federal Energy Regulatory Commission (FERC), the National Electric Reliability Corporation
2 (NERC), and the Western Electricity Coordinating Council (WECC). These respective agencies
3 monitor, assess and enforce compliance and reliability standards for PSE. The residents of
4 Kenmore and the region rely on the coordinated effort between PSE and the City for the
5 adoption and enforcement of ordinances and/or codes to protect transmission and distribution
6 line capacity and support federal and state compliance of safe, reliable, and environmentally
7 sound operation of PSE's electric facilities. Routine utility maintenance work, including
8 vegetation management, is required to maintain compliance with FERC, NERC, and WECC
9 regulations.

10 Additionally, the Clean Electricity Transformation Act (CETA) became law in Washington State in
11 2019. CETA requires PSE to provide electricity free of greenhouse gas emissions by 2045. The
12 UTC and Washington Department of Commerce (WDOC) adopted CETA implementation rules
13 that require utilities to develop four-year plans known as Clean Energy Implementation Plans
14 (CEIP) to outline plans for clean energy investments, equitable distribution of customer benefits,
15 and 100% clean energy by 2045. The first CEIP covers the time period of 2022-2025 and was
16 filed with the UTC on December 17, 2021. It includes programs and investments such as
17 expanding energy efficiency efforts, deploying new technologies, installing localized sources of
18 clean energy, and investing in renewable energy.

19 **Planned Upgrades to System**

20 Puget Sound Energy plans years in advance to ensure the supply and infrastructure necessary to
21 deliver clean, safe and reliable energy. An IRP is a 20-plus year view of PSE's energy resource
22 needs, which is developed through a planning process that evaluates how a range of potential
23 future outcomes could affect PSE's ability to meet customers' electric and natural gas supply
24 needs. The analysis considers policies, costs, economic conditions, physical energy systems, and
25 future resource procurement. PSE's latest IRP was filed with the UTC on April 1, 2021 and is the
26 foundation for PSE's first Clean Energy Implementation Plan (CEIP).

27 PSE will be systematically deploying smart grid technology at each level of infrastructure to
28 enhance and automate monitoring, analysis, control and communications capabilities along its
29 entire grid. Smart grid technologies can impact the electricity delivery chain from a power
30 generating facility all the way to the end-use application of electrical energy inside a residence or
31 place of business. The ultimate goals of smart grid are to enable PSE to offer more reliable and
32 efficient energy service, and to provide customers with more control over their energy usage.

33 PSE's Customer Connected Solar Program provides information and resources to learn more
34 about installing solar on a property and how to apply for interconnection and net metering with
35 PSE. Net Metering, defined by PSE Rate Schedule 150, allows customer-generators to offset some
36 or all of their electricity consumption with solar energy generation on an annual basis. Although
37 this provides a modest portion of PSE's electrical supply portfolio, the number of customer-owned
38 connections continues to increase every year. Currently, there are over 16,000 net metered solar
39 customers in PSE's service territory. There are 128 net metered customers in Kenmore, one of
40 which is Kenmore City Hall.

41 Specific transmission and substation construction that is anticipated in Kenmore in the next 10
42 years includes reconductoring of the existing Moorlands Inglewood transmission line that was
43 built in the 1940s between the Moorlands and Inglewood substations in Kenmore. This 1.66-mile-

long line brings power to customers in Kenmore and is approaching its capacity limits, making it at risk of overloading during periods of high energy usage—putting customers at risk for power outages. The transmission line reconductoring is currently planned to go to construction in 2031. The new line, generally running along 84th Avenue NE, will include a high-capacity conductor, new poles, and associated equipment.

Two proposed substations (Spruce and Chickadee) may also serve Kenmore in the future but are not proposed for construction within the next 10 years. Two new transmission lines between Sammamish, Moorlands and Seattle City Light facilities may also serve Kenmore in the future but are not proposed for construction within the next 10 years.

Conversion to Underground Service

The cost of undergrounding of electric facilities is regulated by the Washington Utilities and Transportation Commission (WUTC). Underground installations by PSE must be done in accordance with the rates and tariffs on file with the WUTC.

Undergrounding may be two to four times the cost of installing overhead lines, plus the cost of trenching and hard surface restoration. The latter may result in costs up to 10 times the amount of overhead line installation. In addition, there are costs to the customer, particularly affecting commercial customers, for installing lines from the transformer to the meter at the building.

Challenges to undergrounding include environmental constraints such as wetlands and buffers, as well as the need for easements when large pad-mounted equipment such as transformers and switches cannot be accommodated in the right-of-way.

Energy Conservation Programs

Under the Energy Independence Act (EIA), utilities must pursue all conservation that is cost effective, reliable and feasible. PSE identifies the conservation potential over a 10-year period and sets two-year targets. For more than three decades PSE's energy efficiency programs have been the foundation of PSE's cost-effective energy resources, and this will continue. Energy conservation reduces the rate at which new facilities need to be built or upgraded. These programs include a wide variety of measures that result in a smaller amount of energy being used to do a given amount of work. Programs include retrofitting heating, ventilation and air conditioning (HVAC) systems, building weatherization, lighting upgrades and appliance upgrades.

PSE currently has several energy conservation programs for residential, commercial, and industrial customers. While these programs may change from year-to-year, current programs range from technical assistance and information to referrals and financial assistance. PSE has Energy Advisors to help direct customers to the various conservation programs currently available. For residential customers PSE offers a free, do-it-yourself home energy assessment as well as several free informational brochures on the various rebate and incentive programs. PSE also provides weatherization assistance for low-income customers.

Natural Gas

Natural gas utility service for the City of Kenmore also is provided by Puget Sound Energy (PSE). Currently, PSE provides natural gas to more than 900,000 customers, throughout 6 counties. Within the City of Kenmore, PSE serves 6,303 metered customers.

Existing Distribution System

PSE controls its gas-supply costs by acquiring gas, under contract, from a variety of gas producers and suppliers across the western United States and Canada. PSE purchases 100 percent of its natural gas supplies needed to serve its customers. A majority of the natural gas is obtained from producers and marketers in British Columbia and Alberta, and the rest comes from Rocky Mountain States. All the gas PSE acquires is transported into PSE's service area through large interstate pipelines owned and operated by Williams Northwest Pipeline. PSE buys and stores significant amounts of natural gas during the summer months, when wholesale gas prices and customer demand are low, and stores it either in the pipes themselves (via increased pressure) or in large underground facilities. PSE can then use reserves in winter when customer usage is highest, ensuring that a reliable and affordable supply of gas is available.

To provide the City of Kenmore and adjacent communities with natural gas, PSE builds, operates, and maintains an extensive system consisting of transmission and distribution natural gas mains, odorizing stations, pressure regulation stations, heaters, corrosion protection systems, above ground appurtenances, and metering systems. When PSE takes possession of the gas from its supplier, it is distributed to customers through PSE-owned natural gas mains and service lines. Currently within the City of Kenmore PSE operates and maintains: 16 miles of high pressure main, 6 District Regulators, and 97 miles of intermediate pressure main.

PSE receives natural gas transported by Williams Northwest Pipeline's 36" and 30" high pressure transmission mains at pressures ranging from 500 PSIG to 960 PSIG. The custody change and measurement of the natural gas occurs at locations known as Gate Stations. This is also typically where the gas is injected with the odorant mercaptan. Since natural gas is naturally odorless, this odorant is used so that leaks can be detected. The Gate Station is not only a place of custody transfer and measurement but is also a common location of pressure reduction through the use of "pressure regulators". Due to state requirements, the pressure is most commonly reduced to levels at or below 250 PSIG. This reduced pressure gas continues throughout PSE's high pressure supply system in steel mains ranging in diameter of 2" to 20" until it reaches various other pressure reducing locations.

In 2021, PSE launched a Renewable Natural Gas (RNG), program in which more than 4,700 customers lowered their carbon footprint by replacing a portion of their conventional natural gas usage with renewable natural gas. The renewable natural gas offered to customers is made from gas captured at a landfill - not from fossil fuels. Since launching RNG, PSE sold more than 92,000 therms of this cleaner alternative.

To safeguard against excessive pressures throughout the supply and distribution systems due to regulator failure, over-pressure protection is installed. This over-pressure protection will release gas to the atmosphere, enact secondary regulation, or completely shut off the supply of gas. To safeguard steel main against corrosion, PSE builds, operates, and maintains corrosion control mitigation systems to prevent damaged pipe as a result of corrosion.

Regulatory Environment

PSE's operations and rates are governed by the Washington Utilities and Transportation Commission (WUTC). PSE natural gas utility operations and standards are further regulated by the U.S. Department of Transportation (DOT), including the Pipeline and Hazardous Materials Administration (PHMSA). PHMSA's Pipeline Safety Enforcement Program is designed to monitor and enforce compliance with pipeline safety regulations. This includes confirmation that operators are meeting expectations for safe, reliable, and environmentally sound operation of PSE's pipeline infrastructure. PHMSA and the WUTC update pipeline standards and regulations on an ongoing basis to assure the utmost compliance with standards to ensure public safety. The residents within Kenmore rely on the coordinated effort between PSE and the City for the adoption and enforcement of ordinances and/or codes to support the safe, reliable, and environmentally sound construction, operation and maintenance of PSE's natural gas facilities.

Planned Upgrades to System

Puget Sound Energy plans years in advance to ensure the supply and infrastructure necessary to deliver clean, safe and reliable energy. An IRP is a 20-plus year view of PSE's energy resource needs, which is developed through a planning process that evaluates how a range of potential future outcomes could affect PSE's ability to meet customers' electric and natural gas supply needs. The analysis considers policies, costs, economic conditions, physical energy systems, and future resource procurement. PSE's latest IRP was filed with the UTC on April 1, 2021 and is the foundation for PSE's first Clean Energy Implementation Plan (CEIP).

To meet regional and City natural gas demand, PSE's delivery system is modified every year to address new or existing customer growth, load changes that require system reinforcement, rights-of-way improvements, and pipeline integrity issues. Ongoing system integrity work in Kenmore may include the replacement of DuPont manufactured polyethylene main and service piping and certain qualified steel wrapped intermediate pressure main and service piping. Ongoing pipe investigations throughout the city will determine the exact location of any DuPont pipe and qualified steel wrapped pipe to be replaced. In addition, ongoing investigation will determine locations where gas lines may have been cross bored through sewer lines, necessitating subsequent repairs. PSE also utilizes corrosion control mitigation systems to prevent pipe damage as well as annual monitoring schedules of those systems.

Energy Conservation Programs

Under the Energy Independence Act (EIA), utilities must pursue all conservation that is cost effective, reliable and feasible. PSE identifies the conservation potential over a 10-year period and sets two-year targets. For more than three decades PSE's energy efficiency programs have been the foundation of PSE's cost-effective energy resources, and this will continue. Energy conservation reduces the rate at which new facilities need to be built or upgraded. These programs include a wide variety of measures that result in a smaller amount of energy being used to do a given amount of work. Programs include retrofitting heating, ventilation and air conditioning (HVAC) systems, building weatherization, lighting upgrades and appliance upgrades.

Comprehensive Plan

PSE currently has several energy conservation programs for residential, commercial, and industrial customers. While these programs may change from year-to-year, current programs range from technical assistance and information to referrals and financial assistance. PSE has Energy Advisors to help direct customers to the various conservation programs currently available. For residential customers PSE offers a free, do-it-yourself home energy assessment as well as several free informational brochures on the various rebate and incentive programs. PSE also provides weatherization assistance for low-income customers.

Hazardous Liquid Pipelines

According to the Northshore Fire District/Shoreline Fire Department, there are no hazardous liquid transmission pipelines located in Kenmore.

Telecommunications

Telecommunications services are regulated by several entities, including the Federal Communications Commission and the Washington Utilities and Transportation Commission. As these telecommunication entities frequently merge and often provide overlapping services, analysis of service by individual carrier is difficult.

Telephone

Telephone service is provided within the city by a number of providers—both landline and cellular. Carriers include New Cingular Wireless (formerly AT&T) and Verizon.

Cable

Cable service is provided within the city by Comcast and other providers, including Frontier and Wave. The City's franchise agreement with Comcast provides free cable service to City Hall, the Northshore Fire District headquarters, the Library, Northshore Utility District headquarters, Fire Station 54, the Police Precinct, and schools.

Internet

Internet services within the city also are provided by a number of private carriers, including Comcast and Ziply.

Local Water Service

Northshore Utility District (NUD) provides public water service to the entire City of Kenmore. As of December 28, 2022, approximately 7,836 NUD water service connections were located in the City of Kenmore 32% of the District's total of 24,653. NUD is organized as a special purpose district that has the authority to operate under Title 57 of the Revised Code of Washington (RCW).

The District owns and operates a water distribution and storage system. All water is purchased from Seattle Public Utilities (SPU) through connections to the Tolt Pipelines No. 1 and 2, and the Tolt Eastside Supply Line. The district has an additional connection to SPU at the Maple Leaf

Comprehensive Plan

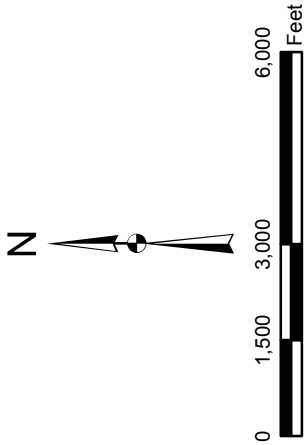
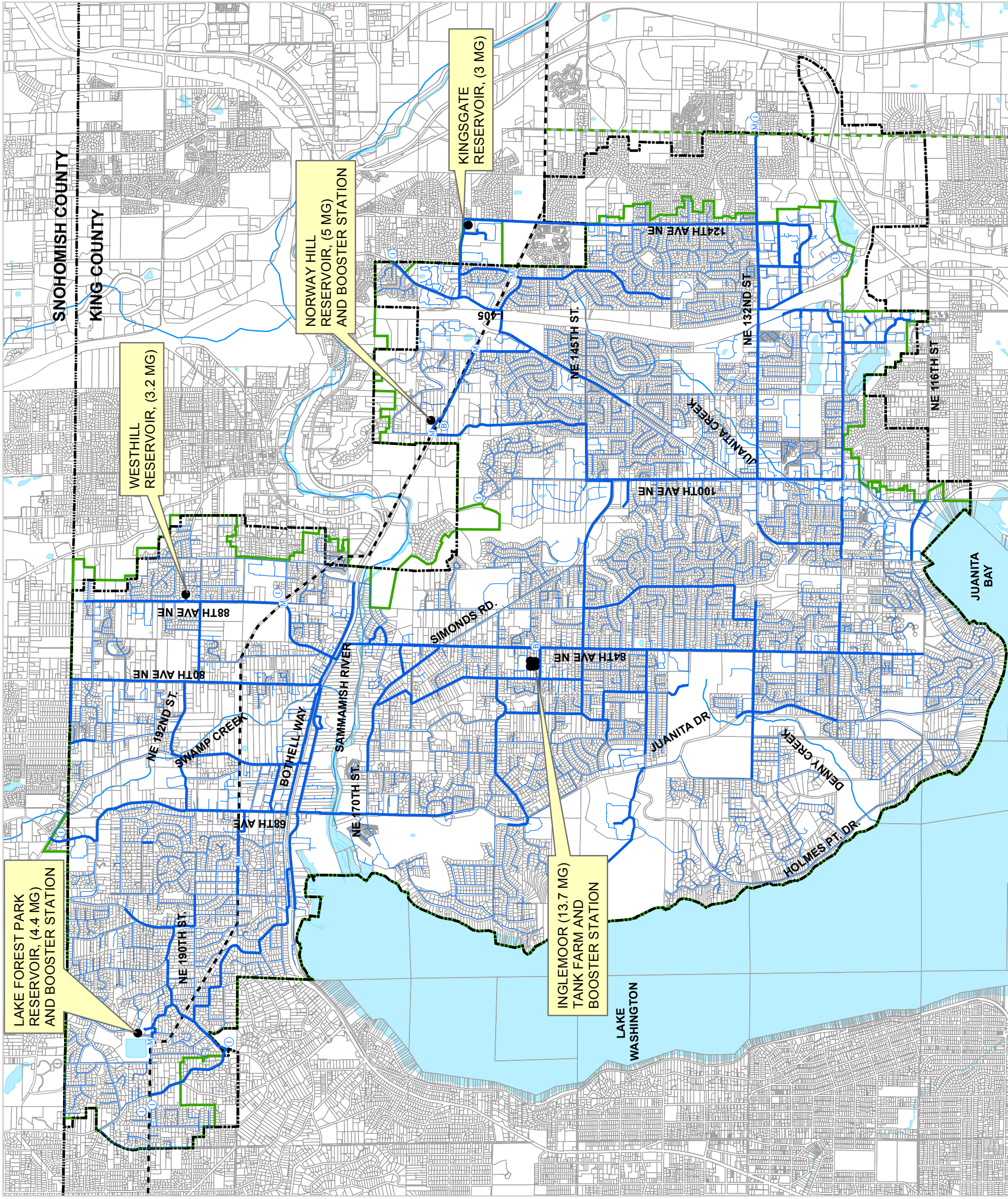
pipeline, used only in emergency situations. SPU is responsible for water quality treatment. The current water supply contract with SPU expires in 2062.

The current Comprehensive Water System Plan for the District was completed in 2017. This plan evaluates the existing system and its ability to meet anticipated requirements for water source, quality, transmission storage, and distribution for a twenty-year period (2016-2035) in accordance with the Growth Management Act. District population estimates for the planning period are based on the 2014 Transportation Analysis Zone (TAZ) projections provided by the Puget Sound Regional Council and Utility District staff determinations.

According to the Plan, the District has sufficient capacity in its existing storage and distribution system to meet growth needs to the 2035 planning horizon and beyond. The SPU contract water supply is sufficient to provide adequate water to the District to buildout, with the Plan indicating that average day and peak season demands at buildout are below the SPU supply contract amount. As a member of the Snohomish River Regional Water Authority, NUD holds a water right for the Snohomish River but is not currently withdrawing water under this water right. Although NUD has drilled a groundwater well in west Bothell, no water right was granted by the State and groundwater is not considered to be a viable water supply option for the district.

The 2017 plan includes a \$4.5 million six-year Capital Improvement Plan and a \$17.9 million 10-year plan. Projects include water supply source development, improvements to the distribution system, metering and telemetry improvements, and emergency preparedness. The majority of these projects constitute ongoing upgrades to the system.

Northshore Utility District's 2017 Water System Comprehensive Plan should be referred to directly for detailed information about the District and its facilities. **Figure U-1** shows existing water mains and reservoirs in the city of Kenmore.



- LEGEND:**
- RETAIL SERVICE AREA (INCLUDING RETAIL SERVICE AREA BY AGREEMENT)
 - CORPORATE BOUNDARY
 - COUNTY LINE
 - WATER MAINS UNDER 12-INCH DIAMETER
 - WATER MAINS 12-INCH DIAMETER & LARGER
 - SPU TOLT RIVER PIPELINES
 - SPU TESSL LINE
 - MASTER METER
 - RESERVOIR
 - INTERTIE LOCATIONS
 - BOOSTER STATIONS

Regional Water Service

The Seattle Public Utilities Tolt Pipelines No. 1 and 2 cross the city of Kenmore from east to west, primarily along the NE 185th Street alignment. At 61st Avenue NE the pipeline alignment turns in a northwest direction to the western city boundary.

Several taps into the Tolt Pipeline exist within the city to provide service through Northshore Utility District.

Local Wastewater Service

Northshore Utility District (NUD) provides public sewer service to the entire city of Kenmore. As of December 28, 2022, 7,342 of NUD's 24,513 sewer service connections, or 30%, were in Kenmore. The district is organized as a special purpose district that has the authority to operate under Title 57 of the Revised Code of Washington (RCW).

The District owns and operates a wastewater collection system consisting of collection sewers, trunk sewers, lift stations, and force mains. Wastewater treatment is provided by King County Department of Natural Resources, Wastewater Treatment Division at the South Treatment Plant in Renton, at West Point Treatment Plant in Seattle, and at Brightwater Treatment Plant in Woodinville. The wastewater agreement with the County extends to 2056.

The current Comprehensive Wastewater System Plan for the District was completed in 2009, and an updated Capital Improvement Plan was adopted in 2018. In addition, the District has recently started the process to update the overall comprehensive plan with completion anticipated for 2024. The 2009 plan evaluates the existing collection system and identifies improvements needed to meet the needs of current and future sewer customers in light of changing regulatory requirements, population growth, development trends, and aging facilities for the time frame of 2006-2026. District population estimates for the planning period are based on the Transportation Analysis Zone (TAZ) projections provided by the Puget Sound Regional Council and Utility District staff determinations.

The Plan includes a policy of providing public sewer service to areas within its sewer service area. NUD published a Sewer System Buildout Catalog in 2006, with the goal to provide sewer service to the majority of parcels served by on-site septic systems within 8 years. As of January 4, 2023, there are approximately 265 parcels within the city of Kenmore that are served by on-site septic systems.

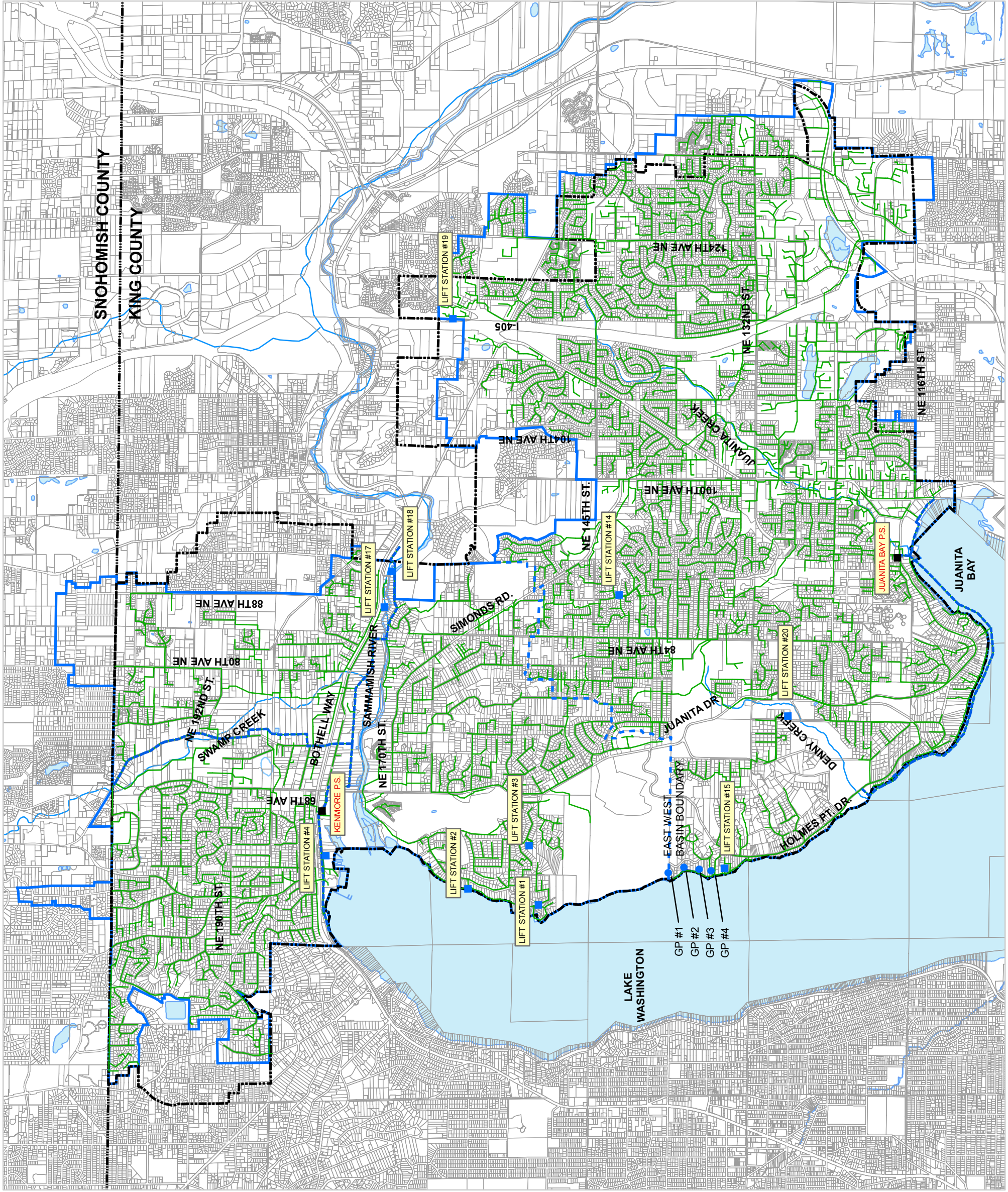
The 2018 Capital Improvement Plan recommends projects for the 2018-2027 time frame that include construction of new and supporting facilities, and upgrades as well as other improvements that will increase system efficiency. The plan includes a \$30 million ten-year capital improvement plan.

Northshore Utility District's 2009 Wastewater Comprehensive Plan should be referred to directly for detailed information about the District and its facilities. **Figure U-2** shows the existing District boundary and sewer service area, with some Kenmore facilities. Parcels that are currently on septic systems are shown on **Figure U-3**.

Regional Wastewater Facilities

King County Department of Natural Resources, Wastewater Treatment Division operates regional facilities within Kenmore. These include the Kenmore Pump Station/Logboom Regulator System, Swamp Creek Trunk, Swamp Creek Connector, and Kenmore Interceptor. Under normal operation, flow from the northern portions of the city in the 36-inch Swamp Creek Trunk is diverted at NE 192nd Street through the Swamp Creek Connector to the Brightwater Treatment Plant. Flows south of this diversion (and NE 192nd Street), enter the 72-inch Kenmore Interceptor and are conveyed to the Kenmore Pump Station. The Kenmore Pump Station/Logboom Regulator System controls flows in the Kenmore Interceptor lakeline, a 48-inch diameter, five-mile-long pipeline constructed in Lake Washington between Kenmore and Matthew's Beach. This system conveys sewage from the Kenmore area to Matthews Beach Pump Station and from there to the West Point Treatment Plant.

Through King County Wastewater Treatment Division planning programs and implemented projects as well as the Agreement for Sewage Disposal between King County and its component agencies, the necessary provisions are in place for treatment through the Comprehensive Plan's planning horizon.



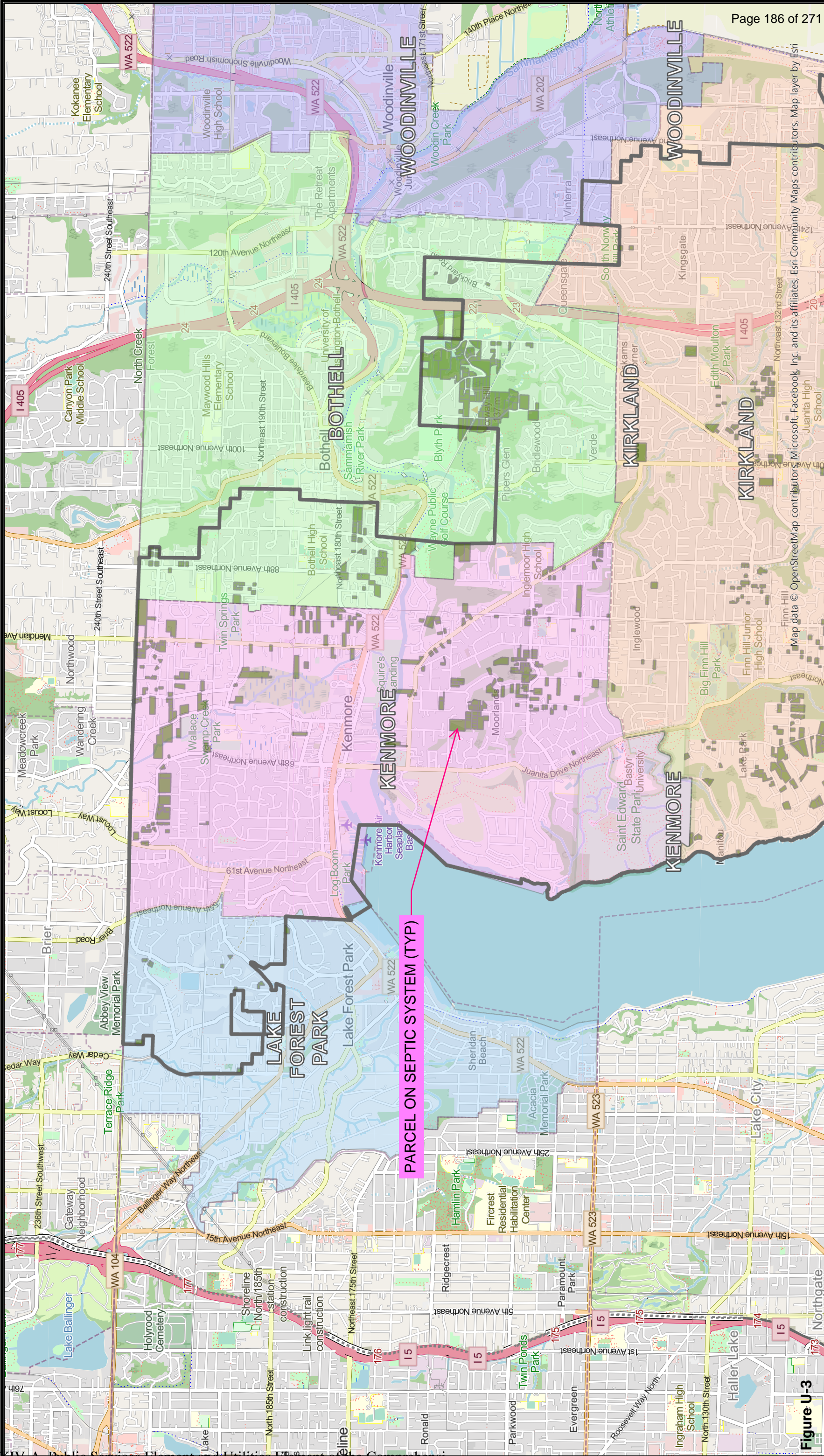


Figure U-3

Parcels on Septic System

1:36,000 1 inch = 3,000



Disclaimer:
Maps and information provided herein represent general geospatial information. The maps are not to be used as a substitute for site surveys or advice from a licensed professional. The information provided is "AS IS" and "WITH ALL FAULTS". The District disclaims all warranties, express or implied, related to accuracy, warranties of content and reliability of the information included. The District disclaims all liability and damages arising from the specific use, or misuse of the maps or information contained or referenced. The District reserves the right to change parameters and content without notice.

Northshore Utility District

6830 NE 185th St, Kenmore, WA 98028 (425) 398-4400

1/4/2023 1:26 PM

NUD NAV

Solid Waste

Coordination of Service

The King County Department of Natural Resources and Parks, Solid Waste Division, operates King County's transfer and disposal system comprised of a regional landfill, eight transfer stations, and two rural drop boxes for residential and non-residential self-haul customers and commercial haulers. Kenmore has an interlocal agreement with King County that guarantees the tonnage and associated revenue to allow the Solid Waste Division to operate the system through 2040.

Unincorporated areas of King County are served by private garbage collection companies which receive oversight through the Washington State Utilities and Transportation Commission (WUTC). When an area incorporates, it has the option to establish a franchise with a private hauler but is not required to do so. If a local jurisdiction enters into a franchise, the franchise regulations would supersede state regulations and the private hauler is no longer regulated by the State. The City of Kenmore has elected to allow the state to continue to regulate the private hauler serving the city. The City has no immediate plans to establish a franchise, but may wish to establish one at some point in the future. Republic Services is the garbage/recycling service provider to Kenmore.

Republic Services collects residential and commercial solid waste and recycling in the city. As of January 2023, the following services were provided:

Commercial	176 Garbage	21 Compost	117 Recycle
Multifamily	89 Garbage	11 Compost	91 Recycle
Residential	6259 Garbage	4469 Compost	6269 Recycle

General Waste Collection

The company collects solid waste on a weekly basis and then hauls garbage to the King County Houghton Transfer Station in Kirkland. Except for construction debris, which is recycled, refuse at the transfer station is trucked to the Cedar Hills Landfill.

The 2006 Solid Waste Transfer and Waste Export System Plan identified the need for a new "Northeast Lake Washington" transfer station in the northeast part of King County. The County currently is in the site selection and planning phase of a new recycling and transfer station (RTS). This new RTS could replace the Houghton Transfer Station and is currently referred to as NERT (Northeast Recycling and Transfer Station).

It is expected that the Cedar Hills Landfill will be operational until around 2040 based on current tonnage forecasts. The 2019 Comprehensive Solid Waste Management Plan explores the concept of using other technologies for waste disposal, rather than pursuit of additional landfill space once Cedar Hills is no longer operational. The County has recently selected a consultant and is working with them and other stakeholders to analyze which long-term disposal option is best to replace the Cedar Hills Regional Landfill once it is full.

Recycling

In Kenmore, recycling collection services are provided to single-family and multi-family residences, as well as to commercial customers with individual agreements. Commercial recycling and composting are not mandatory; however, a new Organics Management Law will require organics composting starting in 2024.

Recycling material is collected curbside every other week and taken to Republic Services Recycling in south Seattle. Yard waste also is collected every other week at curbside and taken to Cedar Grove Compost where it is composted then sold for use in gardens and flower beds.

Totals from 2022 annual data (averaged) show the following diversion percentages:

Residential	51.27%
Commercial	19.75%
Multifamily	26.41%

GOALS, OBJECTIVES, AND POLICIES

Following are the utility goals, objectives and policies.

GOAL U-1. ENSURE THAT ALL HOUSEHOLDS ARE SERVED OR CAN BE SERVED BY WATER AND SANITARY SEWER UTILITIES AT ACCEPTED SERVICE LEVELS.

- OBJECTIVE U-1.1** Coordinate with the Northshore Utility District, the King County Department of Natural Resources Wastewater Treatment Division, and the City of Seattle to ensure that sufficient sanitary sewer infrastructure and treatment, water supply, infrastructure, and fire flow are available or can be provided to all areas of the community to meet existing and future needs and to protect environmental quality.
- Policy U-1.1.1 Ensure City regulations allow for improvements and additions to water and sewer facilities as needed to accommodate growth and provide reliable service.
 - Policy U-1.1.2 Furnish regular updates of population, employment and development projections to the Northshore Utility District, King County and the City of Seattle in order to ensure appropriate services will be available as needed.
 - Policy U-1.1.3 Coordinate with the Northshore Utility District in the amendment and implementation of its Water System Plan and Wastewater System Plan in order to achieve shared goals and objectives of providing reliable, service to Kenmore citywide, and to ensure consistency with City's Comprehensive Plan.
 - Policy U-1.1.4 Coordinate with the Northshore Utility District and combined Northshore Fire District 16/Shoreline Fire Department to ensure adequate fire flow in all areas of the city.
 - Policy U-1.1.5 If an areawide water or sewer deficiency is identified, ensure that the applicable service providers remedy the deficiency through capital improvement programs and long-term funding strategies. If financing and level of service remedies cannot solve the deficiency, the City may change zoning to address the problem.
 - Policy U-1.1.6 Coordinate with the appropriate service providers to ensure water system plans include aggressive conservation and re-use measures, as well as development of new sources to support planned land uses with reliable service at minimum cost.
 - Policy U-1.1.7 In partnership with the City of Seattle, identify appropriate shared uses along the Tolt Pipeline in consideration of environmental features.
 - Policy U-1.1.8 Through memorandums of understanding or other methods, ensure the implementation of the County's Regional Wastewater Service Plan results

Comprehensive Plan

in full mitigation of siting, construction, and operational impacts of new or expanded facilities in Kenmore.

- Policy U-1.1.9 To address ground and surface water quality, ensure Northshore Utility District sewer plans require hook-ups to the sanitary sewer system in the case of septic system failures when reasonably available. Work with the Northshore Utility District to determine the circumstances under which hook-up would be appropriate. Determine if funding sources are available in the case of economic hardship.
- Policy U-1.1.10 Ensure new development is served by the public sanitary sewer system.
- Policy U-1.1.11 Ensure that the implementation of the County's Regional Wastewater Service Plan and the Northshore Utility District's Wastewater System Plan minimizes failures, overflows, and contamination affecting the City's surface waters.

GOAL U-2. PROVIDE SOLID WASTE COLLECTION AND DISPOSAL SERVICES TO THE COMMUNITY CONSISTENT WITH SOLID WASTE MANAGEMENT PLANS.

- OBJECTIVE U-2.1 Monitor the delivery of solid waste services provided by King County and waste handlers to ensure appropriate service levels are provided at a reasonable cost.**
 - Policy U-2.1.1 Support the planning of solid waste services, and the provision of disposal capacity on a regional basis.
 - Policy U-2.1.2 Monitor the levels of solid waste service and costs currently provided to the Kenmore community through the Washington State Utilities and Transportation Commission's oversight of the local private hauler.
 - Policy U-2.1.3 Coordinate with current service providers to ensure that waste pick-up and curb-side recycling services are reliable and provided regularly and consistently.
 - Policy U-2.1.4 Coordinate with service providers to educate the Kenmore community about safe hazardous waste disposal.
 - Policy U-2.1.5 Coordinate with service providers to provide educational materials to the Kenmore community which inform that waste burning is prohibited and identify appropriate solid waste services that are available.
 - Policy U-2.1.5 Coordinate with service providers to educate the community about opportunities for increasing recycling, composting, sustainable consumption and zero waste.

GOAL U-3. ENSURE THAT PRIVATELY PROVIDED UTILITIES, INCLUDING ELECTRICITY, NATURAL GAS, CABLE TELEVISION, AND OTHER TELECOMMUNICATIONS, ARE AVAILABLE OR CAN BE PROVIDED TO SERVE THE COMMUNITY.

OBJECTIVE U-3.1 Ensure utility providers make improvements and additions to improve service and accommodate growth in a timely manner.

- Policy U-3.1.1 Ensure City regulations allow for improvements and additions to facilities as needed to accommodate growth, provide reliable and efficient service, and support economic development.
- Policy U-3.1.2 Furnish regular updates of population, employment, and development projections to private utilities and service providers in order to ensure appropriate services will be available as needed.
- Policy U-3.1.3 Require franchise agreements where necessary for private utility use of the City rights-of-ways.
- Policy U-3.1.4 Whenever possible, ensure that franchise agreements support the provision of excellent and efficient utility service to Kenmore customers.
- Policy U-3.1.5 Coordinate with other jurisdictions in the implementation of multi-jurisdictional electric facility additions and improvements.
- Policy U-3.1.6 Support the transition from the use of natural gas to the use of green and renewable energy sources.
- Policy U-3.1.7 Evaluate the advantage of transitioning from a private to publicly owned energy provider.
- Policy U-3.1.8 Encourage state of the art telecommunication services to mitigate the transportation impacts of development and growth through such means as telecommuting and videoconferencing.
- Policy U-3.1.9 Support cable television services that meet the cable-related needs and interests of all segments of the Kenmore community, taking into account the cost of meeting such needs and interests.
- Policy U-3.1.10 Support the relocation of utility poles to protect the public safety and to further the Comprehensive Plan goals and realization of the Vision Statement.

OBJECTIVE U-3.2 Coordinate the timing and location of utilities to minimize cost and disruption.

- Policy U-3.2.1 Strive to notify private utilities and service providers of construction work in the public rights-of-way which may affect their equipment. Encourage

Comprehensive Plan

	coordination of public and private utility trenching activities for new construction and maintenance and repair of existing roads.
Policy U-3.2.2	Promote when reasonably feasible, co-location of new public and private utility distribution facilities in shared trenches and coordination of construction timing to minimize construction-related disruptions to the public and reduce the cost to the public of utility delivery.
Policy U-3.2.3	Encourage use of the Utility Notification Center (“Call Before You Dig”) prior to site construction or development,
OBJECTIVE U-3.3	Facilitate the provision of reliable utility service in a way that minimizes environmental and safety impacts while allowing for a fair and reasonable price for the utility’s product.
Policy U-3.3.1	Require utilities to define alternative routes to avoid impacts to environmentally sensitive areas where possible.
OBJECTIVE U-3.4	Encourage undergrounding of overhead utilities and co-location of utilities to reduce aesthetic impacts, minimize the need for pruning of trees and shrubs, and reduce power loss during severe weather events.
Policy U-3.4.1	To the extent feasible, require underground utility networks in new developments in the city.
Policy U-3.4.2	Where undergrounding is not presently feasible, require developers to take other measures to facilitate future undergrounding of aerial utilities.
Policy U-3.4.3	Wherever practical and feasible, encourage undergrounding of existing overhead utilities when significant work occurs in the right-of-way.
Policy U-3.4.4	Consider creating a funding mechanism for undergrounding of utilities on a continuing basis in developed areas.
Policy U-3.4.5	Minimize impacts of personal wireless services, telecommunication facilities, and towers on adjacent land uses through careful siting and design.
Policy U-3.4.6	Require communication facilities and poles, including cell or radio towers, to consider existing sites and co-locating prior to establishing new sites.
Policy U-3.4.7	Consider view corridors and aesthetics when reviewing utility pole or facility placement. Require undergrounding of utilities unless unfeasible or unreasonably costly.

GOAL U-4. ENCOURAGE RESOURCE AND ENERGY CONSERVATION.

OBJECTIVE U-4.1 Promote and support water conservation efforts.

- Policy U-4.1.1 Support water conservation programs of the Northshore Utility District for residential, commercial and industrial users.
- Policy U-4.1.2 Consider and Implement water conservation principles when constructing, maintaining and improving City facilities and parks.
- Policy U-4.1.3 Promote the use of water conservation features in the design or rehabilitation of residential structures.
- Policy U-4.1.4 Support the installation of utility infrastructure to encourage the use of reclaimed water for irrigation.

OBJECTIVE U-4.2 Encourage increased solid waste reduction and recycling.

- Policy U-4.2.1 Support King County and waste-hauler programs for increased waste reduction, composting and recycling in accordance with the adopted King County Solid Waste Management Plan, and with any future City solid waste plans.
- Policy U-4.2.2 Support King County and waste-hauler programs to work with property owners of multi-family to begin recycling and composting.

OBJECTIVE U-4.3 Promote and support energy conservation.

- Policy U-4.3.1 Continue to enforce State Energy Code requirements.
- Policy U-4.3.2 Review and update codes as necessary regarding solar energy and other alternative energy sources.
- Policy U-4.3.3 Establish standards for street widths, parking lots, and landscaping to moderate temperature, provide shade, and minimize impervious surfaces.
- Policy U-4.3.4 Promote higher density and infill developments that are located near major transportation and transit links.
- Policy U-4.3.5 Encourage the rehabilitation of existing buildings as an alternative to demolition, where appropriate, to encourage the conservation of energy, building materials, and historic preservation.

GOAL U-5 CONSIDER CLIMATE RISKS IN THE PLANNING AND OPERATIONS TO ENSURE IMPLEMENTATION OF RENEWABLE AND EFFICIENT ENERGY INFRASTRUCTURE

OBJECTIVE U-5.1 Promote renewable and efficient energy methods.

Comprehensive Plan

- Policy U-5.1.1 Kenmore, as a regional leader in sustainability, should continue to lead by example by reducing the city's carbon footprint. By reducing the city's output of greenhouse gases, this will help decrease the impacts of climate change and support the vision of a sustainable, resilient, inclusive, and healthy community.
- Policy U-5.1.2 The City should consider enrolling into Puget Sound Energy's Green Power program or similar program with a contracted energy provider which ensures that a portion of Kenmore's municipal electricity use is matched with clean renewable energy resources from the Northwest.
- Policy U-5.1.3 Promote installation of solar panels, heat pumps, or other renewable or energy efficient methods to further reduce greenhouse gas emissions reduction targets as identified in the City's Climate Action Plan (CAP).
- Policy U-5.1.4 The City should continue to replace its vehicle fleet with hybrid and electric vehicles to boost fuel efficiency and increase the number of electric charging stations at public facilities.
- Policy U-5.1.5 Update City codes and permitting processes to streamline installation of renewable energy infrastructure.
- Policy U-5.1.6 Conduct community education and outreach on renewable energies and their short- and long-term benefits.
- OBJECTIVE U.5.2 Participate in regional efforts to increase renewable energy, both locally and at the state level.**
- Policy U-5.2.1 Continue the partnership with King County Cities Climate Collaboration (K4C) to leverage the City's resources and partnerships to coordinate with and enhance local government climate and sustainability efforts.
- Policy U-5.2.2 Kenmore should build on existing state renewable energy commitments including the Washington State Renewable Portfolio Standard to partner with utilities, including contracted energy providers and other stakeholders on a Countywide commitment to renewable energy resources, including meeting energy demand through energy efficiency improvements and phasing out fossil fuel.
- Policy U-5.2.3 Collaborate with and encourage contracted energy providers to provide clean and renewable energy that meets the needs of existing and future development, and provides sustainable, highly reliable and energy efficient service for Kenmore residents and businesses.
- Policy U-5.2.4 Promote renewable energy production facilities within the City.
- Policy U-5.2.5 Participate in regional efforts that support the development of new and/or amended regulations to ensure the efficient and safe location of battery storage facilities.

IMPLEMENTATION STRATEGIES

The Utilities Element policies require commitments of City resources to prepare new regulations, review/amend existing regulations, create educational or incentive programs, or coordinate with jurisdictions, agencies and service providers.

- New or amended programs, rules, or regulations may be needed to address alternative and renewable energy sources, such as solar, or wind.
- New or amended programs, rules, or regulations may be needed to address increased conservation, recycling, composting, sustainable consumption, and zero waste
- Continue to review existing programs, rules and regulations to ensure they meet adopted policies.
- Coordinate and partner with agencies and service providers to ensure provision of efficient services, sustainable consumption, resiliency and protection of natural resources.
- Coordinate and partner with agencies and service providers to provide educational materials.

REFERENCES

King County Solid Waste Division, Department of Natural Resources and Parks (January 2023). Personal communication from Brian Halverson, Strategic Planning Manager, to Lauri Anderson, Principal Planner.

King County Wastewater Treatment Division, Department of Natural Resources and Parks (January 2023). Personal communication from Nicole L. Smith, Water Quality Planner/Project Manager, to Lauri Anderson, Principal Planner.

Northshore Fire District (January 2023). Personal communication from Matt Cowan, Fire Chief, Shoreline Fire Department, to Lauri Anderson, Principal Planner.

Northshore Utility District (January 2023). Personal communication from Stephen Dennehy, Engineering Director, to Lauri Anderson, Principal Planner.

Puget Sound Energy (January 2023). Personal communications from Patrick Robinson, Municipal Liaison to Lauri Anderson, Principal Planner.

Text = deleted text

Text = new text

UTILITIES ELEMENT

INTRODUCTION

Purpose

City residents rely on a number of basic services that help define their quality of life and maintain their health and well being. Water supply and sewage and solid waste disposal systems and the delivery of natural gas, electricity, and telecommunication services are considered “utilities.” These services are often taken for granted, yet without coordination and conscientious planning for future growth, service may be interrupted, inadequate, or prohibitively expensive. The Utilities Element addresses electricity, telecommunications (telephone, cable, internet), and natural gas provision as well as water, wastewater, and solid waste services. The Element also addresses conservation and recycling.

The utilities element is consistent with and supports other elements of the Comprehensive Plan. For example, by setting goals, policies and objectives for the provision of efficient and sustainable utilities to serve existing development and anticipated growth identified in the Land Use element. The importance of infrastructure efficiency and reliability, a focus on conservation, the reduction of fossil fuels and greenhouse gas emissions, and a shift to renewable energy sources is a focus of this element. The Utilities Element is consistent with the Climate Action Element for improving infrastructure resiliency to climate impacts for improving climate resiliency to climate impacts and reducing greenhouse gas emissions.

Growth Management Act Requirements

The Growth Management Act (GMA) has the goal of ensuring that those public facilities and services necessary to support development shall be adequate to serve the development at the time development is available for occupancy and use without decreasing current service levels below locally established minimum standards. A Utilities Element is required to address the general location, proposed location and capacity of existing and proposed utilities, including electrical lines, telecommunication lines, and natural gas lines.

VISION 2050

The overall vision in the multicounty planning policies (VISION 2050) is that public facilities and services will support the region’s growing communities in a coordinated, fair, efficient, and cost-effective manner. VISION 2050 emphasizes conservation measures and the use of renewable energy resources. Planning for the provision of telecommunication infrastructure to provide access to residents and businesses in all communities, especially underserved areas, also is emphasized.

Countywide Planning Policies

The King County Countywide Planning Policies (CPPs) include general policies to ensure adequate infrastructure for planned development within the King County Urban Growth Boundary. Growth is to be directed to centers and urbanized areas with existing infrastructure capacity.

CPP policies focus on providing utilities in an efficient and cost-effective manner. They support water conservation as a means to reduce future need, along with recycling and reuse of solid waste. The CPPs encourage investment in low-carbon, renewable, and alternative energy resources to help meet the County's long-term energy needs, reduce environmental impacts associated with traditional energy supplies, and increase community sustainability.

As in VISION 2050, the CPPs support equitable provision of telecommunication infrastructure and affordable, convenient, and reliable broadband internet access to businesses, and to households of all income levels, with a focus on underserved areas.

EXISTING CONDITIONS/FORECAST OF FUTURE NEEDS

Electricity

Puget Sound Energy (PSE) is a private utility providing electric and natural gas service to homes and businesses in the Puget Sound region and portions of Eastern Washington, covering 10 counties and approximately 6,000 square miles. PSE provides electrical power to more than 1.2 million electric customers throughout 8 counties. Within the City of Kenmore, PSE serves approximately 9,468,16,779 metered customers.

Existing Distribution System

To provide the City of Kenmore with electricity, PSE builds, operates, and maintains an extensive integrated electric system consisting of generating plants, transmission lines, substations, switching stations, sub-systems, overhead and underground distribution systems, attachments, appurtenances, and metering systems.

PSE generates approximately 46 percent of the electricity for its customers from its own generation plants—hydro, gas, coal, thermal, solar and wind. PSE currently has about 3,000,3,500 megawatts of power-generating capacity, and purchases the rest of its power supply from a variety of other utilities, independent power producers and energy marketers across the western United States and Canada. In 2022, PSE provided 3,794,770 MWh of renewable energy produced from wind and hydropower facilities.

The PSE electric transmission facilities in City of Kenmore are important components of the electric energy delivery grid serving the city and Puget Sound region. As electricity reaches the City, the voltage is reduced and redistributed through lower-voltage transmission lines, distribution substations, overhead and underground distribution lines, smaller transformers, and to individual meters. PSE operates and maintains approximately 5.8 miles of 115 kilovolt (kV) high-voltage transmission lines, 1 switching station, 2 substations, 5366 miles of overhead and

48 miles of underground 12kV distribution lines in Kenmore. **Figure U-1** shows the locations of existing primary electric transmission lines and substations within the City.

Regulatory Environment

PSE's operations and rates are governed by the Washington Utilities and Transportation Commission (WUTC). PSE electric utility operations and standards are further governed by the Federal Energy Regulatory Commission (FERC), the National Electric Reliability Corporation (NERC), and the Western Electricity Coordinating Council (WECC). These respective agencies monitor, assess and enforce compliance and reliability standards for PSE. The residents of Kenmore and the region rely on the coordinated effort between PSE and the City for the adoption and enforcement of ordinances and/or codes to protect transmission and distribution line capacity and support federal and state compliance of safe, reliable, and environmentally sound operation of PSE's electric facilities. Routine utility maintenance work, including vegetation management, is required to maintain compliance with FERC, NERC, and WECC regulations.

Additionally, the Clean Electricity Transformation Act (CETA) became law in Washington State in 2019. CETA requires PSE to provide electricity free of greenhouse gas emissions by 2045. The UTC and Washington Department of Commerce (WDOC) adopted CETA implementation rules that require utilities to develop four-year plans known as Clean Energy Implementation Plans (CEIP) to outline plans for clean energy investments, equitable distribution of customer benefits, and 100% clean energy by 2045. The first CEIP covers the time period of 2022-2025 and was filed with the UTC on December 17, 2021. It includes programs and investments such as expanding energy efficiency efforts, deploying new technologies, installing localized sources of clean energy, and investing in renewable energy.

Planned Upgrades to System

In order for PSE to meet regulatory requirements, it updates and files an Integrated Resource Plan (IRP) with the WUTC every two years. The IRP presents a long-term forecast of the lowest reasonable cost combination of resources necessary to meet the needs of PSE's customers to provide dependable and cost effective service over the next 20 years. The current plan, which was filed in May of 2013, details both the energy supply and transmission resources needed to reliably meet customers' wintertime, peak-hour electric demand over the next 20 years. The plan, which will be updated in the fall of 2015, forecasted that PSE would have to acquire approximately 4,900 megawatts of new power supply capacity by 2033. This resource need is driven mainly by expiring purchased-power contracts and expected population and economic growth in the Puget Sound region. The IRP suggests that roughly more than half of the utility's long-term electric resource need can be met by energy efficiency and the renewal of transmission contracts. This reduces the need down to 2,200 MW by 2033. The IRP states that the rest of PSE's gap in long-term power resources is likely to be met most economically with added natural gas-fired resources. Puget Sound Energy plans years in advance to ensure the supply and infrastructure necessary to deliver clean, safe and reliable energy. An IRP is a 20-plus year view of PSE's energy resource needs, which is developed through a planning process that evaluates how a range of potential future outcomes could affect PSE's ability to meet customers' electric and natural gas supply needs. The analysis considers policies, costs, economic conditions, physical energy systems, and future resource procurement. PSE's latest IRP was filed with the UTC on April 1, 2021 and is the foundation for PSE's first Clean Energy Implementation Plan (CEIP).

As part of its planning for the future, PSE must maintain compliance with the Washington Energy Independence Act (I-937). This voter-approved law requires utilities to provide 15 percent of their customers' electricity from renewable sources by 2020. PSE today is the top utility producer of renewable energy in the Northwest, with 773 megawatts of generating capacity from its three large wind farms in Washington.

PSE will be systematically deploying smart grid technology at each level of infrastructure to enhance and automate monitoring, analysis, control and communications capabilities along its entire grid. Smart grid technologies can impact the electricity delivery chain from a power generating facility all the way to the end-use application of electrical energy inside a residence or place of business. The ultimate goals of smart grid are to enable PSE to offer more reliable and efficient energy service, and to provide customers with more control over their energy usage.

~~PSE's Renewable Energy Advantage Program (REAP) voluntarily encourages the growth of renewable electricity production in its service area in support of WAC 458-20-273 through payments to the customer for energy produced. Currently, there are approximately 3,000 small customer-owned generation facilities. The generation facilities are interconnected with PSE's electrical distribution system. Dependent upon a customer's consumption, surplus energy can be exported onto the grid. The vast majority of these renewable systems are solar panel installations. Although this provides a modest portion of PSE's electrical supply portfolio, the number of customer-owned installations continues to increase every year. This voluntary set of rules allows Washington state utilities the option of participating in an incentive program for eligible customers who use solar PV, wind or anaerobic digesters to generate their own electricity. The incentives are available to individuals and businesses within the City. There are 29 small customer-owned generation facilities in Kenmore, one of which is at Kenmore City Hall. PSE's Customer Connected Solar Program provides information and resources to learn more about installing solar on a property and how to apply for interconnection and net metering with PSE. Net Metering, defined by PSE Rate Schedule 150, allows customer-generators to offset some or all of their electricity consumption with solar energy generation on an annual basis. Although this provides a modest portion of PSE's electrical supply portfolio, the number of customer-owned connections continues to increase every year. Currently, there are over 16,000 net metered solar customers in PSE's service territory. There are 128 net metered customers in Kenmore, one of which is Kenmore City Hall.~~

Specific transmission and substation construction that is anticipated in Kenmore in the next 10 years includes ~~reconstruction-reconductoring~~ of the existing Moorlands-Vitulli Inglewood transmission line that was built in the 1940s between the Moorlands ~~and Inglewood~~ substations in Kenmore ~~and the Vitulli substation in Bothell~~. This ~~five~~1.66-mile long line brings power to customers in Kenmore ~~and Bothell~~ and is approaching its capacity limits, making it at risk of overloading during periods of high energy usage—putting customers at risk for power outages. The transmission line ~~is scheduled for reconstruction in 2015~~reconductoring is currently planned to go to construction in 2031. The new line, generally running along NE 195th Street84th Avenue NE, will include a high capacity conductor, new poles, and associated equipment.

Two proposed substations (Spruce and Chickadee) may also serve Kenmore in the future, but are not proposed for construction within the next 10 years. Two new transmission lines between Sammamish, Moorlands and Seattle City Light facilities may also serve Kenmore in the future, but are not proposed for construction within the next 10 years.

Conversion to Underground Service

The cost of undergrounding of electric facilities is regulated by the Washington Utilities and Transportation Commission (WUTC). Underground installations by PSE must be done in accord with the rates and tariffs on file with the WUTC.

Undergrounding may be two to four times the cost of installing overhead lines, plus the cost of trenching and hard surface restoration. The latter may result in costs up to 10 times the amount of overhead line installation. In addition, there are costs to the customer, particularly affecting commercial customers, for installing lines from the transformer to the meter at the building.

Challenges to undergrounding include environmental constraints such as wetlands and buffers, as well as the need for easements when large pad-mounted equipment such as transformers and switches cannot be accommodated in the right-of-way.

Energy Conservation Programs

Under the Energy Independence Act (EIA), utilities must pursue all conservation that is cost effective, reliable and feasible. PSE identifies the conservation potential over a 10-year period and sets two-year targets. For more than three decades PSE's energy efficiency programs have been the foundation of PSE's cost-effective energy resources, and this will continue. Energy conservation reduces the rate at which new facilities need to be built or upgraded. These programs include a wide variety of measures that result in a smaller amount of energy being used to do a given amount of work. Programs include retrofitting heating, ventilation and air conditioning (HVAC) systems, building weatherization, lighting upgrades and appliance upgrades.

PSE currently has several energy conservation programs for residential, commercial, and industrial customers. While these programs may change from year-to-year, current programs range from technical assistance and information to referrals and financial assistance. PSE maintains an "Energy Efficiency Hotline" to help direct customers to the various conservation programs. PSE has Energy Advisors to help direct customers to the various conservation programs currently available. For residential customers PSE offers a free, do-it-yourself home energy audit/assessment as well as several free informational brochures on the various rebate and incentive programs. PSE also provides weatherization assistance for low-income customers.

Policy on Electric and Magnetic Fields

Electric and magnetic fields exist in nature as well as around all types of electrical devices. The electric and magnetic fields around all electrical appliances and power lines fall within the extremely low frequency (ELF) range. For several years, scientists reflecting a broad range of scientific disciplines have considered the question of whether EMF presents a hazard to human health. The scientific consensus, according to PSE, is that current evidence does not confirm the existence of any health consequences from exposure to low level EMF. PSE's policy statement says that Puget Sound Energy has and will continue to:

- Follow all applicable laws and regulations governing the installation of electrical facilities

Comprehensive Plan

- 1 • ~~Remain informed about important developments in EMF research.~~
- 2 • ~~Share accurate and objective information about EMF with customers.~~
- 3

DRAFT

- 1 **Figure U-1**
- 2 **Private Utilities**
- 3 **Eliminated this figure for security reasons**

DRAFT

Natural Gas

Natural gas utility service for the City of Kenmore also is provided by Puget Sound Energy (PSE). Currently, PSE provides natural gas to more than 770,000 customers, throughout 6 counties, covering an approximately 2,900 square-mile area. Within the City of Kenmore, PSE serves 5,612,303 metered customers.

Existing Distribution System

PSE controls its gas-supply costs by acquiring gas, under contract, from a variety of gas producers and suppliers across the western United States and Canada. PSE purchases 100 percent of its natural-gas supplies needed to serve its customers. About half a majority of the natural gas is obtained from producers and marketers in British Columbia and Alberta, and the rest comes from Rocky Mountain States. All the gas PSE acquires is transported into PSE's service area through large interstate pipelines owned and operated by Williams Northwest Pipeline. PSE buys and stores significant amounts of natural gas during the summer months, when wholesale gas prices and customer demand are low, and stores it either in the pipes themselves (via increased pressure) or in large underground facilities. PSE then withdraws the natural gas and can then use reserves in winter when customer usage is highest, ensuring that a reliable and affordable supply of gas is available.

To provide the City of Kenmore and adjacent communities with natural gas, PSE builds, operates, and maintains an extensive system consisting of transmission and distribution natural gas mains, odorizing stations, pressure regulation stations, heaters, corrosion protection systems, above ground appurtenances, and metering systems. When PSE takes possession of the gas from its supplier, it is distributed to customers through more than 21,000 miles of PSE-owned natural gas mains and service lines. PSE-owned natural gas mains and service lines. Currently within the City of Kenmore PSE operates and maintains: 16 miles of high pressure main, 6 District Regulators, and 97 miles of intermediate pressure main.

PSE receives natural gas transported by Williams Northwest Pipeline's 36" and 30" high pressure transmission mains at pressures ranging from 500 PSIG to 960 PSIG. The custody change and measurement of the natural gas occurs at locations known as Gate Stations. PSE currently has 39 such locations throughout its service territory. This is also typically where the gas is injected with the odorant mercaptan. Since natural gas is naturally odorless, this odorant is used so that leaks can be detected. The Gate Station is not only a place of custody transfer and measurement but is also a common location of pressure reduction through the use of "pressure regulators". Due to state requirements, the pressure is most commonly reduced to levels at or below 250 PSIG. This reduced pressure gas continues throughout PSE's high pressure supply system in steel mains ranging in diameter of 2" to 20" until it reaches various other pressure reducing locations. PSE currently has 755 pressure regulating stations throughout its service territory. These locations consist of Limiting Stations, Heaters, District Regulators, and/or high pressure Meter Set Assemblies.

The most common of these is the intermediate pressure District Regulator. It is at these locations that pressures are reduced to the most common levels ranging from 25 PSIG to 60 PSIG. This reduced pressure gas continues throughout PSE's intermediate pressure distribution system in mains of various materials consisting of polyethylene and wrapped steel that range in diameters

from 1-1/4" to 8" (and in a few cases, larger pipe). The gas flows through the intermediate pressure system until it reaches either a low pressure District Regulator or a customer's Meter Set Assembly.

In 2021, PSE launched a Renewable Natural Gas (RNG) program in which more than 4,700 customers lowered their carbon footprint by replacing a portion of their conventional natural gas usage with renewable natural gas. The renewable natural gas offered to customers is made from gas captured at a landfill - not from fossil fuels. Since launching RNG, PSE sold more than 92,000 therms of this cleaner alternative.

To safeguard against excessive pressures throughout the supply and distribution systems due to regulator failure, over-pressure protection is installed. This over-pressure protection will release gas to the atmosphere, enact secondary regulation, or completely shut off the supply of gas. To safeguard steel main against corrosion, PSE builds, operates, and maintains corrosion control mitigation systems to prevent damaged pipe as a result of corrosion.

Currently within the City of Kenmore PSE operates and maintains: 6 miles of high pressure main, 5 District Regulators, 79 miles of intermediate and low pressure main, and approximately 87 miles of service lines. **Figure U-1** shows the locations of existing primary natural gas transmission lines within the City.

Regulatory Environment

PSE's operations and rates are governed by the Washington Utilities and Transportation Commission (WUTC). PSE natural gas utility operations and standards are further regulated by the U.S. Department of Transportation (DOT), including the Pipeline and Hazardous Materials Administration (PHMSA). PHMSA's Pipeline Safety Enforcement Program is designed to monitor and enforce compliance with pipeline safety regulations. This includes confirmation that operators are meeting expectations for safe, reliable, and environmentally sound operation of PSE's pipeline infrastructure. PHMSA and the WUTC update pipeline standards and regulations on an ongoing basis to assure the utmost compliance with standards to ensure public safety. The residents within Kenmore rely on the coordinated effort between PSE and the City for the adoption and enforcement of ordinances and/or codes to support on the safe, reliable, and environmentally sound construction, operation and maintenance of PSE's natural gas facilities.

Planned Upgrades to System

Puget Sound Energy plans years in advance to ensure the supply and infrastructure necessary to deliver clean, safe and reliable energy. An IRP is a 20-plus year view of PSE's energy resource needs, which is developed through a planning process that evaluates how a range of potential future outcomes could affect PSE's ability to meet customers' electric and natural gas supply needs. The analysis considers policies, costs, economic conditions, physical energy systems, and future resource procurement. PSE's latest IRP was filed with the UTC on April 1, 2021 and is the foundation for PSE's first Clean Energy Implementation Plan (CEIP).

The Integrated Resource Plan (IRP), filed with the WUTC every two years, identifies methods to provide dependable and cost effective natural gas service that address the needs of retail natural gas customers. Natural gas sales resource need is driven by design peak day demand. The

Comprehensive Plan

current design standard ensures that supply is planned to meet firm loads on a 13-degree design peak day, which corresponds to a 52 Heating Degree Day (HDD). Currently, PSE's supply/capacity is approximately 970 MDth/Day at peak. This figure will be updated in the fall of 2015. The IRP suggests the use of liquefied natural gas (LNG) for peak day supply and to support the needs of emerging local maritime traffic and truck transport transportation markets.

To meet regional and City natural gas demand, PSE's delivery system is modified every year to address new or existing customer growth, load changes that require system reinforcement, rights-of-way improvements, and pipeline integrity issues. Ongoing system integrity work in Kenmore may include the replacement of DuPont manufactured polyethylene main and service piping and certain qualified steel wrapped intermediate pressure main and service piping. Ongoing pipe investigations throughout the city will determine the exact location of any DuPont pipe and qualified steel wrapped pipe to be replaced. In addition, ongoing investigation will determine locations where gas lines may have been cross bored through sewer lines, necessitating subsequent repairs. PSE also utilizes corrosion control mitigation systems to prevent pipe damage as well as annual monitoring schedules of those systems.

Energy Conservation Programs

Under the Energy Independence Act (EIA), utilities must pursue all conservation that is cost effective, reliable and feasible. PSE identifies the conservation potential over a 10-year period and sets two-year targets. For more than three decades PSE's energy efficiency programs have been the foundation of PSE's cost-effective energy resources, and this will continue. Energy conservation reduces the rate at which new facilities need to be built or upgraded. These programs include a wide variety of measures that result in a smaller amount of energy being used to do a given amount of work. Programs include retrofitting heating, ventilation and air conditioning (HVAC) systems, building weatherization, lighting upgrades and appliance upgrades.

PSE currently has several energy conservation programs for residential, commercial, and industrial customers. While these programs may change from year-to-year, current programs range from technical assistance and information to referrals and financial assistance. PSE maintains an "Energy Efficiency Hotline" PSE has Energy Advisors to help direct customers to the various conservation programs currently available. For residential customers PSE offers a free, do-it-yourself home energy audit/assessment as well as several free informational brochures on the various rebate and incentive programs. PSE also provides weatherization assistance for low-income customers.

Hazardous Liquid Pipelines

According to the Northshore Fire Department/District/Shoreline Fire Department, there are no hazardous liquid transmission pipelines located in Kenmore.

Telecommunications

Telecommunications services are regulated by several entities, including the Federal Communications Commission and the Washington Utilities and Transportation Commission. As

these telecommunication entities frequently merge and often provide overlapping services, analysis of service by individual carrier is difficult.

Telephone

Telephone service is provided within the city by a number of providers—both landline and cellular. Carriers include New Cingular Wireless (formerly AT&T) and Verizon.

Cable

Cable service is provided within the city by Comcast and other providers, including Frontier and Wave. The City's franchise agreement with Comcast provides free cable service to City Hall, the Northshore Fire District headquarters, the Library, Northshore Utility District headquarters, Fire Station 54, the Police Precinct, and schools.

Internet

Internet services within the city also are provided by a number of private carriers, including Comcast and Ziply.

Local Water Service

The Northshore Utility District (NUD) provides public water service to the entire City of Kenmore. As of December 31, 2014, 2022, approximately 6,819,836 NUD water service connections were located in the City of Kenmore—31.32% of the District's total of 24,653. NUD is organized as a special purpose district that has the authority to operate under Title 57 of the Revised Code of Washington (RCW).

The District owns and operates a water distribution and storage system. All water is purchased from Seattle Public Utilities (SPU) through connections to the Tolt Pipelines No. 1 and 2, and the Tolt Eastside Supply Line. The district has an additional connection to SPU at the Maple Leaf pipeline, used only in emergency situations. SPU is responsible for water quality treatment. The current water supply contract with SPU expires in 2062.

The current Comprehensive Water System Plan for the District was completed in 2009/2017. This plan evaluates the existing system and its ability to meet anticipated requirements for water source, quality, transmission storage, and distribution for a twenty-year period (2006-2026/2016-2035) in accordance with the Growth Management Act. District population estimates for the planning period are based on the 2000/2014 Transportation Analysis Zone (TAZ) projections provided by the Puget Sound Regional Council and Utility District staff determinations.

According to the Plan, the District has sufficient capacity in its existing storage and distribution system to meet growth needs to the 2026/2035 planning horizon and beyond. The SPU contract water supply is sufficient to provide adequate water to the District to at least the year 2025 buildout, with the Plan indicating that average day and peak season demands at buildout are below the SPU supply contract amount. And although the Plan indicates that average day and peak season demands at build out exceed the SPU supply contract amount, the shortfall is

Comprehensive Plan

minimal, and may ultimately be eliminated as conservation measures and water-use habits continue to reduce demand. In addition, reclaimed water projects may introduce new cost-effective supply options. As a member of the Snohomish River Regional Water Authority, NUD holds a water right for the Snohomish River but is not currently withdrawing water under this water right. Although NUD has drilled a groundwater well in west Bothell, no water right was granted by the State and groundwater is not considered to be a viable water supply option for the district.

The 2009/2017 plan includes a \$134.5 million six-year Capital Improvement Plan and a \$1917.9 million 10-year plan. Projects include water supply source development, improvements to the distribution system, metering and telemetry improvements, and emergency preparedness. The majority of these projects constitute ongoing upgrades to the system.

The Northshore Utility District's 2009/2017 Water System Comprehensive Plan should be referred to directly for detailed information about the District and its facilities. Figure U-21 shows existing water mains and reservoirs in the City of Kenmore.

- 1
- 2 **Figure U-2U-1**
- 3 **Water Lines**
- 4
- 5 **Updated map**

DRAFT

Regional Water Service

The Seattle Public Utilities Tolt Pipelines No. 1 and 2 cross the city of Kenmore from east to west, primarily along the NE 185th Street alignment. At 61st Avenue NE the pipeline alignment turns in a northwest direction to the western City boundary.

Several taps into the Tolt Pipeline exist within the city to provide service through Northshore Utility District.

Local Wastewater Service

The Northshore Utility District (NUD) provides public sewer service to the entire City of Kenmore. As of December 31, 2014, 28,222, 6,211,734 of NUD's 21,232,24,513 sewer service connections, or 30%, were in Kenmore. The district is organized as a special purpose district that has the authority to operate under Title 57 of the Revised Code of Washington (RCW).

The District owns and operates a wastewater collection system consisting of collection sewers, trunk sewers, lift stations, and force mains. Wastewater treatment is provided by King County Department of Natural Resources, Wastewater Treatment Division at the South Treatment Plant in Renton, and at West Point Treatment Plant in Seattle, and at Brightwater Treatment Plant in Woodinville. The wastewater agreement with the County extends to 2036/2056.

The current Comprehensive Wastewater System Plan for the District was completed in 2009, and an updated Capital Improvement Plan was adopted in 2018. In addition, the District has recently started the process to update the overall comprehensive plan with completion anticipated for 2024. The 2009 plan evaluates the existing collection system and identifies improvements needed to meet the needs of current and future sewer customers in light of changing regulatory requirements, population growth, development trends, and aging facilities for the time frame of 2006-2026. District population estimates for the planning period are based on the Transportation Analysis Zone (TAZ) projections provided by the Puget Sound Regional Council and Utility District staff determinations.

The Plan includes a policy of providing public sewer service to areas within its sewer service area. NUD published a Sewer System Buildout Catalog in 2006, with the goal to provide sewer service to the majority of parcels served by on-site septic systems within 8 years. As of December 31, 2014/January 4, 2023, 877 parcels within the District were there are approximately 265 parcels within the City of Kenmore that are served by on-site septic systems. Of those 877 parcels, 550 have district sewer service available but have not yet connected.

The 2009/2018 Capital Improvement Plan recommends projects for the 2006-2026/2018-2027 time frame that include construction of new and supporting facilities, and upgrades as well as other improvements that will increase system efficiency. The plan includes a \$2930 million ten-year capital improvement plan.

The Northshore Utility District's 2009 Wastewater Comprehensive Plan should be referred to directly for detailed information about the District and its facilities. Figure U-32 shows the existing District boundary and sewer service area, with some Kenmore facilities. Currently unsewered areas/Parcels that are currently on septic systems are shown on Figure U-43.

Regional Wastewater Facilities

King County Department of Natural Resources, Wastewater Treatment Division operates regional facilities within Kenmore. These include the Kenmore Pump Station/Logboom Regulator System, Swamp Creek Trunk, Swamp Creek Connector, and Kenmore Interceptor. Under normal operation, flow from the northern portions of the City in the 36-inch Swamp Creek Trunk is diverted at NE 192nd Street through the Swamp Creek Connector to the Brightwater Treatment Plant. Flows south of this diversion (and NE 192nd Street), enter the 72-inch Kenmore Interceptor and are conveyed to the Kenmore Pump Station. The Kenmore Pump Station/Logboom Regulator System controls flows in the Kenmore Interceptor Lakeline, a 48-inch diameter, five-mile long pipeline constructed in Lake Washington between Kenmore and Matthew's Beach. This system conveys sewage from King County's North Service Area the Kenmore area to Matthews Beach Pump Station and from there to the West Point Treatment Plant. The Kenmore Interceptor is a 72-inch diameter sewer within Kenmore that enters the city from the east.

The Swamp Creek Trunk is a 36-inch pipeline conveying sewage from the Swamp Creek basin to the Kenmore Pump Station. This facility serves the Swamp Creek Basin in King County as well as the Snohomish County Service Area. Currently, flows from the Swamp Creek Basin are conveyed from the Alderwood Sewer District's 36-inch trunk at the county line through an 18-inch Northshore Utility District main to NE 192nd Street, where the Swamp Creek Trunk currently ends.

The 2014 Comprehensive Review of the Regional Wastewater Service Plan (originally adopted in 1999) states that, with the operation of the new Brightwater treatment facility, there is sufficient treatment plant capacity for the region until the 2030s. It is expected that NUD's wastewater will continue to receive treatment at the Renton plant and at West Point in Seattle, but that some wastewater treatment service may be transferred to Brightwater in the future. Through King County Wastewater Treatment Division planning programs and implemented projects as well as the Agreement for Sewage Disposal between King County and its component agencies, the necessary provisions are in place for treatment through the Comprehensive Plan's planning horizon.

Figure U-3U-2
Wastewater Lines

Updated map

DRAFT

Figure U-4U-3
Unsewered Areas

Updated map

DRAFT

Solid Waste

Coordination of Service

The King County Department of Natural Resources and Parks, Solid Waste Division, operates King County's transfer and disposal system comprised of a regional landfill, eight transfer stations, and two rural drop boxes for residential and non-residential self-haul customers and commercial haulers. Kenmore has an interlocal agreement with King County that guarantees the tonnage and associated revenue to allow the Solid Waste Division to operate the system through 2040.

Unincorporated areas of King County are served by private garbage collection companies which receive oversight through the Washington State Utilities and Transportation Commission (WUTC). When an area incorporates, it has the option to establish a franchise with a private hauler but is not required to do so. If a local jurisdiction enters into a franchise, the franchise regulations would supersede state regulations and the private hauler is no longer regulated by the State. The City of Kenmore has elected to allow the state to continue to regulate the private hauler serving the City. The City has no immediate plans to establish a franchise, but may wish to establish one at some point in the future. Republic Services is the garbage/recycling service provider to Kenmore.

General Waste Collection

Republic Services collects residential and commercial solid waste and recycling on a weekly basis in the City of Kenmore. In 2013, Republic served 5,565 residential customers and 437 commercial customers. As of January 2023, the following services were provided:

<u>Commercial</u>	<u>176 Garbage</u>	<u>21 Compost</u>	<u>117 Recycle</u>
<u>Multifamily</u>	<u>89 Garbage</u>	<u>11 Compost</u>	<u>91 Recycle</u>
<u>Residential</u>	<u>6259 Garbage</u>	<u>4469 Compost</u>	<u>6269 Recycle</u>

General Waste Collection

The company collects solid waste on a weekly basis and then hauls garbage to the King County Houghton Transfer Station in Kirkland. Except for construction debris, which is recycled, refuse at the transfer station is trucked to the Cedar Hills Landfill.

The 2006 Solid Waste Transfer and Waste Export System Plan identifies the need for a new "Northeast Lake Washington" transfer station in the northeast part of King County. King County presently is reviewing this plan to determine whether in fact a new transfer station is needed. The County currently is in the site selection and planning phase of a new recycling and transfer station (RTS). This new RTS could replace the Houghton Transfer Station and is currently referred to as NERT (Northeast Recycling and Transfer Station).

It is expected that the Cedar Hills Landfill will be operational through 2030 to around 2040 based on current tonnage forecasts and 70% recycling goal. The Draft 2013/2019 Comprehensive Solid Waste Management Plan explores the concept of using emerging other technologies for waste disposal, rather than pursuit of additional landfill space once Cedar Hills is no longer operational.

The County has recently selected a consultant and is working with them and other stakeholders to analyze which long-term disposal option is best to replace the Cedar Hills Regional Landfill once it is full.

Recycling

In Kenmore, recycling collection services are provided to single-family and multi-family residences, as well as to commercial customers with individual agreements. Kenmore has a 57% recycling rate—well above the national average residential recycling rate of 30%. Commercial recycling and composting are not mandatory; however, a new Organics Management Law will require organics composting starting in 2024.

Recycling material is collected curbside every other week and taken to Republic Services Recycling in south Seattle. Yard waste also is collected every other week at curbside and taken to Cedar Grove Compost where it is composted then sold for use in gardens and flower beds.

Totals from 2022 annual data (averaged) show the following diversion percentages:

Residential	51.27%
Commercial	19.75%
Multifamily	26.41%

GOALS, OBJECTIVES, AND POLICIES

Following are the utility goals, objectives and policies.

GOAL U-1. ENSURE THAT ALL HOUSEHOLDS ARE SERVED OR CAN BE SERVED BY WATER AND SANITARY SEWER UTILITIES AT ACCEPTED SERVICE LEVELS.

- OBJECTIVE U-1.1** Coordinate with the Northshore Utility District, the King County Department of Natural Resources Wastewater Treatment Division, and the City of Seattle to ensure that sufficient sanitary sewer infrastructure and treatment, water supply, infrastructure, and fire flow are available or can be provided to all areas of the community to meet existing and future needs and to protect environmental quality.
- Policy U-1.1.1 Ensure City regulations allow for improvements and additions to water and sewer facilities as needed to accommodate growth and provide reliable service.
 - Policy U-1.1.2 Furnish regular updates of population, employment and development projections to the Northshore Utility District, King County and the City of Seattle in order to ensure appropriate services will be available as needed.
 - Policy U-1.1.3 Coordinate with the Northshore Utility District in the amendment and implementation of its Water System Plan and Wastewater System Plan in order to achieve shared goals and objectives of providing reliable, service to Kenmore citywide, and to ensure consistency with City's Comprehensive Plan.
 - Policy U-1.1.4 Coordinate with the Northshore Utility District and **combined** Northshore Fire District 16/**Shoreline Fire Department** to ensure adequate fire flow in all areas of the City.
 - Policy U-1.1.5 If an areawide water or sewer deficiency is identified, ensure that the applicable service providers remedy the deficiency through capital improvement programs and long-term funding strategies. If financing and level of service remedies cannot solve the deficiency, the City may change zoning to address the problem.
 - Policy U-1.1.6 Coordinate with the appropriate service providers to ensure water system plans include aggressive conservation and re-use measures, as well as development of new sources to support planned land uses with reliable service at minimum cost.
 - Policy U-1.1.7 In partnership with the City of Seattle, identify appropriate shared uses along the Tolt Pipeline in consideration of environmental features.
 - Policy U-1.1.8 Through memorandums of understanding or other methods, ensure the implementation of the County's Regional Wastewater Service Plan results

Comprehensive Plan

in full mitigation of siting, construction, and operational impacts of new or expanded facilities in Kenmore.

- Policy U-1.1.9 To address ground and surface water quality, ensure Northshore Utility District sewer plans require hook-ups to the sanitary sewer system in the case of septic system failures when reasonably available. Work with the Northshore Utility District to determine the circumstances under which hook-up would be appropriate. Determine if funding sources are available in the case of economic hardship.
- Policy U-1.1.10 Ensure new development is served by the public sanitary sewer system.
- Policy U-1.1.11 Ensure that the implementation of the County's Regional Wastewater Service Plan and the Northshore Utility District's Wastewater System Plan minimizes failures, overflows, and contamination affecting the City's surface waters.

GOAL U-2. PROVIDE SOLID WASTE COLLECTION AND DISPOSAL SERVICES TO THE COMMUNITY CONSISTENT WITH SOLID WASTE MANAGEMENT PLANS.

OBJECTIVE U-2.1 Monitor the delivery of solid waste services provided by King County and waste handlers to ensure appropriate service levels are provided at a reasonable cost.

- Policy U-2.1.1 Support the planning of solid waste services, and the provision of disposal capacity on a regional basis.
- Policy U-2.1.2 Monitor the levels of solid waste service and costs currently provided to the Kenmore community through the Washington State Utilities and Transportation Commission's oversight of the local private hauler.
- Policy U-2.1.3 Coordinate with current service providers to ensure that waste pick-up and curb-side recycling services are reliable and provided regularly and consistently.
- Policy U-2.1.4 Coordinate with service providers to educate citizens the Kenmore community about safe hazardous waste disposal.
- Policy U-2.1.5 Coordinate with service providers to provide educational materials to the Kenmore public community which inform that waste burning is prohibited and identify appropriate solid waste services that are available.

Policy U-2.1.5 Coordinate with service providers to educate the community about opportunities for increasing recycling, composting, sustainable consumption and zero waste.

GOAL U-3. ENSURE THAT PRIVATELY PROVIDED UTILITIES, INCLUDING ELECTRICITY, NATURAL GAS, CABLE TELEVISION, AND OTHER

TELECOMMUNICATIONS, ARE AVAILABLE OR CAN BE PROVIDED TO SERVE THE COMMUNITY.

OBJECTIVE U-3.1 Ensure utility providers make improvements and additions to improve service and accommodate growth in a timely manner.

Policy U-3.1.1 Ensure City regulations allow for improvements and additions to electric, natural gas, cable television, and telecommunication facilities as needed to accommodate growth, provide reliable and efficient service, and support economic development.

Policy U-3.1.2 Furnish regular updates of population, employment, and development projections to private utilities and service providers in order to ensure appropriate services will be available as needed.

Policy U-3.1.3 Require franchise agreements where necessary for private utility use of the City rights-of-ways.

Policy U-3.1.4 Whenever possible, ensure that franchise agreements support the provision of excellent and efficient utility service to Kenmore customers.

Policy U-3.1.5 Coordinate with other jurisdictions in the implementation of multi-jurisdictional electric facility additions and improvements.

Policy U-3.1.6 Support the transition from the availability and efficient use of natural gas to the use of green and renewable energy sources.

Policy U-3.1.7 Evaluate the advantage of transitioning from a private to publicly-owned energy provider.

Policy U-3.1.78 Encourage state of the art telecommunication services to mitigate the transportation impacts of development and growth through such means as telecommuting and videoconferencing.

Policy U-3.1.89 Support cable television services that meet the cable-related needs and interests of all segments of the Kenmore community, taking into account the cost of meeting such needs and interests. Encourage the completion of the "universal line up" where the region will be able to receive the same channels and programming.

Policy U-3.1.910 Support the relocation of utility poles to protect the public safety and to further the Comprehensive Plan goals and realization of the Vision Statement.

OBJECTIVE U-3.2 Coordinate the timing and location of utilities to minimize cost and disruption.

Policy U-3.2.1 Strive to notify private utilities and service providers of construction work in the public rights-of-way which may affect their equipment. Encourage

Comprehensive Plan

coordination of public and private utility trenching activities for new construction and maintenance and repair of existing roads.

Policy U-3.2.2 Promote when reasonably feasible, co-location of new public and private utility distribution facilities in shared trenches and coordination of construction timing to minimize construction-related disruptions to the public and reduce the cost to the public of utility delivery.

Policy U-3.2.3 Encourage use of the Utility Notification Center (“Call Before You Dig”) prior to site construction or development,

OBJECTIVE U-3.3 Facilitate the provision of reliable utility service in a way that minimizes environmental and safety impacts while allowing for a fair and reasonable price for the utility’s product.

~~Policy U-3.3.1 Review periodically, the state of scientific research on electromagnetic fields (EMF), and make changes to policies if the situation warrants.~~

Policy U-3.3.12 Require utilities to define alternative routes to avoid impacts to environmentally sensitive areas where possible.

OBJECTIVE U-3.4 Encourage undergrounding of overhead utilities and co-location of utilities to reduce aesthetic impacts, minimize the need for pruning of trees and shrubs, and reduce power loss during severe weather events.

Policy U-3.4.1 To the extent feasible, require underground utility networks in new developments in the City.

Policy U-3.4.2 Where undergrounding is not presently feasible, require developers to ~~install empty conduit or~~ take other measures to facilitate future undergrounding of aerial utilities.

Policy U-3.4.3 ~~Where significant work in existing rights-of-way will occur, investigate with service providers the possibility of buried lines where existing overhead lines are presently located and encourage them to underground if feasible.~~

Wherever practical and feasible, encourage undergrounding of existing overhead utilities when significant work occurs in the right-of-way.

Policy U-3.4.4 Consider creating a funding mechanism for undergrounding of utilities on a continuing basis in developed areas.

Policy U-3.4.5 Minimize impacts of personal wireless services, telecommunication facilities, and towers on adjacent land uses through careful siting and design.

Policy U-3.4.6 Require communication facilities and poles, including cell or radio towers, to consider existing sites and co-locating prior to establishing new sites.

Comprehensive Plan

Policy U-3.4.7 Consider view corridors and aesthetics when reviewing utility pole or facility placement. Require undergrounding of utilities unless unfeasible or unreasonably costly.

DRAFT

GOAL U-4. ENCOURAGE RESOURCE AND ENERGY CONSERVATION.

OBJECTIVE U-4.1 Promote and support water conservation efforts.

Policy U-4.1.1 Support water conservation programs of the Northshore Utility District for residential, commercial and industrial users.

Policy U-4.1.2 ~~Consider~~ **Consider and Implement** water conservation principles when constructing, maintaining and improving City facilities and parks.

Policy U-4.1.3 Promote the use of water conservation features in the design or rehabilitation of residential structures.

Policy U-4.1.4 Support the installation of utility infrastructure to encourage the use of reclaimed water for irrigation.

~~Policy U-4.1.4~~ **Work with the Northshore Utility District to address the feasibility of using reclaimed water from the Brightwater plant for irrigation.**

OBJECTIVE U-4.2 Encourage increased solid waste reduction and recycling.

Policy U-4.2.1 Support King County and waste-hauler programs for increased waste reduction, composting and recycling in accordance with the adopted King County Solid Waste Management Plan, and with any future City solid waste plans.

Policy U-4.2.2 Support King County and waste-hauler programs to work with property owners of multi-family to begin recycling and composting.

OBJECTIVE U-4.3 Promote and support energy conservation.

Policy U-4.3.1 Continue to enforce State Energy Code requirements.

Policy U-4.3.2 Review and update codes as necessary regarding solar energy and other alternative energy sources.

Policy U-4.3.3 Establish standards for street widths, parking lots, and landscaping to moderate temperature, provide shade, and minimize impervious surfaces.

Policy U-4.3.4 Promote higher density and infill developments that are located near major transportation and transit links.

Policy U-4.3.5 Encourage the rehabilitation of existing buildings as an alternative to demolition, where appropriate, to encourage the conservation of energy, building materials, and historic preservation.

GOAL U-5 CONSIDER CLIMATE RISKS IN THE PLANNING AND OPERATIONS TO ENSURE IMPLEMENTATION OF RENEWABLE AND EFFICIENT ENERGY INFRASTRUCTURE

OBJECTIVE U-5.1 Promote renewable and efficient energy methods.

Policy U-5.1.1 Kenmore, as a regional leader in sustainability, should continue to lead by example by reducing the City's carbon footprint. By reducing the City's output of greenhouse gases, this will help decrease the impacts of climate change and support the vision of a sustainable, resilient, inclusive, and healthy community.

Policy U-5.1.2 The City should consider enrolling into Puget Sound Energy's Green Power program or similar program with a contracted energy provider which ensures that a portion of Kenmore's municipal electricity use is matched with clean renewable energy resources from the Northwest.

Policy U-5.1.3 Promote installation of solar panels, heat pumps, or other renewable or energy efficient methods to further reduce greenhouse gas emissions reduction targets as identified in the City's Climate Action Plan (CAP).

Policy U-5.1.4 The City should continue to replace its vehicle fleet with hybrid and electric vehicles to boost fuel efficiency and increase the number of electric charging stations at public facilities.

Policy U-5.1.5 Update city codes and permitting processes to streamline installation of renewable energy infrastructure.

Policy U-5.1.6 Conduct community education and outreach on renewable energies and their short- and long-term benefits.

OBJECTIVE U.5.2 Participate in regional efforts to increase renewable energy, both locally and at the state level.

Policy U-5.2.1 Continue the partnership with King County Cities Climate Collaboration (K4C) to leverage the City's resources and partnerships to coordinate with and enhance local government climate and sustainability efforts.

Policy U-5.2.2 Kenmore should build on existing state renewable energy commitments including the Washington State Renewable Portfolio Standard to partner with utilities, including contracted energy providers and other stakeholders on a Countywide commitment to renewable energy resources, including meeting energy demand through energy efficiency improvements and phasing out fossil fuel.

Policy U-5.2.3 Collaborate with and encourage contracted energy providers to provide clean and renewable energy that meets the needs of existing and future development, and provides sustainable, highly reliable and energy efficient service for Kenmore residents and businesses.

Policy U-5.2.4 Promote small- to large-scale renewable energy production facilities within the City. This may include solar energy, wind turbines, or hydroelectric.

Policy U-5.2.5 Participate in regional efforts that support the development of new and/or amended regulations to ensure the efficient and safe location of battery storage facilities.

IMPLEMENTATION STRATEGIES

The **Utilities** Element policies require commitments of City resources to prepare new regulations, review/amend existing regulations, create educational or incentive programs, or coordinate with adjacent jurisdictions, agencies and service providers.

New or amended programs, rules, or regulations may be needed to address:

- New or amended programs, rules, or regulations may be needed to address alternative and renewable energy sources, such as solar, or wind and/or thermal.
- New or amended programs, rules, or regulations may be needed to address increased conservation, recycling, composting, sustainable consumption, and zero waste
- Continue to review existing programs, rules and regulations to ensure they meet adopted policies.
- Coordinate and partner with agencies and service providers to ensure provision of efficient services, sustainable consumption, resiliency and protection of natural resources.
- Coordinate and partner with agencies and service providers to provide educational materials to the Kenmore community about agency and provider services and programs.
- A review of existing programs, rules and regulations is needed to ensure they meet the policies and, including:
- Coordination of utility construction and relocation of poles in the right-of-way
- Updated communication facility regulations addressing co-location, alternate siting, and view corridors
- Energy code requirements
- Street tree and landscaping requirements
- Street and parking area standards.

Additional and/or continuing efforts would need to be made to coordinate with adjacent jurisdictions, service providers and agencies or participate in regional programs, including to promote:

Comprehensive Plan

- Coordination with the Northshore Utility District, City of Seattle, and King County regarding water and wastewater services
- Coordination with private utilities including Puget Sound Energy and telecommunications carriers
- Coordination with the County and franchisees regarding solid waste and recycling services and programs.
- Cross promotion of agency activities and programs in support of recycling and conservation.

City business may be conducted in a manner that leads by example through activities such as:

- Use of water-conserving fixtures in City facilities
- Use of alternative energy sources
- City recycling programs
- Native plantings in parks to reduce irrigation needs

REFERENCES

2014 Comprehensive Review of the Regional Wastewater Service Plan, Seattle, WA.

King County Solid Waste Division, Department of Natural Resources and Parks (2013). Draft 2013 Comprehensive Solid Waste Management Plan, Seattle, WA.

King County Solid Waste Division, Department of Natural Resources and Parks (December 2014/January 2023). Personal communication from Thea Severn/Brian Halverson, Manager of Planning and Communication Section/Strategic Planning Manager, to Lauri Anderson, Senior/Principal Planner.

King County Wastewater Treatment Division, Department of Natural Resources and Parks (January 2023). Personal communication from Nicole L. Smith, Water Quality Planner/Project Manager, to Lauri Anderson, Principal Planner.

King County Solid Waste Division, Department of Natural Resources and Parks (May 2014). 2013 Solid Waste Division Annual Report, Seattle, WA.

King County Solid Waste Division, Department of Natural Resources and Parks (September 2006). Solid Waste Transfer and Waste Export System Plan, Seattle, WA.

Northshore Fire District (December 2014/January 2023). Personal communication from Jeff La Flam, Fire Marshal/Matt Cowan, Fire Chief, Shoreline Fire Department, to Lauri Anderson, Senior/Principal Planner.

Northshore Utility District (December 2014/January 2023). Personal communication from Dave Kaiser/Stephen Dennehy, Engineering Manager/Director, to Lauri Anderson, Senior/Principal Planner.

Northshore Utility District (2009). Wastewater System Plan. Prepared by Gray and Osborne, Inc., Seattle, WA.

Northshore Utility District (2009). Water System Plan. Prepared by and Osborne, Inc., Seattle, WA.

Puget Sound Energy (April 2015/January 2023). Personal communications from David Matulich/Patrick Robinson, Municipal Liaison Manager— Snohomish County & Northern King County, to Lauri Anderson, Principal Planner.

Republic Services (December 2014). Personal communications from Janet Prichard, Municipal Manager, to Lauri Anderson, Senior Planner.

**City Council Agenda Bill
City of Kenmore, WA**

Subject/Topic: Review of Planning Commission Applications	For Council Meeting Agenda of: 10/23/23 Department: Community Development Prepared by: Debbie Bent, Community Development and Todd Hall, Principal Planner <table><tr><td></td><td>Initial & Date</td></tr><tr><td>Approved by Department Head:</td><td><u>DK 10/2/23</u></td></tr><tr><td>Approved by City Attorney:</td><td><u>n/a</u></td></tr><tr><td>Approved by Finance Director:</td><td><u>n/a</u></td></tr><tr><td>Approved by City Manager:</td><td><u>RK</u></td></tr></table>		Initial & Date	Approved by Department Head:	<u>DK 10/2/23</u>	Approved by City Attorney:	<u>n/a</u>	Approved by Finance Director:	<u>n/a</u>	Approved by City Manager:	<u>RK</u>
	Initial & Date										
Approved by Department Head:	<u>DK 10/2/23</u>										
Approved by City Attorney:	<u>n/a</u>										
Approved by Finance Director:	<u>n/a</u>										
Approved by City Manager:	<u>RK</u>										
Proposed Council Action/Motion: Council provide direction on selecting Planning Commission applicants to be interviewed on 11/6/23.	Exhibits/Attachments: 1. Application materials										
Summary: At the 10/23/23 Council meeting, council will determine which applicants to interview on 11/13/23. Following interviews, the Council will need to take action 11/13/23 (or at a future meeting) to appoint four commissioners to serve three-year terms commencing 1/1/24. Staff also recommends that the Council identify a “pool” of applicants that could be appointed if an unexpected vacancy occurs.											
Background: Kenmore Municipal Code 2.30 Planning Commission, Chapter 2.30 PLANNING COMMISSION (codepublishing.com) outlines the membership, duties and responsibilities of the Commission. The Council appoints seven members to serve three-year terms. Per KMC 2.30.020.B, the Council shall attempt, but shall not be obligated to appoint planning commission members so that all geographic areas of the City are represented, and the commission has broad demographic representation. There is one existing vacancy on the commission plus three other planning commission terms are expiring 12/31/23 (Chair Dwight Thompson, Commissioner Tracy Banaszynski, and Commissioner Nathan Loutsis). The remaining three commission terms (Michael Vanderlinde, Derek Wykoff and Saad Quadri) expire 12/31/24. Application information was provided on the City’s website in early August and was also included in the city newsletter, Top 4 and posted on social media over the next few months. The application deadline was 5pm 9/29/23. 14 applications were received.											
Fiscal Consideration: None											
City Council Priority or Budget Objective Being Addressed: Goal #9 Foster community engagement and participation.											

#1

Submission #: 2734411
IP Address: 137.184.94.233
Submission Date: 09/30/2023 4:56
Survey Time: 2 minutes, 39 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023. Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

1. Name

Nathan Loutsis

2. Email Address

3. Phone

4. Residential Address

5. How long have you been a Kenmore resident?

I have been a Kenmore resident for 21 years – all of my life.

6. What about your personal or professional experience draws you to the Planning Commission?

Having served as one of our Planning Commissioner since 2019, I have enjoyed and grown in this role. I am passionate about public service in Kenmore and giving back to our community, actively staying involved and engaged as a volunteer in numerous non-profit and public capacities growing up in our city to the present day. My passion is for local public service, and I hope to continue this by remaining engaged on Kenmore's Planning Commission.

7. What experience or education do you have that will provide you the background to serve in this capacity?

I have both the practical, professional experience that qualifies me to serve on the Planning Commission, as well as the formal education to effectively do so. I am currently the second most senior member of the Planning

Commission and have seen numerous elements through – including our work on Critical Areas, Parks and Open Spaces, the Shoreline Master Plan, Accessory Dwelling Units, Missing Middle Housing, a Transit-Oriented District, Affordable Housing, Public Services, Public Utilities, Climate Action, Transportation, zoning, and much more. In this role, I have gained invaluable experience in community development. I have worked for the City of Kenmore in the Public Works Department and Environmental Services Department where I have maintained our city's surface water infrastructure. Additionally, I am an active volunteer with the King County Sheriff's Office where I am trained in public safety and emergency management. As for education, my degree is in Political Science with minors in Public Policy and Leadership, where I have received formal instruction in community planning and policy analysis. I have been a Research Fellow for the University of Washington's Center for American Politics and Public Policy, a Jackson-Munro Public Service Fellow, a NextGen Civic Leaders Corps Member and Scholar, and have conducted independent academic research on policy issues and development practices in Kenmore under faculty at the Evans School of Public Policy and Governance.

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

One community-engaged volunteer role I hold is as a Kenmore Planning Commissioner. This group diversely represents Kenmore's community and consists of those with backgrounds in business, law, environmentalism, politics, data analysis, and a range of ethnic and cultural identities. I have been fortunate enough to contribute my perspective as a young person when it comes to our city planning for the future. I believe that young people in our community deserve a voice and a seat at the table when it comes to developing a city that they will live in, work in, and ultimately inherit. Through my time on the Commission, I feel that I have been able to give them a voice and help them feel better represented in our local government, but I always believe more can be done. Another volunteer role that has been focused on work in the community has been as a youth volunteer with the King County Sheriff's Office, which provides police services to Kenmore. In this role, I have been able to serve our community in numerous ways, especially at community events in our city. Within the organization itself, I have had the chance to improve recruitment to diversify our membership. Through my time and under my leadership at the local level, we have greatly increased the number of young women, BIPOC, LGBTQIA+, and volunteers coming from diverse backgrounds and upbringings. I believe it is important that public institutions, especially public safety authorities, reflect the communities they serve.

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

The greatest experience I can contribute to this role comes from being a current Planning Commissioner. In this capacity, I am familiar with and have worked on Kenmore's housing, parks, economic development, transportation, utilities, services, environmental stewardship, and more. I know the current state of our city and already have my foot in the door when it comes to addressing each of these needs. Outside of this experience, my father is a real estate agent, who has educated me through the years on housing stock, status, markets, and issues. I have indirect knowledge of housing in our city and region. I have also worked for the city's Environmental Services Department. I know our surface water facilities and flood mitigation infrastructure like the back of my hand, all throughout the city. That is where I developed my professional skills of stewardship, in maintaining these features as well as combating invasive plant life throughout the city. As mentioned before, my experience with the Sheriff's Office has provided me with a background in public safety and emergency management, something necessary when it comes to planning a community and addressing the public services it requires. I also have a professional relationship with a number of business owners in Kenmore and the Kenmore Business Alliance, which offers me some background and connection with our local business community.

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

Some critical land use and planning matters that should be addressed in Kenmore include the development of our downtown into a community- and business-oriented center where residents can acquire their daily needs, housing can be built to address population growth, business space and services can be provided to stimulate our local economy, transportation opportunities can connect more residents to Seattle and the Eastside, sustainable building practices can be implemented to address climate change, and recreation/activity opportunities made accessible to all residents. Additionally, I believe Lakepointe is still a necessary project on the horizon. It is a critical opportunity to attract new businesses, greater city revenue, more housing options, access to our waterfront, and a community space for all of our residents to enjoy. Each of these issues either directly or indirectly addresses greater community needs such as affordable housing, climate change, smart development, supporting local businesses, and providing all of our residents access to daily needs and community amenities that make Kenmore so desirable.

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

I am able to commit to this meeting time and will be an effective member, as I have previously proven.

12. Is there anything else you would like to add?

I love our city and I love serving its residents. It has been an honor and a pleasure representing our community on the Commission for the last four years, especially the younger members of our city who are so eager for representation. I wish to thank the Council for all of their support over the years and dedication to our community.

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

14. I understand that all City emails may be subject to disclosure under the Public Records Act.

Yes

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Submission #: 2734030
IP Address: 67.183.14.186
Submission Date: 09/30/2023 10:50
Survey Time: 7 minutes, 43 seconds

You have a new online form submission.

Note: all answers displaying "*****" are marked as sensitive and must be viewed after your login.

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023. Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

1. Name

Tracy Banaszynski

2. Email Address

3. Phone

4. Residential Address

5. How long have you been a Kenmore resident?

Seven years

6. What about your personal or professional experience draws you to the Planning Commission?

I believe we need to plan not just for our own future, but for the future of all species; the health of our ecosystems tells us something important about the health and prospects of survival for our own species. Giving salmon, in particular, a seat at the table is critical at a time when Puget Sound salmon returns are at historical lows and we are losing more and more species to what is likely a sixth mass extinction. Community planning has not historically fully integrated environmental and DEIA considerations. I feel called to center both.

7. What experience or education do you have that will provide you the background to serve in this capacity?

I hold a BA in Psychology and Sociology from the University of Wisconsin-Madison and a PhD in Psychology from Yale University. My undergraduate and graduate research focused on stereotyping, prejudice, discrimination, and

privilege and involved synthesizing large bodies of work, thinking critically, drawing conclusions, and being open to revision -- all skills necessary for effective planning commission service. In my role as Co-Executive Director at Mid Sound Fisheries Enhancement Group, I work with a large number of diverse watershed partners on salmon recovery in three central Puget Sound watersheds. Bringing together and listening to diverse stakeholders, collaboration, multi-benefit thinking and projects, and holding on to a vision of the future we can't yet fully see realized in the world is critical to salmon recovery -- and to planning for the future of our community.

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

My volunteer service to the community includes: Sno-King Watershed Council, board member, 2020-present; Northshore Social Justice Action Group, founding member, 2020-present; Swamp Creek Habitat Restoration Project, co-founder and organizer, 2019-present; City of Kenmore Planning Commission, commissioner, 2020-present; People for an Environmentally Responsible Kenmore, board member, 2023-present; Carkeek Park Salmon Imprint Steward, 2015-present. An integral part of my environmental work involves reconnecting people to the land and to each other in order to create inclusive healing and belonging. My work with the Northshore Social Justice Action Group is all about DEIA, including providing a community forum in which to discuss and organize around DEIA initiatives.

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

Serving on the planning commission over the past three years has taught me an incredible amount about planning and use, especially in the areas of housing and transportation. Making recommendations that are fully aligned with my own integrity has meant delving into background material on many issues beyond what is provided in planning commission packets, seeking the input of others, and thinking deeply about the interconnectedness of each Comprehensive Plan element. I am familiar with the Growth Management Act and the WRIA 8 Salmon Recovery Plan, both important planning guidelines that affect our community, and have a solid grounding in environment and climate issues. On topics where I have less knowledge, I am ready and willing to learn.

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

Some of the critical land use and planning matters I feel our city should focus on in the near future include: continuing to promote and facilitate non-vehicular modes of transportation (e.g., walking, biking); thoughtfully integrating a greater variety of housing types into appropriate residential zones; reducing impervious surfaces; reducing carbon emissions and increasing our ability to store carbon; restoring habitat connectivity for all species; promoting native habitat (plants) across all land use zones; expanding community input opportunities with special consideration to reaching those whose voices have not always been included; moving from no net loss of ecological function to net gain requirements; recovering local salmon populations; and ensuring planning and land use policies promote accessibility and belonging. I believe that both environment and climate and DEIA lenses should be applied to all land use and planning decisions.

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

I am fully committed to being a prepared, informed, effective commissioner. There is nothing that precludes me from committing the time necessary to serve well.

12. Is there anything else you would like to add?

Thank you for the opportunity to serve over the past three years and for your consideration during this appointment period!

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

14. I understand that all City emails may be subject to disclosure under the Public Records Act.

Yes

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes



**APPLICATION FOR
CITY OF KENMORE
PLANNING COMMISSION**

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

Name Dwight Thompson Telephone # [REDACTED]
Email address [REDACTED]@[REDACTED].g
Address [REDACTED]
How long have you been a Kenmore resident? 11 years

What about your personal or professional experience draws you to the Planning Commission?

The City's Planning Commission plays a central part in designing Kenmore as a livable and viable city. It's work is particularly depended upon by the City Council during final deliberation on the Comprehensive Plan. My prior experience on a city council and member of several regional committees and boards provides me a unique perspective to be a productive commissioner. I have served 3 years on the Commission giving me specific experience on the issues to be wrestled with to be successful. Conserving our environment will continue as a key focus of my service.

What experience or education do you have that will provide you the background to serve in this capacity?

Master of Social Work, School of Social Work, University of Washington-1980;
Certificate in Administration, University of Washington Graduate School of Business-1979; B.A. in Social Welfare, School of Social Work, University of Washington-1978.
My experience includes my time as a Planning Commissioner, LFP City Council member and time on the PSRC, KC Policy Committee and MIDD.
My diverse volunteer activities, State legislative staffing, Social Work Profession and 40 years in worker's compensation as a service provider has allowed me to contribute many hours in public services development for diverse and under served communities. 30 years service in the military as an officer gives me a unique perspective on inclusion and equity in opportunities and policies for persons of diverse backgrounds.

Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

1996 - 2011 City Councilmember, City of LFP, Four 4-year terms,
Deputy Mayor, 12 yrs
2008 – 2011 Executive Committee Member, Puget Sound Regional Council
2009 – 2011 Member, King County MIDD Oversight Committee.
2010 – 2011 Member, King County Regional Policy Committee
2019 - 2022 Member, Short-term Rental Task Force, City of Cannon Beach, Oregon
1995 - Present Scoutmaster (2013-2022) (Assistant 1995-2013, 2022-), Troop 309
2019, 2003, 1999 - Scoutmaster, World Scout Jamboree, Western Region BSA
2019-2021 Treasurer (also 2014-2016), LFP Rotary Charitable Foundation
2011- 2021 Member, Lake Forest Park Rotary Club
2020- Present Member, Public Health Reserve Corps, K.C. Public Health Department

We are interested in learning more about your specific skills, knowledge, or experience that relate to planning or land use matters. This could include areas like housing, parks, environmental stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a member of the Planning Commission?

I have served three years on the Commission, two of those as chair. During my tenure we have worked several Comp Plan Elements for transmission to the Council. I have served on the K.C. Regional Policy Committee and the PSRC. They deal with policies and procedures related to development, services, density and land use. I worked on and voted for the 2040 Plan of the PSRC. I am a member of PERK. My local experience included many legislative matters listed in this question. These experiences have provided me with detailed skills and experience in most aspects of planning and land use which allow me to be a quick learner of new items and analyze facts and options better. Fundamental to excellence is my willingness and ability to listen and connect with our diverse Kenmore residents.

In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

The city is facing requirements to increase density of housing stipulated by King County and PSRC. This increase will impact the environment, missing middle housing, affordable housing, keeping Kenmore livable, public services and utilities infrastructure, plus the development of the 522 corridor. Developing plans to implement higher density will require coordination among all these and more elements. Unfortunately, it is a give and take situation that requires due diligence for those on the Commission and ultimately Council members. One example of many DEI issues is what will be the future use of the downtown mobile home park and where are we as a city going to provide similar truly affordable housing for those families (mostly under-served). Climate Action will continue to be of critical importance to our city and region. Kenmore is a regional leader in planning and implementation of climate action. We need to continue to be a leader.

The Planning Commission meets regularly between 7-9:30pm on the 1st and 3rd Tuesday of each month. In addition, the expectation is that you are preparing for the meeting by reading the agenda packet in advance. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

No

Is there anything else you would like to add?

I would be very honored to continue to serve my community representing them on the Commission. I enjoy listening to our entire community, vocalizing their concerns, ideas and vocalizing their concerns. I enjoy working with the all Commissioners!

APPLICATION AGREEMENT

☒ I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

☒ I understand that all City emails may be subject to disclosure under the Public Records Act.

☒ I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

☒ I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment:

- City Orientation with the Community Development Director
- Public Records Act Training
- Open Public Meetings Act Training
- Short Course on Local Planning

Applications must be received no later than 5 pm on September 30, 2023 to:

Shannon Tipple-Leen - Planning Commission Clerk

Hand Deliver or Mail:

Kenmore City Hall
18120 68th Ave NE
Kenmore, WA 98028

Or E-Mail:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates before making appointments. Candidates will be notified regarding interview dates/times. Interviews and voting will be during a public meeting and recorded.

Submission # 2734019
 IP Address 50.47.196.223
 Submission Recorded On 09/30/2023 10:20 AM
 Time to Take Survey 20 minutes, 41 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Christopher Olson

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

I Around two years, I have lived in the region my entire life.

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

The Planning Commission appeals to me for several reasons: I enjoy working to solve 'wicked problems,' and I have a passion for the community and the built environment. Lastly, I am a father concerned about the problems facing Kenmore and the region and want to say I helped make things better someday. As a result of my passion for the built environment and wicked problems (technical and social problems), I went to the University of Washington for Civil and Environmental Engineering with a focus on transportation. My occupation as a transportation designer gives me the background to understand the technical side of the built environment. My technical understanding can help determine planning approaches and constraints from locations and varying land uses. Another draw to the planning commission is my concern for the future of the region I grew up in as we navigate several challenges like the climate crisis, the high cost of housing, the dependence on cars, and the conflict inherent with increasing regional utility/transportation demand. These issues are I want to help address and the planning commission is one of the better ways to help address these issues.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

My education from the University of Washington for Civil and Environmental Engineering, focusing on transportation, provides a technical knowledge base to help serve the Commission. My experience growing up in the region as a part of the next generation is also a valuable perspective. Although given the young members already on the Commission, my age is less important than my education or professional background.

*

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

I have engaged in the regional community in various ways. While I could be more involved in the Kenmore community, that is primarily due to my current stage of life and recently moving to Kenmore. Before college, I volunteered as a sports camp counselor for the summer camp program at Kokanee Elementary; in ninth grade, I worked as a page for Derek Stanford in Olympia, and in high school, I acted as the treasurer of the robotics club. More recently, I helped organize the Kenmore Quad, a quadrathlon event where I led the bike portion. The other engagement I have done recently has primarily been attending city council and commission meetings and working to connect with others who attend, usually just working to get a deeper understanding of the issues they present during comments at these events. Frankly, I am a straight white man and have not had significant involvement with diverse groups and organizations. I plan to remedy this and support various groups as I continue engaging with the community. Growing up in an area still recovering from the historical impacts of practices like redlining, I have found that being upfront and acknowledging this as a weak point is essential rather than looking for what is unique about my experience. I have things that make me unique and, in some ways, expose me to diversity, like growing up as an older brother to someone with a social disability. That said, my perspective is not something that should undercut the experiences of people of historically marginalized groups and I think that is critical to understand in roles like the planning commission.

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

The primary knowledge and skills I could bring to the planning commission are my background in transportation design and my civil and environmental engineering education. Besides my professional and educational experience, I could also get my perspective as someone who grew up in a community designed differently than the typical modern North American development style. My background in transportation is relevant to many of these topics, as most infrastructure projects must grapple with planning, land use, stewardship, and the economics of development. While I believe we can do better, especially regarding transportation, stewardship, economic development, and housing, I also understand the challenge balancing these areas poses and the more significant challenge still of effecting meaningful positive change for the community. I have developed a skill set that allows me to understand the tradeoffs, constraints, and practical limitations when looking into land use and planning given context. With this knowledge, I can ask agencies, consultants, and experts meaningful questions and how their answer fits in with the goals of the people of Kenmore. Shifting gears, something I could bring to the planning commission is a philosophy about how the plan and design of a place can promote community, stewardship, and housing. I grew up in a car-dependent place that chose not to build around the car. With vehicle access deprioritized, there is space for other uses. The site was essentially a cottage court development mainly consisting of duplexes and triplexes. The fundamental design philosophy is grounded in sustainability and abundance, shared responsibility and contribution,

diversity, lifelong learning, outreach, and valuing the individual, family, and community. This philosophy results in a change to the planning approaches I would take.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

Many critical land use decisions need attention; the top near-term items, however, are TOD (Transit Oriented Development), targeted missing middle housing density, zoning changes in areas with access to amenities, a transition of the industrial park to green industry and gathering place, and lastly working to change zoning in a manner that addresses changes land use mono-cultures. While zoning and planning alone cannot do all the above on its own, it can be a factor that promotes or obstructs these uses. The most important is the planning matters to address the urban growth area standards requiring utility capacity before constructing new developments, approaching these standards in a manner that accounts for more than just the traditional utilities but also leverages transit, neighborhood vehicles, and walking/rolling, to keep from locking us into automotive dependency. These policies will be crucial to ensuring Kenmore can meet the continuing influx of people to the region we expect to continue in the long run while protecting greenspace and riparian areas. Lastly, my honorable mention is reviewing parking minimums and revising parking standards. I want the minimum removed and replaced by preferred parking standards.

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

While the following does not preclude me, it does pose a challenge. I work full time and have a young child at home; both are time intensive, but both provide me with perspectives that could bring value to the Commission.

12. Is there anything else you would like to add?

I am interested in the Commission as it is one of the ways I could best serve the community of Kenmore at this time in my life. While it is demanding, it is less demanding than other city positions, and some research overlaps with my areas of interest. I hope to learn from the public and experts as a part of this commission so that I can help the city plan how to protect/restore riparian zones, implement safer streets, create third places, promote more diverse housing options, and increase community resilience.

*

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2733744
 IP Address 50.35.85.188
 Submission Recorded On 09/30/2023 6:16 AM
 Time to Take Survey 12 minutes, 29 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

* **1. Name**

David Dorrian

* **2. Email Address**

[REDACTED]

* **3. Phone**

[REDACTED]

* **4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

* **5. How long have you been a Kenmore resident?**

7 years

* **6. What about your personal or professional experience draws you to the Planning Commission?**

I am interested in equity and the overlap with planning.

* **7. What experience or education do you have that will provide you the background to serve in this capacity?**

Most of my career has been in strategy consulting. That has involved broad research into a number of topics - and I had a long term client that was a developer of student housing. I developed a framework for them to help identify and score sites to purchase for development.

* **8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

I am involved with a local social justice group and also in performing arts locally. I have volunteered at my children's school in the past. I am connected to NUHSA locally - but just informally.

* **9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

I have done a lot of personal research into middle housing and affordable housing as part of local conversations. I know less about the other areas, but have been learning a lot through this election cycle and from the DEIA plan the city produced.

* **10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

Puget Sound has produced a fantastic guide on equitable planning and my thoughts are influenced by that. I think housing is key - but also balanced with transit access and environmental protections. My neighbors are in the midst of building a DADU next to a significant tree in a neighborhood far from transit - and that is a great example of the various competing dynamics at play. I support the increased housing stock, but wish the tree were better protected, and worry about the increased emissions from new cars owned by the DADU resident (with no capacity for an electric vehicle charging station).

* **11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

I do have a job that sometimes requires travel and I may also sometimes need to remain in my home to be present if no other adult is home. Hopefully those should not be regular conflicts - and could be solved by remote access to meetings via Zoom

* **12. Is there anything else you would like to add?**

I hope the city has received a diverse range of applicants!

* **13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

Yes

XIV. B. Review of Planning Commission Applications, presented by Communi...

* **14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2733684
 IP Address 50.47.231.209
 Submission Recorded On 09/29/2023 10:23 PM
 Time to Take Survey 37 minutes, 17 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

* **1. Name**

Marcia Fischer

* **2. Email Address**

[REDACTED]

* **3. Phone**

[REDACTED]

* **4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

* **5. How long have you been a Kenmore resident?**

I was raised in Kenmore and graduated from Inglemoor High School. After attending college and graduate school outside Washington, I returned and have lived in Kenmore since 1994.

* **6. What about your personal or professional experience draws you to the Planning Commission?**

I enjoy the challenge of synthesizing information and contemplating "what if." Professionally, I analyze standards, evaluate facts and recommend a course of action to my clients. I would like to share my perspective on the various issues the Commission examines and work with the other members to continue advancing the short and long term interest of the City of Kenmore and its residents.

* **7. What experience or education do you have that will provide you the background to serve in this capacity?**

I have a law degree. I am not a real estate attorney, but land use issues have arisen in some of my cases. Also, I worked for a commercial real estate company for a brief period of time approximately 10 years ago. While at the company, I had to review and analyze land records and zoning codes for existing commercial space and land for development.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

I prepared and served meals at Teen Feed, a program that provided meals for homeless youths, for 5-6 years prior to the pandemic. I served as a past President of Aqua Club, chaired a long term planning committee for a school, and served as the secretary of a school board. Professionally, I was a member of the Washington State Bar Association's Ethics Committee for three years. Currently I am a voluntary attorney for Eastside Legal Assistance Program providing advice to victims of domestic violence as well as low income members of our community who need assistance navigating issues and court procedures in family law.

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

When the law regarding marijuana changed, municipal authorities implemented zoning laws regarding the location of marijuana businesses. On behalf of a client, I demonstrated the City's ordinance enabled a marijuana business to be established in an overlay containing both businesses and residential communities. Unfortunately the business became her next door neighbor because it was permitted by zoning code. In another matter, a client purchased a parcel with the intent to build a stable for horses. The original owner permitted members of the community to build individual shacks to house their horses but at the time of purchase there were no horses on the property. I was able to establish the last time neighbors had paid rent to the original owner to stable a horse and then used a grandfather clause for use to permit the new client to use their new property for horses. The property was in a residential community. Issues regarding an egress for a road, wetlands, manure, the size of an enclosed riding ring and fencing were also addressed with the city.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

Growth of Kenmore's business and residential communities without creating grid lock. What is the appropriate pace for change? Is the development of Lake Pointe still in the best interest of the City? Should the focus shift to encouraging development of the existing primary business corridor? Preserving the prospect of Lake Washington in any future development of the waterfront

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

XIV. B. Review of Planning Commission Applications, presented by Community Development Department, is scheduled to avoid Tuesdays when the Commission meets.

12. Is there anything else you would like to add?

No.

*

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2732338
IP Address 73.254.178.107
Submission Recorded On 09/29/2023 9:30 AM
Time to Take Survey 4 minutes, 3 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

* **1. Name**

Lawrence Hebner

* **2. Email Address**

[REDACTED]

* **3. Phone**

[REDACTED]

* **4. Residential Address**

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

* **5. How long have you been a Kenmore resident?**

7 years

* **6. What about your personal or professional experience draws you to the Planning Commission?**

Working with the city of Bellevue as chairman of the committee for the study of the Bel-Red Subarea.

* **7. What experience or education do you have that will provide you the background to serve in this capacity?**

BS in Electrical Engineering (Seattle University) and MBA in Finance (Foster School of Business)

* **8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

Board of Overlake Hospital-Chairman for 6 years, Foundation Board of Overlake Hospital-Chairman 1 year, Foundation Board of Providence Hospital, Board of LIOS (Leadership Institute of Seattle) -Chairman 2 years, Board of Inglewood Golf Club-Treasurer 3 years, Board of the Arthritis Foundation, Board and part owner of TalkingRain Corp.

* **9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

Developed 15 acres of Business land in the city of Bellevue, working with Bellevue involving zoning, rezoning and stream and storm water management and my work on the Bel-Red subarea study which is now Spring District should prepare me for this position.

* **10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

With limited freeway access and no light rail Kenmore will never become a major retail center, all future planning should concentrate on the beauty of our location, lake Washington and the slough, and our future residents. Professional People are finally moving here, they started residence in Bellevue, moved to Kirkland and Redmond and now heading to Kenmore and Bothell. Future business development of this City should be well planned and beautiful retail and beautiful office supporting it's residents. Residential planning and development should be directed to support our new people, professionals, but not leaving out the rest of us. Kenmore will change, let's make sure this change will be done well.

* **11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

No

* **12. Is there anything else you would like to add?**

No

* **13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

XIV. B. Review of Planning Commission Applications, presented by Communi...

* **14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2726383
 IP Address 104.28.55.227
 Submission Recorded On 09/26/2023 8:37 PM
 Time to Take Survey 34 minutes, 53 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Nathan MacDonald

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

Since 2012

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I have worked in the unionized transportation industry for 19 years. I have a detailed understanding of the region's transportation network and want to see the network achieve maximum efficiency and accessibility.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

I have worked in the transp industry since 2004. I have a Bachelor's of Arts degree and strong analytical and writing skills.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

My current role as labor representative and advocate ensures that I interact with union members from all walks of life in much of the western United States. I strive to provide these individuals with the best possible representation which can arise from employer actions that are sometimes rooted in ageism or racism. Additionally, I volunteer as an assistant youth instructor for Brazilian Jiu Jitsu at a local gym, where I teach children aged 4 to 14, from diverse cultural and linguistic backgrounds, life and self-defense skills.

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

I have a deep and varied knowledge base of the region's transportation network. I seek to leverage this knowledge for a better transportation experience for every Kenmore resident and those who commute through our community. This focus is inexorably tied to the region's and Kenmore's housing stock, density, and proximity to various routes and options.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

Kenmore's future must include accessibility and mindful development with a focus on ease of movement both over the main transportation routes and arterials and the "last mile" adjacent to every residence. A focus on both will result in the a navigable Kenmore that all residents desire. This may include, but is not limited to: pedestrian and bicycle safety (with a steep lean toward increased sidewalk construction), those who require the use of mobility devices, those who predominantly utilize public transportation and ride sharing, and those who travel exclusively by private vehicle. The Growth Management Act requires that Kenmore's population increase - this increase should be focused on transit routes and the existing density corridors. The complement to ease of mobility is a vibrant and business-friendly retail and entertainment district. Kenmore will succeed when both are encouraged to realize their maximum potential.

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

I am available at the designated meeting dates and times.

12. Is there anything else you would like to add?

I am a proud 19-year union member and advocate. I strive to promote fair and unbiased advocacy on the part of those I am trusted to represent. This will include all Kenmore residents if I am selected.

XIV. B. Review of Planning Commission Applications, presented by Communi...

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting

City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2719523
 IP Address 73.140.115.56
 Submission Recorded On 09/23/2023 9:24 AM
 Time to Take Survey 14 minutes, 45 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Vincent Keane

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

7 Years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I'm invested in Kenmore's future and would like to contribute. My family is involved in municipal government.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

I've been a marketing professional for 30 years, hold an MBA from UW Bothell, and served on the Walkways and Waterways Committee in 2016.

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

Walkways and Waterways Committee. IT volunteer for Northshore Senior Center. UW Bothell MBA Association Committee. Kirkland Fourth of July Parade public safety volunteer.

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

I am a communications professional with a deep background in composing and editing complex documents (ie, HIV, cardiology, audio electronics). I served as treasurer of my HOA in Arizona prior to moving to Kenmore. My wife is Director of Parks and Community Services for Kirkland and was a member of the Kenmore Fiscal Taskforce. We talk daily about the opportunities and challenges facing cities in Western Washington.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

In my humble opinion, there is still a lot of work to do to clean up from bad planning prior to the incorporation of Kenmore. The addition of sidewalks, water access, and bike lanes has proceeded well, but we still have a lot to do. I would like to see Kenmore be a diverse and walkable city that provides housing and transportation options for residents of all economic means. I'd also like to continue to find a use for the Arrowhead property.

*** 11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

No. I work locally in Mountlake Terrace and finish my office duties by 5:00 pm. I live within walking distance of Kenmore Town Hall.

*** 12. Is there anything else you would like to add?**

Thanks for this invitation. I am grateful to the city government and staff for their work on my behalf and would like to support my community.

*** 13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

XIV. B. Review of Planning Commission Applications, presented by Communi...

*** 15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular**

packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2666695
 IP Address 73.181.173.138
 Submission Recorded On 08/29/2023 12:22 PM
 Time to Take Survey 16 minutes, 33 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Nadia Silver

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

5 years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I have an invested personal as well as community DEIIA invested interest to see Kenmore get the best start possible.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

I've volunteered in various related projects for the city/ community over the years, have a natural rapport with a good many people on the current appointment and the drive to learn all I can to progress our beautiful city forward.

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

Farmer's Market (both the pilot and '23 year), holiday celebrations at Kenmore Camera, Kenmore Pride Picnic, Kenmore Pride event, Juneteenth Event, Kenmore's 1st Black History Month (2019), Community Serve Day (2019-23), Admin for Facebook community group "Magickal Practitioners of Kenmore" (now, nearing 100 members), Arts of Kenmore's Love Note LGBTQIA+ art installation (with continued plans for the remaining intersection corners)... and many many more.

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

Personal experience in housing (homelessness, shortages, financial and socioeconomical causes as well as their proven solutions).

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

Culture-specific centers: Ethiopian/ Punjab/ Mexican/ Vietnamese/ Filipino/ etc. focused locations where their culture is readily available and accessible not only to those specific communities, but also space for them to share as they see fit.

*** 11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

No.

*** 12. Is there anything else you would like to add?**

I'm very excited to begin learning and helping!

*** 13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

XIV. B. Review of Planning Commission Applications, presented by Communi...

*** 15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular**

packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2653403
 IP Address 73.140.114.242
 Submission Recorded On 08/22/2023 7:54 PM
 Time to Take Survey 16 minutes, 55 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Mary Sullivan

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

6 years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I have lived in 8 different cities, 6 states, and two countries, so my background is diverse, and I try to be involved in some level of community service. I spent 30 years in the financial services industry as an executive leader, hiring talent, coaching leaders, designing strategies, and participating in strategic planning.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

I studied Political Science in college, served on a couple of boards, and love working on a team, that has a purpose to help the community.

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

I served as treasurer for the Puerto Rico Boys and Girls Club, served with Big Brothers, Big Sisters, volunteer with Seattle Pickleball Association, specifically in Diversity and Inclusion for Seattle Sports,

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

My years as a financial services executive prepare me to help with economic development, and stewardship. I worked on planning committees for Vanguard, and Charles Schwab for branch expansion, talent development, and budget planning. I am a quick learner, avid reader, curious, and listen well. I speak Spanish, and have lived in multiple neighborhoods, suburbs, high rise city dwelling, island living, established neighborhoods, and growing developments. My strengths are futuristic planning, communication, problem solving, and relating with others.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

Good planning begins with an assessment of where we are, what do we currently have, single housing, senior housing, affordable housing etc., researching other cities that we admire, that have done a good job of tempering growth with sustainability, and then where do we want to be 3, 5 10 years from now, and the plan is how we get there, weighing feedback from the community, state, and neighboring cities.

*** 11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

No

*** 12. Is there anything else you would like to add?**

I have served many businesses, and have my own career consulting firm. I was looking for an opportunity to serve Kenmore in another manner. This is the perfect chance for me to share my talents, and learn more about my community, and how I can be a servant leader for Kenmore.

*** 13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

XIV. B. Review of Planning Commission Applications, presented by Communi...

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2649663
 IP Address 163.116.251.31
 Submission Recorded On 08/21/2023 10:54 AM
 Time to Take Survey 11 minutes, 14 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Eric Dockery

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

5 years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I am a licensed architect with a keen interest in how physical buildings and community planning can make or break a proper sense of belonging. My wife was born and raised in Kenmore (before it was Kenmore) so it has been interesting to hear about the changes she has seen to the community in her lifetime.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

As a licensed architect living in the PNW for most of my life, I know that a properly planned, designed and built community directly affects the health and happiness of its residents.

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

I have previously volunteered with the Seattle Public Library system as an architectural docent, leading architecturally focused tours of the downtown Central Library.

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

In the 20+ years of working on projects all over the country, I have encountered myriad different jurisdictions with their own planning and land use codes. While some have been fantastic to work with, others have been difficult. The most successful ones in my opinion have the following attributes: 1) A well thought-out plan for both the short and long term future, 2) concise and clearly understandable rules/regulations, 3) swift communication, and 4) transparency.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

Creating affordable housing options that 1) people want to live in, and 2) current residents would be proud to have in their community. Further developing the downtown core. Are there opportunities to create more meaningful spaces on the land just west and north of the post office? What is the status of the planned Lakepointe development south of Bothell Way? Is there anything the City can do to help this development along?

*** 11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

No

*** 12. Is there anything else you would like to add?**

Kenmore is a vibrant community with great outdoor spaces, lively restaurants and fantastic parks. The opportunity to have a positive impact on the future of Kenmore is exciting.

*** 13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.**

Yes

XIV. B. Review of Planning Commission Applications, presented by Communi...

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2647964
 IP Address 50.47.218.28
 Submission Recorded On 08/20/2023 9:28 PM
 Time to Take Survey 38 minutes, 46 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Luke McMullan

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

Two years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I am a construction services planner with seven years of construction cost estimating experience. I have experience supporting local and regional agencies in risk management, cost estimating, and general best practices for project delivery. I moved to Kenmore just two years ago but am already so proud of the development progress in that time and want to play an active role in the future success of the city. I enjoy supporting capital improvement planning from concept design to construction completion.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

I have a mechanical engineering degree from 2016 but, more recently, experience working with King County Metro and Wastewater Treatment Division on cost estimate development, estimate reviews and validations, developing guidelines for alternative delivery, and general market condition assessments. My goal would be to facilitate clear and understandable updates to the general public regarding upcoming projects.

*

8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.

I have not been a very active member of volunteer events over the last couple of years. Since buying a 1950's home here in Kenmore, a lot of my time has been used to make updates to support my growing family. In previous years, I had volunteered with Meals on Wheels and internal company-based care teams for women's shelters, pet adoption agencies, and more. I did not serve on the board of these organizations.

*

9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?

I have a strong general understanding of cost associated with capital improvement planning. I am often developing project cost estimates for owners that includes direct construction, allowances for indeterminates based on level of design, change order allowances, design and construction consulting services, permitting costs, internal agency staff, and project contingency. I believe I could assist the team in making informed decisions that are, in part, related to future financial commitments.

*

10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.

The success of past beautification projects needs to be preserved while we strive to create a culture that embraces pedestrian activity, comprehensive biking systems, and improved public transit. We need to also consider how climate change may affect our waterfront areas, our demographics, our increased exposure to fire hazards, the increased effect from urban heat islands, and more.

*

11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?

Not that I can foresee at this time. I have a 1-year-old daughter and a wife who works part time in the Lake Washington School District that would be happy to get a break from me twice a month.

12. Is there anything else you would like to add?

Nothing at this time. I hope there will be more time to share moving forward.

XIV. B. Review of Planning Commission Applications, presented by Communi...

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting

City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.

Submission # 2647016
 IP Address 50.47.249.71
 Submission Recorded On 08/19/2023 8:20 PM
 Time to Take Survey 40 minutes, 2 seconds

Page 1

City of Kenmore Planning Commission Application 2023

Thank you so much for your interest in applying for the City of Kenmore's Planning Commission. Please complete the following application by 5pm on September 30, 2023.

Per KMC 2.30.020(B) all members of the Planning Commission shall be appointed by, and serve at the pleasure of, a majority of the City Council. All Planning Commission members shall serve without compensation. All members of the Planning Commission shall be Kenmore residents. The City Council shall attempt, but shall not be obligated, to appoint planning commission members so that all geographic areas of the City are represented and the commission has broad demographic representation.

*** 1. Name**

Nina Moss

*** 2. Email Address**

[REDACTED]

*** 3. Phone**

[REDACTED]

*** 4. Residential Address**

[REDACTED]
 [REDACTED]
 [REDACTED]

*** 5. How long have you been a Kenmore resident?**

4 years

*** 6. What about your personal or professional experience draws you to the Planning Commission?**

I have 10 years of construction experience as a Project Engineer/ Construction Quality manager, I believe the construction process should be centered around the environment and the communities it serves and not the other way around, I am passionate about Sustainability and as a LEED Green Associate I believe in always choosing what's right for the environment in terms of materials and best practices.

*** 7. What experience or education do you have that will provide you the background to serve in this capacity?**

Bachelors in Mechanical Engineering, LEED Green Associate, ISO/IEC 9001:2015 Internal Auditor The British Standards Institution; Diversity and Inclusion Certificate Cornell University; USACE CQM-C Construction Quality Management for Contractors

*** 8. Could you please share your experiences involving community engagement or volunteer roles? We would love to hear about any contributions you've made within diverse groups, organizations, or boards.**

I've worked and led extensively on revising and implementing Diversity, Equity and Inclusion Initiatives within a major Fortune 500 Company, I spearheaded control measures to ensure strict adherence to new policies and ensure all voices are being heard, this has been significantly challenging within the construction industry and I am very proud of the contributions and change I was able to generate. I also volunteered at the Seattle animal shelter and helped pair cats and kittens with the right owner for their forever home.

*** 9. We are interested in your specific skills, knowledge, or experience that relate to planning or land use. This could include housing, parks, stewardship, economic development, or transportation. How do you think these could contribute to your effectiveness as a Commissioner?**

A major challenge for a commissioner is honing in and building a relationship of trust and becoming a trusted advisor to the community in which he/she serves. As a quality manager communication and transparency are key, my experience working on large commercial developments helped me understand the importance of attention to details, diligent review, fast turnaround on rejected or approval documentation and schedule transparency. I am convinced I can bring to the table a dynamic force that could serve the community.

*** 10. In your view, what are some critical land use and planning matters that our city should focus on in the near future? We encourage thoughts that consider the diversity of our city's residents and their varying needs and perspectives.**

The two critical matters I see are - 1. The need for affordable housing and 2. Smart growth and open space conservation. Kenmore is such an amazing community to be a part of, and I am so proud to call it home, I want more people to find their homes here in Kenmore while also being able to enjoy kenmore's heritage and open spaces, only while considering these 2 critical items as dependent of each other can growth be prosperous for everyone.

*** 11. The Planning Commission meets at 7:00 p.m. on the 1st and 3rd Tuesday of each month. Is there anything that would preclude you from committing the time necessary to be an effective member of the Planning Commission?**

I am fully committed to becoming a member of the Planning Commission.

*** 12. Is there anything else you would like to add?**

Thank you so much for your time and consideration, I hope to meet you soon!

XIV. B. Review of Planning Commission Applications, presented by Communi.

13. I understand that if I am appointed to the Planning Commission I will be issued a City email address and I will use this email address for conducting City business. I agree not to use my personal email address to conduct city business.

Yes

*** 14. I understand that all City emails may be subject to disclosure under the Public Records Act.**

Yes

*

15. I understand that the Planning Commission meets twice monthly (7-9:30pm on the 1st & 3rd Tuesday of each month). In addition, there are regular packet materials that will require review prior to each meeting.

Yes

*

16. I understand that as a Commissioner, I am required to complete the following trainings within 90 days of my appointment: City Orientation with the Community Development Director, Public Records Act Training, Open Public Meetings Act, Training Short Course on Local Planning

Yes

Applications must be received no later than 5 pm on September 30, 2023.

Questions:

stippleleen@kenmorewa.gov

The Council will be interviewing potential candidates on November 6th before making appointments. Candidates will be notified regarding interview times. Interviews and voting will be during a public meeting and recorded.



City Council Agenda Bill City of Kenmore, WA

<p>Subject/Topic:</p> <p>City of Kenmore 2024 State Legislative Agenda</p> <p>Proposed Council Action/Motion:</p> <p>Approve the proposed City of Kenmore 2024 State Legislative Agenda and Policy Statements</p>	<p>For Council Meeting Agenda of: October 23, 2023</p> <p>Department: City Manager's Office</p> <p>Prepared by: Rob Karlinsey, City Manager</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 80%;"></th> <th style="text-align: left; width: 20%;"><u>Initial & Date</u></th> </tr> </thead> <tbody> <tr> <td>Approved by Department Head:</td> <td>____ RGK</td> </tr> <tr> <td>Approved by City Attorney:</td> <td>____ N/A</td> </tr> <tr> <td>Approved by Finance Director:</td> <td>____ N/A</td> </tr> <tr> <td>Approved by City Manager:</td> <td>____ RGK</td> </tr> </tbody> </table> <p>Exhibits/Attachments:</p> <ol style="list-style-type: none"> 1. 2024 Legislative Agenda Draft 2. Policy Statements 		<u>Initial & Date</u>	Approved by Department Head:	____ RGK	Approved by City Attorney:	____ N/A	Approved by Finance Director:	____ N/A	Approved by City Manager:	____ RGK
	<u>Initial & Date</u>										
Approved by Department Head:	____ RGK										
Approved by City Attorney:	____ N/A										
Approved by Finance Director:	____ N/A										
Approved by City Manager:	____ RGK										
<p>Information/Background:</p> <p>Each year, the Kenmore City Council approves a Legislative Agenda prior to each state legislative session that outlines priority actions the City and its government relations consultants will promote during the session.</p> <p>The proposed 2024 Legislative Agenda for Kenmore is attached to this agenda bill. Policy Statements that guide staff and the City's lobbyist in expressing City support for proposals and issues are also included.</p> <p>Gordon Thomas Honeywell represents the City in State Legislative matters and will advocate for the City's priorities during the legislative session.</p>											
<p>Fiscal Consideration:</p> <p>The City has a strong record of legislative successes for infrastructure funding and support for key projects and policies.</p>											
<p>City Council Priority or Budget Objective Being Addressed:</p> <p>Effective advocacy at the State Legislature supports all City Council goals.</p>											



City of Kenmore, Washington

City of Kenmore 2024 State Legislative Agenda

Funding Tools for Affordable Housing

The City of Kenmore supports new and flexible funding options for local jurisdictions to address the need for affordable housing, such as a local option Real Estate Excise Tax (REET). Such options should be progressively structured to best meet the needs of low and moderate income households.

84th Avenue Sidewalk Funding

84th Avenue is the primary road used to access Moorlands Elementary School and Moorlands Park but it lacks continuous sidewalks on both sides of the street. The City applied for a Safe Routes to School grant and was ranked for funding but fell below the amount allocated in the biennial budget. The City requests \$3.1 million to supplement city resources and install sidewalk and bike lanes on both sides of the street from 150th Street to 155th Street.

Traffic Safety Cameras for Transit Lane Violations

The City requests legislation authorizing the use of traffic safety cameras to enforce transit lane violators. Camera enforcement presents an unbiased and consistent method of enforcing transit lane violators which maintains public safety and improves transit service.

Lift 1% Property Tax Cap

As a residential community, 40% of Kenmore's general fund revenue is generated from its largest source of revenue—property tax. The city has a limited retail tax base and is constrained from generating additional revenue to maintain city services, the costs of which are increasing at a rate greater than the State-imposed property growth limit of 1% per year. The City of Kenmore supports lifting the 1% cap on property tax increases and other actions to create a sustainable fiscal structure for cities.

Holt Affordable Housing Development

The City is taking an aggressive approach to adding affordable housing units in Kenmore; the housing crisis demands such action. In addition to the Plymouth Project, the City is actively underway on the development of the Holt Project, located on city owned property and envisioned to be a mixed-use building with a minimum of 150 housing units. Similar to the Plymouth Project, the City will pursue all available funding sources and may require state support in the 2025 budget to fill any funding gaps.

This is an internal document designed to provide guidance to city staff and the city's lobbyist. The policy statements in this document allow the city to quickly take positions on legislation. It is not all-inclusive of all policy positions that the city may take throughout a session, and the following items are listed alphabetically, not in order of priority.

Affordable Housing Near Fixed Route Transit

Affordable housing should be required in future planning for growth near fixed route transit. Kenmore supports setting affordability goals for transit-oriented development, and providing local flexibility and planning resources to help communities achieve those goals.

Air Pollution Emergencies During Wildfire Smoke Events

The air quality during recent wildfire smoke events has often far exceeded the state and federal health-based air quality standards. The City of Kenmore supports legislation that would establish clear authority at the state and local level for air pollution agencies to declare an air pollution emergency during extended periods of unhealthy air created by wildfire smoke.

Climate Change and Environmental Stewardship

The City supports statewide policies and programs that respond to climate change and protect and promote clean air, clean water, and clean energy. The City's Climate Action Plan establishes a goal of a 50% reduction in greenhouse gas emissions by 2030. A key component to meeting that goal is the enforcement of new state building and energy code requirements. The City also supports state sharing of Climate Commitment Act revenues and grant funding for energy retrofits of public buildings.

Co-Responder Support

Kenmore is a member of the Regional Crisis Response (RCR) agency, which provides person-centered and immediate crisis response, de-escalation, resource referral, and follow-up tailored to the specific needs of those experiencing behavioral health challenges. This approach has proven to be effective and is increasingly important to combat the behavioral health epidemic. Kenmore supports ongoing, stable funding for co-responder programs as well as standardized training and certification.

Criminal Justice

The City supports reforms that address the disparate impacts of systems and institutions on communities of color. As part of this, the City calls on the Legislature to advance criminal justice transformation policies to provide greater safety for communities that historically have not been well-served by existing systems. The City also supports state funding for increased costs resulting from police, court, and other criminal justice reforms. As part of this, the city supports state funding for body camera programs and resources to offset the rising cost of police services, including but not limited to liability insurance.

Environmental Remediation

The City supports the expansion of environmental remediation programs such as the Model Toxics Control Act and the Brownfield Revolving Loan Fund to allow more contaminated sites throughout the state to be eligible for remediation funding.

Firearms

The City supports proposals that regulate firearms to curb gun violence.

Local Culvert and Stormwater Funding

The City supports state investments in local culvert and stormwater projects on a watershed basis to maximize the amount of fish habitat gained and improve water quality. The city owns approximately 32 fish blocking culverts and is committed to removing these barriers to improve fish passage but has limited resources to accomplish this task.

Local Infrastructure Funding

The City of Kenmore joins AWC in supporting the State's ongoing and increased investment in infrastructure funding programs such as the Public Works Assistance Account and the Transportation Improvement Board.

Housing Crisis

The City of Kenmore feels the urgency in addressing the housing crisis and is committed to doing what it can to increase the supply of housing, especially affordable units. The City welcomes the State's partnership via grant programs, like the Housing Trust Fund, and funding tools to increase the number of housing units. The City supports policies and incentives that increase housing construction, including but not limited to reducing legal liability for condominium developers.

Mobile Homes

The City supports legislation that recognizes that mobile homes represent an important affordable housing option throughout the state. Topics such as: ensuring individuals considering purchasing a mobile home are informed about laws and regulations limiting the transport of mobile homes; lease increase notice and other guidelines; tenant protections; and requiring that sellers notify purchasers if a home cannot be moved, are examples of potential legislation that could help protect mobile homeowners' investments and provide greater predictability.

Passenger Only Ferry

The City supports efforts to explore passenger only ferry service from Kenmore to Seattle and the east side of Lake Washington. The City closely monitored the legislatively directed Puget Sound Regional Council's Passenger Only Ferry Study and supports legislative action to advance findings from the study.

Product Stewardship

The City of Kenmore supports statewide product stewardship programs or extended producer responsibility (EPR) policies that place a share of responsibility for end of life product management on the producers.

Racial Equity

In accordance with the City's Diversity, Equity, Inclusion and Accessibility (DEIA) policy, it will continue to look for ways to break the racial caste system that still exists in our society, including but not limited to striking from the record any racial based restrictive covenants. As the city makes changes at the local level, we support and expect the state to make systemic changes to improve equity for all members of society.

Real Estate Excise Tax (REET)

The City supports flexible use of local REET revenue for maintenance and operation of city resources as well as a local option for a tiered REET.

Regional Police Authority

The City supports regional funding options for public safety services through the creation of a regional police authority or other mechanisms.

Reproductive Healthcare

The City supports amendments to the Washington State Constitution to codify an individual's right to comprehensive, safe, and accessible reproductive healthcare.

Salmon Habitat Restoration

Kenmore encourages the State to invest in state and local culvert, floodplain, and fish habitat projects to restore habitat for salmon on a watershed basis.

Tax Structure Reform

Kenmore encourages the state to identify reforms to the tax system that provide progressive, equitable, stable, and reliable revenue sources for both state and local government.

Tire Dust Pollution

Kenmore encourages the legislature to identify alternatives to 6PPD, the chemical used in tire manufacturing that prevents the rubber from cracking. When exposed to the ozone, 6PPD transfers into 6PPD-quinone which is highly toxic to some aquatic organisms, including coho salmon. In addition to finding alternatives, Kenmore encourages the state to develop and fund filtration methods to mitigate the impacts of 6PPDQ already in the environment.

Workforce Development, Worker Retraining, and Employment Job Skills Training

Helping our economy thrive with well-paying jobs is key to the success of our state. The city supports state and federal funding for workforce development programs, worker retraining, and employment job skills training.

Zoning and Land Use

The City supports the state establishing housing goals and allowing local jurisdictions discretion in accomplishing those goals through zoning and land use decisions.

CITY OF KENMORE

PREPARING FOR THE 2024 LEGISLATIVE SESSION

SHELLY HELDER

GORDON THOMAS HONEYWELL
GOVERNMENT RELATIONS

OCTOBER 23, 2023



OVERVIEW

**2024 Legislative
Session
Expectations**

**Draft 2024
Legislative
Agenda**

Next Steps

2024 LEGISLATIVE SESSION: WHAT TO EXPECT



Second year of the two-year biennium, 60-day session

Tasks:

- Develop mid-biennium supplemental operating, capital, and transportation budgets
- Consider and adopt policy bills

Political Context:

- November 2024 elections and “campaign season” to follow session
- Members of the House of Representatives and half the Senate will be up for re-election

LEGISLATIVE PROGRAM STRUCTURE

Legislative Agenda

- 3-5 high priority issues for the City
- Items not accomplished in first year of biennium carry over
- Purpose: Focus City resources (staff time & legislator's time) on the areas that will most directly benefit the City

Policy Statements

- List of policy areas that impact City business where legislation may be introduced
- Purpose: Allow for timely engagement on issues that could have a significant positive or negative impact on the City

DRAFT 2024 LEGISLATIVE PRIORITIES

Funding Tools for Affordable Housing

84th Avenue Sidewalk Funding

Lift 1% Property Tax Cap

Traffic Safety Cameras for Transit Lane Violations

Holt Affordable Housing Development

DRAFT 2024 POLICY STATEMENTS

New Statements

- Affordable Housing Near Fixed Route Transit
- Tire Dust Pollution

Updated Statements

- Air Pollution Emergencies During Wildfire Smoke Events
- Climate Change & Environmental Stewardship
- Co-Responder Support

NEXT STEPS



Council approval of Legislative Documents

Meetings with 1st Legislative District members to review priorities

Legislative Committee Days: November 30th – December 5th

2024 Legislative Session begins on January 8th

QUESTIONS?

Shelly Helder
State Lobbyist
360-209-3338
Shelder@gth-gov.com